

Fine Arts and Physical Education

Curriculum Adoption Meeting

September 8, 2026

Mohave Middle School Library

4:00 – 5:30pm

VISION

Engaging all students in world-class, future-focused learning.

MISSION

We inspire, motivate, and empower all to think critically, act collaboratively, and embrace diversity for a life of intellectual exploration, community engagement, and personal growth.

VALUES

Excellence: *We nurture a growth-minded culture of high expectations, creativity, persistence, and self-discipline.*

Integrity: *We demonstrate honesty, transparency, and reliability through our words and actions.*

Empathy: *We welcome all with kindness, love, compassion, and joy.*

Trust: *We earn the confidence of stakeholders through accountability, openness, and authenticity.*

Inclusion: *We create an equitable environment where everyone is respected, is treated with dignity, and has a sense of belonging.*

Unity: *We connect across communities to advance educational opportunities for all.*



Call to Order



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Agenda for Tuesday, September 8, 2026

1. Call to Order
2. Welcome and Introductions
3. Committee Goals
4. Committee Norms and Expectations
5. Open Meeting Law Review
6. Discussion on Rubric Creation and Vendor Narratives
7. Breakout into Subgroups: Visual Arts, Physical Education, Music, Dance/Theatre
8. Re-convene and Subgroup Report Out
9. Come to Consensus on Rubrics and Vendor Narrative
10. Future Meeting Reminder
11. Open for any questions
12. Call meeting to a close





Action Item

Discussion and Approval of Meeting Agenda for September 8, 2026



Welcome and Introductions

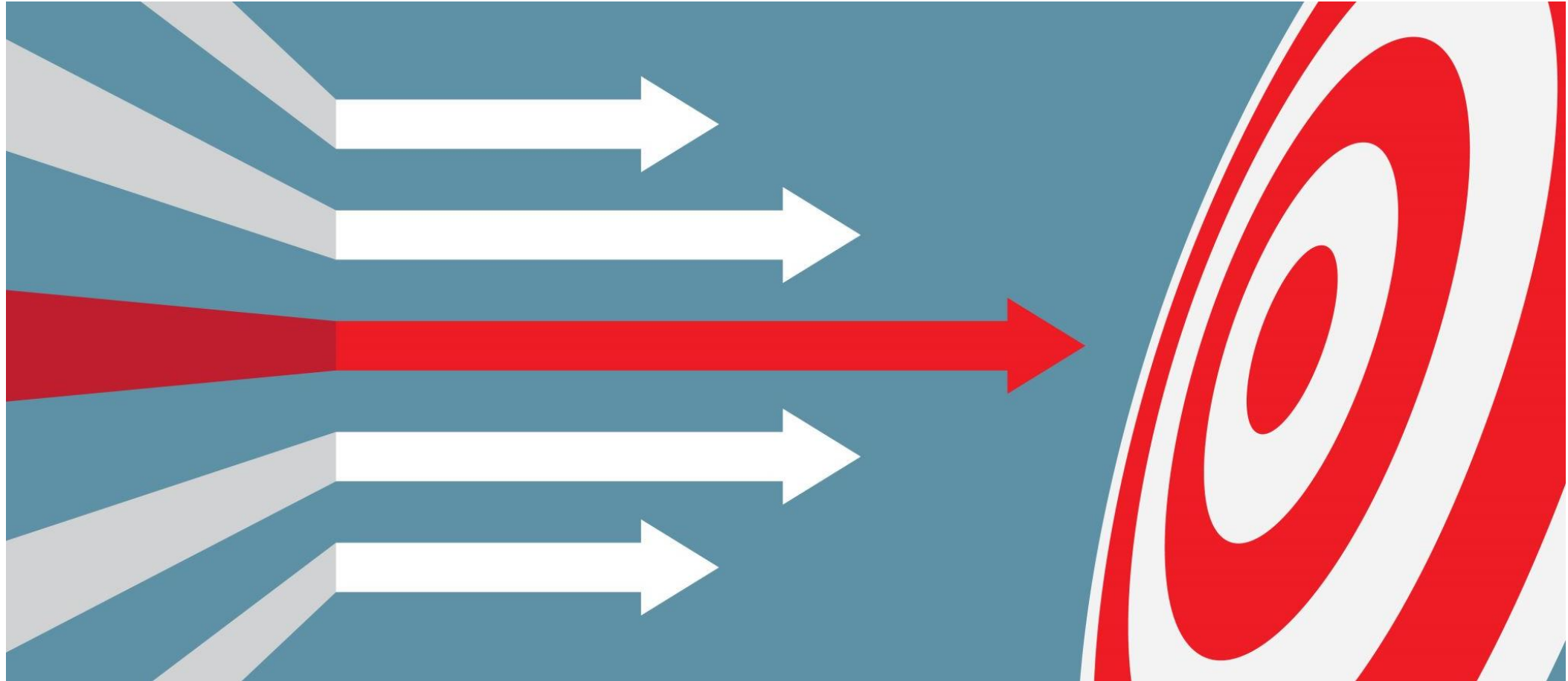
Name

Teacher/Parent

What School are you representing?

what subject area are you representing?

Committee Goals



SUSD Strategic Plan



GOAL 1: ACADEMIC EXCELLENCE

Challenge and inspire students to reach high levels of achievement so they thrive as confident, dynamic, future-ready learners equipped to pursue their passions and ambitions. Commitments:

- **1.1:** Provide learning opportunities that ensure all students graduate prepared for relevant and viable postsecondary higher learning and careers.
- **1.2:** Cultivate critical and creative thinking by integrating problem-based learning opportunities throughout the curriculum.

GOAL 5: OPTIMIZED RESOURCES

Generate and utilize resources to maximize educational opportunities in order to ensure organizational health.

- **5.3** Ensure equitable distribution of resources to meet the needs of our students.

Committee Purpose and Objective

Purpose

- The purpose of the Elective Adoption Committee is to review, evaluate, and recommend quality and appropriate textbooks and instructional resources for approval by the district Governing Board.

Objective

The committee will:

- Learn about current best practices in instruction for each subgroup area
- Learn about each subgroup standards and the progression through grade levels.
- Review rubric criteria to be used to evaluate textbooks and resources.
- Review and evaluate textbooks and instructional resources.
- Recommend textbooks and instructional resources to the Governing Board for formal approval and adoption.

Committee Norms and Expectations



Meeting Norms

- Be fully present
- Listen to understand and ask questions for clarification
- Be open to new ideas
- Invite and welcome the contributions of every member
- Support the group's recommendation after consensus is reached
- Be mindful of how often and how long you speak
- Questions and challenges are welcomed. Question and challenge the idea, not the person



Clarifying Decision-Making Process Defining Consensus

Consensus is...

- Consenting to a proposal because **group members choose to cooperate** with the direction of the **group rather than insist on their personal preference**.
- ***“Is this proposal something you can live with?”*** While group members may be willing to go along with a proposal, **they do not actually need to favor it above another choice**.
- To **“consent”**. This means that even if group members disagree, **there is still overall consent to move forward** in order to settle the issue.



Open Meeting Laws



What is Open Meeting Law?

Arizona's Open Meeting Law is a law that ensures the work of public bodies is conducted openly and transparently. It requires meetings, discussions, deliberations, and decisions of public bodies and advisory committees to occur in public meetings that have been properly noticed, allowing community members to observe the process and understand how recommendations are developed.

AZOCA.GOV



Why are we discussing Open Meeting Law?

As members of a Curriculum Adoption Committee, we are acting as an advisory committee to the district. Arizona law requires that our work be conducted openly and transparently so the public can observe the process and understand how recommendations are developed. Arizona Open Meeting Law applies to advisory committees appointed by a public body, including curriculum adoption committees.



SUSD Governing Board Policy and State Statute

- **Policy IJJ – Textbook/Supplementary Materials Selection and Adoption.** According to the policy, the Superintendent establishes textbook selection procedures and committees, and recommendations from those committees are forwarded through the adoption process for Governing Board consideration.
- Open Meeting Law requirement itself comes from Arizona Revised Statutes (A.R.S. §§ 38-431 through 38-431.09)

Our Guiding Principles

The purpose of Open Meeting Law is to:

Ensure decisions are not made in private

Allow the public to observe the process

Promote trust and accountability

Protect both committee members and the district from allegations of improper decision-making



What is a Meeting?

- A meeting occurs when a quorum of committee members discusses, deliberates, proposes, or takes action on committee business.
- A **quorum** is the minimum number of committee members who must be present for the committee to conduct official business. In most cases, a quorum is a majority (half + 1) of the committee's membership.
- **For example = If your committee has 12 members, a quorum is 7 members.**

Things you may NOT do:

Do Not "Reply All"

Avoid group emails discussing curriculum options, scoring, recommendations, or opinions.

Appropriate:

Logistical questions

Meeting reminders

Sharing publicly distributed materials



Things you may NOT do:

- **Do Not Discuss Adoption Business Outside a Posted Meeting**
 - This includes:
 - Hallway conversations
 - Parking lot discussions
 - Lunch conversations
 - Side conversations before or after meetings
 - If discussion begins drifting into committee business, politely stop and wait until the next meeting.



Things you may NOT do:

Do Not Poll Committee Members

- No individual should contact members separately to determine:
- How they will vote
- Which resource they support
- Where consensus may exist
- The committee's deliberations must happen in public.

Things you may NOT do:

Do Not Use a "Middleman"

- Avoid communicating opinions through another person.
 - Example:
 - "Can you ask the other committee members what they think about Publisher X?"
 - This can create an illegal serial discussion



Things you MAY do:

- Review materials independently
- Take personal notes
- Ask questions during posted meetings
- Discuss resources during posted meetings
- Complete scoring rubrics as directed
- Share perspectives and experiences during committee meetings
- Ask district staff logistical questions



Public Records Reminder

Anything related to committee business may be subject to public records requests, including:

- Emails
- Notes shared with the committee
- Scoring documents
- Committee communications
- Always communicate professionally and assume materials could become public.



During Any Meeting

Please remember:

- One person speaks at a time.
- Ensure every voice is heard.
- Base recommendations on the established evaluation criteria.
- Keep discussions focused on evidence and rubric indicators.
- Respect differing viewpoints.
- All recommendations must be developed during public meetings.



When in Doubt...

If you are unsure whether a communication or action may violate Open Meeting Law:

- **Stop. Don't send the email, text, or message.** Contact district administration or legal counsel for guidance before proceeding.

**Instrumental
Music**

(including Piano
and Guitar)

Visual Arts

(Including 2D, 3D,
Photo, and IB
Visual Arts)

**Dance/Theatre/
Choir/General
Music**

(Including Music
Appreciation
and History of
Rock and Roll)

**Physical
Education**

(Including ES, MS,
and HS – All
Courses)

Sub-group Breakouts – 40 minutes

- ✓ Reviewing and Creating Rubric for Requesting and Evaluating Curriculum
 - ✓ Be sure to think through everything that you would like the vendors submitting to cover
 - ✓ Rubric will be how we review each vendor submission – evaluate terminology and expectations
- ✓ Review and Create Vendor statement that meets and matches your Rubric for Evaluating



Reconvene

- Each Sub-group give short description of where they are in the process
 - Is Sub-group ready to submit to vendors?
 - Are there concerns in preparing rubric/vendor statement?
 - Did team come into consensus to move forward?
 - If not, what would the sub-group like to happen next?



Next Meeting:

- **September 29th** - (Review any Vendor Submissions)
 - (Mohave District Annex) MDA D
 - Just Physical Education Curriculum Adoption Meeting
 - 4-5:30pm
- **October 6th** - (Reviewing any Vendor Submissions)
 - (Mohave District Annex) MDA D
 - Just Fine Arts Curriculum Adoption
 - 4-5:30pm

Questions/Comments?



Meeting Closure and Next Steps

