

EASTAMPTON TOWNSHIP SCHOOL DISTRICT

STUDENT CODE OF CONDUCT



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PHILOSOPHY OF BEHAVIOR

The Eastampton Township School District believes that all students learn best when they are in a safe and respectful environment that encourages growth. The foundation of a positive academic environment is built on developing strong, healthy relationships. A great deal of the learning that occurs in schools involves social emotional learning and personal experiences. Our motivation in implementation of disciplinary expectations is to teach students appropriate behaviors that will allow them to be successful throughout their educational journey and beyond. The consistent and structured practice of school discipline is intended to ensure the safety of staff and students and to create an environment conducive to learning. Effective school discipline strategies should seek to encourage respectful and responsible behavior to provide all students with a safe and supportive school experience while discouraging inappropriate behavior and misconduct.

We know that students sometimes make poor choices that do not define their character. These situations provide the opportunity for students to grow and reflect. We believe that through consistency, communication, and partnering with our families and the community, the Eastampton Township School District is and will remain a safe learning environment that allows for our students to reach their potential.

CLASSROOM MANAGEMENT

Student behavior management problems are most effectively solved by a collaboration amongst stakeholders. A critical component of any behavior management model is early intervention with parents. In establishing effective classroom discipline, teachers and parents must interact directly with each other and with the student to communicate and implement consequences and behavior management plans. The goal of ETSD is to work with students and parents to change patterns of inappropriate behavior and promote positive expectations that enhance the teaching/learning process. It is the critical function of the stakeholders to work together to mediate disagreements when communications and implementation breaks down.

CODE OF CONDUCT

The purpose of the grids below are to provide guidelines for the administration and staff to follow in assigning disciplinary actions that are consistent and fair. Since the intent of this policy is to help bring about a change in student behavior that enables students to succeed in the classroom and interact in an appropriate way with others, the administration reserves the right to exercise their judgment in the assignment of consequences for Code of Conduct infractions.

Please read this code in conjunction with the entire Student Handbook with special attention to the discipline, behavior and attendance sections.

This code of conduct is applicable to all school grounds, all school sponsored activities, sporting events, and school provided bussing and transportation.

A progressive set of consequences for those students who interrupt the teaching-learning process include: warning, lunch/recess detention, administrative after school detention, in school suspension, and out of school suspension.

This model does not remove teacher/administrator judgment and discretion from the process. Certain behaviors (fighting, possession of/threat of weapons, possession/use of drugs or alcohol, etc.) pose a clear and present danger to staff and students.

STUDENT IN GOOD STANDING

ETSD supports privileges for students who have demonstrated appropriate behavior.

Students must meet eligibility requirements below to participate in athletics or clubs or attend any school sponsored function, activity or dance. The eligibility criterion below is cumulative for the school year.

All students are considered in "Good Standing" at the beginning of each school year and begin with zero demerits.

Students who receive 20 discipline demerits will no longer be in good standing and are not able to participate or attend school events.

Students may eliminate discipline demerits by completing approved service activities.

This must be approved in advance by the appropriate administrator or counselor.

Demerits that are accumulated or not eliminated a week prior to an event will result in loss of participation.

For every service completed, demerits will be removed as determined by the administrator.

Community service must be completed after the infractions and cannot be accumulated beforehand.

RECOGNIZING STUDENTS WHO CONSISTENTLY FOLLOW ETSD NORMS

Students who consistently demonstrate positive behavior, make responsible choices, and uphold the school's expectations will have opportunities to participate in monthly recognition events and celebrations. These events are designed to acknowledge students who exhibit respect, responsibility, safety, and readiness to learn while contributing to a positive school climate. Participation in these activities is intended to encourage and reinforce positive behaviors, recognize individual and collective achievements, and celebrate students' commitment to making our school a welcoming and supportive learning environment for all.

In order to participate in monthly celebrations, students must have less than 10 demerits.

Additionally, students can be nominated (1 student per grade level per month) to be recognized as the Golden Knight of the Month. Teacher committees will meet to select this student. These students will receive a yard sign to display outside of their residence as well recognition at the monthly Board of Education meeting.

STUDENTS WITH SPECIAL NEEDS

The administration and staff of Eastampton Township School District are sensitive to students with special needs.

These students are subject to the disciplinary procedures and may be disciplined in accordance with their IEP/504.

Before disciplining a student with disabilities, it must be determined that:

- The student's behavior is not primarily caused by his/her/their disability as determined by CST
- The program that is being provided meets the student's needs.

Staff shall comply with state and federal law and the regulations of the New Jersey Administrative Code and the Section 504 of the Rehabilitation Act of 1973 in dealing with discipline and/or suspension of all students with disabilities.

Communication with the Child Study Team may be helpful as behavior modification plans, interventions and incentives, private counseling, schedule adjustments, close monitoring, and other interventions may be added to, or replace normal discipline consequences.

PRESCHOOL THROUGH 2ND GRADE

In supporting the developmental needs of early learners, ETSD generally prohibits the suspension and expulsion of prekindergarten, kindergarten, first, and second grade students, subject to exceptions.

Students (Pre-K to Grade 2) may receive a suspension only if the principal, in consultation with a school counselor or other mental health professional, determines that there is an imminent threat of serious harm that cannot be reduced or eliminated through interventions and support.

STUDENT CONFLICT & MEDIATION

ETSD utilizes student mediation as a vehicle to assist students in solving conflicts. The goal of mediation is to assist all parties in reaching a mutual agreement. Mediation will occur during a mutually agreed upon time based on student and counselor availability. Any time a parent/guardian becomes aware of a conflict between their child and another student, the parent should contact their child's guidance counselor.

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HARASSMENT, INTIMIDATION AND BULLYING

ETSD has a zero tolerance policy towards incidents of HIB.

Please refer to district policies available here: <https://www.etsdnj.us/domain/33>

KNIGHT'S NORMS FOR SUCCESS

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be **ENGAGED**

PARTICIPATE ACTIVELY: SPEAK UP, ASK QUESTIONS, AND SHARE IDEAS.

BE PREPARED: BRING MATERIALS AND A POSITIVE ATTITUDE EVERY DAY.

STAY FOCUSED: PAY ATTENTION, AVOID DISTRACTIONS, AND MANAGE YOUR TIME WELL.

COLLABORATE: WORK WELL WITH OTHERS, RESPECT INPUT, AND CONTRIBUTE TO GROUP SUCCESS.

APPROPRIATE TECHNOLOGY USE: USE SCHOOL TECHNOLOGY APPROPRIATELY. MAKE SURE ALL CELL PHONES ARE OFF AND AWAY.

take **RESPONSIBILITY**

OWN YOUR ACTIONS: LEARN FROM MISTAKES AND KEEP MOVING FORWARD.

COMPLETE YOUR WORK: SUBMIT ASSIGNMENTS ON TIME AND DO YOUR BEST.

BE A TEAMPLAYER: WORK TOGETHER, LIFT UP AND HELP OTHERS.

BE HONEST AND ACCOUNTABLE: TELL THE TRUTH, AND TAKE OWNERSHIP OF YOUR CHOICES AND ACTIONS.

USE APPROPRIATE LANGUAGE: SPEAK KINDLY AND RESPECTFULLY AT ALL TIMES. DO NOT USE WORDS THAT ARE DISRESPECTFUL TO OTHERS.

KNIGHT'S FOR NORMS SUCCESS



LISTEN: PAY ATTENTION, BE POLITE, AND WAIT YOUR TURN.

BE KIND: TREAT OTHERS WITH KINDNESS AND EMPATHY.

RESPECT DIFFERENCES: APPRECIATE EVERYONE'S UNIQUENESS AND OPINIONS.

RESPECT PROPERTY: TAKE CARE OF YOUR THINGS AND THE SCHOOL'S PROPERTY.

RESPECT PERSONAL SPACE: KEEP YOUR HANDS TO YOURSELF AND BE MINDFUL OF OTHERS.

KEEP TRYING: DON'T GIVE UP, KEEP PRACTICING AND LEARNING.

ASK FOR HELP: IT'S OKAY TO SEEK ASSISTANCE WHEN NEEDED.

BE OPEN TO FEEDBACK: USE CONSTRUCTIVE FEEDBACK TO IMPROVE.

CELEBRATE SUCCESSSES: ACKNOWLEDGE YOUR HARD WORK AND GROWTH.

show **RESPECT**

demonstrate **GROWTH**

DISCIPLINARY ACTIONS

Discipline Action	Description
TEACHER INTERVENTION	Action by a staff member to remediate student behavior before referring to administration. Parent/guardian notification is made by teachers based on severity.
ADMINISTRATIVE WARNING	Action by an administrator that allows the student to self correct before receiving additional consequences. Parent/guardian notification is optional based on severity.
LUNCH/RECESS DETENTION	Action by a <u>teacher or administrator</u> which requires a student to remain in an assigned area for lunch and/or recess. Parent/guardian notification occurs by teachers or administration.
ADMINISTRATIVE DETENTION	Action by an administrator that requires a student to remain in the main office from 3:00-4:00pm. Parents/guardians are required to pick up their child. Students are expected to serve their Administrative detention hours when assigned. Students must bring enough schoolwork to do for the entirety of their administrative detention or in school suspension. All school rules are in effect (no use of personal electronic devices/phones, dress code, etc.) Students who do not attend administrative detention because of an absence to school must attend administrative detention the following school day.
IN-SCHOOL SUSPENSION	Action by an administrator removing a student from class and requiring them to remain in the main office or other designated location for a portion or entirety of the school day. Parent/guardian notification occurs. Students must report to the main office by 8:30 a.m. on the day the ISS has been assigned. Students should bring all books and work for the day with them. Lunch will be eaten in ISS. All school rules are in effect (no use of electronic devices, etc.)
OUT-OF-SCHOOL SUSPENSION	Action by an administrator removing a student from school. The student must be accompanied by a parent upon return to school.

Student Offense	1st Offense	2nd Offense	3rd Offense	4th Offense
Use of electronic devices/cell phones	Teacher Intervention / Warning 0 demerits	Teacher Assigned Lunch / Recess Detention Device remains in office (student picks up at the end of the day) 3 demerits	Administrative Lunch Detention Device remains in office (parent picks up at the end of the day) 6 demerits	Administrative ISS/OSS Device remains in office (parent picks up at the end of the day) 12 demerits
Videotaping any students, staff, or activities and/or posting any students or activities without proper authorization	1 day ISS 6 demerits	2 Days ISS 12 demerits	1 Day OSS 18 demerits	2 Days OSS 24 demerits
Violation of Technology Policy (Noncompliance and inappropriate use - off topic usage, games, etc.)	Teacher Intervention / Warning 0 demerits	Teacher Assigned Lunch / Recess Detention 3 demerits	Administrative Lunch Detention Temporary loss of technology usage 7 demerits	ISS/OSS Possible permanent loss of technology usage 12+ demerits

Students must keep cell phones out of sight during the school day.

They may not be turned on or in use in the classrooms.

At no time can cell phones be used to make phone calls or take pictures.

Improper use of these items will result in the item being confiscated.

Parents/guardians refrain from calling or texting your child during the school day.

In addition, students are not permitted to charge their personal electronic devices in class.

CLASSROOM ATTENDANCE

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Student Offense	1st Offense	2nd Offense	3rd Offense	4th Offense
Late to Class	Warning / Teacher Intervention 0 demerits	3rd Late Administrative Lunch Detention 8 demerits	7th Late Administrative After School Detention 15 demerits	ISS/OSS 20+ demerits
Leaving Class Without Permission	Administrative Intervention / Lunch Detention 5 demerits	Administrative After School Detention 7 demerits	ISS/OSS 18 demerits	ISS/ OSS 25+ demerits
Misuse of hall passes or authorized movement (using a pass to visit unauthorized locations, loitering in hallways, running in hallways or failing to return to class promptly)	Warning / Teacher Intervention 0 demerits	Administrative Lunch Detention 5 demerits	Administrative After School Detention 7 demerits	1 Day ISS/OSS 18 demerits

RESPECTFUL COMMUNICATION

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Student Offense

1st Offense

2nd Offense

3rd Offense

4th Offense

Profanity

Use of inappropriate language, profanity, or obscene gestures that are not directed at an adult, (cursing, swearing, profanity, vulgar or offensive language, inappropriate name-calling, obscene gestures, or inappropriate comments directed toward peers or spoken aloud without targeting a staff member)

Teacher Intervention/
Warning

0 demerits

Teacher Assigned Lunch / Recess Detention

6 demerits

Administrative Intervention Lunch / Recess Detention

8 demerits

ISS/OSS

12+ demerits

Verbal Outbursts & Disruptions

Language or verbal outbursts that disrupt classroom instruction (repeated calling out without permission, yelling, loud verbal interruptions, arguing during instruction, or making excessive noises that interfere with teaching and learning)

Teacher Intervention/
Warning

0 demerits

Teacher Assigned Lunch / Recess Detention

3 demerits

Administrative Intervention Lunch / Recess Detention

6 demerits

Administrative Detention / ISS / OSS

12+ demerits

Profanity directed at an adult
Using inappropriate language and/or profane gestures directed to an adult.

Consequences range on the severity of the language/gesture

Administrative Detention or ISS/OSS

12 demerits

2-3 Days
ISS/OSS

20 demerits

3-5 Days
ISS/OSS

30 demerits

ISS/OSS

40+ demerits

PHYSICAL CONDUCT

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Student Offense

1st Offense

2nd Offense

3rd Offense

4th Offense

Inappropriate Physical Contact

Behavior which infringes on the personal space of others but does not cause injury
ex. horseplay

Teacher Intervention / Warning

0 demerits

Teacher Intervention
Lunch/Recess Detention

3 demerits

Administrative Intervention
Lunch/Recess Detention

6 demerits

Administrative After School Detention / 1 Day ISS/OSS

10+ demerits

Physical Aggression

Ex. pushing, shoving, grabbing, tripping, pinching, unwanted physical contact, throwing objects at another student (one sided)
disciplinary infractions vary based on severity

Administrative Intervention
Lunch/Recess Detention

7 demerits

Administrative After School Detention / 1 Day ISS/OSS

10 demerits

Administrative Intervention
1-3+ Days ISS/OSS

20+ demerits

1-5 Days ISS/OSS

25+ demerits

Fights and assaults Student to student reciprocal fighting

Engaging in a physical altercation in which two or more students participate by striking, kicking, wrestling

Consequences also applied for students who do not initiate the fight but continue to fight rather than making a reasonable effort to disengage, move away, or seek adult assistance.

Administrative Intervention
1-3+ Days ISS/OSS
20+ demerits

Administrative Intervention
5+ Days OSS
40+ demerits

Administrative Intervention
10+ Days OSS
60+ demerits

Administrative Intervention
OSS
pending BOE hearing
demerits vary

Assaults against staff

OSS - Mandatory Parent/Guardian meeting
Psychiatric / Child Study Team Involvement

Present at an off campus fight or altercation that impacts the learning environment.

Administrative Warning / Detention
3 demerits

1 - 2 Administrative Detentions
10 demerits

1 Day ISS
12 demerits

1 Day OSS
20+ demerits

DRESS CODE / SCHOOL PROPERTY / VANDALISM 11

Student Offense	1st Offense	2nd Offense	3rd Offense	4th Offense
Violation of dress code (Student will be required to adjust apparel to meet dress code standard)	Staff Intervention / Warning	Administrative Warning	Lunch Detention	ISS
Parent/Guardian contact	0 demerits	3 demerits	6 demerits	12 demerits
Taking the property of the school or an individual without permission; possession of stolen property of minor value.	Administrative Lunch/Recess Detention demerits vary	1 Day OSS 14 demerits	3 Days OSS 21 demerits	5 Days OSS 35 demerits
Vandalism – intent and/or actual defacing, abusing, or destroying of property*Student may incur cost of restoration of property as warranted*	ISS/OSS demerits vary	1 – 5 Days OSS demerits vary	5 – 7 Days OSS demerits vary	7 – 10 Days OSS demerits vary

ADDITIONAL OFFENSES

The following incidents require an immediate parent meeting/SRO involvement.

Consequences are based on the severity level of the incident:

- Possession and/or use of tobacco/nicotine/marijuana products in the school or on school grounds and/or on buses or at school sponsored activities
- Use of alcohol, and/or controlled substances; possession of drug paraphernalia, including vapes, in the school or on school grounds and/or on buses or at school sponsored activities
- Distribution of alcohol, and/or controlled substances, including passing vapes or Juuls, in the school or on school grounds and/or on buses or at school sponsored activities
- Possession of or threat of using of weapons/firearms
- False fire alarm, making false security alarm, making a bomb threat, making false emergency services call, setting a fire

LOCKER SEARCHES

The Eastampton Township Board of Education has an express policy that permits student lockers to be inspected at any time. Locker inspections form a key component of the district's continuing effort to maintain a safe and orderly academic environment within the school.

BUS RULES

PREVIOUS TO LOADING (on the road and at school):

- Be on time at the designated bus stop (five minutes early is suggested).
- Stay off the road at all times while waiting for the bus. Bus riders must conduct themselves in a safe manner while waiting.
- Wait until the bus comes to a complete stop before attempting to board the bus.
- Be careful in approaching bus stops.
- Bus riders are not permitted to move toward the bus at the school loading zone until the buses have been brought to a complete stop.

WHILE ON THE BUS:

- Use seat belts at all times.
- Keep hands and head inside the bus at all times.
- Assist in keeping the bus safe and clean at all times.
- Loud talking/yelling, laughing, or other noises are not permitted as they divert the driver's attention.
- Bus riders should never tamper with the bus or any of its equipment.
- Keep books, packages, coats and other objects out of the aisles.
- Do not throw anything out of the bus window.
- Do not leave the seat while the bus is in motion.
- Horseplay is not permitted around or on the bus.
- Any student vandalizing or damaging a school bus will not ride the bus for the remainder of that school year.
- No eating or drinking while on the bus.

AFTER LEAVING THE BUS:

- Pupils who must cross the road to reach their destination shall cross in front of the stopped bus after the driver has verified that the warning lamps are operating and has told them that it is safe to cross. Caution is especially necessary on stormy days.
- Help look after the safety of younger children.
- Be alert to the danger signal from the driver.
- The driver will not stop at places other than the regular stop at the home or at school unless by proper authorization from school officials.

DISREGARDING BUS REGULATIONS:

Students who are eligible for public school transportation are subject to the authority of the bus driver. The privilege of riding the bus will also be revoked (suspended) for misbehavior.

Incidents of bus misconduct are submitted via written referral from the bus driver.

Student Offense	1st Offense	2nd Offense	3rd Offense	4th Offense
Bus Misconduct - out of seat, loud disruptive behavior, inappropriate language, horseplay, physical aggression, littering and any other behavior that compromises safety	Administrative Warning / Parent Contact demerits vary	1 day bus suspension 3 demerits	3 day bus suspension 6 demerits	Extended bus suspension / permanent removal from transportation 12 demerits

CAFETERIA RULES

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- Behavior expectations in the cafeteria should complement classroom and general school behavior.
- Students are to wait patiently in line until served. No cutting in line is permitted.
- Throwing food, utensils or items of any kind will not be tolerated.
- No food is to be eaten as students are leaving the cafeteria, in the hallways or in the classroom.
- Students must report to their assigned lunch period.
- No student will be permitted to leave the cafeteria without permission.
- Students are expected to clean up after themselves.
- Students are not permitted to order food and have it delivered during school hours.

To maintain a safe and orderly environment, once students have their lunch, they must remain seated for the entire period.

If a student needs to use the restroom or leave the cafeteria, students must raise their hand to notify an adult. Disposing of trash will occur at the end of the lunch period.

Refusal to comply results in the following:

Student Offense	1st Offense	2nd Offense	3rd Offense	4th Offense
Violation of cafeteria rules and procedures	Warning from cafeteria staff / Teacher 0 demerits	Administrative Warning / Lunch Detention 3 demerits	Administrative Detention 6 demerits	2+ Administrative Detentions / ISS 12 demerits



CAFETERIA RULES

★ TOGETHER, WE MAKE OUR CAFETERIA A GREAT PLACE! ★

E

ENGAGED LEARNERS

Stay seated. Listen. Eat.

T

TAKE RESPONSIBILITY

Clean up. Throw away trash.

S

SHOW RESPECT

Use kind words and quiet voices.

D

DEMONSTRATE GROWTH

Make good choices every day!









★ ➤ ETSD KNIGHTS LEAD THE WAY! ➤ ★