

PITTSFORD CENTRAL SCHOOL DISTRICT
PITTSFORD, NEW YORK
BOARD OF EDUCATION MEETING
TUESDAY, SEPTEMBER 8, 2026
MCCLUSKI ROOM – BARKER ROAD MIDDLE SCHOOL
(LINK TO PUBLIC VIEWING ON WEBSITE)

AGENDA

7:00 P.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA (BOARD ACTION)
- IV. OPERATIONS UPDATE PRESENTATION – Jeff Beardsley
- V. APPROVAL OF MINUTES: **August 11, 2026** (BOARD ACTION)
- VI. BOARD OF EDUCATION REPORT
 - A. Monroe County School Boards Association Meeting Reports
 - 1. Board Leadership – next meeting – 9/23/26
 - 2. Executive Committee – next meeting – 10/7/26
 - 3. Information Exchange Committee – next meeting – 9/9/26
 - 4. District Operations Committee – next meeting – 9/16/26
 - 5. Legislative Committee – next meeting – 10/7/26
 - 6. Steering Committee – next meeting – 11/4/26
 - B. Other Meeting Reports
 - 1. Student Board of Education Reports
 - C. Dates to Remember
 - 1. 9/7/26 – Schools Closed for Labor Day
 - 2. 9/8/26 – Schools Open
 - 3. 9/21/26 – Schools Closed for Yom Kippur
 - 4. 10/1/26 – Board of Education Visit/Tour at Park Road Elementary School (Tour 7:30 am/Visit 7:45)
 - 5. 10/12/26 – Schools Closed for Columbus Day/Indigenous Peoples Day
 - 6. 10/13/26 - Next Regularly Scheduled Meeting – 7:00 p.m.
- VII. FINANCIAL REPORT – Mr. Dubash
 - A. Action Items:
 - 1. Resolution to Approve Budget Transfer Request - Building Condition Survey (BOARD ACTION)
 - 2. Resolution to Approve Transportation Contract – Transpo Bus Services LLC School Year (BOARD ACTION)
 - 3. Resolution to Approve Contract for Bus Drivers-Cathay Express Transportation School Year (BOARD ACTION)
 - 4. Resolution Approving Capital Construction Project Change Orders (BOARD ACTION)
 - 5. Declaration of Surplus/Obsolete Equipment – Food Service (BOARD ACTION)
 - 6. Bid Award: (**See Consent Agenda**)
 - a. BOCES 2 Cooperative Bus Parts
 - B. Discussion:
 - C. Other:

VIII. HUMAN RESOURCE REPORT – Mr. Clark

A. Action Items:

1. Professional Staff Report
2. Support Staff Report
3. Memorandum of Agreement (MOA) (See Consent Agenda)

(BOARD ACTION)

(BOARD ACTION)

B. Discussion:

1. Tenure Recommendations – 1st Reading

C. Other:

IX. PUPIL SERVICES REPORT – Dr. Ali

A. Action Items: (See Consent Agenda)

1. Approval of Annual Code of Conduct – 2nd Reading
2. Approval of Emergency Preparedness Guide (EPG) – 2nd Reading

B. Discussion:

C. Other:

X. SPECIAL EDUCATION REPORT – Dr. Ali

A. Action Items: (See Consent Agenda)

1. Committee on Special Education: Amendment, Amendment Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation Review, Reevaluation/Annual Review, Requested Reviews, Requested Review CPSE to CSE Transition Meetings, Requested Review Transfer Student, Transfer Student - Agreement No Meetings.
2. Sub Committee on Special Education: Amendment Agreement No Meetings, Requested Review, Transfer Student – Agreement No Meetings.
3. Committee on Preschool Special Education: Annual Reviews, Initial Eligibility Determination Meetings, Amendment Agreement No Meetings.

B. Discussion:

C. Other:

XI. SUPERINTENDENT'S REPORT – Mrs. Cutaia

A. Action Items:

1. Call for Executive Session

(BOARD ACTION)

B. Discussion:

C. Other:

XII. CONSENT AGENDA

(BOARD ACTION)

A. Bid Award

B. MOA

C. Annual Code of Conduct

D. EPG

E. Committee on Special Education

F. Sub-Committee on Special Education

G. Committee on Preschool Special Education

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. PUBLIC COMMENT **Public Comment Submission Form can be found online at pittsfordschools.org**

XVI. ADJOURNMENT/RECESS

(BOARD ACTION)

Next regularly scheduled meeting: **October 13, 2026 - 7:00 p.m.**

Mission: *The Pittsford Central School District community works collaboratively to inspire and prepare our students to be their best, do their best and make a difference in the lives of others.*

For school district information, visit our website at pittsfordschools.org

PITTSFORD CENTRAL SCHOOL DISTRICT

Board of Education Meeting

Tuesday, August 11, 2026

Barker Road Middle School

The REGULAR MEETING of the Pittsford Central School District Board of Education began at 5:00 p.m. in the McCluski Room, Barker Road Middle School on Tuesday, August 11, 2026.

BOARD MEMBERS PRESENT: S. Pelusio, D. Berk, E. Kay, J. Pizzutelli, R. Sanchez-Kazacos, R. Scott.

BOARD MEMBERS ABSENT: J. Casey.

LEADERSHIP TEAM PRESENT: S. Cutaia, L. Ali, S. Clark, H. Clayton, K. Dubash, N. Wayman.

1. Mrs. Pelusio called the Regular Meeting to order at 5:00 p.m. and asked everyone to stand for the Pledge of Allegiance.

2. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the agenda for this meeting. **APPROVED:
AGENDA**

Vote: Unanimously carried by those present

3. Code of Conduct Public Hearing: Mrs. Ali noted that the Code of Conduct has been updated and posted online.

4. Emergency Preparedness Guide (EPG) Public Hearing: Mrs. Ali noted that the district's EPG has been submitted with minor updates and posted online. Building EPG's stay confidential and will be submitted to the State in October.

5. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the minutes of its July 14, 2026, Reorganization and Regular meetings. **APPROVED:
MINUTES
7/14/26**

Vote: Unanimously carried by those present

6. Board Reports: Mrs. Pelusio noted that the MCSBA meetings will begin again in September, and she also noted the upcoming dates to remember. Mrs. Pelusio also shared the 2026-27 Committee Appointments as follows:

District or Board Committees

1.	Legislative Liaison	Sarah Pelusio
2.	Teacher Center Policy Board	Emily Kay
3.	Town/Village/School District Leadership	Superintendent, BOE President, BOE Vice-President
4.	Audit Oversight Committee	Jeff Casey, Sarah Pelusio, Robin Scott
5.	District Advocacy Committee	Superintendent, Legislative Liaison, Dave Berk
6.	Community Engagement	René Sanchez-Kazacos, Dave Berk, John Pizzutelli
7.	Policy Committee Ad-hoc	Sarah Pelusio, Emily Kay, René Sanchez-Kazacos

7. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the Superintendent's contract commencing July 1, 2026 and terminating on June 30, 2031. **APPROVED:
SUPERINTENDENT'S
CONTRACT**

Vote: Unanimously carried by those present

8. Motion was made by Mr. Pizzutelli, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of Four Hundred Eighty-Six Thousand Six Hundred Thirty-Eight Dollars (\$486,638) to A830-9089-800-0889 Longevity/Career Award from A830-9060-800-0809 Health Insurance \$299,925 and A830-9010-800-0800 Employee Retirement \$186,713 for Career Award Payments. **APPROVED:
BTR – CAREER
AWARD ACCRUAL**

Vote: Unanimously carried by those present

17.

9. Motion was made by Mrs. Kay, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of Two Hundred Fifteen Thousand (\$215,000) to be allocated into budget code 000-2815-400-0000 Health Service-Contracted Services from budget code 000-2815-432-0630 Health Services-Oth Dist for the purpose of correcting a budget coding error that occurred during the codification of the 2026-27 budget.

Vote: Unanimously carried by those present

APPROVED:
BTR – HEALTH
SERVICES CODES

10. Motion was made by Mr. Berk, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolutions:

Vote: Unanimously carried by those present

APPROVED:
YEAR-END
TRANSFER

Capital Reserve for Transportation Vehicles Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Two Million Eighty-One Thousand Three Hundred Thirty Dollars (\$2,081,330) of unappropriated fund balance from the General Fund as of June 30, 2026 to the "Capital Reserve – Transportation Vehicles" pursuant to its authority under a proposition approved by the voters on May 16, 2023.

Capital Reserve for Facilities Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Two Million Dollars (\$2,000,000) of unappropriated fund balance from the General Fund as of June 30, 2026 to the General Capital Reserve Fund pursuant to its authority under a proposition approved by the voters on May 18, 2021.

Capital Reserve for Instructional Technology Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Eight Hundred Fifty Thousand Dollars (\$850,000) of unappropriated fund balance from the General Fund as of June 30, 2026 to the General Capital Instructional Technology Reserve Fund pursuant to its authority under a proposition approved by the voters on May 21, 2024.

Capital Reserve for Swimming Facilities Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Nine Hundred Nineteen Thousand Nine Hundred Twenty Dollars (\$919,920) of unappropriated fund balance from the General Fund as of June 30, 2026 to the General Capital Swimming Facility Reserve Fund pursuant to its authority under a proposition approved by the voters on May 16, 2023.

Capital Reserve for Retirement Contribution Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Four Hundred Thousand Dollars (\$400,000) of unappropriated fund balance from the General Fund as of June 30, 2026 to the General Capital Swimming Facility Reserve Fund pursuant to its authority under a proposition approved by the voters on May 16, 2023.

Employee Benefits Accrued Liability Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Five Hundred Fifty Thousand Dollars (\$550,000) of unappropriated fund balance from the General Fund as of June 30, 2026 to the Employee Benefits Accrued Liability Reserve Fund

pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on October 14, 2008.

Workers' Compensation Reserve Resolution

BE IT RESOLVED that the Board of Education of the Pittsford Central School District at its regular meeting does hereby authorize the transfer of Fifty Thousand Dollars (\$50,000) of unappropriated fund balance from the General Fund as of June 30, 2026 to the Workers' Compensation Reserve Fund pursuant to its authority unanimously established and approved by the Board of Education at its regular meeting held on June 23, 2014.

11. Motion was made by Mrs. Scott, seconded by Mr. Berk and carried regarding the following resolution:

Vote: Unanimously carried by those present

**APPROVED:
TAX LEVY/TAX
COLLECTION**

2026-2027 Tax Levy Resolution

BE IT RESOLVED that the valuation of the property comprising Pittsford Central School District, State of New York, Counties of Monroe and Ontario, as shown on the District Assessment rolls, and certified by the respective assessors of the towns in the district be approved; THAT a sum not to exceed \$120,820,280 be levied in the form of a tax on the property set forth on the aforementioned assessment rolls; that the Board of Education has retained up to \$1,496,992 in unexpended surplus funds and, in compliance with the law, such unexpended surplus funds have been applied in determining the amount of the school tax levy; and that the warrant therefore and the rolls thereof, be executed by a majority of the members of the Board of Education; and that the receiver of taxes be authorized to collect taxes on said warrant for a period of 30 days, beginning September 1, 2026, without penalty, and for a period of 33 days thereafter with a two percent (2%) penalty, as provided by the statute.

12. Motion was made by Mrs. Kay, seconded by Mr. Pizzutelli and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following resolution as presented.

Vote: Unanimously carried by those present

**APPROVED:
CAP. CONST. PROJ.
CHANGE ORDERS**

WHEREAS, the Board of Education of the Pittsford Central School District (the "Board of Education") previously authorized its 2023 Capital Improvement Project (the "Project"); and

WHEREAS, during the construction phase of the Project certain contract changes have been determined by the Project Architect, the Project Construction Manager, and the Superintendent of Schools to be in the best interest of the School District; and

WHEREAS, the Project Architect, the Project Construction Manager, and the contractor involved have prepared, signed, and submitted documents evidencing Change Orders for the contract changes set out in the attached report which is incorporated in this Resolution by reference; and

WHEREAS, the Superintendent of Schools has signed the contract Change Orders pursuant to previously granted authority, with the understanding that all such approved Change Orders will be presented to the Board of Education for ratification and approval as soon as practicable; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to ratify the actions of the Superintendent of Schools and approve the proposed contract Change Orders;

NOW, THEREFORE, be it resolved as follows:

19.

1. The Board of Education hereby ratifies and approves the Change Orders signed by the Superintendent as set out in the attached report and/or authorizes the President of the Board and/or the Superintendent of Schools to sign the Change Orders on behalf of the Board of Education and take all actions necessary or convenient to proceed under the contracts as amended by the Change Orders in connection with the Project.
2. The Board of Education hereby authorizes the President of the Board and the Superintendent of Schools to sign all New York State Education Department required certifications in connection with this resolution and take all actions necessary or convenient to satisfy all applicable filing requirements for the Change Orders.
3. This Resolution shall take effect immediately.

13. Motion was made by Mr. Pizzutelli, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following resolution as presented.

**APPROVED:
UPDATED LIST
SURPLUS VEHICLES**

Vote: Unanimously carried by those present

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the changes to the June 16, 2026 list of surplus vehicles.

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above vehicle surplus and does hereby authorize the auction or trade-in and receipt of proceeds from the sale of the vehicles.

14. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap and surplus and does hereby authorize the sale and receipt of proceeds from such.

**APPROVED:
SURPLUS/OBSOLETE
EQUIPMENT-FOOD SVC.**

Vote: Unanimously carried by those present

15. Motion was made by Mrs. Kay, seconded by Mr. Pizzutelli and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap and surplus and does hereby authorize the sale and receipt of proceeds from such.

**APPROVED:
SURPLUS/OBSOLETE
EQUIPMENT-PRE SAFE**

Vote: Unanimously carried by those present

16. Mr. Dubash noted the Professional Service Contract Report.

17. Motion was made by Mrs. Scott, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District approves the change in title from Assistant Director of Student Services to Assistant Director of Pupil Services - Elementary.

**APPROVED:
TITLE CHANGE: PUPIL
SERVICES - ELEM.**

Vote: Unanimously carried by those present

18. Motion was made by Mr. Berk, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District approves the change in title from CSE Coordinator to Assistant Director of Pupil Services - Secondary.

**APPROVED:
TITLE CHANGE: PUPIL
SERVICES - SEC.**

Vote: Unanimously carried by those present

19. Motion was made by Mrs. Kay, seconded by Mrs. Sanchez-Kazacos and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education of the Pittsford Central School District approves the change in title from Coordinator of Special

**APPROVED:
TITLE CHANGE: PUPIL
SERVICES - OPS**

Programs and Services to Assistant Director of Pupil Services – Outside Programs and Services.

Vote: Unanimously carried by those present

20. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Professional Staff Report:

**APPROVED:
PROFESSIONAL
STAFF REPORT**

Vote: Unanimously carried by those present

A. Appointment – Administrator

Name: Andrea Lynch
Position: CRMS Assistant Principal
Type of Position: Probationary
Tenure Area: Assistant Principal
Probationary Period: 01/23/2023 – 01/22/2027
Certification: Professional
Salary: \$95,543.00
Effective Date: 08/11/2026

Name: Robyn Paino
Position: JRE Assistant Principal
Type of Position: Probationary
Tenure Area: Assistant Principal
Probationary Period: 09/01/2026 – 08/31/2030
Certification: Initial
Salary: \$86,000.00
Effective Date: 09/01/2026

B. Change in Title Only- Administrator

Name: Maria Hill
Position: Assistant Director of Pupil Services - Elementary
Type of Position: Tenured
Tenure Area: Assistant Director of Pupil Services - Elementary
Probationary Period: N/A
Certification: Professional
Salary: \$126,922.00
Effective Date: 08/01/2026

Name: Theresa McDonald
Position: Assistant Director of Pupil Services - Secondary
Type of Position: Probationary
Tenure Area: Assistant Director of Pupil Services - Secondary
Probationary Period: 09/01/2023 – 09/17/2027
Certification: Professional
Salary: \$113,647.00
Effective Date: 08/01/2026

Name: Laura Hefner
Position: Assistant Director of Pupil Services – Outside Programs/Services
Type of Position: Probationary
Tenure Area: Assistant Director of Pupil Services – Outside Programs/Services

21.

Probationary Period: 07/01/2025 – 06/30/2028
Certification: Permanent
Salary: \$137,832.00
Effective Date: 08/01/2026

C. Appointment – Certificated Staff

Name: Taylor Gravino
Position: MCE Grade 2
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/01/2026 – 08/31/2030
Certification: Residency
Salary: \$53,716.00
Effective Date: 09/01/2026

Name: Janelle Hunzek
Position: JRE Special Education
Type of Position: Probationary
Tenure Area: Special Education
Probationary Period: 09/01/2026 – 08/31/2030
Certification: Pending
Salary: \$55,761.00
Effective Date: 09/01/2026

Name: Bryan Hill
Position: MHS .75/ SHS .25 Chemistry
Type of Position: Probationary
Tenure Area: Science
Probationary Period: 09/01/2026 – 08/31/2029
Certification: Professional
Salary: \$65,342.00
Effective Date: 09/01/2026

Name: Alyssa Scott
Position: PRE Grade 5
Type of Position: Probationary
Tenure Area: Elementary
Probationary Period: 09/01/2026 – 08/31/2030
Certification: Professional
Salary: \$71,162.00
Effective Date: 09/01/2026

Name: Sarah Whittington
Position: SHS Spanish
Type of Position: Probationary
Tenure Area: Spanish
Probationary Period: 09/01/2026 – 08/31/2030
Certification: Initial
Salary: \$61,517.00
Effective Date: 09/01/2026

Name: Kathryn Davis
 Position: SHS .6 English
 Type of Position: Part Time
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: Initial
 Salary: \$40,684.00
 Effective Date: 09/01/2026

Name: Brianna Best
 Position: MCE Grade 3
 Type of Position: Regular Substitute
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: Pending
 Salary: \$51,556.00
 Effective Date: 09/01/2026

Name: Jamie Willman
 Position: PRE Kindergarten
 Type of Position: Probationary
 Tenure Area: Elementary
 Probationary Period: 09/01/2026 – 08/31/2029
 Certification: Professional
 Salary: \$71,162.00
 Effective Date: 09/01/2026

Name: Amanda Wigle
 Position: JRE School Counselor
 Type of Position: Probationary
 Tenure Area: School Counselor
 Probationary Period: 09/01/2026 – 08/31/2029
 Certification: Permanent
 Salary: \$69,967.00
 Effective Date: 09/01/2026

Name: Barbara Kline
 Position: PRE School Counselor
 Type of Position: Regular Substitute
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: Initial
 Salary: \$60,795.00
 Effective Date: 09/01/2026

Name: Laura Hyatt
 Position: PRE Grade 1
 Type of Position: Regular Substitute
 Tenure Area: N/A
 Probationary Period: N/A
 Certification: Permanent
 Salary: \$73,135.00
 Effective Date: 09/01/2026

23.

D. Appointment – Certificated Staff – Part Time to Probationary

Name: Gabriel Pierce
Position: SHS Chemistry
Type of Position: Probationary
Tenure Area: Chemistry
Probationary Period: 09/01/2026 – 08/31/2030
Certification: Internship
Salary: \$52,807.00
Effective Date: 09/01/2026

E. Appointment – Certificated Staff – From Full Time to Part Time

Name: Julie Danella
Position: MHS .6/BRMS .1 French
Type of Position: Part Time
Tenure Area: N/A
Probationary Period: N/A
Certification: Professional
Salary: \$50,944.00
Effective Date: 09/01/2026

F. Appointment – Certificated Staff – Change in Tenure Area

Name: Elizabeth Mitchell
Position: JRE Reading
Type of Position: Probationary
Tenure Area: Reading
Probationary Period: 09/01/2026 – 08/31/2029
Certification: Professional
Salary: \$77,807.00
Effective Date: 09/01/2026

G. Appointment – Building Substitute

Name: Sohug Mookergee
Position: PRE Building Substitute
Type of Position: 1 Year Appointment
Salary: \$175.00 daily
Effective Date: 09/01/2026 – 06/30/2027

H. Resignation – Teacher– see attached

Kelly Engel
Kaitlin Ruster
Sophia Bruno
Geoffrey Bones
Brian Bohrer

I. Resignation - School Related Professional– see attached

Vidya Padiki
Eden Lewis

J. Resignation – School Nure– see attached
Rebekah English

K. Resignation – Occupational Therapist- see attached
Elizabeth Young

L. Appointment – Substitutes

Teacher Subs

John Sacchitella
Daniel Judd
Josephine DiPasquale
Barbara Kline
Kara Ingalls
Kimberly Hill
Mary Fien-Silco
Marni Rabinowitz
Monica Grinnell

Para Subs

Elizabeth Unterborn

M. Revised Fall Coaching Salaries – see attached

N. Appointment – Volunteer Coaches – see attached

21. Motion was made by Mr. Pizzutelli, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education, upon the Superintendent's recommendation, approves the following Support Staff Report:
Vote: Unanimously carried by those present

**APPROVED:
SUPPORT
STAFF REPORT**

CLERICAL

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Mikala Craun	OC III	SHS	37.5/wk.	9/1/2026	\$28,312.73
Susanne Reeder	OC III	BRMS	37.5/wk.	7/1/2026	\$43,797.00
Brenna Orlop	OC II	MHS	37.5/wk.	7/13/2026	\$37,245.00
Kristin Rohlfs	OC II	DO	37.5/wk.	7/20/2026	\$45,030.57
Risa Bardo	OC III	DO	37.5/wk.	8/10/2026	\$37,050.00

CLERICAL

RESIGNATIONS	POSITION	BLDG	LENGTH OF SVC	DATE
Megan Gamble	Office Clerk III	SHS	3 yrs.	08/10/2026
Mary Beth Burke	Office Clerk III	MHS	1 yr.	09/01/2026

CLERICAL

RETIREMENTS	POSITION	BLDG	LENGTH OF SVC	DATE
Donna Hansen	Office Clerk II	DO	19.25	11/27/2026

TRANSPORTATION

APPOINTMENTS	POSITION	BLDG	HOURS	DATE	SALARY
Cynthia Ann Tollerup	Bus Driver	TMF	22.5/wk.	8/17/2026	\$35,100.00

25.

TRANSPORTATION			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
David Major	Bus Attendant	TMF	7 mos.	09/01/2026

CUSTODIAL/MAINTENANCE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Giancarlo Ross	Cleaner	CRMS	40/wk.	8/10/2026	\$17.22/hr.
Christian Formicola	Cleaner	CRMS	40/wk.	8/03/2026	\$17.59/hr.
Nicholas Formicola	Cleaner	CRMS	40/wk.	8/03/2026	\$17.59/hr.
Brian Collins	Cleaner	PRE	40/wk.	7/30/2026	\$17.59/hr.

CUSTODIAL/MAINTENANCE

			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Sililuck Seibert	Cleaner	SHS	4 mos.	07/14/2026
Maximo Lopez	Cleaner	MHS	3 wks.	07/14/2026
Charitous Kanaley	Cleaner	BRMS	6 mos.	07/24/2026

CUSTODIAL/MAINTENANCE

			LENGTH	
<u>RETIREMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Darathong (Jay)	Cleaner	TRE	20.79 yrs.	08/31/2026
Vongnaphone				
Wilfredo Maneiro	Cleaner	BRMS	13 yrs.	08/30/2026

FOOD SERVICE

<u>APPOINTMENTS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>HOURS</u>	<u>DATE</u>	<u>SALARY</u>
Emily Falcheck	Food Service Worker	SHS	25/wk.	7/20/2026	\$17.85/hr.
Lindsay Schlicker	Food Service Worker	BRMS	25/wk.	8/3/2026	\$17.90/hr.

FOOD SERVICE

			LENGTH	
<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>BLDG</u>	<u>OF SVC</u>	<u>DATE</u>
Lisa Mingoia	Food Service Worker	CRMS	2 yrs.	08/04/2026

22. Mr. Clark noted that a Memorandum of Agreement is under the Consent Agenda. He also noted the first reading of a tenure recommendation.

23. Special Education Report: Dr. Ali noted that the recommendations are under the Consent Agenda.

24. Motion was made by Mrs. Scott, seconded by Mrs. Kay and carried regarding the following resolution: BE IT RESOLVED that the Board of Education approves calling an Executive Session for the purpose of discussing the employment of a particular person, where no official business will be conducted. This session will take place immediately after the Regular Meeting.

**APPROVED:
EXECUTIVE
SESSION**

Vote: Unanimously carried by those present

25. Mrs. Cutaia highlighted a gift to the District that will be acted upon under the Consent Agenda.

26. Superintendent's Report: Mrs. Cutaia provided updates on several district initiatives. She highlighted the restructuring of the Pupil Services Department that combines student and special education services to provide more coordinated support for students, families, and staff. The district is also working to strengthen its Multi-Tiered Systems of Support (MTSS) by establishing greater consistency in how student data and interventions are used across the district. She also noted that with a \$60,000 donation from the Pittsford Education Foundation,

the district has begun implementing Panorama, which will bring multiple sources of student data together to support monitoring and intervention decisions across the district. Mrs. Cutaia concluded by sharing that the district is preparing to welcome one of its largest cohorts of new teachers for new teacher orientation and is also preparing for the opening day celebration to kick off the new school year.

27. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mrs. Scott and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the following items per the Consent Agenda:
Vote: Unanimously carried by those present

**APPROVED:
CONSENT
AGENDA**

MOA

Committee on Special Education: Amendment Agreement No Meetings, Annual Reviews, Initial Eligibility Determination Meetings, Reevaluation CPSE to CSE Transition Meeting, Reevaluation Review, Reevaluation/Annual Reviews, Requested Reviews, Requested Review CPSE to CSE Transition Meeting, Transfer Student – Agreement No Meeting.

Sub-Committee on Special Education: Amendment Agreement No Meetings, Annual Reviews, Reevaluation Reviews, Reevaluation/Annual Reviews, Requested Reviews.

Committee on Preschool Special Education: Initial Eligibility Determination Meetings, Annual Reviews.

Gift to the District: A donation of \$4,824.00 from the Paul Lingenstein Family Foundation for the 2025-2026 Jefferson Road Elementary School Challenger Field Trip.

28. Public Comment: one person addressed the Board this evening.

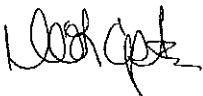
29. Motion was made by Mrs. Kay, seconded by Mr. Pizzutelli and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves recessing its Regular Meeting in order to enter into Executive Session at 5:28 p.m.
Vote: Unanimously carried by those present

**APPROVED:
RECESS**

30. Motion was made by Mrs. Sanchez-Kazacos, seconded by Mr. Berk and carried regarding the following resolution: BE IT RESOLVED, that the Board of Education approves the adjournment of its Executive Session and Regular Meeting at 6:32 p.m.
Vote: Unanimously carried by those present

**APPROVED:
ADJOURNMENT**

Respectfully submitted,



Deborah L. Carpenter
School District Clerk

Pittsford Schools

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534

585-267-1036

Fax: 585-381-9368

Terrence_Hasseler@pittsford.monroe.edu

Terrence Hasseler
Budget Director

Date: September 8, 2026

To: Karl Dubash, Assistant Superintendent for Business

From: Terry Hasseler, Budget Director

Re: Resolution to Approve Budget Transfer Request - Building Condition Survey

New York State requires every school district to complete a Building Condition Survey every five years. To provide the necessary funding for this mandated survey, a budget transfer of One Hundred Forty-One Thousand Dollars (\$141,000) is requested.

After reviewing the current budget, the District determined the best reduction at this time are funds remaining in health insurance 000-9060-800-0000. Pursuant to Board Policy 5330, any transfer in excess of \$75,000 between function codes requires Board of Education approval. Therefore, we recommend for consideration the following resolution:

BE IT RESOLVED, that the Board of Education of the Pittsford Central School District does hereby approve the budget transfer of One Hundred Forty-One Thousand Dollars (**\$141,000**) from **000-9060-800-0000 - Health Insurance** to **000-1620-422-0000 - B + G Con Serv - BCS** to fund the New York State-mandated Building Condition Survey.

Pittsford Schools

Karl Dubash
Assistant Superintendent for Business

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585-267-1077
Fax: 585-381-9368
Karl_Dubash@pittsford.monroe.edu

Date: September 8, 2026

To: Shana Cutaia, Superintendent of Schools

From: Karl Dubash, Assistant Superintendent for Business

Re: Resolution to Approve Transportation Contract - Transpo Bus Services LLC,
Regular Year

The District will contract with Transpo Bus Services LLC to transport students with special needs and students enrolled in vocational programs during the 2026-2027 school year. Included is internal transportation which is offered for all special education students. Attached is information detailing the anticipated cost of the services. Please be advised that the total charge may vary throughout the year as student placements/IEPs and enrollments may change.

I therefore recommend the following resolution to be approved by the Board of Education.

BE IT RESOLVED that the Board of Education does hereby approve the transportation costs with Transpo Bus Services LLC estimated to be Seventy Thousand Dollars (\$70,000) to transport Pittsford Central School District students with special needs and students enrolled in vocational programs for the 2026-2027 School Year.

Pittsford Schools

Karl Dubash
Assistant Superintendent for Business

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585-267-1077
Fax: 585-381-9368
Karl_Dubash@pittsford.monroe.edu

Date: September 8, 2026

To: Shana Cutaia, Superintendent of Schools

From: Karl Dubash, Assistant Superintendent for Business

Re: Resolution to Approve Contract for Bus Drivers – Cathay Express Transportation,
School Year

The Transportation Department's current shortage of bus drivers will not allow for consistent transportation service during the 2026-2027 school year. The Transportation Department would like to enter a school year contract with Cathay Express Transportation, Inc. from September 8, 2026 to June 23, 2027. The contract will include transportation for regular and special education pupils. The anticipated cost is \$502,320.

I therefore recommend the following resolution to be approved by the Board of Education.

BE IT RESOLVED, that the Board of Education does hereby approve the transportation costs with Cathay Express Transportation, Inc. estimated to be Five Hundred Two Thousand Three Hundred Twenty Dollars (\$502,320) to transport Pittsford Central School District students from September 8, 2026 to June 23, 2027.

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Administrative Offices
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Pittsford, NY 14534
585-267-1077

Fax: 585-381-9368

Karl_Dubash@pittsford.monroe.edu

Karl Dubash
Assistant Superintendent for Business

Date: September 8, 2026

To: Shana Cutaia, Superintendent of Schools

From: Karl Dubash, Assistant Superintendent for Business

Re: Resolution Approving Capital Construction Project Change Orders

On July 14, 2026, the Board of Education approved a Resolution authorizing the Superintendent to execute change orders up to Thirty-five Thousand Dollars (\$35,000) for the \$69M Capital Improvement Project. Attached is a summary of the change orders executed by the Superintendent.

The following resolution to ratify the approved change orders is recommended for your approval:

WHEREAS, the Board of Education of the Pittsford Central School District (the "Board of Education") previously authorized its 2023 Capital Improvement Project (the "Project"); and

WHEREAS, during the construction phase of the Project certain contract changes have been determined by the Project Architect, the Project Construction Manager, and the Superintendent of Schools to be in the best interest of the School District; and

WHEREAS, the Project Architect, the Project Construction Manager, and the contractor involved have prepared, signed, and submitted documents evidencing Change Orders for the contract changes set out in the attached report which is incorporated in this Resolution by reference; and

WHEREAS, the Superintendent of Schools has signed the contract Change Orders pursuant to previously granted authority, with the understanding that all such approved Change Orders will be presented to the Board of Education for ratification and approval as soon as practicable; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to ratify the actions of the Superintendent of Schools and approve the proposed contract Change Orders;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby ratifies and approves the Change Orders signed by the Superintendent as set out in the attached report and/or authorizes the President of the Board and/or the Superintendent of Schools to sign the Change Orders on behalf of the Board of Education and take all actions necessary or convenient to proceed under the contracts as amended by the Change Orders in connection with the Project.
2. The Board of Education hereby authorizes the President of the Board and the Superintendent of Schools to sign all New York State Education Department required certifications in connection with this resolution and take all actions necessary or convenient to satisfy all applicable filing requirements for the Change Orders.
3. This Resolution shall take effect immediately.

Pittsford Schools

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Assistant Superintendent for Business

Administrative Offices
75 Barker Road - East Wing
Pittsford, NY 14534
585-267-1077

Fax: 585-381-9368
Karl_Dubash@pittsford.monroe.edu

Date: September 8, 2026
To: Shana Cutaia, Superintendent of Schools
From: Karl Dubash, Assistant Superintendent for Business
Re: Declaration of Surplus/Obsolete Equipment – Food Service

The Director of Food Service has declared the following equipment as surplus or obsolete.

- Alto Sham 10.18 Combi Oven, Tag #001651
- Garland Master 200 Convection Stack Ovens, Tag #11044
- Garland 450 Convection Stack Ovens, Tag #001646

It is my recommendation that the Board of Education declare these items scrap/surplus and sold as such and proceeds be deposited into the General Fund according to Policy Board Policy 5250 which states “The Superintendent or the Superintendent’s designee may dispose of property that is obsolete, surplus or unusable by the District in such a manner that brings the most financial benefit to the District...”

Therefore, in accordance with Policy 5250 and applicable laws, I recommend the following:

BE IT RESOLVED that the Board of Education of the Pittsford Central School District does hereby declare the above equipment scrap and surplus and does hereby authorize the sale and receipt of proceeds from such.

PITTSFORD CENTRAL SCHOOL DISTRICT

PITTSFORD, NEW YORK

RECOMMENDATION FOR COMPETITIVE BID AWARD

To: Board of Education
From: Rachel Smith, Treasurer
(Prepared by Leslie Pawluckie, Purchasing Agent)
BOE Date: September 8, 2026
Topic: BOCES 2 Coop Bus Parts RFB-2174-27
Date of Legal Notice: July 9, 2026, Democrat & Chronicle
Date of Bid Opening: July 30, 2026
Time: 2:00 PM
Funds: A-000-5510-500-0000 Transportation Supplies Budget

BE IT RESOLVED, That the Board of Education of the Pittsford Central School District award a contract to the following vendors as low responsive bidders meeting specifications:

ITEM BID	RECOMMENDED VENDOR	AMOUNT
	Deckman Oil	\$ 7,991.74
	Freightliner & Western Star	\$ 6,953.79
	Leonard Bus Sales	\$ 1,148.40
	New York Bus Sales	\$ 4,436.40
	Neopart Transit	\$ 3,697.76
	Cummins Inc	\$ 5,365.43

TOTAL: \$ 29,593.52
(Cost Estimated)

Comments: The Boces 2 Cooperative Bus Parts Bid contract is valid 09/01/26-08/31/27. Pittsford and 9 other districts participated. Bid responses were reviewed by Wendy Vergamini, BOCES 2 Director of Procurement, Aaron Bunce, Head Mechanic, and Leslie Pawluckie, Purchasing Agent. The bid is recommended for award on an line item basis to the vendors submitting the lowest responsive and responsible bid meeting all required specifications.



Rachel Smith, Treasurer