

Long Beach Island Consolidated School District

Barnegat Light

Harvey Cedars

Surf City

Ship Bottom

Long Beach Township

Riding the Waves of Excellence

LONG BEACH ISLAND ELEMENTARY SCHOOL

200 S. Barnegat Avenue
Surf City, New Jersey 08008
Phone: (609) 494-2341
Fax: (609) 494-0362
Peter J. Kopack, Ed.D., Superintendent
Frank Birney, Principal

September 7, 2026

Dear Parents and Families:

We're so excited to welcome everyone back tomorrow for the first day of school! We hope you had a wonderful summer and are ready for a great year together.

As a reminder, please review the attached directions for our new security system, Raptor, which was discussed during orientation. We appreciate your cooperation and support to keep our school community safe.

Please take a moment to review the following important reminders and complete the previously sent forms:

- **Transportation: If your child will not be riding the bus home and you plan to pick them up, please send a written note or email to the main office. Without a note, your child will be placed on the bus at dismissal.**
- **Emergency Contact Information:** Please review the form to make sure all information is current and accurate. Return the completed form to the Main Office by Friday, September 11th.
- **Health Information:** Please complete the Health Information sheet and return it to the Main Office by Friday, September 11th.

Thank you for taking care of these important forms and helping us get the year started smoothly. We're looking forward to seeing everyone tomorrow and having a wonderful school year!

Welcome back — we can't wait to see you tomorrow!

Sincerely,



Frank Birney, Principal



Peter J. Kopack, Superintendent

Parent Directions for Using the Raptor Visitor Management System

To help keep students, staff, and visitors safe, our school will be using the Raptor Visitor Management System to screen adults entering the building during the school day.

All parents, guardians, volunteers, and other visitors are expected to follow the visitor check-in procedure each time they enter the building.

When You Arrive at School

- Please enter through the main entrance and proceed to the school office or designated Raptor check-in station.
- Have your government-issued photo ID ready. A driver's license may be used.
- Place your license in the slot on the door to enter the main office
- Your identification information will be used to verify your identity and complete the school's required security screening.
- Once you are cleared, Raptor will print a visitor badge. Please wear the badge visibly while you are in the building.
- Go directly to the area or staff member identified for your visit.
- If your visit is scheduled in advance, such as for guest readers, class parties, meetings, or other events, you will receive an email the evening before with instructions to complete the check-in process using your phone. A visitor badge will be printed and ready for you before your arrival.

If You Are Picking Up Your Child or Dropping Off An Item

For an early dismissal or other pickup during the school day:

- Check in through the main office.
- Be prepared to show identification.
- School staff will verify that you are an authorized person to pick up the student.
- Follow the school's dismissal procedures and wait in the designated area.
- Do not go to your child's classroom to retrieve them unless instructed by school staff.

When You Leave

Before leaving the building, please return your visitor badge to the main office

A Few Important Reminders

- Please bring your photo ID whenever you plan to enter the school during the school day.
- Do not hold the door open for another visitor. Each visitor must complete the school's check-in procedure.

- Wear your visitor badge visibly while inside the building.
- Stay in the area approved for your visit.
- If you are unsure about where to go, please ask a staff member.
- If the Raptor system cannot verify or clear a visitor, please remain in the office and follow staff instructions. Do not attempt to enter the building without authorization.
- Please allow a few extra minutes for check-in, particularly during busy arrival and dismissal periods.

Thank You for Helping Keep Our School Safe

We understand that checking in may take an extra minute, but this process helps our school maintain an accurate record of visitors and supports a safe, secure environment for everyone.

Thank you for partnering with us to keep our students and school community safe!