



HAMILTON-WENHAM

Regional School District

5 School Street, Wenham MA 01984

Hamilton-Wenham Regional School District School Committee Meeting Minutes

School Committee Meeting ([agenda](#))

Buker Elementary School Multipurpose Room

In-Person Meeting

[Zoomlink](#) is for Public Comment Only

Meeting ID: 93510361449

Thursday, August 20, 2026

7:00 p.m. - 8:52 p.m.

Present:

Dana Allara

Julia Campbell

Jen Carr

Amy Kunberger

Kristin Noon

Thomas Reed (arrived at 7:30)

Also Present:

Vincent Leone, Assistant Superintendent

1. Call to Order

At 7:01 p.m. Dana Allara called the meeting to order. She reminded the community that the meeting is being recorded and live-streamed via HWCAM.

2. Citizen's Comment [Exhibit](#)

There was no citizen comment.

3. Community Outreach [Exhibit](#)

a. In Our Inboxes

Dana Allara stated that this is an opportunity for members of the Committee to share any community outreach information. Amy Kunberger discussed the presentation at the library regarding remote town meeting attendance and updated the Committee on the status of the facebook page created to push out information to the community on School Committee matters. Kristin Noon reminded the community of the fundraiser at the North Shore Music Theatre supporting HWRSD student Patrick Wetson.

4. Review of School Committee Protocol [Exhibit](#)

Julia Campbell read School Committee Protocol number 1.

5. Review Portrait of a Learner [Exhibit](#)

Kristin Noon read the following from the Portrait of a Learner: *All graduates of the Hamilton-Wenham Regional School District will be able to independently use their learning to: ADAPT & PERSEVERE - Students will work effectively to pursue goals within a climate of diverse views, ambiguity, and changing priorities. They will demonstrate flexibility and resilience while responding productively to feedback, criticism, and even failure.*

6. Superintendent's Report

There was no superintendent's report.

7. Consent Agenda

- a. Warrants FY26 [Exhibit](#)
 - Voucher No. 31
 - Voucher No. 34
 - Voucher No. 1109
 - Voucher No. 1110
 - Voucher No. 1111
 - Voucher No. 1112
 - Voucher No. 1113
 - Voucher No. 1114
 - Voucher No. 4252
 - Voucher No. 4253
 - Voucher No. 4254
 - Voucher No. 4255
 - Voucher No. 4256
 - Voucher No. 4257
 - Voucher No. 4258
- b. Warrants FY27 [Exhibit](#)
 - Voucher No. 1
 - Voucher No. 2
 - Voucher No. 1300
 - Voucher No. 1301
 - Voucher No. 4259
 - Voucher No. 4260
 - Voucher No. 4261
 - Voucher No. 4262
 - Voucher No. 4263
 - Voucher No. 4264
 - Voucher No. 4265
 - Voucher No. 4280
 - Voucher No. 4281
 - Voucher No. 4282
- c. Minutes
 - July 7, 2026 [Exhibit](#)
- d. Field Trip:
 - Class of 2030 Field Trip - Maine [Exhibit](#)

- e. Donations: Exhibit
 - Booster Funded Assistant Coach Fall 2026 [Exhibit](#)
- f. Other Exhibit
 - Fall 2026 Program and Roster Advertisements [Exhibit](#)

I move that the Hamilton-Wenham Regional School Committee approve the consent agenda as written.

Motion by: Jen Carr

Seconded by: Amy Kunberger

MOTION PASSED 5-0 (Members Allara, Campbell, Carr, Kunberger and Noon voted yes)

8. New Business

- a. District Goals 2026-2027 [Exhibit](#)

Jen Clifford gave a presentation on the proposed 2026-2027 district goals. The Committee discussed each of the proposed goals and asked clarifying questions. Jen Carr stated that she has concerns with goals 4 and 5 as she believes this is the first time the Committee has seen those goals. She stated that she would go back and review her notes from the retreat meeting where goals were discussed. There was a request to define the acronyms used in the goals.

I move that the Hamilton-Wenham Regional School Committee accept the 2026-2027 district goals as presented in the exhibit by the Superintendent.

Motion by: Julia Campbell

Seconded by: Kristin Noon

MOTION PASSED 5-1 (Members Allara, Campbell, Kunberger, Noon and Reed voted yes. Member Carr voted no.)

- b. Appoint School Physician/Medical Consultant [Exhibit](#)

Dana Allara stated that she would be recusing herself from discussion/vote on this agenda item because the school physician is a partner in her husband's practice. She passed the gavel to Kristin Noon and left the room.

Kristin discussed the law requiring the annual appointment of a school physician for the district.

I move that the Hamilton-Wenham Regional School Committee appoint Dr. Michael Yoon as the school physician/medical consultant.

Motion by: Julia Campbell

Seconded by: Kristin Noon

MOTION PASSED 5-0 (Members Campbell, Carr, Kunberger, Noon and Reed)

Dana Allara returned to the room.

- c. Additional ESP Request [Exhibit](#)

Dana Allara discussed the request for an additional ESP. In response to a question, Assistant Superintendent Leone confirmed that the request represents a need, not a want.

I move that the Hamilton-Wenham Regional School Committee approve the additional ESP request.

Motion by: Thomas Reed

Seconded by: Julia Campbell

MOTION PASSED 5-0 (Members Allara, Carr, Kunberger, Noon and Reed)

9. Finance & Operations

a. FY26 Year-End Expenditure Balance [Exhibit](#), [Exhibit](#), [Exhibit](#), [Exhibit](#)
Assistant Superintendent Leone reviewed the year-end expenditure balance and the requested year-end transfers.

I move that the Hamilton-Wenham Regional School Committee approve the FY26 Operating Expense Budget Transfers as recommended here in by the Assistant Superintendent of Finance & Administration and as presented on the previous slide entitled "FY26 Year-End Transfers."

Motion by: Julia Campbell

Seconded by: Amy Kunberger

MOTION PASSED 6-0 (Members Allara, Carr, Campbell, Kunberger, Noon and Reed)

10. Committee Reports

- a. Capital/Financial Planning Subcommittee - next meeting tbd
- b. Policy Subcommittee - next meeting tbd
- c. Negotiations Subcommittee - next meeting tbd
- d. Secretary Report - no report. Dana Allara stated that she would like to have the executive session minutes available to approve at the next executive session meeting.

11. Chair's Report

Dana Allara stated that she is looking forward to the start of the school year.

12. Topics for Future Meetings

Kristin Noon reminded the community of the upcoming state primary elections.

13. Vote to Adjourn

I move to adjourn at 8:52 p.m.

Motion by: Julia Campbell

Seconded by: Amy Kunberger

MOTION PASSED 6-0 (Members Allara, Campbell, Carr, Kunberger, Noon and Reed)