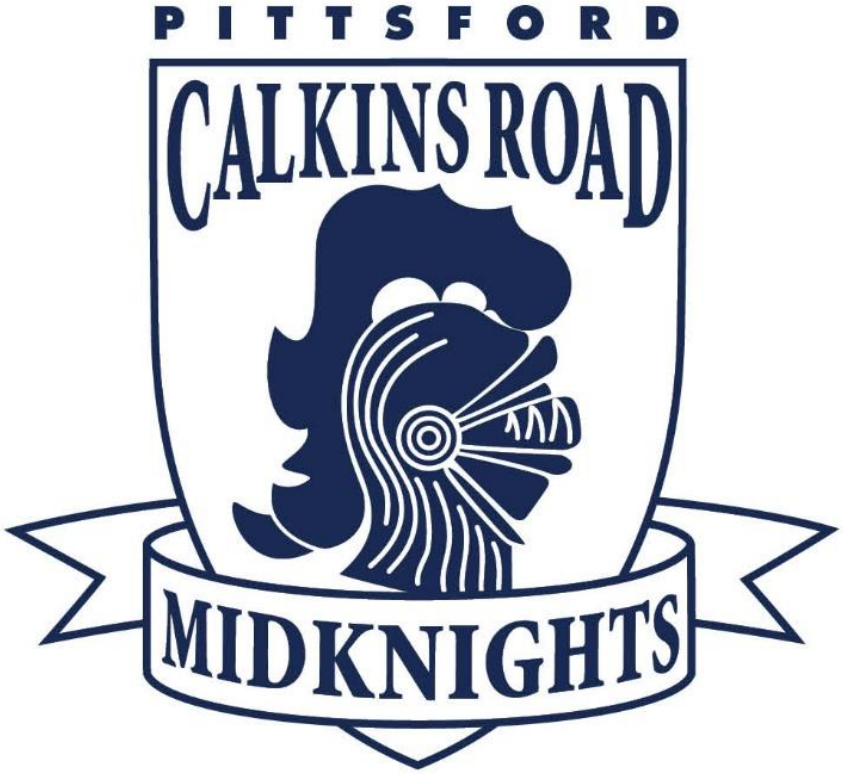
Calkins Road Middle School



2026-2027

Parent & Student Handbook

PITTSFORD DISTRICT VISION STATEMENT

PCSD Mission Statement
Why our District exists:

The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.

PCSD Core Values
What our District cherishes most:

- *Student Centered*
- *Supportive Environment for All*
- *Continuous Improvement*
- *Progressive*
- *Collaborative*

PCSD Vision Statement
Where we want our District to be:

Pittsford Central School District will be the leader in realizing the promise of public education. We will design a transformational partnership among students, families, professionals, and community, based upon a new definition of success for all:

- *Our students will navigate a journey of self-discovery, leading them to overcome obstacles, pursue balance and wellness, and personalize their education. They will recognize challenges as opportunities for learning and accomplishment. They will have the skills and competence necessary to understand and thrive in a diverse, global society. During and after their time with us, they will be independent, healthy, resilient, and compassionate contributors to our community and beyond.*

- *Our staff will model the joy of learning. The environment of support and collegiality will make our district a magnet for passionate educators. Instead of categorizing students to fit into current structures, we will design systems to meet student needs.*

- *Our families and community will be welcomed and engaged in educational experiences that dissolve the lines between business, society, and schools. Students will not only view adults as resources, but will themselves be recognized as resources to our community, matching their interests with opportunities to create solutions for real needs.*

When this vision is realized, every Pittsford student will have access to personalized opportunities, and acquire skills necessary to meet their potential and fulfill their dreams.

The Pittsford Central School District does not discriminate in access, admission, employment or treatment of participants in any of its programs and activities on the basis of race, religion, age, sex, color, handicapping condition or ethnic or national origin. Inquiries regarding concerns, complaints or other compliance issues related to Title IX and/or Section 504 may be addressed to:

Shawn Clark
Director of Human Resources
District Administration Building
Pittsford, New York, 14534.
Telephone: (585)267-1000

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Calkins Road Middle School – Frequently Used Phone Number 2025-2026

Main Office/ Main Office Secretary-	Mrs. Patricia Harper	267-1900	Main Office Fax- 264-0053
Principal-	Mr. Joshua Walker-	267-1901	
Principal's Secretary-	Mrs. Danielle Trenkler-	267-1902	
Assistant Principal-	Mrs. Andrea Lynch-	267-1903	
Assistant Principal's Secretary-	Mrs. Giovanna (Lori) Glanton-	267-1905	
Counseling Office/ Counseling Secretary-	Mrs. Shannon Booth-	267-1960	Attendance Line- 267-1909
Counselor-	Mrs. Amy Daniels-	267-3944	
Counselor-	Mrs. Jenner Kailbourne-	267-3913	
Counselor-	Mrs. Erin Sullivan-	267-3331	
School Psychologist-	Mrs. Claire Rand-	267-3859	
Nurse's Office-		267-1940	Nurse's Office Fax- 264-1415
Registrar-	Ms. Julie Swagler-Reynolds	267-1927	
Library-		267-1925	
Cafeteria Manager-	Mrs. Sandy Schrom	267-1975	
Community Service-	Mrs. Michelle Legg-	267-3745	
Head Custodian-	Ms. Karen Connell-	267-1955	
Art Department-		267-1912	
English Department-		267-2915	
Home and Careers Department-		267-1923	
World Language Department-		267-2909	
Health Department-		267-2944	
Math Department-		267-2940	
Music Department-		267-2977	
Physical Education Department-		267-3820	
Science Department-		267-2962	
Social Studies Department-		267-2925	
Special Education Department-		267-3376	
Technology Department-		267-3972	

CRMS Staff 2026-2027

Allen-Orlov	**Daniel**	Earth Science/Physics 8
Amin	**Hamza**	Custodian 3PM-12AM - Night Supervisor
Anderson	**Jaclyn**	Spanish (she/her)
Ashcroft	**Jennifer**	AIS Math (Mrs./she/her)
Augustine	**Dottie**	Learning Specialist 8
Baller	**Toni**	Librarian **D.L.** (she/her)
Baroody-Solomon	**Liz**	Spanish
Beel	**John**	General Music 6/7 **D.L.** (Mr./he/him)
Beel	**Robin**	Orchestra (Mrs./she/her)
Bianchi	**Nancy**	Lunch Monitor
Bonadio	**Jessica**	English/Science 6
Booth	**Shannon**	Attendance/Counseling Admin. Asst.
Bovenzi	**Jason**	Physical Education
Bowers	**Theresa**	Band (Mrs./she/her)
Box Office		Ticket Booth
Brady	**Jessica**	English 7
Brown	**Katie**	Art 6/7/8 **D.L.** (Mrs./she/her)
Brown	**Kristen**	EA Para
Burritt	**David**	English 8 **D.L.**
Butler	**Jennifer**	PST/SST & SLP
Bylund	**Emily**	Instruc. Chall./Day 2 (Mrs./she/her)
Cantwell	**Mitch**	Technology
Chaudhary	**Anjali**	CSE Para
Chung	**Veronica**	Asst. Cook Manager
Collins	**Charlotte**	Instrumental Music (Miss/she/her)
Commons		
Compson	**Chris**	English 8 (Mr./he/him/his)
Computer Lab		Technology Middle Lab
Connell	**Karen**	Head Custodian 6AM-3PM
Cooper	**Liz**	Behavior Specialist (T-Th.)
Copy Room		2nd Floor
Copy Room		Basement
Coughlin	**Laura**	English 6
Damera	**Shashikala**	CSE Para
Daniels	**Amy**	Counselor O,R,Y **D.L.**
Darcy (Sherman)	**Andrea (Julie)**	Literacy/504 Coordinator (Mrs.)

Dermody	**Chris**	Social Studies 8 **T.L.** (Mr./he/him/his)
Dermody	**Loriann**	Social Studies 7/8 **D.L./T.L.** (she/her)
Dillingham	**Stephanie**	CSE Para
Dixit	**Madhavi**	EA Para
Downey	**Chris**	CSE Para
Dunnigan	**Kelly**	EA Para
Dunshie	**Scott**	Lunch Monitor
Estrich	**Timothy**	Technology
Evans	**Kathryn**	Home & Careers
Faculty Lounge		2nd Floor
Faculty Lounge		1st Floor
Falzoi	**Kimberly**	Science 6
Ferguson	**Grace**	Spanish 6/7/8 **D.L.** (Sra./she/her)
Fink	**Paula**	Learning Specialist
Fitzsimmons	**Amy**	Math 8 (Mrs.)
Fox	**Tara**	Literacy/504 Coordinator **D.L.** (Mrs./she/her)
Fusco	**Megan**	Lunch Monitor
Gilliland	**Sallie**	Health 6/8
Glanton	**Giovanna(Lori)**	AP Admin. Asst.
Greco	**Lindsey**	Physical Therapy
Haefele	**Chelsea**	Library EA (Mrs./she/her)
Harper	**Patricia**	MO Admin. Asst.
Harrington	**Sandra**	EA Para
Hassett	**Erika**	EA Para
Hays	**Christopher**	Science 7/8
Hayward	**Jennifer**	Math 7 (Mrs./she/her)
Hopkins	**Tracy**	Physical Education
Housler-Rojas	**Lisa**	Math/Social Studies 6
Hurley	**Mark**	Physical Education
Hynick	**Caitlin**	Math 8 **T.L.**
Iafrati	**Sami**	Occupational Therapy
Johnson	**Christina**	CSE Para
Jones	**Spencer**	Math 6 (Mr./he/him)
Jurus	**Anthony**	ITS
Juzwiak	**Joseph**	Social Studies 6
Kailbourne	**Jenner**	Counselor G,M,P
Kaplan	**Lindsay**	SLP
Kehoe	**Lisa**	Custodian 3PM-12AM
Kopp	**Wilhelmina**	Food Service

Krishnaswamy	**Rupa**	Library EA
Krouth	**Steven**	Food Service
Kulandaivelu	**Aruna**	CSE Para
Latini	**Beth**	Social Studies 7 (Mrs./she/her)
Leahy	**Kristin**	Math Cluster 6/7/8 **D.L.**
Legg	**Michelle**	Community Service (F) (Mrs.)
Library		Conference Room
Lin	**Paul (Po)**	Food Service
Lobsinger	**Luke**	EA Para
Lynch	**Andrea**	Assistant Principal
Maddaleno	**Kimberly**	Learning Specialist 8 **D.L.** (Mrs./she/her)
Magnant	**Vicki**	AIS Math
Marafioti	**Heidi**	French 6/7/8
McPherson	**Lenore**	English 7/8 (Mrs./she/her)
McRae	**Erin**	Health 6/8 **D.L.** (Ms./she/her)
Mehta	**Savita**	CSE Para
Miyoshi	**Junko**	Food Service
Monk	**Chatham**	Art
Nerone	**Michael**	Social Studies 6
Nesbitt	**Sarah**	Science 7 **T.L.**
O'Connell	**Ally**	Pittsford Youth Services (Mon.-Thurs.)
O'Connor	**Andrew**	Custodian 6AM-3PM
Orchestra Lesson Room		String Lessons
O'Shea	**Tracy**	Learning Specialist 7
Page	**Diana**	Science 7 **D.L.** (Mrs./she/her)
Patrawala	**Farida**	EA Para
Pauly	**Brenna**	Math 7
Pettee	**Amy**	Learning Specialist Math/SS
Piper	**Mike**	Network Technician
Pool		
Public Phone		Main Office
Rand	**Claire**	Psychologist
Renzoni	**Alexander**	General Music (Mr./he/him)
Renzoni	**Alexander**	Orchestra (Mr./he/him)
Rodriguez	**Fred**	Custodian 10PM-7AM
Ross	**Giancarlo**	Custodian 6AM-3PM
Rothfuss	**Larissa**	Kitchen Manager
Sanyal	**Ashu**	EA Para

Schaefer	**Kristen (Leah)**	Nurse
Scibienski	**Guinevere**	ITS
Science Room		
Segar	**Jessica**	Learning Specialist ELA/Science
Shaw	**Julie**	English 6 **T.L.** (Mrs./she/her)
Sides	**Devon**	Custodian 3PM-12AM
Smith	**Julia**	Latin 6/7/8 (Mrs./she/her)
Smith	**Laura**	Math 6 **T.L.** (Mrs./she/her)
Squire-Gefell	**Jean**	Science 6
Strub	**Bridget**	Learning Specialist 6 (she/her)
Sullivan	**Erin**	Counselor G,B
Swagler-Reynolds	**Julie**	Registrar
Testing Center		Testing Center
Trenkler	**Danielle**	Principal's Admin. Asst. (Mrs./she/her)
Wahl	**Mike**	Chorus
Walker	**Josh**	Principal
Warchol	**Stephanie**	Art 6/7/8 (Mrs./she/her)
Ward	**Emma**	Math 7/8
Webster	**Charlie**	Physical Education **D.L.**
Wegman Rowley	**Catherine**	Lunch Monitor
Wesley	**Kelly**	Social Studies 7 **T.L.**
White	**Christopher**	Earth Science/Physics 8
White	**David**	Spanish 6 (p.2)
White	**David**	Spanish (p.3)
White	**Kayleigh**	Band 6/7/8
Whiteside	**Daniel**	Social Studies 8
Whiteside	**Lauren**	Learning Specialist 8:1:1
Whitford	**Melissa**	Nurse
Willenbrock	**Patricia**	SST Admin. Asst.
Wojcik	**Jessica**	English 7 **T.L.** (Ms./she/her)
Zaromitidis	**Nicole**	Learning Specialist 7
Zhang	**Sherry**	ESOL

II. SCHOOL PROCEDURES

Attendance

All students are expected to arrive at school in time for the beginning of first period class at 7:35 AM. Any arrival after first period has begun is considered to be a late arrival.

Students are expected to be present and punctual for school each day. On the odd occasion when a student is arriving late to school, as defined above, he or she must report to the Main Office to sign in to school. When sickness or family emergency causes a student to be absent, a parent/guardian should telephone the attendance office secretary by 9:00 AM if at all possible. Doing so will help our Attendance office to better ensure accurate records and will eliminate the need for our secretary to contact a parent later in the day.

A. Attendance Office

Each and every day a student is absent it is necessary for a parent or guardian to place a telephone call before 9:00 AM to the automated Attendance Line **(267-1909**). A parent or guardian of any student not reported absent will receive a phone call at home, cell phone or place of employment to verify the student's attendance. If a parent or guardian cannot be reached, the student will be marked Absent Unexcused.

As adopted in the Pittsford Central Schools Board of Education manual, Policy #7110, the following reasons for absence are excused:

Sickness
Sickness in the family
Death in the family
Religious observance
Medical appointment
School-sponsored activities
Principal approved educational experiences
Activities in which students are representing the school or district
Death of a close friend, military obligation, or other reason as approved by the Superintendent
Court attendance
School music lesson
Impassable roads or bad weather
Approved school visits
Approved cooperative work program
Approved employment visits

All other reasons for absences and tardiness will be considered unexcused. The following are examples of unexcused for tardiness or absence:

- Oversleeping
- Late ride
- Missing the school bus
- A note which states, "Please excuse ____ for being late" with no legal explanation
- Traffic delay
- Vacations

Consequences for unexcused absence (truancy) are detailed in the **Student Rights and Responsibilities** section of this handbook.

B. Homework Requests during Unexcused, Excused, and Extended Absences

Advance work is often not possible and at times not appropriate. Not knowing context can actually be counterproductive and confusing for the student as independent work cannot replace the classroom experience. There may be times when advance work is possible (i.e. a reading assignment) but it cannot be expected. Upon return, it is the student's responsibility to connect with his/her teachers to establish a plan to make up work as determined by each teacher.
While our teachers are always willing to help and support students, re-teaching each lesson is not feasible and cannot be expected. For lengthy absences, families may want to consider a private tutor if there are particular academic needs or areas of concern.

In the case of homework requests for students absent due to illness, call the Counseling office to request work and be sure to check the CRMS webpage. As above, work will be provided when possible but it is often better for the

student to work with teachers upon return. If work is requested, be sure to come and pick it up in the Commons after school.

Tardiness

All students who arrive tardy to school, dismissed early or returning from an appointment must be signed in or out by their parent or guardian in the main office. A pass back to class will be issued at sign-in. If no reason is given for tardiness or the reason is "late" it will be marked as Tardy Unexcused.

It is helpful for the tardiness or early dismissal to be called in to the automated Attendance Line at **267-1909** so that teachers are aware of the upcoming absence. Written notes will also be accepted in the counseling office before school.

If it is an unexcused tardiness, appropriate action will be taken by the Assistant Principal in accordance with the Class Truancy Policy presented later in this handbook.

Regular Daily Schedule

CRMS TIME SCHEDULE

GRADE 6			GRADES 7 & 8	
Period 1	7:35 – 8:17		Period 1	7:35 – 8:17
Period 2	8:21 – 9:00		Period 2	8:21 – 9:00
Period 3	9:04 – 9:43		Period 3	9:04 – 9:43
Period 4	9:47 – 10:26		Period 4	9:47 – 10:26
Period 5A	10:30 – 11:00		Period 5	10:30 – 11:09
Period 5B	11:03 – 11:33		Period 6	11:13 – 11:52
Period 6	11:36 – 12:15		Period 7A	11:55 – 12:25
Period 7	12:19 – 12:58		Period 7B	12:28 – 12:58
Period 8	1:02 – 1:41		Period 8	1:02 – 1:41
Period 9	1:45 – 2:24		Period 9	1:45 – 2:24

Occasional Dismissal

There are occasions when a student must be excused during the day for a medical appointment, etc. Students must have written permission from home and must submit it to the Counseling office before or during homeroom. In an emergency, a phone call from a parent/guardian will be accepted but must be followed by a written note the next day. Upon leaving, students are to sign out in the Main Office indicating when they are leaving, and/or returning after being excused for part of the day. **School personnel cannot allow a student to leave the building without parental permission**. In order to keep absences at an absolute minimum, please arrange appointments far enough ahead to be scheduled after school hours.

Homeroom

Homeroom is conducted at the beginning of 1st period for 5 minutes starting at 7:35 AM. The expectations for student behavior during homeroom follow:

- All students are expected to attend homeroom.

- Students will stand and participate in the Pledge of Allegiance to the flag in an appropriate manner. Any student who makes a conscious choice not to participate in the Pledge of Allegiance should remain seated and quiet throughout the recitation of the Pledge.
- Students will be seated and quiet during the Morning Show or the reading of the daily announcements.
- Students will respond appropriately during attendance procedures as directed by the teacher.

Study Halls

Students may be assigned to a study hall during non-class periods starting the first day of school. Students must report to study halls at the start of each assigned study hall period. Study hall supervisors may retain students in study hall if sign-out procedures are abused.

Student Study Hall Expectations

Students must respect and follow the study hall rules and expectations established at CRMS. A student may be restricted to study hall for a specific period of time or referred for disciplinary action for not following the rules or expectations.

- Arrive on time
- Students must bring academic work to study hall. If their academic work is complete, they can read a book or quietly review material.
- If a student doesn't have academic work, a book to read, something quiet to work on/review:
  - Reach out to the CRMS Librarian for reading materials for your study hall.
  - Gently remind the student to bring work to study hall.
  - Reach out to the student's team leader for support.
  - If these multiple reminders are not effective, please write a referral. Blue forms are outside of the Assistant Principal's Office.
- Students should not be playing games or in the hallway.
- Students are not allowed to leave a study hall to go to the gym or cafeteria.
- If a teacher meets with a student during study hall, they will give the student a blue pass ahead of time.

Homework

A. Rationale

Homework is an important component of learning because it creates an academic opportunity for all students. It is designed to serve a variety of purposes in the education of our students including:

- Preparing for and reinforcing classroom learning
- Preparing for high school opportunities
- Increasing the likelihood of academic success
- Providing opportunities for application of skills and content
- Promoting the development of life skills:
  - Critical thinking
  - Time management
  - Independent work habits
  - Responsibility
  - Self-discipline
  - Academic integrity

Guidelines

Homework is given to create a learning opportunity for all students.
These guidelines should provide a reference point. It is difficult to estimate how much time should be spent on homework. However, on average, we expect a middle school student to spend approximately 60-90 minutes per day on homework and studying. The time may vary based on course load, level of difficulty, individual abilities and

learning styles, and time management skills. As the student progresses through middle school, time spent on assignments may increase. If excess amounts of time are needed to complete homework, parents and/or students should talk with the teacher.

Homework is checked as a measure of accountability. Grading will vary according to subject area, course expectations, the unit being studied, and the level of mastery expected.

Many religious observances prohibit students from spending any time on schoolwork. Students *will* be given a reasonable time to make up the missed class work and *will not* be penalized for missing classes. Even if class work was provided before the absence, teachers realize that many holy day observances do not allow students to complete any schoolwork while they are out due to considerable family obligations. Therefore, teachers *will not* expect students to return ready to take missed tests or quizzes or to have completed assignments on the first day back to school.

Any assignments over an extended school vacation will reflect sensitivity to the students' need for recreation and family time.

B. Responsibilities

Student

- Record all assignments in the planner/agenda.
- Be sure assignment directions are understood before leaving class.
- Complete assignments on your own unless otherwise instructed by your teacher.
- Budget time properly for long-term assignments.
- Be responsible for completing home assignments on time for classes missed due to music lessons, field trips, counseling appointments etc.
- Recognize that homework is not limited to written assignments, but includes studying, reading, and/or researching.
- Request make-up work for classes missed due to absences.
- Make up missed homework within the time frame designated by the teacher.

Faculty

- Establish and communicate homework guidelines.
- Explain methods used to monitor, review, and assess/grade homework to students and parents.
- Communicate consequences for not completing homework within the established time frame.
- Schedule "check points" for long-term assignments.
- Clearly explain the make-up policy for students who are absent from class.
- Communicate with students and parents when problems arise regarding assignments.
- Communicate to parents a description of the types of parental involvement that are acceptable.

Parent

- Please do not ask teachers to provide assignments in anticipation of children being absent from school because of family pleasure trips or for other unexcused absences.

C. Homework Requests

When a student is absent for more than two days for an excused reason, the school will honor homework requests. Requests must be made to the Attendance Office, **267-1909** before 9:00 a.m. for homework to be picked up after

3:30 pm from the Commons area. Homework requests for a single day of absence will not be honored as experience has shown that the student is usually back in school when we are able to process the request.

D. Homework Completion

It is our expectation that students consistently complete their homework. This is an important academic behavior that will help them achieve at the highest levels. If a student does not complete their homework, teachers may require them to stay for "Homework Club" after school. This is a quiet location for students to work with support from a paraprofessional.

Lockers

A locker is assigned to each student for the purpose of storing books, materials, coats, cell phones and other electronic devices, etc. The locker remains the property of the school and is subject to the general jurisdiction of school authorities. **All students are urged to keep their lockers locked and not to share locker combinations or lockers.** No one is to exchange lockers without administrative approval. Students with locker problems should report them to the Main Office Secretary. Students are encouraged to lock up valuables to prevent theft. Gym lockers will not be available for PE classes, but students should store valuables in their student locker and be dressed to participate in the current PE curriculum on days that they are present for PE class. Changing for PE class will not be required, provided that the student's attire is appropriate to participate.

Student Visitors

Generally, we discourage students from having a friend "shadow" them during the school day as this can be disruptive to their learning. On rare occasions, having a student visit CRMS may be appropriate if the student will be attending CRMS in the future. Sometimes international students have been invited to visit as a unique way for our students to learn and experience other cultures. Inquires about setting up these types of visits should be directed to the **Counseling Office at extension 1960**.

Care of Personal Property

A student's personal property is the sole responsibility of the student. Students should not bring large sums of money or valuable/irreplaceable personal items to school. Under no condition should money or valuables be left lying around loose. Students must report any theft to the Assistant Principal and complete a theft report. Backpacks must be stored in the student's school locker during school hours.

Cafeteria

Beginning September 8, 2026, breakfast and lunch will be available **at no cost to all students** in the Pittsford Central School District. Breakfast will be available from 7:00am – 7:30am, and again between periods 1 and 2.

This fall, PCSD will complete its participation in the National School Lunch Program at all school levels. Every student will have the option to receive one complete breakfast and one complete lunch each school day, regardless of household income or whether a Free and Reduced-Price Meal Application has been submitted.

Although meals will be free for all students, we strongly encourage middle and high school families to complete the Free and Reduced-Price Meal Application. Information collected through these applications may help eligible families access additional benefits and allows the District to qualify for important funding and resources.

Bringing Food to School for Celebrations

In response to student allergies and health concerns, food/snacks may not be shared in the classroom, in the cafeteria or at other school events unless it is a pre-approved building celebration. Parents and guardians may then provide commercially prepared food items or prepackaged and washed fruits and vegetables for classroom/building food celebrations. Ingredient lists must be provided to the teacher/event coordinator. Please inform the Main Office at extension 1900 if you are planning such an event and give **48- hours' notice**.

Emergency School Closing

If the Superintendent deems necessary to close school because of weather conditions, announcements will be made on radio station WHAM and other radio and television stations by as early as possible prior to the opening of school. The School Messenger service may also be utilized by the District to send phone calls or SMS messages in the event of a closing.

Fire Drills

By law, and for the safety of all, periodic fire drills are held during the school year. Students should follow building exit procedures as posted in the classroom and exit the building in a quiet and efficient manner whenever the fire bell is sounded. Unless specified directions are given to the contrary, reactions to the fire alarm must be automatic and unquestioned.

Once students and faculty have exited the building, they should move away from the building to make room for others who follow and not interfere with the fire department in the event of a real emergency.
When the fire alarm rings during a special event such as a concert or play, students and guests are to exit the building immediately and should not attempt to locate friends or family members prior to exiting. We recommend that families have predetermined meeting places outside the school to reunite following a fire drill.

Shelter-In-Place Drills

By law, and for the safety of all, periodic "shelter-in-place" drills are conducted during the school year. The purpose of this type of drill is to insure a means for school administrators to have all students, staff, and visitors remain where they are when unexpected circumstances require the need. Our objective is to hold in place, quickly evaluate the situation we are dealing with, and then communicate any additional instructions that are needed.

During this drill, students will remain in their classrooms and staff will lock their doors. Students and visitors who are outside of the classroom at the commencement of the drill will move back to the closest classroom or office. An announcement will be made when the drill has been concluded.

Lock Down Drills

By law, and for the safety of all, periodic "lock-down" drills are conducted during the school year. The purpose of this type of drill is to insure a means for school administrators to have all students, staff, and visitors to immediately clear the halls and remain out of sight of the classroom doors. A lock-down is utilized when threat to the safety and/or well-being of the students exists within the school. Our objective is to keep students behind locked doors and create time and space for law enforcement officials to respond.

During this drill, students will remain in their classrooms and staff will lock their doors. Students and the teacher will go to an area of the room that is out of the line of sight of the door. An announcement will be made when the drill has been concluded.

Evacuation and Attendance Taken During Drills

A drill may be conducted in which there will be *a full evacuation of the school;* **in some cases,** *students and staff* **may** then proceed to one of several planned collection points, and a complete attendance will be taken.

Animals Brought on Campus

As a general rule, due to health and safety concerns, no one is permitted to bring an animal to school. Exceptions are only made for specific educational purposes and require prior approval of the building Principal.

Announcements

The "Morning Show" will be viewed during homeroom each morning. All such announcements must be related to school activities and must be regarding a recognized student organization or school sponsored organization. These announcements are also posted outside of the Main Office and on the CRMS website daily.

Hallway Posters and Flyers

The only materials that may be posted in hallways, stairwells and the commons are those that are sponsored by the school, a recognized student organization, or given special approval by an administrator. When recognized student organizations wish to post information, the following expectations must be followed:

- All posters must be reviewed and approved by the faculty advisor to the student organization.
- The name of the sponsoring organization must be indicated in the **bottom right-hand corner** of the poster or flyer.
- The student organization is responsible for taking down the posters when appropriate and materials should **not** remain posted beyond two weeks.

Locker Decorating

7th and 8th grade students are encouraged to be kind to each other and show spirit. Often students enjoy decorating a friend's locker for their birthday. Locker decorating is allowed with the following provisions:

- Student must be in 7th -8th Grade
- NO Duct Tape or Electricians tape
- NO permanent marker or paints
- Students must obtain permission to remain after school
- Students must have a staff member willing to be responsible for them
- Decorations must be school appropriate
- Students must sign and date the decorations
- Decorations must be removed after 5 school days
- Decorations must be properly discarded

Parent Portal Access to Student Information

Through our network "Parent Portal", parents are provided with direct access to a variety of current information relative to their child. Currently this information includes the following:

- Teacher Grade books
- Report Cards (available online at the end of each quarter's grading process)
- Interim Reports (only mailed home upon parent request)
- Student Schedule
- Results for Previous State Assessments Taken
- Attendance

In order for a parent to register for access and in an effort to maintain confidentiality, parents must register in person and provide appropriate photo ID. Each parent can register for their own account which can be set up for accessing

information on all children in the family. Once a parent has registered for the portal and holds a username and password, this username will remain valid regardless of what school the child is attending each year.

Parents who are new to the district will complete the Parent Portal registration as part of the District intake process. Current CRMS parents who may not have registered for this access in the past, should contact our Registrar at **267-1927** to make an appointment to come to school, complete the registration form, and show appropriate ID.

Student Portal Access

Students also have access to their own student portal. Students who have had access previously continue to have the same access each year, even if that access was while in a different PCSD school. Any student who is new to the district should see the Main Office Receptionist on the first day of classes, in order to obtain instructions on how to immediately access their account.

Example: User Name: Password:

Email Communication System for Parents

We make extensive use of the Internet in order to provide timely and pertinent information for parents. The following email messaging systems are available to those parents who choose to register for them:

A. District Urgent Messaging System

For emergency situations, PCSD uses the Blackboard notification system to quickly communicate important messages to parents and staff. PCSD families and staff are automatically included in the email notification system; however, remember to update your contact information with your school registrar whenever there is a change.

B. Morning Announcements/Principal's Updates

This system provides daily emails that include a copy of our morning announcements to students, and special announcements from the Principal and various departments.
To see the morning announcements- go to Morning Announcements from CRMS

C. PTSA E-news

The Pittsford District PTSA organization independently operates their own separate email messaging system. This system provides parents with information that the PTSA offers regarding a variety of topics and resources that they believe may be useful to fellow parents.
Visit **www.pittsfordptsa.net** and select the E-news drop down to sign up.

Student Drop-Off and Pick-up

- All students being dropped-off by private vehicle **before the start** of the school day are to use the parent drop-off loop near the athletic entrance.
- All students being dropped-off **after the school day begins** must park in the parking lot near the athletic entrance, and be accompanied by an adult to sign them in at the main office **(entering through the main entrance).**

- All students being dropped-off or picked-up by private vehicles **at the end of the school day** are to use the parent drop-off loop near the athletic entrance. Please do not access the bus loop between 7:00 – 8:00 AM and 1:00 – 4:00 PM.
- All students being dropped-off **after 4:00 PM** must use the doors by the gymnasium as these are the only doors regularly open after 4:00 PM.

It is illegal to pass a stopped school bus with lights flashing on school as well as off school property

Visitor Parking and Sign-in

Visitor parking spaces are provided along the driveway at the front of the building, close to the main office and entrance. All visitors are expected to park in these spaces **EXCEPT** between 7:00-8:00 AM and 1:00-2:30 PM. Should you find that all of the designated visitor spaces are taken, you may take any available space in the north parking lot (by the football field) but, upon signing in, please be sure to inform the main office that you needed to do so.
All visitors are required to sign in at the desk at the main entrance to the building and must wear their visitor pass while on campus during regular school hours. All visitors must also sign out when they leave.

Late Bus Passes

Late busses will leave CRMS at 3:25 p.m. Monday—Friday. Students with a late bus pass, obtained from a faculty/staff member, will be the only students allowed on the bus. Without a pass, a student must arrange private transportation with family. Students taking a late bus are expected to follow the rules regarding respectful behavior.

Bus Passes for Riding to Destinations Other than Home Address

****THERE WILL BE NO GUEST RIDER BUS PASSES DURING 2026-2027 SCHOOL YEAR****

III. ACADEMIC PROGRAM

Program of Studies

Program of Studies for Grade 6	
English	Full year
Social Studies	Full year
Math	Full year
Science	Full year
Enrichment	Full year
World Language	Alternate days full year
French	
Latin	

Spanish	
Physical Education	Alternate days full year
Home & Careers	Alternate days half year
Health	Alternate days half year
Art	Alternate days half year
General Music	Alternate days full year
Music	
Band	Full year
Chorus	Full year
Orchestra	Full year
Program of Studies for Grade 7	
English	Full year
Social Studies	Full year
Math	Full year
Science	Full year
Enrichment	Full year
World Language	Full year
French	
Latin	
Spanish	
Technology	Alternate days full year
Physical Education	Alternate days full year
Home & Careers	Alternate days half year
Art	Alternate days half year
General Music	Alternate days full year
Music*	
Band	Full year
Chorus	Full year
Orchestra	Full year
**Students may pick two musical groups to participate in.*	
Program of Studies for Grade 8	
English	Full year
Social Studies	Full year
Math	Full year
Science	Full year
Enrichment	Full year
World Language	Full year
French	
Latin	
Spanish	

Technology	Alternate days full year
Physical Education	Alternate days full year
Health	Alternate days full year
Art	Alternate days half year
Music*	
Band	Full year
Chorus	Full year
Orchestra	Full year
**Students may pick two musical groups to participate in.*	

Honors and Accelerated Courses

- *Honors Math is available in 6th and 7th grade based on academic performance and teacher recommendation*
- *Algebra I and Earth Science are offered in 8th grade based on academic performance and teacher recommendation*

Communication of Student Grades

Report cards are finalized every 10 weeks or at the end of every quarter. **Report cards can ONLY be accessed through the Infinite Campus Parent Portal.** All parents are encouraged to register for access to our Infinite Campus Parent Portal, which provides notification when report cards are completed. You will also find online access to teacher's grade books and other information stored regarding your child. When questions arise, we encourage you to begin by reviewing this information with your child. If you are in need of additional information, please make direct contact with the teacher.

Problems or questions regarding student progress should be directed to the teacher of the course.
Problems or questions regarding the report card access should be directed to the Registrar, at **267-1927**.

Student and Parent Role in Resolving Instructional Concerns

From time to time questions or concerns arise regarding classroom instruction. Such concerns are most quickly and appropriately addressed through direct communication with the teacher. If questions or concerns arise regarding the instruction your child is receiving, the need exists for students and parents to follow the process below:

Begin by speaking directly with the teacher. This is the person who is closest to the issue and best equipped to either clarify what is going on in the classroom or change the approach to best meet a specific need. No teacher can ever act to help solve a problem or concern when they are not aware of the issue. Our experience tells us that most concerns can be positively addressed when the teacher is directly involved in the process.

If concerns continue to exist even after working with the teacher for a reasonable period of time, contact your child's Assistant Principal so that he or she can facilitate continued discussion with the teacher aimed at addressing the concern.

Honor Roll

Seventh and Eighth Grade students are eligible to be included on the Honor Roll. The academic requirements for the honor roll and merit list are:

- Merit List: 89.5 – 92.49
- Honor Roll: 92.5 – 95.49
- High Honor Roll: 95.5+

Grades

All grades are based on a combination of tests, quizzes, projects, reports, participation, and effort. Individual teachers will give detailed information to students on grading during the first weeks of school.
The Middle Schools use a letter grade to communicate progress. The letter grade represents a category of performance and is converted to a numerical midpoint in order to average in final test marks. Four marking periods and final exams (when applicable) are averaged together and converted to a final grade at the end of the school year. Courses that meet for one semester do not give a final exam.

GRADE	AVERAGE	CONVERSION
A+	96.5-100	98
A	92.5-96.49	94.5
A-	89.5-92.49	91
B+	86.5-89.49	88
B	82.5-86.49	84.5
B-	79.5-82.49	81
C+	76.5-79.49	78
C	72.5-76.49	74.5
C-	69.5-72.49	71
D+	65.5-69.49	67.5
D	64.5-65.49	65
E	59.5-64.49	63.5
F Below	59.49	59

Library

A. Facilities

The library media center is open from 7:15 a.m. to 3:15 p.m. Classes use the library throughout the school day. Individuals are welcome to use the library during their study halls, free periods, and before and after school with a pass.

The library media center has instructional spaces equipped with computers and interactive white boards as well as quiet spaces for individual, group study, and reading. Computers, printers, and scanners are available for use by classes and individuals.

It is our goal to maintain a welcoming environment that is conducive to study. Students are expected to respect the quiet environment of the library so that all learners can be productive.

B. Resources

With its collection of carefully selected books, magazines, online databases, electronic books, digital image archives and streaming media, the library media center provides students and staff with access to millions of high quality educational resources. As a member of the BOCES School Library System and Rochester Regional Library Council, the library can borrow materials from hundreds of area school, public, and college libraries. The library's Web-based catalog and online resources can be accessed from any Internet-connected computer.

C. Instructional Program

The library media instructional program is based on the national standards of the American Association of School Librarians. These standards promote inquiry-based learning and foster growth in intellectual curiosity and independent thinking. Working with rich collections of print and online resources, students learn to use multiple information sources and to seek out diverse opinions and perspectives as they construct their own understandings. They learn to use a variety of tools and media to effectively collaborate, communicate and share their knowledge. . **We invite you to visit the library's website to learn more:** https://cms.pittsfordschools.org/crms-departments/library

Community Service Program

Pittsford Central School District's accredited Community Service Program supports students in grades 6-12 (School year starts July 1). Students can receive school credit on their transcript by performing valuable and useful service in the community. For each completed service activity that is under 10 hours, students are required to submit a service contract with parent verification. For each service project that is over 10 hours, students must complete a service contract, reflection, and agency verification. School credit is awarded and placed on the student's school transcript when 75, 150, 225, or 300+ volunteer hours have been documented according to criteria and are approved. Transcripts are updated in June of the junior year and September, January and June of the senior year. Community Service is encouraged but not required.

75 unpaid service hours: .25 Credits
150 unpaid service hours: .5 Credits
225 unpaid service hours: .75 Credits
300+ unpaid service hours: 1.0 Credit
Students can receive a maximum of 1 full credit during their school career.

All contracts must be submitted within one year of service for credit and meet the criteria for community service. All Community Service contracts for senior early decision/action applications must be submitted by the **first Friday school is in session in September**.
Community Service – What Counts? Community service is volunteering to meet a community need without pay. Only those hours when a student is actually meeting the community need are counted in the service database. Giving of your time is not synonymous with community service.

Examples of service hours:

- Raking leaves, cutting grass, shoveling snow for a neighbor
- Tutoring
- Assisting at a Vacation Bible School
- Teaching soccer skills to participants of a camp
- Singing for the Senior Citizens
- Helping at the Library
- Teaching swim lessons
- Guiding new students during activities through Web or Link Leaders

Examples of activities that are not service hours:

- Attending planning meetings for a project

- Planning, emailing, or organizing for any service project
- Practicing for a play or performance
- Traveling for a service project (travel time)
- Organizing a fundraiser
- Attending required trainings for a service event
- 24 hour fast – only meal hours are counted
- 24/7 camp – a maximum of eight hours per day (According to NYS Labor Laws)
- Doing any yard work, chores or babysitting for a member of your family
- WEB or Link Leader Training
- Missing class instruction to participate in service activities

Due to **NYS labor laws**, students can only work and receive credit as follows:

Up to 15 years old:
- 3 hours/day on school days
- 8 hours/day (Maximum of 40 hours and 6 days/week) of credit when school is not in session, including overnight camp.

Age 16+:
- 4 hours/day on school days
- 8 hours/day (Maximum of 48 hours and 6 days/week) of credit when school is not in session, including overnight camp.

Doing any yard work or chores for a member of your family. These examples are not service hours because they are not meeting a community need - they are meeting the need of the student to be prepared for the service event or activity. Many groups and organizations encourage students to participate in their events by offering "service hours". Students should check, in advance, with the Service Office at their school in order to confirm the hours are meeting the parameters of the Pittsford Service Program. Seniors receive school credit and recognition on their high school transcripts by maintaining the integrity of the accredited service program.
Rev. 6.19.14

IV. STUDENT SERVICES

Counseling Center Services

The CRMS's counseling staff's role is to provide various kinds of information so that students may make decisions during high school and give assistance to students in their personal, emotional, & social or academic development. Specific activities listed below are conducted throughout the year for each grade level.

Counselor Assignments

Students are assigned a counselor based on what team they are with and will have the same counselor throughout their time at CRMS.

A. Counselor Assigned
Erin Sullivan: Green, Blue
Jenner Kailbourne: Green, Maroon, Purple
Amy Daniels: Orange, Red, Yellow

Pupil Service Team

The Pupil Service Team is composed of teachers, learning specialists, counselors, administrators, the school psychologist, speech language pathologist and the school nurse. This team assists parents, students and faculty in

identifying students with special needs and in providing access to services which will help students in their academic and or social/ emotional development. Referrals are made through the Counseling Center.

Other Counseling Services

Representatives from Pittsford Youth Services are at CRMS several days a week for individual counseling and to facilitate support groups. Appointments and questions can be directed to the Counseling Office Secretary or with Pittsford Youth Services at **280-6610.**

Information on other services available to youth and their families is readily available on display in the nurse's office, the Counseling office, or from any counselor, psychologist or administrator.

Psychological Services

The services of a certified school psychologist are provided to students at CRMS. The psychologist is available to meet with individual students, parents and/or staff members to assist them in working out academic or personal concerns. An appointment can be made by calling **267-1907**. In an emergency, please contact your child's counselor.

Hearing Impaired Services

If you plan on attending a school function and wish to request an interpreter, call the Calkins Road Middle School Counseling office at 267**-1960**. If you prefer reaching us via fax machine, our number is (**585)264-0053**. We will contact BOCES with your request. BOCES requests that we give them at least **two** weeks' notice in order for them to obtain an interpreter.

Health Services and Procedures

Optimal learning requires good health. Health services at Calkins Road Middle school are provided by the school nurse who maintains student's medical records and medications, provides first aid, screenings, sport clearances and is a liaison between education and health care.

A. Immunizations

All students entering or attending Calkins Road Middle School must be fully immunized in accordance with New York State law with the exception of any student having a documented religious or medical exemption. A full list of required immunizations and other relevant information can be found on the PCSD website.

B. Physicals

A physical examination is required for all 7th grade students and students new to Calkins Road Middle school. Pittsford Schools recommends the physical be given by the student's personal physician.

C. Medications

ALL MEDICATIONS, prescription and/or non-prescription over the counter medication, including cough drops, aspirin, etc., must have a written order from a licensed prescriber and written permission from the student's parent/ guardian. Prescription medications require permission from a non-parent licensed prescriber. Medications such as Tylenol, Advil, Epi Pen and inhalers may be self-carried with proper documentation.

D. Illness

Students who become ill during the school day **must** report to the school nurse. First aid will be administered as appropriate. If a student should need to go home, the parent/ guardian will be contacted.

Please be sure we have current contact information, phone/ cell phone #'s and email addresses.

E. Screenings

Screenings are done in accordance to NYSED guidelines. During the school year 7th grade students and new entrants, will be screened for vision and hearing. All students in grades 6th -8th that have not been screened by their own physician will be screened for Scoliosis. If the results of any screenings are significant, a referral will be sent home.

Sports

All students wishing to participate in school athletics must fill out the required Sports Clearance form obtained from the school nurse or online. A new form must be filled out and signed prior to each new sport he/she wishes to participate in. Documentation of a physical (within one year of the beginning of the sport) and tetanus shots (within 10 years) must be on file in the nurse's office. If a student's parent is a physician, he/she may not conduct the sports physical for the student. The school nurse will review the student's medical information and give a list of cleared students to the Athletic Department who will then notify the coaches. Any student who has been absent for five or more consecutive days because of illness or who has sustained a significant injury must give a written medical clearance from their personal physician to the school nurse before they can resume participation in a sport.

F. Physical Education Excuses

The school nurse prior to gym class must approve all medical excuses from a parent or a doctor. A parent may excuse their child for 2 consecutive classes with a written note. After that time a physician's note is required.

G. Injuries

The student and his/her parent(s) must report all in-school/ school athletic injuries to the nurse so that proper insurance forms are processed. It is important that injuries occurring during school hours are reported by the student to the Health Office so that first aid may be administered.

Work Permits and Child Labor

A. Newspaper Carriers

Age: 11 to 18 years
Hours: Not before 5:00 a.m. or after 7:00 p.m.
Not more than four hours a day when school is in session.

B. Student Non-Factory Employment Work Permits

- For minors 14 and 15 years of age, legal hours when school is in session.
- Not more than three hours of any school day
- Not before 7:00 a.m. or after 7:00 p.m.
- Not more than 18 hours in any week
- When school is not in session, not more than 40 hours.
- (7:00 a.m. - 9:00 p.m.)

One to One Student Laptops

All students in grades 6 - 9 will receive a district provided laptop. All students will keep the laptop in their possession until the end of 8th grade or the end of 12th grade. As an example, if your child received their laptop in

grade 6, they would continue to use this device for the next 3 years and turn it in upon completing 8th grade. Students entering 9th grade would then receive a new device, keeping it for the next 4 years and then turn it in prior to graduation. For more information please go to https://www.pittsfordschools.org/departments/technology-and-data-services/technology

V. STUDENT ACTIVITIES

A wide variety of extra-curricular activities exist at Calkins Road Middle School. Students may join an organization at that time or may contact the advisor. Eligibility to participate in clubs is governed by the same rules as applied to Academic Eligibility in Athletics.

Each student organization is advised by a qualified faculty member and activities undertaken by a student organization are supervised by the advisor, a member of our faculty/staff, or a parent. Advisors are to be present at all meetings of student organizations.

Clubs/Activities

CRMS Clubs and Activities 2025-2026

Adventure Club	Mrs. Falzoi
Art Club	Mrs. Brown
Best Buddies	Mrs. Darcy
Bookstore	Mrs. Patrawala
Drama Club, 6th grade	Mrs. Beel
Drama Club, 7/8th grade	Mrs. Beel
Festival Orchestra	Mrs. Beel
French Club	Mrs. Marafioti
Games Group	Mrs. Falzoi
Gender **S**exuality **A**lliance	Ms. Wojcik

Home & Career Skills Club	Mrs. Evans
Jazz Band 6	Music Department
Jazz Ensemble, 7/8th grade	Music Department
Junior Achievement	Mrs. Sanyal
Math Counts Club	Mrs. Leahy
Morning Show (Daily Announcements)	Mrs. Segar
Newberry Club	Mrs. Baller
School Newspaper/ "The Alicorn"	Ms. Wojcik
Science Olympiad Team	
Select Chorus, 7/8th grade	
Ski Club, 6/7/8th grade	Mr. Dermody, Mr. Estrich, Mrs. Maddaleno
Spanish Club	Mrs. Ferguson
Student Council	Mrs. McPherson, Ms. Wojcik
Urban Suburban Club	Mrs. Augustine, Mrs. Latini
Web Leaders	Mrs. Augustine, Mrs. Maddaleno
Wind Ensemble	Music Department
Yearbook Club	Mr. Jones

Student Government

Students participate in the governance of the school in a variety of ways. The Student Council, composed of the officers of each class and elected representatives from each class, meets regularly to discuss and make recommendations regarding school issues, to act as a liaison between the student body and the administration, and to plan all-school activities.

VI. STUDENT RIGHTS AND RESPONSIBILITIES

Board of Education Policy

ALL CALKINS ROAD MIDDLE SCHOOL STUDENTS ARE EXPECTED TO COMPLY WITH THE PCSD BOARD OF EDUCATION POLICY WITH RESPECT TO SCHOOL CONDUCT AND DISCIPLINE AS LISTED BELOW ON ALL SCHOOL GROUNDS, AT ALL SCHOOL FUNCTIONS, AND ON THE BUS.
In addition to the Board of Education Policy, specific rules and regulations are in place at Calkins Road Middle School. The purpose of these rules is to promote an excellent atmosphere for learning. Students who violate these rules will be subject to disciplinary action. The following pages provide guidelines regarding specific issues. The

Assistant Principals are responsible for implementing disciplinary consequences and decisions regarding individual situations are subject to their judgment based on thorough investigation of the information available.

Pittsford Central School Code of Conduct

The Pittsford Central School District's Code of Conduct on school property for students/schools can be accessed from the link below which takes you to the District's Code of Conduct. The CODE is BOE Policy # 3410. It consists of 14 pages and can be read in its entirety by pasting the link below into your browser.

www.pittsfordschools.org/codeconduct

Calkins Road Middle School Rules and Regulations

A. General Expectations for Student Behavior

School is a "work-place" for students as well as staff. It is a work place devoted to highest standards of academic and social performance. Courtesy and respect for self, other students, and faculty and staff is expected at all times. Student use of language should be appropriate for this work place. Profanity is not accepted in the school or on school grounds. Actions such as threatening a student or staff member, swearing at a student or staff member, harassing, fighting, stealing, making prejudicial remarks (including racial, ethnic or stereotypical comments,) or failing to comply with the reasonable request of a staff member (insubordination) will not be tolerated. These actions are serious violations of CRMS rules and regulations and consequences will be based on actions accumulated over a student's high school career. In the case of any form of harassment, including sexual harassment that is reported to school administration, will be investigated and acted upon as prescribed by district policies and procedures.

B. Disciplinary Consequences

Failure to comply with school rules will result in one or more of the following penalties as determined by the severity and frequency of the infraction.

Detention

- Detention is a supervised study activity and is held Monday through Friday afternoons from 2:30 to 3:20PM. Other arrangements for serving detention including rescheduling will be allowed only with a parent's written or telephoned request to the Assistant Principal or designee.

In-School Suspension (ISS)

- In-School Suspension is a serious disciplinary consequence. Students are assigned to in-school suspension as a result of serious acts of misbehavior. In-school suspension is noted on a student's school attendance record.
- In-school suspension begins at the beginning of 1st period and runs through the end of 9th period. Students must report by 7:40AM to the Main Office. Students should plan to use the day productively and should arrive ready to do school work. Students must bring all textbooks, supplies, etc., with them. Teachers will leave assignments for students to be completed by the end of the day and handed in to the in-school suspension supervisor. Students will be allowed to leave the room only two times during the day to use the bathroom. Students will not be allowed to go to the library, commons, locker, etc., to have visitors, or to sleep.
- Laptop computers can be used for school assignments only with supervision.

- If a student refuses to comply with these procedures, the student will be referred to an Assistant Principal or the Principal. The disciplinary consequence for refusing to comply with the established procedures for in-school suspension will be out-of-school suspension, the number of days to be determined by the administrator based on the specific details of the refusal.

Out-of-School Suspension (OSS)

- Out-of-school suspension is the most serious disciplinary consequence that can be imposed by a building administrator. Students suspended out of school may not attend classes, participate in or attend any school functions, or be on school grounds until readmitted to school at the end of the suspension. It is the student's responsibility to make up missed assignments. Students who loiter or return to campus during a suspension are subject to additional consequences.

Removal of Student from Class

- Under New York State education law, all teachers are given the authority to remove a student from their class for a period of time when the student's behavior is disruptive and thus interfering with the education of other students. Board Policy allows up to two days of such removal, at the discretion of the teacher. The student will first be informed of this decision by the teacher. The teacher will inform the Assistant Principal, who will make the parent aware of this removal. The parent may appeal to the Assistant Principal who has the authority to overrule the teachers' action if he or she deems it appropriate to do so. The removal is from that one teacher's class and the student is required to spend that time under supervision in the Main Office.

C. Academic Honesty

Calkins Road Middle School takes personal and academic integrity seriously. We want you to understand that taking part in cheating in any way is a violation of Calkins Road Middle School's expectations regarding academic honesty. *Put simply, cheating is when you submit work that is not your own or allow another to submit your work as if it were his or her own.*

- You are responsible for completing your own work.
- In the case of group or partner work, you are responsible for completing your own part of the assignment.
- If you are ever unsure about how to properly give credit to another or take credit for yourself, ask a teacher.

Academic Dishonesty can happen with classwork, projects, homework, tests/quizzes and research.

Some examples of academic dishonesty are:

- You copied another person's work and submitted it as your own.
- You shared what was on a test or quiz with someone in another class period.
- You used an online translator to complete a world language assignment.
- You copied text from the Web and pasted it into your paper without quotation marks or without citing the source.
- You presented facts without saying where you found them.
- You have used a picture or image for a project without citing the source.

Good practices to avoid academic dishonesty:

- Be very clear about the expectations for an assignment. In group work, make sure you are clear about your responsibility as a member of the group.
- Understand the difference between paraphrasing and plagiarism.
- If a classmate asks to copy a class or homework assignment, say no.
- As you research, identify the sources of all material you borrow – exact wording, paraphrases, ideas, arguments, and facts.
- Don't wait until the night before to complete a larger assignment.
- Be aware of your surroundings when taking a test or quiz and make sure you can't see someone else's paper, and they cannot see yours. When in doubt, ASK A TEACHER.

Social Emotional Learning Initiative

The Calkins Road Middle School community is committed to making our school a welcoming, safe and supportive learning environment for all students. The Social Emotional Learning Team was established in 2006 and is focused on the goals of creating and promoting a positive social climate, improving social interactions among students and reducing bullying. Bullying is a key impediment to developing a positive social climate. With the enactment of the Dignity for All Students Act in 2012, Calkins Road Middle School is continuing to support measures to combat bullying as well as educate students, parents and staff on constructive interventions and resources available. Staff at our school will do the following things to prevent bullying and help students feel safe at school:

- Education, proactive approach
- Report all incidents to the SEL Team
- Closely supervise students in all areas of the school and school grounds
- Watch for signs of bullying and stop it when it happens
- Respond quickly and sensitively to bullying reports
- Take seriously parents' concerns about bullying
- Look into and follow-up on all reported bullying incidents
- Assign consequences for bullying based on Pittsford Central School District Board of Education policies and Calkins Road Middle School's Rules and Regulations
- Provide a safe environment for students who report bullying
- Be aware of what students are discussing and the potential bullying impact on others

Students at our school prevent bullying by:

- Treating each other respectfully
- Refusing to bully others
- Refusing to let others be bullied
- Refusing to watch, laugh, or join in when someone is being bullied
- Trying to include everyone in school activities, especially those who are often left out
- Reporting bullying to a trusted staff member
- Not participate in bullying online ("cyberbullying")
- Be an ally for students that might be subject to bullying

Disciplinary consequences for bullying will be administered on an individual basis based on the circumstances, severity and history of previous incidents.

Bullying/Mean/Rude Behavior

Students and adults at all age levels experience different degrees of conflict. At CRMS, we help students through these situations with compassionate and objective guidance. Sometimes it is necessary for adults in the school community and parents to intervene, especially when such situations begin to become rude, mean, or bullying. The following are definitions used to help students identify the experience they are having with other students. The approach the school takes to intervene are often different depending on which definition best fits the child's situation.

- Rude= inadvertently saying or doing something that hurts someone else.
- Mean = purposefully saying or doing something to hurt someone once or twice.
- Bullying= intentionally aggressive behavior, repeated over time, that involves an imbalance of power.

Dignity for All Students Act (DASA)

A student's ability to learn and to meet high academic standards, and a school's ability to educate its students is compromised by incidents of discrimination or harassment including bullying, taunting, or intimidation. The Dignity Act makes it the official policy of New York State that all students in public schools have the right to an education free of discrimination and harassment.

The Dignity Act includes, but is not limited to, acts of discrimination and harassment based on a student's race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (defined to include gender identity or expression), or sex.

The Dignity Act defines material incidents of harassment as a single incident or a series of related incidents where a student is subjected to harassment and/or discrimination by a student or school employee on school property or at a school function that creates a hostile environment by conduct, with or without physical contact and/or by verbal threats, intimidation or abuse, of such a severe or pervasive nature that:

- has or would have the effect of unreasonably interfering with a student's educational performance, opportunities or benefits, or mental, emotional and/or physical well-being; or
- reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety.

The Pittsford Board of Education is committed to providing a safe and productive learning environment within its schools that promotes respect, dignity and equality. The Board recognizes that acts of discrimination, such as harassment, hazing and bullying, are detrimental to student learning and achievement. These behaviors interfere with the mission of the district to educate its students, and they disrupt the operation of the schools. Such behavior affects not only the students who are its targets but also those individuals who participate and witness such acts.

To this end, the Board strictly prohibits all forms of discrimination, such as harassment, hazing and bullying on school property, on school buses, and at school sponsored events and/or activities whether occurring on or off campus.

To report instances of bullying, discrimination, or harassment, please email the building dignity act coordinator, Andrea Lynch at Andrea_Lynch@pittsford.monroe.edu . You may also report anonymously on our online form found at Dignity for All Students Act.

Dress Code

In support of a respectful learning environment, we provide expectations that apply to male and female students in regard to student dress. Since the manner in which students dress impacts the serious work environment of school, the State of New York S.A.V.E. legislation (Safe Schools Against Violence in Education Act) insists each public school adopts a code of conduct that includes a dress code.

The Pittsford Board of Education has adopted a specific dress code requiring that a student's choice of dress —will not be permitted to interfere with, disrupt, or distract from the educational activities of the school. The code further prohibits —clothing that promotes or advertises the use of cigarettes, alcohol, or illegal substances. In addition, the code prohibits clothing that presents —problems regarding safety, hygiene, or decency.

In addition, students are required to wear footwear at all times. In some classes, such as technology, science, and physical education, particular types (not brands) of footwear may be required for safety reasons. Footwear that is a safety hazard or has the potential to damage property will not be allowed, i.e., cleats, shoes with spikes on the soles.

On particular occasions when students wear costumes or athletic team —"psyche" at school, such special attire must adhere to the dress code for everyday clothing.

Students who violate the dress code shall be required to modify their appearance by covering or replacing the offending item and, if necessary or practical, replace it with an acceptable item. Parents may be notified and asked to bring a change of clothes to school. Administration will work with parents in a collaborative way to resolve the situation. Any student who refuses to change shall be subject to discipline, including detention or in-school suspension. Any student who repeatedly violates the dress code will be considered insubordinate and subject to further discipline.

Firecrackers, Intentional Fire Starting, Pulling a False Fire Alarm

Firecrackers and other explosive devices are not allowed on school grounds. Students in possession of firecrackers, smoke bombs or explosive devices, involved in the intent to set a fire, or who have falsely pulled a fire alarm will be suspended out of school for up to five days. **Legal authorities will be called**. Unwarranted opening of the AED (defibrillator) case may result in a disciplinary consequence. Lighters will be confiscated and may be returned to parents.

Gambling

Gambling of any kind is not allowed in the school building or on the school grounds at any time. A first offense will result in three days of detention and parent notification. Subsequent offenses will result in in-school suspension, the duration to be determined by the assistant principal.

Electronic Recording and Communication Devices

Electronic recording and communication devices such as laptops, tables, smart devices and cell phones when voluntarily brought to school, are the responsibility of the individual student and students should keep these articles in their lockers at all times. Musical recording and playing devices may not be used in the Commons or hallways. Students are not permitted to take these items in exams and should secure them prior to exams.

- Video recording and camera devices, including any video recording feature on a cell phone, may only be used for educational purposes and with approval from a staff member. All video recording devices are strictly prohibited in restrooms and locker rooms at all times.

Students are not allowed to bring any personal laptops into school.

Cellular Phones and other Electronic Communication Devices

Governor Hochul has signed into law a statewide policy that prohibits the use of cellphones and other internet-enabled devices during school hours—commonly referred to as the "bell-to-bell" ban. This includes personal cellphones, tablets, laptops, smartwatches and wireless ear buds, and applies to all areas of school grounds. According to the Governor's office, the goal of this policy is to reduce distractions, enhance student focus, and support mental well-being.

As a result, all New York State school districts are required to adopt a board-approved policy that aligns with this initiative. You can view the District's policy #7316 *Use of Internet-enabled/messaging Devices During the School Day* on the district website.

What Devices pertain to this policy?
District-issued devices used for educational purposes are permitted.
Prohibited ***personal devices*** include:

- Smartphones
- Tablets
- Smartwatches
- Cellular phones
- Wireless ear buds
- Any device capable of internet access or messaging

Device Storage: Keeping Devices Safe
Students are responsible for storing their personal devices securely during the school day:

- **Grades K–5**: Devices must be kept in backpacks.
- **Grades 6–12**: Devices must be stored in a locked locker or locked vehicle.

If a student has trouble with their locker (e.g., it won't lock properly), they should notify the main office immediately for assistance. During the first two days of school, staff will help students practice storing their devices, including locker use and timing their routines.

Bell-to-Bell Policy: Focused Learning Time

This policy is in effect throughout the school day, anywhere on school grounds. This includes classrooms, hallways, lunchrooms, study halls, playgrounds, athletic fields and all school buildings. To support a distraction-free environment:

- **Grades K–5**: Devices must be placed in backpacks as part of the morning routine upon entering the classroom.
- **Grades 6–12**: Students may use their devices before the warning bell. After that, devices must be stored in lockers or vehicles.

Field Trips: Staying Present

- During school-day field trips: Devices are not to be carried.
- Overnight or after-school trips: Devices may be used in accordance with the District Code of Conduct.

Parent-Student Communication During the Day: Staying Connected

To minimize classroom disruptions and ensure student safety:

- **All Grades (K–12)**: If a parent or guardian needs to get a message to their child during the school day, they should contact the school's main office. Each building has a system in place to deliver messages promptly.

Please remind your child to speak to their teacher if they feel unwell or need to contact home. Texting during class is not permitted.

Violations and Consequences

All actions will be consistent with the District Code of Conduct. If a student violates the device policy:

- First violation: A warning will be given and the student will be directed to secure their device in the appropriate location.
- Second violation: A disciplinary referral will be submitted and handled by an administrator.

Consequences are progressive and may include:

- Warnings
- Parent/guardian meetings
- Detention
- Confiscation of the device
- Alternate storage arrangements
- In-school suspension (but **not** out-of-school suspension)

All infractions are recorded in Infinite Campus and reported to the State Education Department as required by law.

Exemptions: When Devices Are Allowed

Some students may be permitted to use devices during the school day if:

- The device is part of a health care plan (with medical documentation).
- It is included in a student's IEP or 504 Plan.
- It is needed for translation services (with principal approval).
- Other special circumstances approved in rare situations by the building principal and possibly the District Physician.

It is important for students and parents/guardians to know that if the school becomes aware that a cell phone or other communication device holds content that may be inconsistent with state and/or federal law (e.g. presence of lewd and/or pornographic text and/or pictures), and depending on the circumstances, the school administration may be required to confiscate the device and hand the device over to law authorities.

Use of a cell phone, iWatches or any other electronic communication device during an examination will result in the invalidation of that student's exam. Students must leave these devices at home or locked in a locker during the exam.

Use of a cell phone as a recording device in restrooms and/or locker rooms may result in an out – of – school suspension, with a possible superintendent's hearing. The device may be confiscated and turned over to authorities.

Snowballs, Roller Skates, Roller Blades, Heelys, Skateboards, Frisbees, Foot-Bags, and Water Pistols

For the sake of health and safety, snowball throwing on school grounds will not be tolerated. Skateboards, roller blades and skates are not to be used on school grounds. Frisbees are not to be thrown anywhere where they can cause damage to property, or cause injury to others nor may be used inside the building. Foot-Bags may be used outside the building or in designated areas with permission. Water pistols are not allowed on school grounds. Such items may be confiscated and returned only to a parent. Repeated infractions may result in further disciplinary consequences.

Assembly Supervision Plan

Goal: To increase the appropriate behavior of all students during assemblies.
At every assembly during the school year, an administrator and/or student and/or faculty member states appropriate expectations for student behavior including:

- Show respect for the speaker or performer by listening and remaining quiet including turning off cell phones.
- Hats off.
- Feet remain on floor and not on seat in front.
- No school work done.
- Follow the directions of any staff member in regards to seating and/or behavior.

Student Behavioral Expectations on all Fieldtrips (including Overnight or Extended Trips)

- Students are expected to follow all school rules during the trip
- Students are expected to obtain assignments from their teachers for the classes that will be missed
- Students are expected to remain on hotel grounds during free time. At the discretion of the chaperone, students may visit each other in rooms during times designated by the chaperone. While visiting, room doors must be fully open.
- All students are expected to follow the plans organized by the chaperones for meals.
- Students are not allowed to distribute over-the-counter or prescription medications to another student. Students requiring medication should be referred to the designated chaperone.
- All occupants of the room must be up and properly dressed before visitors are allowed.
  Students may not leave their rooms after night curfew or before morning wake up (time may vary per day and students will be advised of the times).
- Excessive noise and horseplay in the rooms or hotel corridors will not be allowed.
- Students are not permitted to smoke or use drugs/alcohol.
- Room service, pay TV and use of mini bars are not allowed.
- Purchase of items that would not be allowed in school, these include knives, toy weapons, and items promoting/depicting drugs/alcohol and/or tobacco.

Possession or Use of Alcohol or Other Controlled Substance

The possession or use of alcohol or any other controlled substance is strictly forbidden on school property or at school related activities off campus. This includes being under the influence.

A. Consequence: 5 days OSS and parent conference
Possession of a controlled substance on school property will be reported to legal authorities.
Drug paraphernalia will be confiscated and reported to parents. Legal authorities may also be called.

Tobacco

Pittsford Central Schools are tobacco free. Students caught smoking or using tobacco or tobacco lookalike products on school property including parked cars on school property will be subject to the following disciplinary action:

- Possession, distribution or use of tobacco (smoke or smokeless) may result in up to a three day suspension.
- Lighters will be confiscated and may be returned to parents.

Vandalism

Vandalism is the willful or malicious damage or destruction of public or private property. Vandalism will not be tolerated. Disciplinary action will be determined based on the particular circumstances. If the type or degree of vandalism constitutes a violation of the law, **legal authorities will be involved**, and charges will be pursued.

Unsupervised Areas

In order to maintain a safe and secure environment, students must not loiter or remain in unsupervised areas including classrooms and locker rooms when staff members are not present.

Truancy Policy

As adopted in the Pittsford Central Schools Board of Education policy manual, Policy #7110, the following disciplinary steps will be taken regarding any truancy.

A. Full Day Truancy

Students who are truant from school will be assigned detentions or in-school suspensions for each class missed according to the class truancy policy. Parents will be contacted by phone by the appropriate assistant principal as soon as the truancy is discovered.

B. Class Truancy

1. First truancy from ANY class: The student will be referred to the appropriate administrator where, after investigation, s/he will be assigned a detention. Parents will be notified.
2. Second truancy from ANY Class: The student will be referred to the appropriate administrator where, after investigation, s/he will be assigned two (2) detentions or a more significant consequence, depending on the circumstances of the truancy. Parents will be notified and a parental conference may be held if requested.
3. Third truancy from ANY class: The student will be referred to the appropriate administrator where, after investigation, s/he will be assigned three (3) detentions ISS for one (1) day. Parents will be notified and a parental conference may be requested.

Subsequent truancy from ANY class: The student will be referred to the appropriate administrator where, after investigation, s/he will be assigned in-school suspension for two (2) or more days, or an alternative consequence depending upon the circumstances. Parents will be notified and a parental conference may be requested.

Forged Notes/Communication

Misrepresentation of a student absence with the use of a forged note, pass or other communication by a student(s) is a serious offense.

Tardiness to Class or Homeroom

After the third unexcused tardiness to class or homeroom, the teacher may refer the student to the appropriate assistant principal and detention will be assigned. All subsequent tardiness may result in detention, in-school suspension or other measures as deemed appropriate.

Participation in Extra-Curricular Activities

Students who are participating in extra-curricular activities must be in school by 11:00 a.m. in order to participate in an after school or evening event, unless their absence is an excused absence other than illness.

Academic Eligibility

As part of our effort to better ensure that all students experience academic success, every 5 weeks grades for all students will be reviewed to ensure that we are meeting the needs of all learners. If a student is struggling academically, temporary measures may be put into place to support the student and such interventions may include but not be limited to monitoring by our Instructional Support Team, Homework Club, Study Hall assignment, suspension of privileges, and/or ineligibility from extracurricular activities or athletics. These measures will be identified based on the strengths and needs of the individual student and the number of courses that the student is struggling in.

A. Temporary Ineligibility from Extracurricular Activities, Athletics, and Privileges Participation in extracurricular activities and athletics is an important and valued part of a student's high school experience. However, based on a student's academic performance in two or more courses, it may be necessary for the student to participate in academic support services. In addition, the student may be deemed temporarily ineligible to participate in extracurricular activities, athletics, or experience a suspension of privileges (i.e. lunch dismissal, parking pass, after school activities). The student may initiate a review of eligibility status by obtaining a form in the Assistant Principal's office which the student needs to have signed by all assigned teachers. By signing the form, the teacher is attesting to the student's current performance. This process places the burden for improvement and the initiative upon the individual student. Academic support services will be reviewed and continued as needed to support the success of the student.

Electronic Information Network Access and Use Policy and Regulations for Pittsford Schools

The Pittsford Central Schools Electronic Information Network (hereafter known as EIN) links our school community to the Internet, which is itself a vast, worldwide collection of electronic information networks. These informational networks represent a powerful educational resource. Use of the Internet expands classroom opportunities by bringing information, data, and images into the classroom from places around the globe. Use of the Internet and the EIN must clearly reinforce District curriculum. All interactions with the Internet and EIN must reflect an educational purpose.

Just as we learn social codes and behaviors that are acceptable in everyday life, we need to learn and apply the correct processes and rules for using EIN. Students and staff will be provided with instruction and direction in the use of EIN. Information will be provided to keep parents informed about the EIN.

The superintendent, or appointed designee, will develop regulations regarding appropriate use of the EIN. The regulations must specifically comply with the Children's Internet Protection Act.

All EIN Users agree to follow the rules and responsibilities as outlined below.

Students and staff are provided an account on our Electronic Information Network. The use of the EIN is a privilege, not a right. Therefore, the District can, at its own discretion, withhold, rescind, or terminate such use at any time, for any reason. Our goal in providing access to this network is to promote educational excellence by facilitating resource sharing, innovation and communication. All EIN computer

system's and software, including all communications and information transmitted by, received from, or started in these systems are the exclusive property of PCSD. Electronic storage areas (e.g. browser logs and other memory banks) are District property, and are subject to District control and inspection. The District will periodically monitor those logs and memory banks. Data stored on the EIN is not guaranteed to be private. Messages or other data relating to or in support of illegal activities may be reported to the authorities.

A. EIN Users Are Responsible For:

- Utilizing technology in the schools for facilitating learning and enhancing information exchange consistent with the educational purposes of the schools.
- Attending appropriate training sessions in the use and care of hardware, software and networks and refraining from using any technology for which they have not received training.
- Adhering to the rules established for the use of hardware, software, labs and networks in the schools.
- Maintaining the privacy of passwords and refraining from discussing or publishing passwords.
- Scanning all electronic media for viruses or physical contamination, which might endanger the integrity of District hardware, software or networks before they are used in District systems.
- Respecting the privacy of the data of another EIN user.
- Adhering to copyright guidelines in the use of hardware and software and in the transmission or copying of electronic media from other sources.
- Reviewing and, when appropriate, deleting, old, unwanted files.

B. EIN Users Are Prohibited From:

- Accessing or transmitting material that is profane or obscene, adult oriented, that advocates illegal acts, that advocates violence or discrimination towards other people.
- Sending or saving any materials in violation of any United States or state law or regulation including, but not limited to, material that is copyrighted or material that constitutes a trade secret.
- Attempting to disrupt the computer system, destroy data by spreading viruses or alter system software.
- Disrupting or degrading the performance of the network or other networks beyond the EIN, or destroying, modifying or abusing hardware or software in any way.
- Using the EIN for commercial, personal, or for-profit purposes.
- Obtaining copies of or modifying files, other data or passwords belonging to other users, or misrepresenting other users on the EIN or Internet.
- Modifying District web pages, or linking to District web pages housed on the EIN without authorization (refer to PCSD Web Authorizing Guidelines).
- Illegally installing copyrighted software for use on District computers or the EIN.
- Scanning images or making audio or video recordings without prior permission from the District.
- Loading unapproved software on computers.
- Attaching personal devices to the EIN without the expressed permission of a network administrator

C. Disclaimer of Responsibility

Users of any information obtained via the Electronic Information Network is at the user's own risk. Pittsford Central Schools exercises no control over the content of the information residing on it or passing through it.

Some systems may contain inappropriate or objectionable material for a minor, such as defamatory, inaccurate, abusive, profane, sexually oriented, threatening, racially offensive, or illegal material. Parents of minors having access to the Internet should be aware of the existence of such material and the ability of the student to access this material through the Internet, either at school or at home. As a result, the District disclaims any responsibility for inappropriate or objectionable materials that a student may obtain through the use of the Internet. Pittsford Central School District purchases its Internet service through a provider that filters inappropriate images. Filtering software is not 100% safe. The District may, under certain circumstances, disable the blocking or filtering technology for adults and students engaged in bona fide research or other lawful purposes. This disabling may only be exercised by the Director of Technology or his/ her designee and will remain disabled only for the period of time during which the research is being conducted.

Users of the Electronic Information Network should not expect that information on the EIN will remain private. All data files and electronic storage areas shall remain District property and, as such, are subject to District control and inspection.

D. Consequences

Users who do not comply with the regulations stated in this document will lose computer / EIN privileges. Infractions may result in appropriate disciplinary action in addition to suspension or termination of access privileges.

VII. PHYSICAL EDUCATION AND ATHLETICS

Physical Education Class

New York State law requires that all students complete 1 unit of credit in physical education to graduate from high school. One quarter unit of credit is accumulated in each of the four years of high school beginning in grade 9.

The physical education program at Calkins Road School is a diversified coed program. Students have a choice of activities and instructors every three to four weeks. A variety of activities are offered including coed, individual male and individual female sports, individual and team competitive sports, and recreational activities.

A. Grades are based on the following criteria:

1. Cooperation and willingness to participate in activities.
2. Participation to maximum individual potential.
3. Knowledge of game rules and strategies.
4. Proper dress - shorts or sweats, shirt and/or sweatshirt, sneakers.

B. Physical Education Attendance Procedures

Students are allowed to miss 7 classes per 20 weeks (4 units). All absences beyond this must be made up. It is the student's responsibility to contact their teacher in order to set up the appointment for making up missed work. Absences can be made up, as prescribed by the teacher, with measures relevant to the missed work.

The student will be considered truant from class with any undocumented absence. Students who are truant will receive a zero for that day except under extenuating circumstances. Any truancy from class will be subject to discipline proceedings as outlined by the Parent/Student Handbook.

Written Tests/ Projects/ Skill Assessments will also need to be made-up within 4 weeks or will be graded as a ZERO.

It is the student's responsibility to see their teacher in order to discuss a date for the make-ups. Failure to make-up missed classes could result in the loss of credit for that student in Physical Education.

ALL SWIM CLASSES ARE SUBJECT TO MAKE-UPS UNLESS EXCUSED BY THE STUDENTS DOCTOR.

C. Medical Excuses

All medical excuses from a parent or a doctor must be approved by the school nurse ***prior*** to class. A medical excuse releases the student from participating in activities; however, the student is still expected to ***attend*** class and observe. The maximum time a student may be excused for medical reasons is two weeks. After two weeks a modified program will be planned for the student.

Athletics Program

Calkins Road Middle School 6th graders can participate in after school intramurals which are held 2:30 – 3:25 PM. Interested students should speak with their PE teacher about schedule and options.

Pittsford students have the benefit of a full range of interscholastic athletics. Below is a listing of available modified sports for 7th and 8th grade students. In addition, eligible students may qualify for high school level competition depending on sports classification and team tryouts.

Fall Sports	**Winter Sports**	**Spring Sports**
Boys' Soccer	Boys' Basketball	Girls' Softball
Girls' Soccer	Girls' Basketball	Boy's Baseball
Football	Boy's Wrestling	Boy's Tennis
Co-Ed Cross Country	Boy's Swimming	Girl's Tennis
Girls Swimming		Co-Ed Track
Boys' Volleyball		Boy's Lacrosse
Girls' Volleyball		Girl's Lacrosse
		Field Hockey

Pittsford Central School District Athletics Handbook

Participation in athletics is both a privilege and a responsibility. Athletes earn recognition for their achievements as representatives of their school, team, student body, and the community. When an athlete accepts the privilege, he/she must live up to the district's code of conduct of the general student body both on and off school property during the athletic season and off-season.

As a prerequisite for participation, athletes and parents/guardians must sign a statement that commits the athlete to follow the established training rules and requires parents/guardians to do everything in their power to make sure the athlete abides by the expectations of the team. Even if an athlete plays more than one sport, the form must be signed at the beginning of each season. The athletics handbook can be found here: Pittsford Athletics Handbook - Pittsford Schools .

VII. KEY PARTNERSHIPS

Pittsford Parent/Teacher/Student Association (PTSA)

CRMS maintains a robust PTSA partnership. Working closely, the school and parents have maintained a variety of programs for the benefit of our students including:

- Student Fun Nights
- Arts and Cultural Enrichment Funding
- The "Break for Play"
- Guest speaker for parents and students

Pittsford Youth Services (PYS)

CRMS maintains a healthy partnership with PYS. There are many support services that PYS offers both students and their families which include:

- Individual Counseling – one on one sessions with a PYS social worker based on referral by a parent, teacher, counselor, administrator or the child themselves
- Group Counseling – PYS social workers identify an issue, in collaboration with the school counselors and administrators and facilitate a group of students dealing with a particular issue
- Classroom Presentations – PYS social workers in collaboration with school counselors and administrators, identify an issue, such as bullying or family issues and schedule one or more classroom presentations
- Crisis Intervention – PYS social workers may be called upon to address a crisis situation within the school district or town
- Home Visits – PYS social workers visit the home of a student to meet the needs of the family