Red Bank Catholic High School Student/Parent Handbook 2026-2027

RED BANK CATHOLIC HIGH SCHOOL
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STUDENT/PARENT HANDBOOK 2026-2027

The information in this handbook is based on the most accurate information available at the time it was published. This Handbook exists to foster the efficient operation of Red Bank Catholic High School. To meet this objective, the Administration has the flexibility and ability to exercise discretion. In appropriate circumstances, the Administration has the discretion to take actions other than those specified in the Handbook. This Handbook is not intended and should not be considered to create any additional rights for students or parents/guardians. Check the school calendar for events during the year.

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PARENTAL AGREEMENTS

The following are samples of various agreements and permissions that parents digitally sign at the beginning of each school year.

Media Release Agreement

I give permission for Red Bank Catholic High School to use my name, my child(ren)'s name, student email, and all or a portion of any quotation in the school catalog, supplementary brochures, educational software, and the like.

I give permission for Red Bank Catholic to use photographs in which my child appears while enrolled in any and all programs at Red Bank Catholic High School. I understand that Red Bank Catholic employs the use of security cameras (audio and video) at the entrances to the school, in the hallways, and all public areas.

Student/Parent Handbook Acknowledgement

My student and I have read the most current Red Bank Catholic High School Student/Parent Handbook and understand its contents, including Academic Integrity, Participation in Activities (must be in school a minimum of 4 hours), Tuition Policy, Acceptable Computer Use/Internet Policy, and Cell Phone Usage (see under Dept. of Student Behavior).

Permission to Leave Early Agreement

I give my student(s) permission to come late/leave early during exam week and for AP exams in accordance with the exam schedule and also in case of emergency closings (see policy on page 45). All juniors and all seniors may leave at 12:00 p.m. on the day of their OWN prom. Students attending a prom other than their own will follow the regular early dismissal procedures (see page 44) and be in attendance at least four hours.

Permission to Walk To and From Campus for School Events

I give my student permission to walk to and from off campus retreats within the town limits of Red Bank.

Parent Contact Information Opt-Out - Yearbook

Red Bank Catholic High School may share parent/guardian names and email addresses with our yearbook company and associated photography service providers solely for the purpose of communication regarding yearbook portraits, yearbook sales, and related services. If you do not wish for your name and email to be shared for these purposes, please indicate your choice below:

⬜ **I DO NOT authorize Red Bank Catholic High School to share my name and email address with the yearbook company or its photography service providers**.

Amendments to the Handbook

This Handbook is subject to change at any time when determined to be necessary by the School Administration. The Student/Parent Handbook is posted online.

PARENTAL AGREEMENTS (SENIORS ONLY)

The following are samples of various agreements and permissions that parents digitally sign at the beginning of each school year.

I give my senior student permission to attend the following senior class sponsored activities. See the Senior Class webpage for rules and regulations regarding each event.

- Halloween Costume Day: Seniors only will be dressed in costume and will be dismissed from school at 12:00 p.m.

- Out-to-Lunch: A senior privilege that allows seniors to go off campus for their lunch period. This privilege takes place once a month on assigned days from September through May, when school is scheduled for a full day.

- Field Day: The day will be a friendly day of competition between senior homerooms. The day will feature games, competitions, barbeque picnic, yearbook signing and t-shirts.

- Spirituality Day: Seniors will provide their own transportation to the designated retreat site; the day will feature Mass and celebrating our senior class as they make their educational journey forward.

- Senior Prom: Everyone must be in appropriate formal attire and in attendance by stated time. No one will be permitted to leave prior to the end unless a legal guardian comes and signs their child out.

- Senior Fleece: This is a senior privilege which allows seniors only to wear a fleece instead of a required school sweater/jacket.

Additional Information

- I have checked the school calendar and the Senior Class Dashboard for dates and requirements for each event for seniors who wish to participate in these privileges.

- All seniors and guests are subject to drug/alcohol testing at all events, to include, but not limited to their prom and graduation.

- RBC students attending a prom other than their own will follow the regular early dismissal procedures.

- Dates are subject to change at any time when determined to be necessary by the Administration. If changes are made to these dates, parents/guardians will be notified.

- I also understand if I do not wish my child to participate in one or more of these events, I (the parent) will contact the school to report my child's absence. See Attendance Policy as covered in the handbook.

- I have read and understand the requirements for participation in Graduation.

MISSION STATEMENT

The mission of Red Bank Catholic High School is to fully engage the minds, hearts, and souls of students in our Roman Catholic community so that they can succeed in every aspect of their lives. Our programs pursue excellence in faith, academics, cultural awareness, athletics, and personal wellness. Red Bank Catholic fosters an environment of Catholic values based on the teachings of Jesus Christ, respecting all human life and the dignity of every individual, and pursuing the leadership that is at the core of our tradition.

BELIEF STATEMENTS

We believe that:

- A Catholic educational environment fosters the maturation of faith within the student. RBC students Live In Faith Effectively, following in the footsteps of Jesus Christ, by serving others and providing an example of moral leadership.
- An integral component of Catholic education is the formation of men and women of integrity who possess a moral compass that respects diversity and the rights and opinions of others.
- Every student has an innate ability to learn and to maximize his or her potential through multiple modes of learning and assessments that are employed to help each student achieve his/her potential.
- Faculty, family, and community support each of our students in his or her quest for educational excellence.
- A strong sense of self-esteem is critical to healthy adolescent growth and development. Supporting the physical, mental, and spiritual health of each RBC student is of the utmost importance.
- Red Bank Catholic provides a forum wherein students can develop social skills, cooperative learning, and a sense of belonging.
- A 21st century education includes opportunities within religious tradition, academics, community service, art, music, theater, and athletics.
- Educated men and women will be accountable and able to live out their ideas, follow their consciences, and assume leadership roles in the family, community, church, and world.

ADMINISTRATION

Pastor/Director	Rev. Msgr. Joseph N. Rosie
President	Mr. Robert Abatemarco
Principal	Dr. Vanessa R. Pereira
Assistant Principal	Dr. Robert Daniello
Supervisor for Curriculum and Instruction	Mrs. Nicole Piroso
Vice President of Operations and Finance	Mr. Joseph T. Montano
Director of Guidance	Mrs. Catherine Scaramuzzino
Discipline Assistant	Mr. Joseph Gallagher
Director of Athletics	Mr. Newton “Buddy” Hausmann
Admissions/Financial Aid Director	Mrs. Kristen Amnott

DEPARTMENTS OF INSTRUCTION

English	Ms. Beth Boylan
World Language	Mrs. Nicole Piroso
History	Mr. Gary Gleitz
Business, Leadership and Social Sciences	Mrs. Erin Gillroy
Mathematics	Mrs. Colleen Prior
Performing Arts	Mrs. Kelly Gemellaro
Fine Arts	Mrs. Melinda Hands
Physical Education and Health	Mrs. Kristine Ortiz
Religion	Ms. Alycia Bischoff
Science	Mrs. Kim Krzyzanowski & Mrs.Kaitlyn Hockman

STUDENT CODE OF CONDUCT

Any action or comment that is viewed as scandalous or detrimental to the school, its students, the operation of the school, or the reputation of the school in the community is subject to the school's disciplinary code, whether or not such actions or comments occur on school grounds, the internet, or during the school day.

An RBC Student…

…shows reverence to God and country.

…is respectful of school property, faculty and staff, peers, and self.

…is mindful of the well-being of the community, is polite and inviting to peers, and does not speak maliciously or spread gossip.

…has academic integrity. Cheating not only defeats the purpose of education, it affects the value of an RBC education for everyone.

...is prepared—coming to classes, sports, and extracurricular activities with all materials necessary and ready to participate.

...is prompt—arriving to class before the bell rings and turning in assignments on time.

…is neither distracting nor disruptive. All students are entitled to a positive learning environment, and acting out deprives others of opportunities to learn and grow.

...responds to constructive criticism and correction in the spirit with which it is given, and continually works towards self-improvement.

...follows the school dress code and ID policy. Uniforms are powerful visual representations of RBC's values and are worn properly and with pride.

...is always aware that he/she is a representative of our community and that every individual's actions and words reflect on the entire school community.

ATTENDANCE POLICY

Philosophy

Attendance is an essential component of a student's academic achievement, spiritual growth, and personal development at Red Bank Catholic High School. As a Catholic school rooted in the Gospel values of faith, excellence, integrity, and service, Red Bank Catholic believes that every student is called to participate fully in the life of the school community.

Education at Red Bank Catholic extends beyond the classroom. Daily instruction, prayer, school liturgies, retreats, service experiences, assemblies, and extracurricular activities all contribute to the formation of the whole person—mind, body, and spirit. Because these experiences cannot always be replicated outside of school, regular attendance is expected of every student.

Parents and guardians, as the primary educators of their children, share responsibility with the school in fostering habits of punctuality, responsibility, and commitment. Students are expected to attend school each day, arrive on time prepared to learn, and actively contribute to the classroom and school community.

Attendance Expectations

Regular attendance is a condition of enrollment at Red Bank Catholic High School. Students are expected to attend every scheduled class, school Mass, prayer service, retreat, assembly, service activity, and other required school function unless prevented by illness or another legitimate reason approved by the school.

The continuity of instruction and participation in the life of the school community are essential to a quality Catholic education. Frequent absences, tardiness, or early dismissals interrupt learning, diminish classroom participation, and may negatively impact academic performance, faith formation, and community life.

Students are responsible for completing all assignments, assessments, and coursework missed because of an absence. Faculty members will provide reasonable opportunities for students to make up missed work in accordance with classroom expectations.

The Administration reserves the right to determine how an absence is classified and to request appropriate documentation. Attendance records are maintained for every student and may be considered when determining eligibility for course credit, extracurricular activities, leadership positions, athletics, and other school privileges.

For purposes of attendance interventions and course credit, absences are classified as either cumulative or non-cumulative. A parent or guardian notifying the school of an absence does not necessarily make that absence non-cumulative.

The policies that follow are intended to promote responsibility, accountability, and student success while recognizing that circumstances occasionally require students to be absent. Red Bank Catholic High School will work collaboratively with students and families to address attendance concerns in a manner that reflects both accountability and Christian compassion.

Attendance Regulations and Course Credit
Attendance interventions and course-credit determinations are based on cumulative absences.

A student may lose course credit when the student accumulates 21 or more cumulative absences from scheduled class meetings in a full-year course, unless otherwise determined through the Attendance Appeals process. Only cumulative absences, as defined in this policy, count toward this threshold. Non-cumulative absences do not count toward loss of course credit.

Students who demonstrate a pattern of excessive absences or tardiness may be assigned appropriate interventions, including Teacher Office Hours, Academic Support, Academic Accountability, an Attendance Improvement Plan, or other educational or restorative measures.

Excessive attendance concerns may also affect eligibility for extracurricular activities, student leadership positions, clubs, athletics, dances, and other school privileges.

Non-Cumulative Absences
The following absences do not count toward course-credit attendance totals when appropriate documentation is provided:

- College visits for juniors and seniors — up to three school days per academic year
- RBC Internship
- Driver's license or MVC appointments
- Court appearances
- School-approved educational opportunities
- Bereavement
- Extended illness supported by physician documentation
- Other circumstances approved by the Administration

Students requesting college-visit exemptions must obtain the appropriate form from the School Counseling Office before the visit and submit verification from the college upon return.

Students participating in school-sponsored activities—including field trips, athletic competitions, retreats, liturgies, service projects, or other approved events—are not considered absent for purposes of cumulative attendance.

The school reserves the right to verify all submitted documentation.

Cumulative Absences
The following absences count toward course-credit attendance totals, even when a parent or guardian has properly notified the school:

- Illness without physician documentation
- Routine medical or dental appointments
- Vacations during the academic year
- Oversleeping
- Transportation issues
- Employment
- Personal errands

- Family obligations
- Social events
- Non-school-sponsored travel, including non-RBC club/travel sports, tournaments, and showcases
- Other absences not designated as non-cumulative by school policy or the Administration

Although a parent or guardian may authorize or explain an absence, the absence remains part of the student's cumulative attendance total unless it qualifies as non-cumulative under this policy.

Attendance-Based Credit Completion
A student who loses course credit because of excessive cumulative absences may be eligible to restore credit through an Administration-approved Attendance-Based Credit Completion program conducted through Academic Accountability.

Eligibility is limited to students who have accumulated no more than 25 cumulative absences from the affected course, subject to administrative approval.

Academic Accountability may include designated Saturday sessions, Teacher Office Hours, Academic Support, completion of missed academic work, or other requirements established by the Administration.

Completion of an Attendance-Based Credit Completion program does not automatically guarantee restoration of credit. In determining whether credit will be restored, the Administration may consider the student's attendance record, academic performance, effort, completion of required work, compliance with an Attendance Improvement Plan, and other relevant circumstances.

Students exceeding 25 cumulative absences in a course are ordinarily not eligible for Attendance-Based Credit Completion. The Administration may make an exception when extraordinary circumstances warrant additional consideration.

Attendance Intervention Process
Because Red Bank Catholic High School is committed to the success of every student, attendance concerns will be addressed proactively through a partnership between the school and family.

Level One — Attendance Awareness: 7 Cumulative Absences
- Review of attendance
- Communication with the student and parent/guardian regarding attendance concerns
- Encouragement to utilize Academic Support, Teacher Office Hours, and other school resources

Level Two — Attendance Conference: 12 Cumulative Absences
- Parent/guardian conference with the Assistant Principal or designated administrator
- Development of an Attendance Improvement Plan
- Referral to the School Counselor, Campus Ministry, or other student support services

when appropriate

Level Three — Attendance Review: 18 Cumulative Absences

- Administrative review of continued attendance concerns
- Review of the student's Attendance Improvement Plan and academic standing
- Possible restrictions involving extracurricular participation, leadership positions, dances, or other school activities
- Consideration of provisional credit status

Level Four — Credit Review: 20 Cumulative Absences

- Student and parent/guardian are notified that course credit is in jeopardy
- Attendance and academic standing are reviewed by the Administration
- At 21 cumulative absences from scheduled class meetings, the student may lose course credit
- If credit is denied, the student may appeal through the Attendance Appeals process
- Students with 25 or fewer cumulative absences may be considered for Attendance-Based Credit Completion through Academic Accountability

The purpose of this intervention process is to provide families with meaningful notice and opportunities for intervention before course credit is jeopardized, while helping students develop habits of responsibility and providing appropriate support when circumstances interfere with regular attendance.

Absence Verification and Attendance Recording

Parents or guardians should notify the Attendance Office before 8:00 a.m. whenever a student will be absent or arriving late.

Official documentation from physicians, hospitals, courts, college admissions offices, or other appropriate sources should be submitted upon the student's return to school. The school reserves the right to verify the authenticity of all documentation.

Attendance is recorded electronically by each classroom teacher through PowerSchool. Parents and guardians are encouraged to monitor attendance regularly through the Parent Portal.

Attendance warnings, intervention notifications, provisional-credit notices, and notifications regarding loss of credit will be communicated electronically and/or by mail.

Attendance Appeals

Recognizing that exceptional circumstances may exist, students who lose credit due to excessive cumulative absences may appeal the decision.

Appeals must be submitted in writing to the Assistant Principal within 10 calendar days of receiving notification of loss of credit.

The Attendance Review Committee or Administration will consider:

- The reason for the absences

- Documentation provided
- Academic performance
- Student effort
- Extenuating circumstances
- Compliance with attendance interventions or improvement plans
- Overall attendance record

The decision of the Administration is final.

Early Dismissal
Students requiring an early dismissal must provide written parental permission to the Attendance Office before the start of the school day.

Parents must report to the Business Office to officially sign their child out of school. Seniors are permitted to sign themselves out only with written notification from a parent/guardian delivered to the Business Office prior to the start of the school day. Parents/guardians will receive a phone call to confirm the dismissal if a note is not received.

Students leaving during a scheduled class must obtain an official dismissal pass from the Attendance Office and sign out before leaving campus.

Students leaving campus without authorization are subject to disciplinary action.
Whenever possible, medical and dental appointments should be scheduled outside school hours.

Late Arrival to School
Punctuality reflects respect for one's classmates, teachers, and the educational process.

Students arriving after the designated start of the school day must report directly to the Business Office before attending class.

Verified and unverified tardies are recorded. Students are permitted five cumulative late arrivals each semester. Continued lateness may result in parent conferences, detentions, loss of privileges, or additional interventions.

Students participating in athletics or extracurricular activities must report to school by 10:30 a.m. in order to participate in after-school activities unless otherwise approved by an administrator.

Late Arrival to Class
Students are expected to arrive promptly to every class.

A student arriving after the bell without permission is considered tardy.

Students arriving more than 10 minutes late to class without authorization may be considered hall roaming and subject to disciplinary consequences, including detention and an unexcused class absence.

Repeated tardiness may result in progressive disciplinary action, provisional credit status, or loss of course credit.

Truancy and Cutting Class
Truancy is defined as an absence from school or class without the knowledge and authorization of a parent/guardian and the school.

A cut is defined as intentionally missing any scheduled class, study hall, assembly, school Mass, retreat activity, service activity, lunch period, or other required school function after arriving on campus.

Cutting class is considered an intentional violation of school expectations and is addressed separately from the cumulative attendance and Attendance-Based Credit Completion process.

Students who cut class jeopardize both their academic progress and their commitment to the school community. Missed assignments may receive a grade of zero, and disciplinary consequences may include detention, Saturday Detention, parent conferences, loss of privileges, removal from extracurricular activities, and loss of course credit.

Two cuts in a semester course or three cuts in a full-year course may result in removal from the course and loss of academic credit. Students who lose credit because of cutting class are not eligible to recover that credit through summer school.

Academic Accountability
When appropriate, students may be assigned Academic Accountability on Saturday mornings or at another designated time.

Academic Accountability is an educational and restorative intervention that may be used to address attendance concerns, academic obligations, missing work, or other circumstances in which a student needs structured time and support to restore good standing.

Academic Accountability provides students with an opportunity to:
- Reflect on personal responsibility and decision-making
- Complete missing assignments or academic work
- Meet attendance or academic obligations
- Fulfill requirements associated with Attendance-Based Credit Completion
- Restore good standing within the school community

The purpose of Academic Accountability is educational and restorative, encouraging students to learn from their choices while remaining accountable to themselves, their families, and the Red Bank Catholic community.

ACADEMIC INTEGRITY POLICY

Academic Integrity

At Red Bank Catholic High School, academic integrity is rooted in our Catholic mission and our commitment to educating the whole person. Honesty, personal responsibility, respect, and integrity are essential to the development of strong character and are expected in every aspect of school life.

Students are called to pursue knowledge honestly, to take responsibility for their own learning, and to respect the intellectual work of others. Academic work submitted by a student should accurately represent that student's own knowledge, effort, understanding, and abilities unless collaboration, outside resources, or other forms of assistance have been specifically authorized by the teacher.

Academic dishonesty undermines learning, damages trust, and is inconsistent with the values and expectations of the Red Bank Catholic community. Students are therefore responsible for understanding and following the expectations established by their teachers regarding collaboration, research, technology, Artificial Intelligence, assessments, and the use of outside resources.

This policy addresses a student's actions and academic conduct. A violation may occur regardless of whether the student intended to gain an unfair advantage. Students who are uncertain whether a particular resource, form of assistance, or use of technology is permitted have a responsibility to ask their teacher before submitting the work.

Forms of Academic Dishonesty

Academic dishonesty includes, but is not limited to, the following:

Cheating

Giving, receiving, using, or attempting to use unauthorized information, materials, notes, technology, study aids, electronic devices, or assistance in completing an academic assignment or assessment.

Unauthorized Collaboration

Providing or receiving assistance on an assignment, project, laboratory activity, assessment, or other academic task when collaboration has not been authorized by the teacher. Students who knowingly provide their work to another student for unauthorized use may also be held responsible.

Plagiarism

Presenting another person's words, ideas, analysis, organization, creative work, or other intellectual property as one's own without appropriate acknowledgment or citation. Plagiarism may include direct copying, improper paraphrasing, or incorporating material from print, digital, or other sources without appropriate attribution.

Fabrication or Falsification

Inventing, altering, or misrepresenting information, data, laboratory results, citations, sources, records, assignments, or other academic materials.

Unauthorized Use of Artificial Intelligence

Using Artificial Intelligence tools or AI-generated content in a manner not specifically permitted by the teacher. AI may be used only when authorized and within the parameters established for the particular assignment or course.

When AI use is permitted, students are responsible for following all teacher expectations regarding disclosure, citation, documentation, and the extent to which AI may assist with the work. Submitting AI-generated ideas, language, analysis, answers, images, code, or other content as one's own when such use has not been permitted constitutes academic dishonesty.

Unauthorized Access or Distribution of Academic Materials

Obtaining, possessing, sharing, photographing, transmitting, posting, or distributing tests, quizzes, examination questions, answer keys, assignments, or other restricted academic materials without authorization.

Violation of Assessment Procedures

Failure to follow testing or assessment procedures established by the teacher or school, including expectations regarding communication, electronic devices, notes, calculators, websites, applications, or other resources.

Examples of Academic Integrity Violations

The following examples are intended as guidelines and do not represent every possible form of academic dishonesty.

Level I Violations

Level I violations generally involve unauthorized assistance, improper use of resources, or limited instances of plagiarism or misrepresentation.

Examples may include:

- Using unauthorized websites, notes, study aids, applications, translation tools, Artificial Intelligence, or other reference materials.
- Copying another student's homework, classwork, laboratory work, computer file, project, or other assignment.
- Allowing another student to copy or use one's work when such assistance is not permitted.
- Fabricating a citation, source, laboratory procedure, result, or data.
- Using translation software or online translation tools to complete original World Language work without teacher authorization.
- Altering a returned assignment or assessment and presenting it for reconsideration of a grade.
- Plagiarizing a limited portion of an assignment when the majority of the work is the student's own.
- Violating testing procedures or teacher-established assessment protocols.
- Using unauthorized Artificial Intelligence assistance for a portion of an assignment.
- Misrepresenting participation, completion, or authorship of academic work.

Level II Violations

Level II violations generally involve more substantial, deliberate, repeated, or systematic acts of academic dishonesty.

Examples may include:

- Giving or receiving unauthorized assistance during a quiz, test, examination, or other assessment.
- Sharing assessment questions, answers, or content with another student before or during an assessment.
- Photographing, recording, copying, transmitting, or distributing an assessment without authorization.
- Obtaining an examination, quiz, answer key, or other restricted academic material prior to its authorized release.
- Using unauthorized notes, books, calculators, electronic devices, applications, stored information, or other materials during an assessment.
- Altering academic records, grades, or other official school documents.
- Attempting to access or modify another student's grades, records, accounts, or academic information.
- Plagiarizing substantial portions of an assignment.
- Submitting work that is primarily or entirely copied from another person or source.
- Submitting work completed substantially or entirely by another individual.

- Submitting substantially or entirely AI-generated work as one's own when such use was not authorized.
- Repeated Level I violations.

Academic and Disciplinary Consequences

Academic integrity violations are taken seriously at Red Bank Catholic. Consequences are intended not only to hold students accountable but also to reinforce the importance of honesty, responsibility, and restoring trust within the school community.

The teacher will ordinarily address the academic consequence in consultation with the appropriate administrator. School administration will determine disciplinary consequences when warranted.

Depending upon the nature, severity, circumstances, and frequency of the violation, consequences may include one or more of the following:

Possible Consequences for Level I Violations

- Teacher conference with the student.
- Parent/guardian notification.
- Requirement to redo or resubmit the assignment under conditions established by the teacher.
- Reduction of the grade on the assignment or assessment.
- A grade of zero for the assignment or assessment.
- Detention and/or Saturday Detention.
- Referral to the Dean of Students or school administration.
- Required academic intervention, teacher conference, or other educational consequence.
- Notification of the moderator or advisor of an Honor Society when applicable.
- Possible impact on membership or eligibility in an Honor Society in accordance with that organization's requirements.
- Possible impact on eligibility for school academic distinctions or honors when appropriate.

Repeated Level I violations may result in Level II consequences.

Possible Consequences for Level II Violations

- Parent/guardian conference.
- A grade of zero for the assignment or assessment with no opportunity for replacement credit.
- Saturday Detention.
- In-school disciplinary consequence.
- Suspension.

- Removal or loss of eligibility from an Honor Society, when consistent with the organization's bylaws and procedures.
- Restriction or loss of school privileges.
- Impact on eligibility for academic distinctions, honors, awards, or leadership opportunities.
- Additional disciplinary action as determined by the Administration.

Repeated or especially serious Level II violations may result in progressively more significant disciplinary consequences.

Cumulative Violations
Academic integrity is an expectation throughout a student's enrollment at Red Bank Catholic. Prior violations may therefore be considered when determining the response to subsequent incidents. Repeated violations demonstrate a pattern of conduct and may result in consequences beyond those ordinarily associated with an individual incident.

The Administration reserves the right to determine the appropriate level and consequence for any academic integrity violation based upon the circumstances of the incident. Particularly serious violations may warrant consequences beyond those normally associated with the designated level.

Responsibility of the RBC Community
Academic integrity is a shared responsibility. Students should never feel that dishonest behavior is necessary to achieve academic success. Students who are struggling academically, uncertain about an assignment, or feeling overwhelmed are encouraged to seek assistance from their teachers, counselors, administrators, or other appropriate members of the RBC community before making a choice that compromises their integrity.

Students are also expected not to facilitate academic dishonesty by providing answers, assignments, assessment information, or other unauthorized assistance to others.

At Red Bank Catholic, achievement has its greatest value when it reflects genuine learning, perseverance, and personal effort. Students are expected to conduct themselves in a manner that reflects the Gospel values, personal integrity, and responsibility that are central to the mission of our school.

C.A.S.E.Y. TIME

Can Achieve Success Every Year

At Red Bank Catholic, we recognize that every student learns differently and may need support, structure, or enrichment beyond traditional classroom time. To meet these needs, we have introduced **C.A.S.E.Y. Time** (Can Achieve Success Every Year).

This flexible time, built into the school day through a "0" period, a 9th period, and strategic use of the lunch period, allows students to focus on their personal growth, academic success, and well-being.

Purpose of C.A.S.E.Y. Time

C.A.S.E.Y. Time provides students with meaningful opportunities to:

- **Enhance Organizational Skills**
    - Practice setting up structured folders and managing materials.
    - Participate in mini-lessons on effective note-taking strategies, such as Cornell notes or outlining.
- **Receive Personalized Instruction**
    - Work in small groups with teachers for targeted support.
    - Benefit from alternative explanations and focused guidance in a distraction-free setting.
- **Engage in Enrichment**
    - Deepen understanding of core concepts rather than simply advancing to new material.
    - Build self-advocacy skills through discussion, questioning, and interaction with nurturing mentors.
- **Address Behavioral or Emotional Needs**
    - Work in supportive small groups to improve behavior and focus.
    - Meet with counselors or participate in specialized groups to develop coping strategies.

The Value of C.A.S.E.Y. Time

By providing structured yet flexible opportunities, C.A.S.E.Y. Time empowers students to take ownership of their learning, develop essential skills, and receive the support they need to thrive. The habits and self-advocacy skills they build here will benefit them well beyond high school.

PARTICIPATION IN ACTIVITIES

At Red Bank Catholic participation in activities, both on and off school grounds, carries with it a responsibility to act in a manner fitting the privilege of attending Red Bank Catholic. In order to promote pride in the school and an enjoyable, safe atmosphere for students, the Administration reserves the right to determine eligibility for participation in activities based on attendance, discipline and /or academic records, and the right to take necessary steps to protect students.

Red Bank Catholic also reserves the right to search students and their belongings at any school function or activity. A breathalyzer test will be required of all attendees at all proms. Spot checks at dances, games, and other events will also take place. If students register positive on the test for being under the influence, they will immediately be sent home in the custody of their parents, suspended from school pending a discipline review, and assessed demerits. If a student is deemed eligible to remain at Red Bank Catholic, he/she will be required to enroll in a program to help the student with any drug or alcohol problem he/she may have. In certain circumstances, police intervention may be warranted. In all cases in which drugs or alcohol are brought on school grounds or to any school functions, the student(s) may face immediate dismissal from Red Bank Catholic.

Students must understand that the responsibilities and privileges of being a Catholic school student do not end at the close of the school day. Student conduct and behavior off-site and after school hours may reflect negatively on the school. Red Bank Catholic reserves the right to address such conduct as a school discipline issue. Administrators and/or guidance personnel will also advise parents in advance (when possible) of information the school receives about potentially harmful activities and behaviors on the part of their children.

RBC LABRECQUE LEADERSHIP INSTITUTE INTERNSHIP PROGRAM

The Red Bank Catholic internship program began in 2006. This highly successful program, which runs in partnership with the RBC Thomas G. Labrecque Leadership Institute, provides opportunities for juniors and seniors to explore their interests within an organization that parallels their career goals, providing them with valuable real life experiences.

Internship Opportunities

Medical	Communications: Print/Digital Media
Business/Finance/Accounting/Marketing	Journalism
Law and Law Enforcement	Occupational/Physical Therapy
Dentistry	Veterinary
Fashion Design/Merchandising	Speech Pathology
Education	Counseling
Plumbing/HVAC/Electrical	Nutrition
Engineering	Interior Design
Dermatology	Plastic Surgery

Any senior or junior interested in an internship will need to do the following:

- Complete the Internship Application Form
- Meet with Mrs. Piroso to discuss internship opportunities and schedule
- Have permission slip signed by parents and mentor
- Complete reflection and mentor sign-off sheet

COMPUTER/INTERNET ACCEPTABLE USAGE POLICY

Red Bank Catholic High School provides Internet access to our students. In order for your child to use RBC's Internet resources, you must read and sign the Acceptable Use Policy.

Our goal in providing Internet access is to help students develop the ability to evaluate and synthesize information from a myriad of sources enabling them to develop the critical thinking and problem-solving skills that they will need as citizens in an increasingly electronic and global society.

With the right of access comes the responsibility to use the resources wisely. Access to computers and people worldwide may mean the appearance of material that is not educationally defensible in a school setting. Monitoring and controlling all such material is impossible but the school is using Internet screening/filtering software to do as much as possible. We believe that the information and interaction made possible by the Internet far outweighs the possibility that users may acquire materials that do not support the educational goals of Red Bank Catholic High School.

We have developed an Acceptable Use Policy to govern the use of the Internet at RBC. Please read the policy below and discuss each part with your child.

Purpose:
Computers are a valuable tool for education. One of this school's purposes is to encourage the proper use of computer related technology including the Internet. Students and all users of computer technology have a responsibility to use these tools properly and in accordance with our policy.

Responsibility of User/School Rules:

- The network administrator has the right to monitor all activities.
- Additional rules and restrictions may be added at any time.
- All students that are using any computer in the building must use his/her unique username and password. Every student must log off when they are finished using the computer. Students should not share their passwords or usernames with any other student. Students will be responsible for all activity or Internet sites accessed under their username. Use of the workstations is limited to those who have a clear need for research, with a teacher assignment to back it up. Use will be limited if necessary.
- For reasons of personal safety, students will NEVER post personal contact information about themselves or other people. This may include address, telephone number, school address, etc.
- Use of electronic mail and other Internet facilities to harass, offend, or annoy other users is strictly forbidden.
- Computer games, which are non-approved, will not be allowed.
- Any attempt to circumvent system security, guess passwords or in any way gain access to secured resources is forbidden.
- Use of the Internet for commercial gain or profit is not allowed from an educational site.
- Students may not move, repair, reconfigure, modify, or attach external devices to the

systems.

- Students will not access material that is profane or obscene (e.g. pornography) or that advocates illegal acts, violence or discrimination towards other people.
- Students will not plagiarize works they find on the Internet. Plagiarism is taking the ideas or writings of others and presenting them as if they were one's own.
- Students will not use obscene, profane, lewd, vulgar, rude or threatening language. Nor will they, through means of the Internet, harass or annoy other users.
- Students will not knowingly or recklessly post false information about persons or organizations.
- Students will not make deliberate attempts to disrupt computer systems or destroy data by spreading computer viruses or by other means. These actions are illegal.
- Students will not attempt to connect to the local network, intranet or internet with their personal equipment without prior approval.
- Students will not move or unplug any technology related equipment without prior approval and assistance from faculty.
- Illegal downloading of copyrighted software for use on home and school computers is prohibited.
- Posting on the Internet photographs, videos, or audio recordings of school personnel or students without the express written consent of the individual is strictly prohibited.
- Inappropriate and/or secret video, audio recording or photographs of any school personnel by a student or adult is strictly prohibited. Violators risk immediate disciplinary probation.

Security and Privacy:

- RBC has a contract with Google to use specific instances of G Suite which includes Google Drive. Any personal account you may have with Google is covered by different terms and may not have the same security and privacy as RBC's agreement with Google.
- G Suite for Education provides enhanced collaboration and data sharing capabilities.
- Students must always exercise caution online, especially when sharing data.
- When you access Google services you agree to Google's terms of service for G Suite for education as stated in the G Suite Terms of Service Policy.
- If you violate these terms, RBC or Google may suspend or terminate your account.
- RBC does not back up data stored on G Suite for Education or any independent applications. RBC cannot recover any data or documents that are deleted from these applications.
- Student access to Google Drive data is deleted 2 months after graduation as posted in your Google Drive.
- The Google Terms of Service may change without notification. Users should check this document periodically to ensure they remain in compliance.

Enforcement Sanctions:
Red Bank Catholic reserves the right to monitor network traffic, perform random audits, and to take other steps to ensure the integrity of its information, network and compliance with this policy. Violations of this policy may lead to appropriate disciplinary action, which may include temporary or permanent restrictions on access to certain information or networks.

BRING YOUR OWN DEVICE STUDENT USER AGREEMENT

Purpose:
Many students' lives today are filled with media that gives them mobile access to information and resources 24/7. To put students at the center and empower them to take control of their own learning, RBC permits students to use personal technology devices. Students wishing to participate must follow the responsibilities stated in the Computer/Internet Acceptable Usage Policy as well as the following guidelines.

Device Types:
For the purpose of this program, the word "device" means a privately owned wireless and/or portable electronic piece of equipment that includes laptops, netbooks, tablets/slates with screen sizes of at least 7 inches.

Guidelines:

- Any student who wishes to use a personally owned electronic device within the School Campus must obtain, read, sign the Personal Device User Agreement and submit it to the Media Center.
- The student takes full responsibility for his or her device and keeps it with himself or herself at all times. The school is not responsible for the security or theft of the device.
- The student is responsible for the proper care of their personal device, including any costs of repair, replacement or any modifications needed to use the device at school.
- The school reserves the right to inspect a student's personal device if there is reason to believe that the student has violated school policies, administrative procedures, or has engaged in other misconduct while using their personal device.
- Violations of any policies or administrative procedures involving a student's personally owned device may result in the loss of use of the device in school and/or disciplinary action.
- The student complies with teachers' requests to shut down the computer or close the screen.
- Personal devices shall be charged prior to bringing it to school and shall be capable of running off its own battery while at school.
- The student may not use the devices to record, transmit or post photos or videos of a person or persons on campus. Nor can any images or video recorded at school be transmitted or posted at any time without the express permission of the teacher, staff or administrator.
- The student must use their device to access relevant files and curricular activity only.
- The student must use the guest wireless network. No other connections or personal hotspots are allowed while at school.
- All computer network traffic is always subject to monitoring while connected to the wireless guest account.

Mandatory paperwork for students interested in taking advantage of this program is available in the Media Center or on the RBC website under academics/media center.

SOCIAL MEDIA POLICY

Expanding Our World and Protecting Our Values

As a Catholic institution with a commitment to a quality education and the safety of our students, as well as the preservation of our outstanding reputation as a Catholic school, the standards for appropriate online communication at Red Bank Catholic (RBC) are necessarily high. While we respect the right of students, employees, alumni, and other members of our community to utilize the variety of social media options available, we must insist that the following standards be met by our students and faculty at all times, as well as by alumni and all other users who participate in RBC sponsored sites.

Red Bank Catholic Social Media Comments and Participation Policy

- Comments to RBC sponsored sites, such as its website via RBC blogs, online forms, etc., or social media sites, are welcome and encouraged, and we look forward to hearing from you. To promote respectful discussion within this forum, we request that you be courteous and productive and avoid comments that are profane, obscene, offensive, explicit, inappropriate, inflammatory or otherwise objectionable.
- For the privacy of users and their families, please assume that all postings to RBC sponsored sites will be publicly available on the Internet and therefore publicly accessible without limitation or protection of any kind. Please consider how much personal information to share, with the understanding that this information may be linked to your name and published on the Internet.
- By posting a comment or other material to RBC sponsored sites as outlined above, users give RBC the irrevocable right and license to exercise all copyright, publicity, and moral rights with respect to any content you provide, which includes using your submission for any purpose in any form and on any media, including but not limited to: displaying, modifying, reproducing, distributing, creating other works from, and publishing your submission. RBC reserves the right to review all comments before they are posted, and to edit them to preserve readability for other users.
- RBC also reserves the right to reject or remove comments for any reason, including but not limited to our belief that the comments violate this Comment Policy, to determine in its sole discretion which submissions meet its qualifications for posting, and to remove comments for any reason, including but not limited to our belief that the comments violate this policy. Any submissions that fail to follow this Policy in any way or are otherwise irrelevant will be removed.
- We also reserve the right to amend this Policy periodically to address issues that may arise and changes in our operations or the law.

In posting material on RBC sponsored sites, you agree NOT to:

- Post material that RBC determines is threatening, harassing, illegal, obscene, defamatory, slanderous or hostile towards any individual or entity.
- Post phone numbers, email addresses or other confidential information of students, faculty, or any other person other than yourself. If you choose to post your own contact information for any reason, please be aware that the information will be available to the public and is, therefore, subject to misuse.
- Post material that infringes on the rights of RBC or any individual or entity, including

privacy, intellectual property or publication rights.

- Post material that promotes or advertises a commercial product or solicits business or membership or financial or other support in any business, group or organization except those which are officially sponsored by RBC, except in designated areas specifically marked for this purpose.
- Post chain letters, post the same comment multiple times, or otherwise distribute "spam" via the RBC-sponsored site.
- Allow any other individual or entity to use your identification for posting or viewing comments.
- Post comments under multiple names or using another person's name.

RBC reserves the right to do any or all of the following:

- Ban future posts from people who repeatedly violate this Policy. We may affect such bans by refusing posts from specific email addresses or IP addresses, or through other means as necessary.
- Remove or edit comments at any time, whether or not they violate this Policy.

User agrees to indemnify and hold harmless Red Bank Catholic, its affiliates, directors, employees, successors, and assigns against any damages, losses, liabilities, judgements, causes of action, costs or expenses (including reasonable attorneys' fees and costs) arising out of any claim by a third party relating to any material user has posted on RBC-sponsored sites.

By posting a comment or material of any kind on an RBC sponsored site, the user hereby agrees to the Policy set forth above.

Creating and Maintaining Official RBC Social Networking Sites

All "official" RBC social networking sites must be approved by the Administration and Webmaster and adhere to the following standards:

- Logos and graphics used on the site must be consistent with the branding standards and usage guidelines of the School;
- Sites that accept comments or postings by anyone other than the site administrator must be diligently monitored to ensure that information displayed fits within RBC guidelines and is appropriate to the subject matter of the page;
- Students should not be expected to utilize the site as the only source of important information since student access to social networking sites is restricted on the RBC network.

Unauthorized pages that have not been approved by the Administration and Webmaster will be treated as personal pages and are therefore limited to the standards provided above.

Student Use of Social Media

Students are encouraged to always exercise the utmost caution when participating in any form of social media or online communications, both within the RBC community and beyond.

Students who participate in online interactions must remember that their posts reflect upon the

entire RBC community and as such, are subject to the same behavioral standards set forth in the Student Code of Conduct.

In addition to the regulations found in the Student Handbook, students are expected to abide by the following:

- To protect the privacy of RBC students and faculty, students may not, under any circumstances, create digital video recordings or photographs of RBC community members, that are profane, obscene, offensive, explicit, inappropriate, inflammatory or otherwise objectionable, either on campus or at off-campus RBC events for online publication or distribution.
- Students may not use social media sites to publish disparaging or harassing remarks about RBC community members, athletic or academic contest rivals, etc.
- Students who choose to post editorial content to websites or other forms of online media must ensure that their submission does not reflect poorly upon the school.

Failure to abide by this Policy, as with other policies at RBC, may result in disciplinary action as described in the Student Handbook, or as determined by the Dean of Students & Conduct and Discipline Team.

RBC reserves the right to amend this policy.

REMOTE LEARNING POLICY

Red Bank Catholic believes learning takes place in a community and it is our hope that our virtual technology will allow us to stay connected in the event we need to teach, learn, and interact remotely. Our priority is to provide a meaningful and rich learning experience for our students if they are away from campus. We are focused on creating remote opportunities that include a dynamic learning experience, ensuring the continuity of teaching and learning, and delivering creative opportunities to students remotely. Our combination of Google Meet along with synchronous and asynchronous communication vehicle, that can be accessed by students at any time is on our LMS (Learning Management System) platform found in the Student Dashboard.

Remote Learning Options

Independent Study Day

- All students are to access their Homeroom Schoology dashboard between 8:00-8:30 am for HR Attendance purposes through the Discussion board feature.
- Students are required to access each of their Schoology course dashboards. There, they will be asked again to submit their attendance for each class.
- Teachers will have assignments for each class to complete and submit by 2:26 pm.
- Students are to work independently throughout the day on their specific class assignments.
- Any assignments not completed for a specific class will receive a **0** and students that do not submit their attendance will receive an **unexcused absence** for the day.

Students are encouraged to reach out to their teachers for any specific questions related to their assignments.

Virtual Meeting Day

- Teachers will hold a Google Meet with their classes for either instruction or extra-help.
- Students will log-on during class time.
- We will use a 1/2 day schedule rotation.

Expectations for Attending Virtual Classes

- Students should be in an appropriate, quiet, distraction-free setting and wear neat informal attire, with an RBC golf shirt, while attending remote classes.
- Students should be visible to the class—video on and demonstrating attentiveness to the person speaking.
- Students must minimize distractions by minimizing other browser tabs, disabling notifications, and avoiding other devices during remote classes.
- Students should mute themselves when not speaking and type questions in Google Meet to request an opportunity to speak.

DEPARTMENTS OF SERVICE/OPERATION

Athletic Department
Mr. Newton "Buddy" Hausmann, Athletic Director
Mr. Tony Pellegrini, Athletic Trainer
Mrs. Mary Martino, Secretary

Admissions/Financial Aid
Mrs. Kristen Amnott, Director of Admissions
Mr. Devitt Gillroy, Associate Director of Admissions
Ms. Tara Fawcett, Director of Intl Admissions
Mrs. Laura Fallon, Admissions Secretary
Mrs. Joanne Smith, Comptroller

Alumni/Advancement Department
Mrs. Kathleen Daly, Major Gifts and Scholarship Officer
Mrs. Cheryl Podmajersky, Assistant Director of Advancement and Alumni Relations
Mr. Matthew Bowen, Director of Communications
Mrs. Kate Gotta, Advancement Associate & Marketing/Social Media
Ms. Caitlin Egan, Advancement Coordinator

Campus Ministry
Rev. Al Gamalo, Chaplain
Sr. Marge Scarpone
Mrs. Deborah Flego, Campus Ministry Director

School Business Office
Mrs. Catherine Herman, Administrative Assistant
Mrs. Nicole Parfett, Bookstore Manager
Ms. Tara Fawcett, Attendance/Secretary
Mrs. Kristen Feeley, Transportation Secretary

Guidance Department
Mrs. Catherine Scaramuzzino, Director
Mr. Ted Jarmusz, Counselor
Mr. Matthew Koba, Counselor
Ms. Emma Koba, Counselor
Sr. Regina Callahan, Counselor
Mrs. Leslie Galvin, Counselor
Ms. Tina Brendel, Secretary/ Registrar
Mrs. Danielle Cioffi, Secretary

Educational Media Services
Mrs. Kathleen Cleary, Director

Food Services
Gregg Kelly, President, Simplified Culinary Services Inc.

School Health Services
Mrs. JoAnn Winters, R.N.

Student Assistance Coordinator/Guidance
Mrs. Nicole Wall

Integrated Technology Services
Mr. Leonard Russo
Mrs. Mary Russo

Student Support Services
Mrs. Jeanne Toomey
Mrs. Susan Miller

USE OF SCHOOL NAME AND LOGO

The parish and school own the school name and logo and reserve the right to restrict the use of the school name and/or logo. No one can use either without written permission of the pastor or principal. RBC will not honor any commitments or obligations made by any person or organization not sanctioned by or given written consent to do so by Red Bank Catholic High School.

ALUMNI ASSOCIATION

The purpose of the association shall be:

- To provide for and support the spiritual, educational, social and economic development of Red Bank Catholic High School.
- To encourage cordial association among graduates and coordinate the activities for the Alumni Association.
- To establish and maintain a permanent executive staff to administer the means selected by the Association for the accomplishment of these purposes.

PARENT-TEACHER ASSOCIATION EXECUTIVE BOARD

The PTA fosters a cooperative relationship between the parents, faculty and staff for the enrichment of our children's educational experience. Through volunteer efforts, fundraising endeavors and event planning, the PTA supports the educational, spiritual, physical and financial development of the School community.

Volunteers
Volunteers are essential to running all aspects of PTA activities. Our programs can only be successful with your help and support. Please reach out to Kate Gotta @ kgotta@redbankcatholic.com for volunteer opportunities.

BOOSTER CLUB

Red Bank Catholic is proud to have a Booster Club consisting of parent volunteers. Its primary purpose is to raise money to support the budget of the Athletic Department. With these funds, the club has been able to provide many necessities for our athletes.

Meetings are open to all interested parents and are the first Monday of each month, provided school is in session that day. The meetings are in the Eck Center and start at 6:30 p.m.
Monsignor Joseph Rosie, Mr. Newton Hausmann and Mr. Joseph T. Montano also sit on the Executive Board of the club.

PERFORMING ARTS PARENTS ASSOCIATION

The Performing Arts Parents Association is under the umbrella of the Red Bank Catholic Performing Arts Program. It is composed of parents of students from the academic Dance

Program, the After School Dance Program, the Casey Players, the after-school Drama Club, the academic Theatre Program, and the Music Program.

The parent association's purpose is to support the directors of the dance, drama and music programs through activities such as chaperoning, costumes, publicity, fund raising and supporting all events.

Contact Mrs. Kelly Gemellaro at kgemellaro@redbankcatholic.com for more information

ATHLETICS

Sportsmanship Code

The athletic game is an event which brings together two teams in a spirit of friendly competition in an atmosphere in which spectators become a community whose purpose is to support their team. Sportsmanship must prevail at all times. It is behavior that demonstrates class treatment of everyone at a sports activity. Class is something of outstanding quality which permeates an athletic program. Class is a consideration for others. It is shown by understanding that a game is a competitive rivalry between two teams, by accepting the results graciously, by treating officials with respect and dignity, and by demonstrating courtesy to all spectators.

At athletic functions, RBC students are expected to exhibit courtesy, respect, and pride by observing the following guidelines:

Courtesy

- No obscenity/profanity or disruptive behavior toward visiting teams, coaches, spectators, and officials.
- No antagonistic behavior.
- No displaying signs, banners, or using noisemakers.
- No throwing of objects.
- No booing of officials' calls or while a player is shooting a foul.

Respect

- Appreciate talent on both teams and applaud the efforts of all players.
- Accept the results of a game graciously.
- Recognize the rights of others who are entitled to enjoy the game free from harassment or any actions which threaten their safety and welfare.

Pride

- Represent RBC well by making the student body a model of sportsmanship for other schools to imitate.
- Contribute to the school's reputation for excellence through sportsmanship.

Sports Offered

Fall: football, boys' and girls' cross country, gymnastics, boys' and girls' soccer, girls' tennis, field hockey, cheerleading, girls' volleyball

Winter: boys' and girls' basketball, boys' and girls' indoor track, wrestling, winter cheerleading, boys' and girls' swimming, ice hockey

Spring: baseball, softball, boys' tennis, boys' and girls' golf, boys' and girls' track, boys' and girls' lacrosse, boys' volleyball Weight training is offered on a year round basis.

Academic Eligibility

The New Jersey Interscholastic Athletic Association Rules and Regulations regarding eligibility

are mandatory. In addition, Red Bank Catholic has adopted guidelines for students participating in our athletic program.

A student entering 10th, 11th, or 12th grades will be required to achieve 30 credits in the year prior to participation in the first semester of a school year. To be eligible in the second semester the student must have achieved 15 credits. A 9th grade student will automatically be eligible in his/her first semester.

Academic Requirements for Athletic Eligibility
Student-athletes must maintain passing grades to participate in athletics. Falling below these standards can result in probation and loss of eligibility.

A student will be placed on academic probation for the following quarter if, at the end of any quarter, they earn:

- **Two (2) failing grades (F)**, **OR**
- **Two (2) grades of D and one (1) failing grade (F)**, **OR**
- **Three (3) grades of D**.

While on academic probation, the student is **ineligible to participate in athletics**, including all sports and student managing.

At the **midpoint of the following quarter**, the student's academic record will be reviewed:

- If there is substantial improvement, the student **may** be reinstated for participation for the remainder of the quarter.

Questions regarding eligibility should be directed to the **Director of Athletics** or the **Principal**.

Age Eligibility
A student cannot participate if he/she has reached the age of 19 prior to September 1st of the current school year.

Health/Physical Eligibility
The Administration reserves the right to determine eligibility to participate based on health and medical issues. Students with a medical excuse for academics and/or Physical Education may not participate in any physically demanding school activity such as (but not limited to) sports, dance, and cheerleading.

Attendance Policy for Athletic Participation

To be eligible to participate in a scheduled athletic event or practice, a student-athlete must meet the following attendance requirements:

1. **Minimum Attendance Requirement**
    - The student must be present in school for at least **4 hours** on the day of the event or practice.

2. **Excused Absences**
    - Absences for reasons such as a DMV appointment, funeral, college visit, or court appearance may be excused **only with prior approval** from the Director of Athletics or the Principal.
3. **Late Arrival on a Full School Day — *No Exceptions***
    - On a full school day, the student **must arrive no later than 10:30 a.m.** to be eligible to participate.
    - **There will be no exceptions to this rule.**
4. **Half Day of School**
    - On a scheduled half day, the student must attend school **for the entire duration** of the school day.

Athletic Equipment Accountability
Athletic equipment used by student participants must be returned or paid for at the end of the sport season. Equipment will not be issued for any upcoming season until all equipment accounts are cleared from the preceding season.

Awards
Awards are to be considered a privilege. They can be revoked for violation of athletic code policies. Any athlete who elects to leave a team before the end of the season either by non-participation or quitting, is not eligible for a varsity letter. Further, the athlete will not be permitted to attend any and all post season activities as well. If any sport sponsors a celebratory event (i.e., a banquet) at the end of any season, the Coach and Athletic Director must approve, beforehand, any guest who wants to attend.

Cause for Suspension from an Athletic Team
To be eligible a student must have an acceptable academic, citizenship, and disciplinary record. Gambling, stealing, the use of tobacco (in any form), possession, sale, and use of drugs (including steroids), and/or alcoholic beverages are prohibited and will result in school disciplinary action, as well as Athletic Department action. This policy is in effect both during and after school throughout the season.

A first offense violator can be suspended from play for a period of one week. This will include all games and practices.

Additional offenses for the same violations listed above can result in his/her dismissal for the remainder of the season. In addition, the student handbook further details other consequences for violating RBC's policy regarding drug, alcohol, substance use and abuse, including the possibility of dismissal from Red Bank Catholic.

Suspension, for reasons other than the above-mentioned, will be at the discretion of the coach and the Director of Athletics. These violations include, but are not limited to insubordination, profanity, fighting, unsportsmanlike conduct, and unexcused absences from practices, unsatisfactory attitude, and a failure to follow any additional rules that the coach deems necessary. Discipline infractions and school suspensions are justification for suspension or removal from a team.

Conflicting Activities during Sport Season
Prior to the start of any season, an athlete must realize his/her obligation to the team and refrain from scheduling any conflicting activity during the season. This includes out-of-season non-school athletic activities.

Injuries
Any athlete who sustains an injury during a school related athletic activity, must report it to his/her coach immediately, who in turn will report it to the athletic trainer. The trainer will then be responsible for providing this information to the school nurse. In order to return to a sport, written medical clearance must be provided.

Personal Conduct
As an athlete, pride in your school, team and yourself is all part of good sportsmanship. Your pride is reflected in your personal conduct. Student athletes will not violate the rules of common decency with each other. Students shall respect the authority of coaches and other school staff and shall conform to requests made by them.

Parent/Spectator Code of Conduct
Red Bank Catholic believes that parents and spectators play a vital role in the development of our student athletes. Therefore, parents/spectators must:

- Be a positive role model through their actions to assure that our students have best athletic experience possible.
- Be a "team" fan, not a "my kid" fan.
- Weigh what athletes say: they will tend to slant the truth to their advantage.
- Show respect for the opposing players, coaches, spectators, and support groups.
- Be respectful to all officials' decisions.
- Not instruct your children before or after a game, because it may conflict with the coach's plans and strategies.
- Praise the student athletes in their attempt to improve themselves as students, as athletes and as people.
- Gain an understanding and appreciation for the rules of the contest.
- Recognize and show appreciation for an outstanding play by either team.
- Help student athletes to learn that success is oriented in the development of a skill, and encourage student athletes feel good about themselves, win or lose.
- Take time to talk with coaches in an appropriate manner including proper time and place.
- Be sure to follow the designated chain of command.
- Reinforce the schools drug and alcohol free policies by refraining from the use of any controlled substances before and during athletic contests.
- Remember that a ticket to a school athletic event is a privilege that can be revoked for violations of the code of conduct.

Admission to Athletic Events
All Red Bank Catholic students are admitted free of charge to all home athletic events where admission is charged. The athletic fee does not include any post season championship competition in the jurisdiction of the NJSIAA or the Shore conference.

DIOCESE OF TRENTON CATHOLIC SCHOOLS ANTI-HAZING POLICY

I. Policy Statement

A. The Diocese of Trenton is committed to maintaining school communities that are safe, inclusive, and grounded in the dignity of each person as created in the image of God. Hazing, in any form, is contrary to Catholic teaching and is strictly prohibited within all diocesan schools. This includes hazing that occurs on school grounds, at school-sponsored events, online or through social media platforms, or off-campus when connected to the school community. No student, teacher, coach, employee, or volunteer may engage in, condone, or ignore hazing activities. All reports of hazing will be taken seriously and addressed in accordance with applicable laws and diocesan policies.

II. Definition of Hazing

A. In accordance with New Jersey's "Timothy J. Piazza's Law" (2022), *hazing* is defined as:

1. "Knowingly or recklessly causing, coercing, or forcing another person to engage in conduct that places them at risk of bodily, emotional, or psychological harm for the purpose of initiating, affiliating, holding office, or maintaining status in a group, team, or organization."

a) Examples include but are not limited to:

(1) Physical abuse (e.g., whipping, beating, branding, forced exercise)

(2) Forced consumption of food, alcohol, or substances

(3) Sleep deprivation or social isolation

(4) Public humiliation or ridicule

(5) Coerced criminal, immoral, or demeaning acts

Note: A person's consent to hazing does not absolve responsibility or mitigate disciplinary consequences.

III. Scope of the Policy

A. This policy applies to all:

1. Students (grades Pre-K–12)
2. Faculty, staff, and coaches
3. Volunteers and affiliated school personnel
4. School-sanctioned student groups (e.g., clubs, athletic teams, honor societies)

IV. Reporting Procedures

A. Any individual—student, parent, staff member, or community member—who witnesses or suspects hazing should report it immediately to the school principal or designated school official.

B. Anonymous reports may be made, and retaliation against reporters is strictly prohibited.

C. The school will:

1. Follow diocesan policy
2. Promptly investigate all reports
3. Notify diocesan leadership as appropriate
4. Involve law enforcement where required by law
5. Provide support to affected students

V. Disciplinary Actions

A. If hazing is confirmed, disciplinary measures will be applied in proportion to the severity of the offense and may include:

1. Detention, suspension, or expulsion (students)
2. Suspension or dismissal (employees/coaches)
3. Disbandment of student organizations involved
4. Notification to law enforcement where applicable

VI. Medical Amnesty

A. A student who seeks medical assistance for someone experiencing a hazing-related emergency, and meets the criteria outlined in state law (remaining on scene, cooperating with authorities), may be granted immunity from certain disciplinary or legal penalties.

VII. Education and Prevention

A. To cultivate a culture of respect and accountability, diocesan schools shall:

1. Provide annual training on hazing prevention for faculty, staff, and students in grades 6–12.
2. Clearly communicate this policy to all members of the school community including faculty, staff, coaches and volunteers.
3. Post the full anti-hazing policy on each school's public website.

VIII. Recordkeeping and Transparency

A. Schools will:

1. Document all reported hazing incidents
2. Share reports with the Diocesan Department of Catholic Schools

IX. Catholic Identity and Formation

A. As Catholic schools, we believe that every student is called to treat others with dignity and compassion. Hazing contradicts Gospel values and our shared mission of forming disciples of Christ.

STUDENT COUNCIL

The purpose of the Student Council is to promote the general welfare of the student body, to act as a liaison between the student body and the administration, to maintain cooperation among students, faculty and administration, to acquire a practical knowledge of self-government, and to bring about higher standards of character, leadership and school spirit. Student Council members are bound by the Articles and By-laws of the Student Council Constitution. Student Council Officers can be found on the student and parent portals.

NATIONAL HONOR SOCIETY (NHS) – RED BANK CATHOLIC CHAPTER

Moderators
Mrs. Colleen Prior and Ms. Jessica Carton

Red Bank Catholic High School has had its charter for the Marian Chapter of the National Honor Society for Secondary Schools since 1954. Selection for Red Bank Catholic High School's National Honor Society takes place in the Fall semester. The RBC NHS Induction Ceremony is held in St. James Church. New members will receive a certificate and NHS pin. Senior members will wear a gold NHS Honor Stole at Commencement ceremonies.

Current Members:

- Do not need to reapply.

Eligibility for New Candidates

- Must be a **junior** or **senior**.
- Must have a minimum cumulative **GPA of 3.6**.
- **Application Information:**
    - Students that meet the GPA criteria will be notified and receive an application to apply.
    - All paperwork is to be placed neatly in a manilla envelope and dropped off to Mrs. Prior in room 309 or Ms. Carton in room 9 no later than **October 29, 2026**.
    - NO LATE SUBMISSIONS WILL BE ACCEPTED!
    - All eligible students who submit paperwork will be notified regarding acceptance **by the end of December.**
    - Induction will be held in St. James Church on **Monday, March 15, 2027.**

Selection Criteria

- Candidates are evaluated on **Scholarship**, **Leadership**, **Service**, and **Character**.
- Only activities and service completed after 8th grade graduation and before the start of the current school year are considered.

Service Requirements

Class Year	Required Service Hours	Required Points
Juniors	75 hours	25 points
Seniors	100 hours	35 points

- **Eligible Service**: Must benefit a non-profit community organization.
  - **Examples**: volunteering at food pantries, churches, hospitals, nursing homes, charity events.
- **Not Eligible**: Babysitting for free, unpaid work for businesses, hobbies, private lessons.
- All service hours require written verification (letter format).

Additional Community Service Hours Will Be Awarded As Follows:

Additional Hours	Points
1–25	1
26–50	3
51–75	6
76–100	9
101–125	12
126–150	15
151–175	18
176–200	21

Activity Point Values

(Guideline only – lists are not exhaustive)

4 Points: RBC sports, Signpost editor with staff, Cheerleaders (per season), RBC Choir, Fall Drama/Spring Musical (Cast), Fall Drama/Spring Musical (Student Director/Stage Manager), Dance Company (per year), Dance Team (per year), RBC Chamber Band

3 Points: Student council executive board, Class level officer, Casey Ambassador, Fall Drama/Spring Musical (Tech Crew), Mock trial competitors, After School Dance, Senior Choreography projects, After School Theater, Black Box projects, Sports Team Manager

2 Points: Christmas/Spring Concerts (Tech Crew), Signpost staff, Literary Magazine editor, Service Based Clubs (T Day commitment plus outside participation- requires moderators signature)

1 Point: Academic Team, Performing Arts Fundraiser, Signpost contributor, Literary Magazine contributor, Performing Arts Usher, National Anthem Singer

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Additional Points

- Clubs meeting during activity period (excluding silent study): **0.25 points per quarter** (not rounded up).
- RBC leadership roles (e.g., team captain, club officer) require **written verification** of the role and contributions:1 point per season/year.
- Community sports, clubs, and activities: **1 point per season/production/concert** (with verification letter).

Character

- Evaluated through attendance records, discipline records, and academic honesty.
- **Excessive absences/lateness** or **disciplinary issues** may disqualify a candidate.

Expectations for Members

Members must:

- Complete 10 service hours between induction and March 1st prior to graduation.
- Maintain a minimum cumulative GPA of 3.6.

- Uphold high standards of attendance, behavior, and integrity.
- Attend meetings unless excused by the moderator.
- Participate in at least 50% of NHS fundraisers or drives.
- Be available for Peer Tutoring.
- Attend NHS induction ceremony.

Discipline & Dismissal

When a member falls below the standards by which the member was selected, the NHS moderator will notify the member in writing of the nature of the violation, the time period given for improvement, and provide warning of the possible consequences of non-improvement. If the member does not make the improvement within the specified time, the student will be subject to whatever disciplinary measures are considered appropriate by the advisers and administration. If the member is ultimately dismissed, a written notice will be sent to the member, his or her parents/guardian, and the principal.

ADMISSIONS POLICY

Red Bank Catholic High School accepts students of any race, religion, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, religion, color, or national or ethnic origin in administration of its education policies, admissions policies, and athletic and other school-administered programs. All admissions inquiries are directed through the Admissions Office. Application, admission information and Immunization Guidelines are available in the Admissions Office or by telephoning the Director of Admissions at 732-747-5113.

Freshman
All incoming freshmen must take the Diocesan Placement Examination prior to their acceptance to Red Bank Catholic High School. Admission to Red Bank Catholic High School requires successful completion of the eighth grade at an approved elementary or middle school with satisfactory grades, testing, discipline and attendance record. The student or his/her parents/guardians should assume responsibility of submitting a completed and signed application and request of records form. Before enrolling at RBC, applicant families must be current with all financial obligations at prior academic institutions.

Transfer/International Students
Sophomore and junior transfer applicant students will be considered based on high school transcripts, standardized testing, attendance, discipline records, and space availability in the classes that the student needs. All applicants are expected to maintain an excellent discipline record. Excessive absenteeism or tardiness will be carefully reviewed. Reference letters are recommended, and an interview is required. Only under extremely rare circumstances are applications considered for the senior year. In addition, International student applicants will be required to provide TOEFL scores prior to acceptance. Upon acceptance, international student applicants must have a completed I-20 Certificate of Eligibility for Nonimmigrant (F-1) Students on file with the Office of Catholic Schools

Transfer Credit And Gpa Calculation For Transfer Students
Transcripts from online programs or other schools not taken through Red Bank Catholic will be evaluated for transfer credit. Courses approved for credit will count toward RBC graduation requirements; however, grades earned in those courses will not be included in the student's RBC cumulative GPA.

For students transferring into RBC, the Guidance Department will upload an official transcript from the previous school into Naviance for college application purposes. Grades from the student's previous school will not be calculated into the RBC GPA and will not appear on the official RBC transcript.

GUIDANCE DEPARTMENT

In keeping with Red Bank Catholic's philosophy, the Guidance Department focuses on the individual student. Every function of the department is designed with the belief that the individual student is of paramount importance. The Guidance staff provides support and encouragement for students as they learn to adjust to new situations and face both personal and academic challenges. The staff provides opportunities for students to learn about their interests and abilities, and to explore personal, educational and career choices. The overall goal is to help students recognize their own potential, and to teach them to use the resources available to develop a personal plan and carry it out, both in the present and future.

Guidance Services
The department has a wide range of services available to all Red Bank Catholic students in Grades 9-12.

Professional School Counselors
Students in Grades 9-12 are assigned alphabetically to one of our professional school counselors. Individual appointments will be scheduled by the counselors during the school day, as needed throughout the school year. Students are advised to seek out the advice and direction of their counselor whenever needed, for academic as well as personal reasons. Appointment requests may be made with the secretaries in the department, but students are encouraged to communicate with their counselor through Schoology. Counselors are always available for quick questions during homeroom and at dismissal time. If a student has a guidance appointment and is absent that day, for any reason, the appointment will be canceled and rescheduled.

Counselors of students in Grades 9-12 will meet individually with parents and students yearly to discuss important information pertaining to academic and personal goals. Counselors may confer with subject area teachers if academic problems arise.

Freshman - Advisor Program
A Freshman-Counselor/Advisor is also available to the freshman students in conjunction with their assigned counselor.

Academic Development Program
In keeping with the Red Bank Catholic philosophy, the Academic Development Program will help students with a recommended service plan to recognize their individual learning potential and learning styles. The program will teach these students to use the resources available at RBC to reach their academic goals and to become self- advocates.

Academic Support Staff
In keeping with the Guidance Department goals, Academic Support Staff will work with the guidance counselors and teachers to provide for our classified students to help them recognize their own learning potential, and to teach them to use resources available to them.

Student Assistance Program
The Student Assistance program, under the direction of the Student Assistance Coordinator, is a response to the many and varied personal problems that students bring with them to school,

including alcohol and other drug related problems. The aim is to identify troubled students and connect them with services available to them in the school and the community. This service is based on the educational premise that students who receive help and support with personal concerns will be able to focus more efficiently on their schoolwork and the important tasks of developing academically, spiritually, socially, and emotionally.

Social Worker
Occasionally, personal and social pressures and problems unduly influence a student's development and require on-going counseling to realize improvement. Upon the recommendation of our school counselors, a referral may be made to our in-house social worker. The social worker is available to provide short term counseling in school or assessment and referral to community resources.

Community Referral Sources
In an effort to offer students every possible means of assistance, the department cooperates with many local mental health professionals and community agencies. Outside referrals are available from our school counselors.

Guidance Programs
Parent/Student Group Workshops
Group workshops for students in Grades 9-12 and their parents are scheduled during the school year. These workshops focus on grade level topics such as organization skills and strategies, PSATs, SATs, and the college search, and are meant to enhance student/parent/school communications. Workshop dates can be found on the school calendar. All workshops offer a choice of at least two dates per grade level.

Parent workshops, speakers, and panel discussions may also be scheduled during the school year. Topics of past workshops have included athletic recruiting and the college search, eating disorders, college financial aid, depression, teen dating issues, discrimination of any type, bullying, internet safety and drug/alcohol use among teens.

Small guidance groups and classroom guidance presentations are also utilized with all students.

Resources

Websites
Students are encouraged to utilize the many resources on college and career planning, especially those on the school website at www.redbankcatholic.org. Here, students can access information on SAT's, college search, careers, financial aid and scholarships. In addition there are direct links to SAT and ACT registration, at www.collegeboard.com and www.act.org. All grade levels can also benefit from the articles, calendars and over 140 web links. Part-time jobs and volunteer opportunities are also posted on the website.

Naviance Student Connection is a comprehensive internet resource to help students and parents make decisions about courses, colleges and careers. It is linked from the school website home page or directly at student.naviance.com/redbankcatholic Every student in Grades 9-12 and their parents have their own password protected account. An e-mail feature allows us to communicate

important information to all students and parents who are registered users. Freshmen will take the Learning Styles Inventory under the direction of their teacher advisors. Sophomores are urged to use the "Do What You Are" personality/career inventory, the learning styles inventory, as well as the resume tool. Juniors and seniors are encouraged to use the "explore careers" and "explore interests tools" as well as the College Search, Match, Lookup and Compare tools, which perform search functions using the student's GPA and SAT's. These tools also provide comparative data from RBC students and alumni, as well as national data averages.

Special Programs
Admissions counselors from many colleges across the nation participate in the county and state college fair programs. Numerous college representatives also make individual college visits to the guidance office to meet the needs of our students. These schedules are posted on Naviance. Career speakers may also be scheduled throughout the school year to give students the opportunity to learn more about future careers. These special programs are scheduled so that they complement the educational program and do not conflict with academic priorities.

Job Placement/ Working Papers
From time to time, the Guidance Department receives information about opportunities in full time, part time, school year or summer employment. Job notices are posted on a bulletin board in the Guidance Office and on the guidance website.

An employment certificate (working papers) is required for employment of any minor up to 18 years of age in any occupation except for work in agriculture and street trades, for which special permits are required up to 16 years of age. (New Jersey Child Labor and School Attendance Laws).

Any student who wishes to apply for an employment certificate may secure the necessary form from the public high school in the district in which the student resides or online @myworkingpapers.nj.gov. The School Record section requires the principal's signature which can be obtained in the Business Office.

Testing
To evaluate students' academic promise, as well as their talents and aptitudes, a comprehensive testing program is administered by the Guidance Department. Test results are shared with students and parents to help determine students' academic strengths and weaknesses, to plan course selection and give direction on career and college opportunities. Test results are used to help determine level selections and changes. The battery of tests administered over a four-year period includes cognitive ability tests and reading and math achievement tests.

MAP Growth/ PSAT
Students in grades 9 and 10 participate in a diocesan testing. Students will be administered the MAP Growth test by NWEA in the Fall and in the Spring semesters. In sophomore and junior years, the PSAT/NMSQT test is administered. The results of this test, in the junior year, determine a student's eligibility for National Merit Scholarship consideration.

SAT and Subject Tests / ACT/ AP

In junior and senior years, students take the College Board SAT or the ACT test if such is required for admission to the college of their choice. Some more highly competitive colleges may require a student to take two or three SAT subject tests in their areas of strength. Students should check the admission requirements at these schools. Students, in all grade levels, are encouraged to take an SAT in a subject area after they have completed an advanced course of study in the field.

Students enrolled in all Advanced Placement courses are required to pay for them by the end of the first quarter and take the College Board AP examination in May. Consult the school calendar for specific dates. Tests cannot be rescheduled.

The SAT (College Board) and ACT (American College Testing) code number for Red Bank Catholic High School is 311-295. This number must appear on all registration forms for these tests. The national test dates for College Board test administrations in 2025-2026 are as follows:

SAT and Subject Tests
www.collegeboard.com

RBC Test Center Code - 31-721
RBC School Code -311-295

RBC School Day Testing Dates ~ 2026-2027

For Seniors:

Test Date	Registration Deadline
October 9, 2026	September 9, 2026

For Juniors:

Test Date	Registration Deadline
March 5, 2027	February 16, 2027

SAT Testing Center Dates

Test Date	Registration Deadline
August 22. 2026	August 7, 2026
September 12, 2026	August 28, 2026
October 3, 2026	September 18, 2026
November 7, 2026	October 23, 2026
December 5, 2026	November 20, 2026
March 6, 2027	February 19, 2027
May 1, 2027	April 16, 2027
June 5, 2027	May 21, 2027

ACT
www.act.org

ACT Testing Dates

Test Date	Registration Deadline
September 19, 2026	August 14, 2026
October 17, 2026	September 11, 2026
December 12, 2026	November 6, 2026
February 27, 2027	January 22, 2027
April 10, 2027	March 5. 2027
June 12, 2027	May 7, 2027
July 10, 2027	June 4, 2027

Preparation for College Admission
Most colleges require a minimum of 16 core academic units for admission. A core academic unit is given for each full year's work completed in Math, English, Science, Social Studies and World Language. Colleges recommend 4 years of English, 4 years of Math, 2-3 years of lab Science,

3-4 years of History/Social Science, and 2-3 years of the same World Language. Individual college course requirements and recommendations can be found on Naviance, as well as a link to each college's website for course requirements.

College Application Process

As students begin their senior year, they will begin the college application process. Before any college will make a decision on the admission of a potential student, the student must complete an application for admission online, forward the application fee payment, and request an official transcript, letters of recommendation and other supporting documents will be sent directly to the college. This process is outlined on the Guidance website and is as follows:

Before requesting your first transcript, a Parent Authorization for Student Transcript/Reporting of Class Rank must be completed by the parent and student via the link online. This form, once completed online, authorizes the release of transcripts and the use of class rank. Although all transcripts include the Grade Point Average (GPA), the release of class rank is optional. Students and their parents must decide if the rank enhances or detracts from the other academic components of the transcript. The parent and student must also decide to release or withhold the use of rank and sign the bottom portion of the form. Once the decision concerning rank is made, it is final. You must also sign on to your Naviance account, go to My Colleges and complete the FERPA waiver/release form for the submission of electronic documents. Your transcript cannot be sent without these first two steps.

Students must complete a Transcript Request via the link online for each individual college that you are sending a transcript and/or an application to, stating your application deadline Your Recommendation Questionnaire and Parent Brag Sheet should already have been given to your counselor. You should also have requested teacher(s) letters of recommendation (depending on the college's requirements). You should request letters of recommendation from your teachers, coaches etc. at least 10 to 15 days prior to the college's due date. Students are to identify who they have requested letters of recommendation from on the checklist. The counselor's recommendation, any counselor or school forms that must be completed, the RBC School Profile and the student's transcript will be submitted online. For your first request, please allow 15 days from the date submitted for materials to be sent contingent upon your having completed all necessary documents and requests listed. Otherwise, please allow 10 school days from the date requested for the completed submission of the supporting documents. You may check the status of your application and supporting documents through your Naviance account.

The Common Application

The common application may simplify the application process for you. If a number of the colleges to which you will apply use the Common Application, you can fill out the application once. Check the list on the application or online to determine which colleges will accept it. Just as you will only fill out the application once, you only need to complete the top section of the school report form and the teacher evaluation once. Then give the appropriate form to your counselor and to your teacher (at least two weeks before the deadline). We will send all of your counselor and teacher letters

Transcript Request Procedure

Transcript requests must be made at least two weeks in advance of the deadline. Forms are available on the Guidance dashboard. Official transcripts must bear the school seal and must be sent directly from Guidance to the College's Admissions Office; they cannot be hand-carried or returned to the student. Transcripts include Semester Grades from Grades 9, 10, and 11. School Profiles and Senior Schedules are also included, as are Senior Quarter Grades when they become available.

There is a $75.00 fee to cover transcript requests paid via a link when you complete the transcript request form. This fee covers: initial transcript requests, quarter, mid-year and final transcript requests, along with NCAA initial and final transcript requests needed for scholarship application. If students request more than 15 colleges/universities, an additional $20.00 fee will be charged. A faxed copy is not considered official unless a copy with the school seal is also mailed.

Course Scheduling

Each February, classroom presentations are made to all students in Grades 9-11, outlining graduation requirements, course recommendations for college preparation, available courses, scheduling procedures, and deadlines. In addition, the requirements for level changes, including prerequisites and placement tests, are given. Counselors and Freshmen Advisors are then available to the students for individual questions. Students must seek the approval of their current teachers for the courses they select. Course descriptions and prerequisites can be found in the Curriculum Guide. A link to the on-line curriculum guide is available on the school website, the guidance website and Naviance. Once schedule requests are submitted and signed by student and parent, the master schedule is constructed based upon on-time requests.

Schedule Changes

Once student schedules are finalized in the spring, schedule changes will not be made until after the first two weeks of the new school year. At that time, requests for changes will be reviewed by the counseling staff and considered based on course prerequisites, appropriate academic placement, graduation requirements, space availability, and overall scheduling constraints.

Schedule changes are not guaranteed and will be approved only when the requested change is determined to be academically appropriate and can be accommodated within the student's schedule.

Procedure for Schedule Changes

Students requesting a schedule change noting the date discussed above, must first meet with their counselors to discuss the reason for the change. If the counselor agrees that the request for a schedule change is valid, the counselor will submit the schedule change forms. The counselor will forward the request to the Director of Guidance, and if approved, will be forwarded to the scheduler. If space is available in the course requested and in other classes which may be affected the scheduler will make the change. Students must understand that such a change may alter their schedule significantly. Changes in level must meet department prerequisites and have teachers, supervisor and administrative approval.

Grades earned in the course which is dropped will be transferred to the new course and weighted at that level. If a class is dropped after the first two weeks, a withdrawal grade of WP (withdrawal passing) or WF (withdrawal failing) will remain on the transcript.

Recordkeeping
Comprehensive and updated working files on each student are maintained in the guidance department. Maximum security and confidentiality are observed in the retention of these files. Each student's permanent cumulative record is housed in the records vault. A student's permanent cumulative record includes only mandated data such as attendance, health record and pupil progress reports (report cards) and permitted records such as cumulative testing data. Pupil records are retained permanently by RBC.

Parents of students currently enrolled have a right to inspect educational records. No one other than school personnel have access to student records without a release of records form bearing the appropriate signature (a student who is over eighteen must authorize the release of his/her own records; a student who has not yet attained eighteen years of age must obtain his/her parent's signature).

In order to keep school records accurate, it is important that a student notify the Business Office when there is a change of residence or telephone number. The student should then submit in writing the complete address including zip code, new parish (if applicable), and new telephone number. These corrections should be given promptly to the registrar in the Guidance Office.

Parental Rights to School Records
Red Bank Catholic High School abides by the provisions of the Buckley Amendment with respect to the rights of non-custodial parents. Upon request and in the absence of a court order to the contrary, the school will provide the non-custodial parent with access to the student's essential academic record.

Back to School Night/Parent Conferences
A Parents' Back to School Night, scheduled for early September, enables parents to become acquainted with their child's teachers. During this initial meeting, parents follow an abbreviated daily schedule of the student and are informed by each teacher about the contents and requirements of the course. Further opportunities for private conferences, by appointment, are scheduled periodically. Please consult the calendar for the dates of these conferences and the deadline dates for making such appointments.

Parent Portal (PowerSchool)
In an effort to communicate more quickly and efficiently with our families, we have explored new, more cost- effective ways to communicate. It allows parents and students to examine up-to-date information through a secure, easy-to-use online link to school records. PowerSchool is our primary means of communication for all grading information. This system gives real-time access and allows viewing and printing of attendance, grades, progress reports, report cards and unofficial transcripts.

GRADUATION/PROMOTION

Graduation from Red Bank Catholic High School is dependent upon the successful completion of the following requirements:

- Completion of four full years of the approved certified/accredited secondary school program.
- 130 credits must be gained and must include the following:
    - 4 years of Religion
    - 4 years of English
    - 3 years of Mathematics
    - 3 years of History (2 years of US History, 1 year of World)
    - 3 years of Science
    - 2 years of the same World Language
    - 1 year of Fine/Performing/Practical Arts
    - 2 years of Physical Education (to include Driver Education, First Aid/CPR and Health taken in Grades 9, 10 and 11)
    - 1/4 year of Leadership

Credit Structure

- **Full-Year Courses**: 5 credits
- **Semester Courses**: 2.5 credits
- **Sciences**:
    - Lab Sciences: 6 credits
    - Other Sciences: 5 credits
- **Physical Education & Dance**:
    - **Not connected with a Lab Science**: 5 credits
    - **Connected with a Lab Science**: 4 credits

To advance to the next grade level, the student must accumulate: 30 credits for sophomore entry, 65 credits for junior entry and 100 credits for senior entry. All students must carry a full schedule of seven courses. The schedule must include lunch.

Any senior who does not earn 130 credits by June of his/her graduation year or who receives a failure in a course required for graduation will not be permitted to participate in the commencement exercises. It is the responsibility of each student to ascertain that he/she has sufficient credits for graduation, has taken all courses required, passed all required courses, and made up for any failure necessary in summer school.

Students medically excused from Phys Ed do not receive credit. Students absent for less than 4 weeks will be given an alternative assignment to augment the grade. Students absent beyond 4 weeks must complete a special program for credit recovery through an RBC approved program.

Participation in Graduation
Graduation consists of both the Baccalaureate Mass and the Commencement Exercises. Eligible students are required to participate in both ceremonies, as well as attending the mandatory practice(s).

Participation in graduation is a privilege (not a right) reserved for those who have successfully completed all academic graduation requirements. Students must be in good standing at the time of graduation. Students who violate disciplinary probation, are on a discipline contract, or who commit a major disciplinary infraction violating the student assistance contract and warranting expulsion will be ineligible to participate in the ceremonies. Students in such situations may not be granted an appeal to participate.
* Calculation of senior grades for final rank includes both semesters (all 4 quarters and exams).

Students are expected to arrive at the Baccalaureate Mass and Commencement Exercises properly attired and groomed in order to be permitted to participate. No additions, writing, alterations or expressions of any kind to the Graduation garb is permitted. Students arriving under the influence or suspected of being under the influence may be tested and barred from graduation. The appropriate authorities will be contacted immediately. Students who may cause any vandalism or cleanup issues at the ceremonies will be assessed a fine. Records and transcripts will be held until the fine is paid.

GRADING AND COLLEGE PREPARATION

Most colleges require 16 core academic units for admission. A core academic unit is given for each full year's work completed in Math, English, Science, Social Studies or World Language. Catalogs or college websites should be consulted for a specific college's requirements.

A student's grade point average (GPA) is calculated according to the formula:

1. Raw mark is converted to GP (grade points)
2. GP x CA (courses attempted) = QP (quality points)
3. QP/CA = GPA

GPA is calculated based on semester, not year-end, averages. For Transfer Students refer to GRADE POINT AVERAGE and QUALITY POINT EVALUATION in the admissions policy.

Courses are grouped by level of difficulty: Advanced Placement, Honors, Accelerated College Prep and College Prep.

QUALITY POINT TABLE (Effective September 2026)											
	A+	**A**	**A-**	**B+**	**B**	**B-**	**C+**	**C**	**C-**	**D**	**F**
Advanced Placement	5.5	5	4.5	4.25	4	3.5	3.25	3	2.5	2	0
Honors	5	4.5	4	3.75	3.5	3	2.75	2.5	2	1.5	0
Accelerated College Prep	4.5	4	3.5	3.25	3	2.5	2.25	2	1.5	1	0
College Prep	4.25	3.75	3.25	3	2.75	2.25	2	1.75	1.5	1	0

GRADING SYSTEM				
A+	98-100%		C+	77-79%
A	93-97%		C	73-76%
A-	90-92%		C-	70-72%
B+	87-89%		D	65-69%
B	83-86%		F	Below 65%
B-	80-82%			

The year-end average will be computed as the average of the two semester grades. A student failing a course for the year or a one-semester course for the semester or a quarter requirement must attend a certified approved summer school or other approved program for credit retrieval. In all cases, restoration of credit must be approved by Red Bank Catholic High School and completed no later than the end of the 2nd week in August.

SEMESTER EXAMINATIONS

Examinations are useful tools to measure the depth and extent of a student's grasp of the subject taught; they are also an effective means to foster good study habits, encourage comprehensive notetaking, and serve as remote preparation for pre- and post-college admission tests.

At Red Bank Catholic, semester examinations are administered during the final weeks of the second and fourth marking periods. The examination grade is equivalent to 10% of the semester grade and will be printed on the report card. Students are expected to be in school during the stated examination times. Students who are absent on the day of an examination must present a doctor's note for the day of the absence to the Attendance Office for Instruction, who will then authorize a makeup examination, or the student will be considered truant and is given a "0".

Bus departure schedules vary during the January and June examination weeks. Parents and students can check the school website for information on the January and June exams.

Examination Procedures
Examinations will be administered in the following subject areas: English, History/Social Science, World Languages, Science, Mathematics and AP classes. Projects, long-range assignments, papers, etc. will replace exams in all electives and non-core course classes. The grades for these assessments will be incorporated into the second and fourth quarter averages, as appropriate.

Exemptions
Every student will take all examinations at the end of the first semester. All students in Advanced Placement courses must take their January examinations. Freshmen, sophomores, and juniors will be eligible for two exemptions in June. Seniors may have unlimited exemptions in May. They may not, however, be exempt from doing projects which may be assigned in lieu of an exam.

To be eligible for Final Exam exemptions

- a student must have an "A" average in the subject for the second semester.
- Student absences cannot exceed a total of 20 in a full year course or a total of 10 in a semester course. Medical absences apply and count as an absence.

Incidents of academic dishonesty resulting in demerits will cause the loss of all exemptions.

Honor Roll
The Honor Roll, published at the end of each quarter, records the names of those students who have achieved academic excellence in the previous quarter. The list distinguishes between High Honors and Honors. High Honors is awarded to a student with a quarter scholarship grade of "A+ or A" in all subjects. Honors is awarded to a student with a quarter scholarship grade of "A+, A, or A-" in at least four subjects with not more than three "B+'s or B's".

Academic Awards
Academic awards are determined at the end of the third and beginning of the fourth quarter based

on a student's academic performance during quarters one, two and three. The subject awards are decided by specific departments that meet to determine the highest achieving student in each class. Students are evaluated on a number of factors including grade point average, analytical thinking, attendance, and willingness to engage in classroom discussions that contribute to enhancing the class learning environment.

Progress Reports/Extra Help

At the midpoint of each quarter, progress reports will be available to parents of students experiencing serious academic difficulty in a subject through access to Parent Portal. Dates are noted on the school calendar. Teachers may also send a deficiency at any other point in the quarter that they deem necessary.

Parents are advised to confer with the teachers in these problem areas. Please be aware that all teachers have office hours two days a week when they are available for extra help. Other extra-help sessions may be available at the discretion of the teacher.

ACADEMIC PROBATION & ELIGIBILITY POLICY

1. Criteria for Academic Probation

A student will be placed on **academic probation** at the end of any quarter if they receive:

- **2 F's**, **OR**
- **2 D's and 1 F**, **OR**
- **3 D's**

2. Impact on Extracurricular Participation

- Students on academic probation are **ineligible** to participate in **any major extracurricular activities or athletics for** the following quarter.
- **Midpoint Review**: At the halfway point of the probationary quarter, grades will be reviewed.
    - If there is **substantial academic improvement**, the Administration may reinstate eligibility for the remainder of the quarter.

3. Repeated Academic Probation

- If a student is on probation **three out of four quarters** in a calendar or school year →
    - They may be **subject to dismissal**.
    - If permitted to return, the student will be placed on a **special academic contract**.

4. Year-End Failures

- Any student who has **three year-end failures** may **not** be eligible to return to Red Bank Catholic.

SUMMER SCHOOL ATTENDANCE REQUIREMENTS

1. **Mandatory Course Makeup**
    - Students who receive an **F** in a course required for graduation must take the course in a **fully accredited summer school or program** (approved by RBC) at the parent's expense.
    - Students whose total earned credits fall below the minimum required for promotion must also make up failed courses.
2. **Credit Recovery & Transcript Policy**
    - Passing the summer course **restores the lost credit** but **does not erase the original failure**.
    - Both the original grade and the summer school grade will appear on the transcript.
    - The summer school grade will **not** be included in GPA or class rank.
3. **No Exceptions**
    - No exceptions will be made to summer school attendance requirements.

SCHOOL UNIFORM

Webster's Dictionary defines uniform as a *"dress of distinctive design or fashion worn by members of a particular group and serving as a means of identification."*

At Red Bank Catholic High School, the school uniform is a proud representation of our identity. Students must be in full uniform at all times on campus—including the Performing Arts Building—and must wear their visible, current school ID on the school-provided lanyard.

Uniforms are available at:
Flynn & O'Hara, Kohl's Plaza, 2145 Rte 35 North, Holmdel, NJ 07733
Phone: 732-888-3885 | Website: https://flynnohara.com/

YOUNG MEN – FALL & SPRING

Permissible Attire

- **RBC Golf Shirt** (green or white, long or short sleeve), tucked in at all times
- **Uniform Khaki Pants** from Flynn & O'Hara, worn with a brown or black belt
- **Uniform Shorts** from Flynn & O'Hara
    - Two options - Performance Fabric Walking Shorts and Twill Walking Shorts
- **Solid White or Black Socks**
- **Shoes:**
    - Solid Black or White Low-Top Sneakers in good condition free of patterns or excessive logos
    - Dress Shoes - Solid black or brown
    - Casual slip-on canvas shoes, such as *Hey Dude*, in solid black, brown, gray, or white are permitted if clean, in good condition, and free of patterns or excessive logos

Non-Permissible Attire - If it's on this list, you can't wear it!

- Long-sleeve tees under short-sleeve golf shirts
- Outerwear, sweatshirts, or non-uniform tops in the building
- High tops, work boots, sandals, or slides (including Uggs)
- Sagging, oversized, or non-uniform pants
- Hats at any time

YOUNG MEN – WINTER

Permissible Attire

- **Navy Blue Sports Jacket** (neat, clean, properly tailored)
- **White Collared Dress Shirt**, buttoned and tucked in, with plain white undershirt

(optional)
- **Tie** that complements jacket, shirt, and pants
- **Uniform Khaki Pants** from Flynn & O'Hara, worn with brown or black belt
- **Solid White or Dark Socks**
- **Shoes:**
    - Solid Black or White Low-Top Sneakers in good condition free of patterns or excessive logos
    - Dress Shoes - Solid black or brown
    - Casual slip-on canvas shoes, such as *Hey Dude*, in solid black, brown, or white are permitted if clean, in good condition, and free of patterns or excessive logos

Non-Permissible Attire - If it's on this list, you can't wear it!

- Sagging or excessively long pants
- Outerwear, sweatshirts, or non-uniform tops in the building
- High tops, work boots, or work shoes
- Exaggerated hairstyles or unnatural hair colors
- Facial hair (must be clean-shaven), long sideburns, or "tails"
- Earrings, makeup, or visible tattoos
- Hats or Band-Aids to cover piercings

YOUNG LADIES – FALL & SPRING

Permissible Attire

- **RBC Golf Shirt** (green or white, long or short sleeve)
- **Uniform Plaid Skirts** from Flynn & O'Hara, worn **no more than 4 inches above the knee** (this can easily be measured with a 4" index card)
- **Uniform Khaki Slacks** from Flynn & O'Hara (optional)
- **Solid Black, Navy, or White Socks**
- **Shoes:**
    - Solid Black or White Low-Top Sneakers in good condition free of patterns or excessive logos
    - Dress Shoes - Solid black or brown
    - Casual slip-on canvas shoes, such as *Hey Dude*, in solid black, brown, or white are permitted if clean, in good condition, and free of patterns or excessive logos

Non-Permissible Attire - If it's on this list, you can't wear it!

- Rolled skirts (will be considered an infraction)
- Outerwear, sweatshirts, or non-uniform tops in the building
- Boots, clogs, sandals, open-toed/heeled shoes, or heels over 1½ inches
- Patterned tights or leggings in place of pants
- Extreme hairstyles, unnatural colors, or excessive makeup
- Visible tattoos or non-ear piercings

- Hats or Band-Aids to cover piercings

YOUNG LADIES – WINTER

Permissible Attire

- **Uniform Plaid Skirt** from Flynn & O'Hara with black tights or matte black leggings
- **Uniform Khaki Slacks** from Flynn & O'Hara (optional)
- **White Collared Blouse** (long or short sleeve), buttoned except top button, tucked in at all times
- **Green RBC Sweater with Logo** from Flynn & O'Hara
- **Black Tights or Matte Black Leggings** in good condition
- **Shoes:**
    - Solid Black or White Low-Top Sneakers in good condition free of patterns or excessive logos
    - Dress Shoes - Solid black or brown
    - Casual slip-on canvas shoes, such as *Hey Dude*, in solid black, brown, or white are permitted if clean, in good condition, and free of patterns or excessive logos

Non-Permissible Attire - If it's on this list, you can't wear it!

- Outerwear, sweatshirts, or non-uniform tops in the building
- Boots, clogs, sandals, or platform shoes
- Patterned tights
- Extreme hairstyles, unnatural colors, or excessive makeup
- Excessive jewelry or non-ear piercings
- Hats or Band-Aids to cover piercings
- Visible tattoos

Outerwear for Transitional Weather (All Students)

During transitional weather in the fall and spring, students may wear the **official RBC Navy Uniform Quarter Zip** as an **additional uniform piece**. This quarter zip may be worn both indoors and outdoors **when chilly weather calls for extra warmth**. It is not intended for everyday wear throughout the year and should only be used during cooler seasonal conditions.

Once inside, when weather is comfortable, students are expected to be in full uniform as outlined in the seasonal dress code.

SENIOR PRIVILEGE

- Seniors may wear the **Senior Fleece** over their RBC golf or uniform shirt/blouse.
- The fleece must have the student's name.
- Seniors without a fleece must follow the standard dress code.

OTHER DRESS GUIDELINES

- **Field Trips:** Follow teacher's instructions for appropriate attire.
- **Athletic Spirit Days:** Partial team uniforms may be worn when announced. Dress code applies to all other items.
- **Dress-Down Days:** RBC shirt/sweatshirt required; jeans, RBC sweatpants, pajama bottoms, and sneakers permitted. No leggings in place of pants. No hiking boots, sandals, or open-toed/heeled shoes.
- **Physical Education:** RBC gym suit and/or gray RBC sweatsuit (school bookstore), sneakers, and white socks.
- **Medical Exceptions:** Doctor's note required; submit to Dean of Students & Conduct and school nurse.

STANDARDS FOR STUDENT CONDUCT & SCHOOL DAY PROCEDURES

At Red Bank Catholic High School, we believe that a safe, respectful, and orderly environment is essential to the mission of forming students in faith, character, and academic excellence. All members of the school community are expected to model courtesy, respect for authority, and personal responsibility. Conduct—whether on campus, online, or in the community—that damages the reputation of RBC or its members will be addressed under our disciplinary code.

The following guidelines outline expectations for daily conduct, class transitions, and technology use. These rules are designed to maintain order, protect student safety, and foster a positive learning environment.

General Conduct Expectations

- Show respect for authority, peers, and school property at all times.
- Avoid any action or comment—on or off campus—that is scandalous, disrespectful, or harmful to the school community.
- Follow all school rules; the Administration reserves the right to adjust or deviate from regulations for just cause.

School Day & Change of Class

- Students may not leave campus during the school day without administrative authorization.
- During class changes, report promptly to your next class and maintain appropriate hallway behavior.
- Loitering in hallways, lavatories, or leaning on radiators/window ledges is prohibited.
- All students must be admitted to class, even if late; repeated tardiness should be reported to the Office of Student Behavior.
- Passes are required any time a student leaves a classroom; it is the student's responsibility to carry it.
- During Activity Period, remain with your assigned moderator unless attending an approved special event.

CELL PHONE AND YONDR PROGRAM POLICY

No Cell Bell to Bell

Philosophy

As a Catholic school, we are committed to fostering an environment that promotes academic excellence, personal responsibility, respectful relationships, and spiritual growth. Limiting distractions during the school day allows students to be fully present in the classroom, participate actively in the life of the school community, and engage meaningfully with their peers and teachers.

Recognizing the growing concern regarding the impact of cell phones and other internet-enabled devices on student learning, New Jersey has recently enacted legislation requiring schools to implement "bell-to-bell" policies restricting the non-academic use of these devices during the school day. The use of Yondr pouches helps create a focused learning environment while ensuring that students maintain possession of their personal devices throughout the school day. In keeping with the spirit of our mission to provide a distraction-free learning environment, RBC has adopted the following Yondr Program policy.

Policy, Procedures, and Expectations

- Upon entering the school building each morning, every student must **power off their cell phone or place it in airplane mode**, then place their cell phone, smartwatch, earbuds, and any other personal communication device into their assigned Yondr pouch and securely lock it before the start of the school day.
- The Yondr pouch must remain locked for the duration of the school day.
- Students are responsible for keeping the locked pouch in their possession at all times.
- Devices may not be removed from the pouch until students have been dismissed at the conclusion of the school day and have accessed a designated Yondr unlocking station.

This policy is in effect from the time a student enters the school building until the official end of the school day. It applies during homeroom, all instructional periods, passing periods, study halls, lunch, assemblies, school liturgies, and any other school-sponsored activities that occur during the regular school day. Students may not access or use their personal communication devices during these times unless expressly authorized by a school administrator.

Students who need to access their phone during the school day due to illness, family emergencies, or other circumstances approved by the school must report to the Business Office or a school administrator. Unlocking devices for legitimate needs will be available through the Business Office or an administrator. Once the approved use has concluded, the device must immediately be returned to the Yondr pouch and relocked before the student returns to class.

Students should not expect routine access to their phones during the school day. Parents and guardians who need to communicate with their child during school hours should contact the school's Business Office, where messages will be relayed as appropriate.

What Happens If a Student Forgets Their Pouch?

If a student forgets their pouch, their phone will be collected and securely stored for the day in the Business Office. It will be returned at dismissal.

Repeated instances will be considered a lost pouch. A replacement will be issued at the student's expense, and the parent/guardian will be notified.

Failure to comply with the Yondr Program, including but not limited to failing to secure a device, unlocking or attempting to unlock a pouch without authorization, possessing an unbagged device, using a device during the school day without permission, or refusing to place a device in a Yondr pouch when directed by a faculty or staff member, constitutes a violation of this policy.

Cell Phone Violations (Non-Compliance with the Yondr Policy)

First Offense

- Warning and/or detention
- Device is placed in a Yondr pouch immediately.
- Five (5) demerits.

Second Offense

- Two detentions.
- Device is confiscated and held in the Business Office until the conclusion of the school day.
- Ten (10) demerits.

Third Offense

- Saturday Detention.
- Placement on Disciplinary Probation.
- Device is confiscated and released only to a parent or legal guardian.
- Fifteen (15) demerits.

Additional Expectations

- Students are responsible for bringing their assigned Yondr pouch to school each day.
- Students are expected to maintain their Yondr pouch in good condition. Lost, damaged, or intentionally tampered with pouches may result in replacement fees and/or additional disciplinary action.
- Refusal to surrender a device, possession of a second or undisclosed device, or repeated violations of this policy may result in additional disciplinary consequences at the discretion of the administration.
- The school reserves the right to inspect or confiscate devices when necessary to investigate violations of school policy or to protect the safety and well-being of members of the school community.

Through the partnership of students, parents, faculty, and administration, the Yondr Program supports a school culture rooted in respect, responsibility, attentiveness, and the values of Catholic education. We appreciate the cooperation of all members of our school community in

creating an environment where learning, faith, and personal interaction remain our primary focus.

Internet & Social Media Conduct

- Posting photos, videos, or audio recordings of school personnel without written consent from the individual **and administration** is strictly prohibited.
- Violations may result in disciplinary action, expulsion, and/or legal consequences under NJ privacy laws.

DISCIPLINE

Demerits

Red Bank Catholic High School maintains a graduated response discipline system in which demerits are assigned to students for various infractions of school regulations and policies. Demerits are accumulated and counted for the entire year from the first day of school in September until the last day of school in June. **Any demerits accumulated within the last 30 calendar days of the school year will also carry over until the end of the first quarter of the following school year.** A student who accumulates 25 or more demerits will have a one-time opportunity to work off 5 demerits at the discretion of the Dean of Students & Conduct. Arrangements must be made with the Dean of Students & Conduct and/or the Principal.

- After the accumulation of 10 demerits (and for each subsequent accumulation of 5 demerits) parents will be notified.
- The accumulation of 20 demerits will warrant a working detention and possible suspension.
- The accumulation of 30 demerits will warrant the student's being placed on Disciplinary Probation Contract (See explanation under "Disciplinary Probation Contract."). The student's status at Red Bank Catholic will be reviewed and a determination will be made by the Administration as to whether the student may remain at Red Bank Catholic High School. Immediate withdrawal of the student may be a consideration. However, if a student is allowed to remain after 30 demerits, his/her parent or guardian must sign a Disciplinary Probation Contract plus a withdrawal form. Students in this situation will be put on probation for the remainder of the year. There is no appeal if the student violates the contract. Students will be given only one opportunity for a Disciplinary Probation Contract during their career at Red Bank Catholic.

Demerit System and Progressive Discipline

Saturday Detention

Beginning with the 2026–2027 school year, RBC has added **Saturday Detention** as an additional disciplinary consequence. Saturday Detention may be assigned when appropriate based on the nature, severity, or frequency of an infraction, as well as a student's disciplinary history. The consequences outlined in the infraction chart below serve as general guidelines, and school administration reserves the right to assign Saturday Detention in addition to, or in place of, the consequences listed.

Level 1 Infractions

Infraction	1st Offense	2nd Offense	3rd Offense
Building Access Unauthorized	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Bus Violation	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)

Infraction	1st Offense	2nd Offense	3rd Offense
Cafeteria Violation	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Cell Phone / Device Violation	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Cutting Class	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Detention Cut	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Dress Code Infractions	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Elevator Misuse	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Excessive Tardiness/ Absences	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Failure to Sign into School	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Hall Pass Violation	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Hall Roaming	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Horseplay	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Inappropriate Language	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Leaving School Grounds Unauthorized	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Parking Violation	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)
Technology/Computer Policy Violation	Warning/Detention (5)	2 Detentions (10)	3 Detentions + Probation (15)

Level 2 Infractions

Infraction	1st Offense	2nd Offense	3rd Offense
Cheating/Plagiarism/ Inappropriate Use of AI	Grade Reduction, Warning (10)	Grade Reduction, 3 Detentions, Academic Probation (15)	Grade Consequences, Out of School Suspension (20)
Damage to School Property (Minor)	2 Detentions, Restitution (10)	3 Detentions, Possible Suspension, Restitution (15)	Out of School Suspension, Restitution (20)
Disruption to School Climate	1–3 Detentions (10)	3 Detentions (15)	Out of School Suspension, Disciplinary Probation (20)
Fire Drill/Security Drill Violation	2 Detentions (10)	2 Detentions or OSS (15)	Out of School Suspension, Disciplinary Probation (20)
Inappropriate Contact	1–3 Detentions or OSS (10)	1–3 Detentions or OSS (15)	OSS, Disciplinary Probation (20)
Misconduct	1–3 Detentions or OSS (10)	1–3 Detentions or OSS (15)	OSS, Disciplinary Probation (20)
Spreading Rumors/Gossip	1–3 Detentions or OSS (10)	1–3 Detentions or OSS (15)	OSS, Disciplinary Probation (20)
Taking Unauthorized Video/Photos of Others	1–3 Detentions or OSS (10)	1–3 Detentions or OSS (15)	OSS, Disciplinary Probation (20)
Truancy	1–3 Detentions or OSS (10)	1–3 Detentions or OSS (15)	OSS, Disciplinary Probation (20)

Level 3 Infractions

Infraction	1st Offense	2nd Offense	3rd Offense
Discriminatory Acts or Language	1–3 Detentions or OSS (15)	1–3 Detentions or OSS (20)	OSS, Probation, Possible Dismissal

Infraction	1st Offense	2nd Offense	3rd Offense
			(30)
Fighting	OSS, Probation (15)	OSS, Possible Dismissal (20)	Possible Dismissal (30)
Gambling	OSS, Probation (15)	OSS, Possible Dismissal (20)	Possible Dismissal (30)
Harassment, Intimidation, Bullying	OSS, Probation (15)	OSS, Possible Dismissal (20)	Possible Dismissal (30)
Insubordination/Disres pect to Staff	OSS, Probation (15)	OSS, Possible Dismissal (20)	Possible Dismissal (30)
Theft/Possession of Stolen Property	OSS, Probation (15)	OSS, Possible Dismissal (20)	Dismissal from RBC (30)
Using Social Media/Other Means to Disparage RBC	OSS, Probation (15)	OSS, Possible Dismissal (20)	Dismissal from RBC (30)
Vaping (Nicotine Device)	Search/Drug Test (if applicable) + 3 Detentions (15)	OSS, Probation Contract (20)	Possible Dismissal (30)
Possession/Use of Alcohol	Search/Drug Test + Medical Return, OSS, Probation Contract (30)	Possible Dismissal (30)	
Vaping (THC Device)	Search/Drug Test + Medical Return, OSS, Probation Contract (30)	Possible Dismissal (30)	

Level 4 Infractions

Infraction	1st Offense	2nd Offense	3rd Offense
Assault on a Staff	Dismissal from RBC		

Infraction	1st Offense	2nd Offense	3rd Offense
Member			
Assault on a Student	OSS, Possible Dismissal (30)	Dismissal from RBC	
Damaging/Defacing School Property (Malicious)	OSS, Possible Dismissal (30)	Dismissal from RBC	
Making Terroristic Threats	Police Notification, OSS, Possible Dismissal (30)	Police Notification, Dismissal from RBC	
Possession of a Weapon or Look-Alike	Police Notification, OSS, Possible Dismissal (30)	Police Notification, Dismissal from RBC	
Pulling a Fire Alarm	Police Notification, OSS, Possible Dismissal (30)	Police Notification, Dismissal from RBC	

Penalties for other infractions not covered in the above list will be determined by the Dean of Students & Conduct. Demerits will be assigned to students who arrive late without a valid reason and miss class time. Such tardiness is the equivalent of cutting a class.

Detention
Teachers may detain individual students after dismissal for behavioral reasons with 24-hour notice of the detention. Students may be assigned to Central Detention by the Dean of Students & Conduct for failure to observe school regulations. Neither extracurricular activities nor outside employment excuse a student from reporting to detention.

- Detention begins promptly at 7:20 a.m. and ends at 8:00 a.m. Location of detention will be determined each school year and announced on the first day of school.
- Failure to attend, to be on time, in proper uniform, or to obey all rules will result in further disciplinary action. Any student who arrives late to detention will be admitted late. Time will be recorded and referred to the Dean of Students & Conduct.
- Students are permitted to do schoolwork.

Suspension
The suspension of a student (in school or out of school) should be viewed by students and parents as a serious situation. Parents will be notified of their child's suspension.

A student on suspension may not participate in any school-related activity for the entire

suspension period. It is the student's responsibility to make up for all work missed during a period of suspension.

In addition to the infractions listed previously, the following offenses may warrant immediate suspension:

- Truancy
- Gross disorder or misconduct
- Fighting in school, on school grounds or at a school-related activity. Both parties will share equal responsibility.
- Gross disrespect, insolence or profanity directed to a teacher.
- Assault on an individual, physical, cyber, verbal or otherwise
- Theft of school, cafeteria goods or others' personal property.
- Pornography*
- Continued and willful disobedience
- Violation of computer acceptable use policy.
- Medical or Health Center infractions (this may include signing out without proper authorization, failure to comply with medication policy.
- Gambling
- Being under the influence of alcohol or drugs in school, on school grounds, or at any school function.
- Recreational marijuana use by children and teenagers **is not legal anywhere in the United States**. Use or possession of marijuana in any form is strictly prohibited. Students will be subject to search and drug testing.
- Use or possession of cigarettes, tobacco, tobacco like products, or vaping devices, or electronic cigarettes is strictly prohibited. Students will be subject to search and drug testing.
- Other reasons deemed appropriate by the Administration.

Disciplinary Probation Contract

For a flagrant or gross infraction of school policy or upon the accumulation of 30 demerits, the administration will determine the status of a student at Red Bank Catholic. If permitted to remain, the student will be placed on a Disciplinary Probation Contract. Parents will be notified and a parent conference with the administration will be scheduled. The student may be restricted from school and/or lose privileges until such a conference takes place.

Any student on a Disciplinary Probation Contract will be prohibited from participating in all school-related activities, including proms, during the probationary period. A student violating probation may be subject to dismissal.

Expulsion

Expulsion is considered a most serious matter and is only employed as a last resort and after serious deliberation. "Expulsion of a student may occur for extremely grave infractions of school regulations; for continued undesirable conduct detrimental to the moral or physical safety of other students; for continued and seemingly malicious disobedience to, or disrespect for, duly authorized authority." (Handbook of Policies and Practices, Catholic High School, Diocese of Trenton.)

The Administrative Review Committee reserves the right to dismiss students regardless of their scholastic records, if they cannot embrace the spirit of Red Bank Catholic and abide by its regulations.

The Catholic Church and RBC recognize parents as the primary educators of their children. The education of students at RBC is a partnership between parents and the school. If, in the opinion of the Administrative Team, the partnership is irretrievably broken, the school reserves the right to require the parent to withdraw his or her child. This is a very serious decision that is not made lightly.

The dismissal of a student from Red Bank Catholic will be regarded as a final disciplinary action. As stated above, a student who fails to maintain a satisfactory disciplinary record may face possible dismissal.

Furthermore, the following offenses may warrant the student's dismissal from school regardless of status:

- Any student who brings disgrace or embarrassment upon the name of Red Bank Catholic High School in or outside of school
- Maliciously damaging or defacing school property
- Use or possession of any weapon or fireworks (including any type of firecracker)
- Threatening an individual or assault upon an individual
- Making terroristic threats of any kind
- Any action, neglect, defamation, or discrimination that would cause harm to another person physically, emotionally, or spiritually, including, but not limited to, violation of computer/internet acceptable use policy
- Arson
- Stealing, unauthorized handling, breaking in or entering of any school or personal property
- Possession, use, or distribution of alcohol, drugs, or drug paraphernalia in school, on school property, or at any school function are violations of the Red Bank Catholic Drug and Alcohol Policy and may result in suspension or dismissal from Red Bank Catholic High School. Please refer to the Alcohol/Drug policy for further statements on dismissal/expulsion.
- Involvement in bomb scares or any type of false alarms
- Any reasons deemed appropriate by the Administration including information received from the prosecutor's office or any law enforcement agencies regarding illegal activity outside of school hours.

Theft

Any student, while under the direct supervision of the school, who commits an act of theft may be suspended from school, subject to expulsion, and referred to the appropriate law enforcement agency. If need be, the staff has the right to examine personal property, such as backpacks, pocketbooks, gym bags, etc. The contents will be emptied by the student. If cooperation is not given, the student will be referred to the principal immediately.

Destruction of School Property
All damage done to school property including student lockers must be repaired or replaced at the expense of those causing the damage. In the case of damage maliciously done, the student is liable for suspension or expulsion and is referred to the appropriate law enforcement agency.

Sexual Harassment Policy
Sexual harassment is a form of discrimination prohibited by Title VII of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972. Sexual harassment is any unwanted attention of a sexual nature. Sexual violence is a physical act of aggression that includes a sexual act or sexual purpose. Red Bank Catholic High School is committed to maintaining a learning environment that is free from sexual harassment and sexual violence, where students can work and study together comfortably and productively. Red Bank Catholic prohibits any form of sexual harassment or sexual violence.

It is a violation of this policy for a student of Red Bank Catholic High School to harass another student through conduct or communication of a sexual nature as defined by school policy. It is a violation of this policy for a student of Red Bank Catholic High School to be sexually violent to another student.

Red Bank Catholic will act to investigate all complaints, formal or informal, verbal or written, of sexual harassment or sexual violence and to discipline any student who sexually harasses or is sexually violent to another student.

Bullying and Harassment Policy
Bully and/or Harassment of any type are unacceptable at Red Bank Catholic. This policy includes, but is not limited to, intimidation of any kind including cyber harassment. Guidance personnel will meet with students, and parents may be brought into the process to resolve the issue. Any actions or remarks of a discriminatory nature, including but not limited to, religious, racial, ethnic or sexual actions or remarks are strictly prohibited.

Off Campus Conduct
The school's Code of Conduct governs student behavior the entire time while the student is enrolled. What students do off campus can detrimentally impact a school or program's reputation. The administration reserves the right to discipline students for off campus conduct.

ALCOHOL/DRUGS

Philosophy on Student Alcohol and Other Drug Abuse

In keeping with the philosophy of Red Bank Catholic High School to educate the whole person through spiritual, academic, aesthetic, physical and social programs, the school is obligated to provide a safe, drug-free environment for its students to learn and develop to their potential. The school recognizes that only when students are substance free can optimum conditions for learning exist.

Red Bank Catholic High School regards alcohol and other abuse or dependency as it does any other behavioral/medical problem. The school's primary purpose is to be supportive. Such a purpose demands the cooperative efforts of the parents and the use of the services rendered by local, county and state offices.
Therefore, to facilitate the growth process within the individual the high school has established a program to provide education, assistance and support for students affected by chemical dependency.

Pledge

As a participant in the Red Bank Catholic's community, I agree to abide by the rules regarding the use of alcohol, vapes, tobacco, and other drugs. As a student, I realize that I have an obligation to not only myself and my parents, but also my school and my classmates to perform to the best of my ability. Therefore, I accept and pledge to abide by the rules listed in the RBC handbook regarding chemical use.
To demonstrate my support, I pledge to:

- Support my fellow students by setting an example and abstaining from the use of alcohol, vapes, tobacco, and other drugs.
- Not enable my fellow students who use these substances. I will not cover for them or lie for them if any rules are broken. I will hold my classmates responsible for their actions.
- Seek information and assistance in dealing with my own or my fellow student's problems
- Be honest and open with my parents about my feelings, needs, and problems.
- Be honest and open with my teacher, moderator, coach and other school personnel when the interests of my fellow students are being jeopardized.

Alcohol and Other Drugs Prevention and Intervention Policy

Red Bank Catholic High School prohibits the use, possession, distribution and consumption of alcohol, drugs, vapes and paraphernalia, including anabolic steroids, on school premises, at school-sponsored activities, and on any transportation vehicle provided by this school.

Red Bank Catholic High School is committed to providing the following comprehensive components of a Student Assistance Program:

- Provide a Student Assistance Coordinator (SAC) who will work with students affected by the ramifications of substance abuse and coordinate a Crisis Team which will address the issues of "at risk" students.
- Designate specific roles of appropriate school staff when handling alcohol and/or other

drug related situations involving students on or near school property, at any school-sponsored activity on or off school property, or on school-sponsored transportation.

- Ensure that all staff members be provided with in-service training in order to educate and update staff on policy and procedure, legal and health-related issues, enforcement of confidentiality regulation, student referral procedures, identification of students who are using alcohol and/or drugs or live in a home where family members are abusing, and general alcohol and other drug information.
- Develop and implement procedures pertaining to the evaluation and treatment (not at school expense) of students who manifest emotional or physical problems due to either their own or their family members' use/abuse of alcohol and/or other drugs, and student referral procedures at all grade levels in
- Compliance with applicable Federal laws and private school regulations.
- Ensure that the rights of each individual, including confidentiality regulations, are respected in all situations that are applicable to Federal laws and private school regulations involving students.
- Ensure that specific procedure and sanctions regarding violations of school laws, policies, or regulations concerning alcohol and/or other drugs are followed.

Red Bank Catholic High School shall ensure that the policy and implementation of administrative procedure on alcohol and other drugs shall be reviewed annually, in consultation with members of the school community and local health agencies; shall provide for the availability of the Alcohol and Other Drugs of Abuse Prevention Policy and Procedure annually to all students, parents/guardians, faculty and staff.

Definitions of Terms Used for the Purpose of the Policy

- **Alcohol:** any beverage containing a percentage of alcohol which is prohibited from sale and/or possession by individuals less than twenty-one years of age.
- **Other Drugs:** any controlled dangerous substances and analogs, as so designated and prohibited in New Jersey, and chemicals which release toxic or mood-altering vapors, and any mood-altering medications, any medications (including over- the- counter and or homeopathic) which have not been specifically prescribed by the attending physician and not administered according to school policy by a certified school nurse in the school setting. Any vaping paraphernalia is considered drug paraphernalia. Students carrying, using, sharing or in any way in possession of these items will be drug tested at the parent's expense.
- **Anabolic Steroids** - synthetic forms of the male hormone testosterone and other synthetic compounds whose chemical makeup is similar to that of testosterone.

Part I: Students Suspected of Having Ingested or Being Under the Influence of Alcohol or Other Drugs

- Any professional staff member to whom it appears that a student may be under the influence of alcohol or other drugs on school property or at a school function shall report the matter as soon as possible to the school nurse and the principal or his/her designee and complete a behavioral report. In instances where the school nurse or the principal are not in attendance, the staff member responsible for the school function shall be notified

immediately.

- The student shall be taken to a protective environment for observation by the school nurse. The nurse will visually and externally examine the student. Authorized school personnel will conduct an evaluation to determine possible drug use and/or dependency. The parent will be notified, and the school personnel will conduct an onsite substance screening. The parent will be told the result, and the test results discussed. If the on-site test is positive, the sample will be sent to an authorized laboratory through the appropriate chain of custody for confirmation and to determine the quantitative levels of any substances detected, if applicable. The parent will be billed for the current cost of the laboratory testing. Upon confirmation of a positive result, the parent must immediately take the student to a medical facility for a physical examination and medical clearance before the student may return to school. In addition:
    - When a substance screening is determined to be diluted, tampered with, or substituted, or the student refuses to cooperate and/or produce a sample, it will be considered a positive result.
    - The parent and student are required to sign a medical release form to release information to the school nurse/SAC.
    - Refusal or failure by a parent or legal guardian to comply with the provisions of the N.J.S.A. 18A40A-12 shall be deemed a violation of the compulsory education (N.J.S.A. 18A:38-25 and 18A:38-31) and/or child neglect (N.J.S.A. 9:6-1 et.seq.) Laws. In these circumstances, the Department of Children, Protection, and Permanency will be notified of the failure to comply.
    - *Noncompliance will result in the student's immediate dismissal from Red Bank Catholic.

- A written report of the medical examination shall be furnished to the parent/guardian of the student and the principal by the examining physician within 24 hours, including a doctor's release to participate in any physical or school activity. The Administrative Team shall determine, after considering all circumstances, whether the student shall be readmitted to school pending the receipt of the results of the examination.

- Once it has been determined that a student was under the influence of alcohol and/or any other drug, either by the student's admission, or as a result of an examination, a conference will be scheduled with the SAC and the parent/guardian to develop a plan to address specific needs of the students. In addition:
    - in compliance with disciplinary policies, the student may be suspended from school for up to 10 days,
    - any readmission to school will require continued counseling and support services from the Student Assistance Program for the purpose of determining the extent of the student's alcohol or other drug use and its effect on his/her school performance,
    - suspension from all extracurricular activities until the Crisis Team and SAC, with the approval of the Administrative Team deems it appropriate to return.
    - The student will be subject to random drug testing for the duration of the student's career at Red Bank Catholic.
    - The student must adhere to all conditions listed in the Student Assistance

Contract.

- Once a student has tested positive, he/she will be subject to drug testing and/or completion of a **community-based/external counseling program**. The parent shall coordinate consent for the student's external counselor to communicate with the SAC and/or school-based counselors.
- The student's levels must be significantly lower than when originally tested. After 90 days of the original drug test, the student's levels must be lowest level negative, as defined by federal guidelines. Once the student reaches negative, he/she must remain at the lowest level negative, as defined by the federal guidelines. He/she must remain negative throughout his stay at Red Bank Catholic. Violation of this can result in expulsion from Red Bank Catholic. If a violation occurs at the end of a student's senior year, he/she will lose the privilege to attend prom and graduation activities.

Part II: Possession or Distribution of Alcohol or Other Drugs

The following steps will be taken if a student is found in possession of or distributing alcohol, other drugs, or any other related paraphernalia:

- The staff member shall report the suspected incident to the principal or his/her designee.
- The principal/designee will remove the student from other students and shall detain him/her in an inconspicuous place.
- The principal/designee shall have the student's personal effects and school storage places searched.
- Any evidence found will be sealed in an appropriate container, labeled with the date, name of the student, and the name of the school official who conducted the search.
- The parent/guardian shall be notified. Law enforcement may be notified.
- The student may be suspended from school and may face dismissal from Red Bank Catholic..

Part III: Students Voluntarily Seeking Help for Alcohol or Other Drug-Related Problems

Students are encouraged to seek help for problems with or related to substance use. Specific staff members and services are provided for direct assistance or confidential referral for students seeking help with substance abuse or on other problems related to their substance use or use by someone in a close relationship with them. Staff members shall encourage students to speak with the SAC.

At the initial meeting with a student, the Student Assistance Coordinator will provide full disclosure of the guidelines governing confidentiality of conversations with students. The student will be advised that the conversation with the SAC will be treated as confidential provided that:

- The student's health is not in imminent danger;
- The information does not indicate that the health or safety of another individual is threatened.

The student's age, quantity/frequency of alcohol/other drug use, and the length of time a student continues to use substances will be given consideration when a decision to initiate a referral to a community agency or parent/guardian contact is being weighed. Consultation with the SAC and the appropriate Crisis Team members may also be specified. The individual Team member may

continue to work with a student seeking help voluntarily for an extended period of time. However, when the Team agrees that no progress is apparent, the Student Assistance Coordinator will refer the student to a community agency after consultation with the principal.

Part IV: Students Returning from Treatment: Voluntary and Policy Ordered
Students attending a treatment program causing extended absence will be readmitted only upon receipt, by the SAC, of verbal confirmation followed within 5 days of the written recommendation from the treatment program. The absences will be considered in the same manner as other "chronically ill" students and shall not be treated in a manner different from any other student returning from hospitalization, with the exception of aftercare arrangements for treatment. Parents should contact the Student Assistance Coordinator of all treatment including after care programs. The SAC will notify the school nurse of treatment and any medical concerns.

The best way to maintain sobriety is through participation in any AA/NA step program. Programs may include issues of peer pressure, maintaining sobriety, behavior and attitudes contributing to relapse and other personal concerns. Participation in programs at school simultaneous with aftercare treatment may be at the discretion of the treatment agency. A student who does not participate in the recommended treatment program will face expulsion proceedings.

Students who demonstrate, through a Behavioral Checklist, a deteriorating condition which may be substance related will have an on-site assessment conducted by the SAC or a staff member; the results will be shared with the parent/guardian.

Part V: Student Weekend Use of Substances or Suspected Use
The school has a moral and legal obligation to identify and assist students whose substance abuse is affecting school performance or behavior, regardless of when it occurs. In addition, a student who is exhibiting deteriorating behavior may need intervention from concerned adults. Such behavior as poor school performance, disciplinary problems, negative personality changes and sickness could be symptomatic of a substance abuse problem. If substance abuse is suspected, the school may recommend a drug screening urinalysis and request an assessment by a provider certified by the New Jersey Board of Examiners and trained in alcohol or substance and drug abuse prevention, to determine the extent of the student’s drug or alcohol use and/or dependency. The intent of this intervention is to assist the parent/guardian to deal effectively with a substance-affected child. Positive test results will not necessarily result in academic or disciplinary measures due to the voluntary nature of the assessment. To assure the physical safety of the student, however, a physician’s release will be required to allow the student to participate in extracurricular activities. In addition, a student athlete will be held to his/her signed contract with the Athletic Department.

- The SAC may pass on any information deemed reliable to the affected parent/guardian in a manner which ensures the confidentiality of each student and/or family.
- The SAC may pass any such information to the principal providing such information does not violate any federal regulations of confidentiality (42 CFR Part 2) or private school policies.
- The Student Assistance Coordinator may call in a student to express concern about "use"

when a parent/guardian or fellow student issues a statement of concern, or to discuss parent/guardian chemical dependency. The contents of this meeting will remain confidential; however, this will not protect the student from future sanctions under existing procedures of this policy.

- The SAC will meet with any student who has been referred to the school by law enforcement. The contents of this meeting will remain confidential. The SAC may require other formal or informal intervention.
- An assessment of the student may be conducted in order to determine to what extent chemical use may be affecting performance or behavior. Students who appear to be "at risk" may require formal or informal intervention by the SAC.

Part VI: Confidentiality

The confidentiality of alcohol and drug abuse student records maintained by Red Bank Catholic High School is protected by Federal Law and Regulations. Generally, the Student Assistance Program, or any employee thereof, may not disclose any information identifying a student as an alcohol or drug user, unless:

- the student consents in writing;
- the disclosure is allowed by a court order; or, that disclosure is made to medical personnel and a medical emergency exists;
- qualified personnel use it for research purposes or program evaluation, in which case no names will be given.

Federal Law and Regulations do not protect any information about a crime committed by a student or the threat of committing a crime that is disclosed to a member of the Student Assistance Program (42 CFR Part II).

Part VII: Staff Members' Responsibilities

Staff members are required by law to report any student suspected of being under the influence of or having problems related to alcohol/other drugs through the school procedures. A standard reporting form such as the Behavioral Checklist shall be considered by all staff members in identifying students in need of assessment. Staff members unsure about a student's possible use are encouraged to consult with the Student Assistance Coordinator.

No action of any kind in any court of competent jurisdiction shall lie against any teaching staff member, including a student assistance coordinator/counselor, any school nurse or other educational personnel, or personnel of the emergency room of a hospital because of any action taken by virtue of the provisions of this act, provided the skill and care given is that ordinarily required and exercised by other such teaching staff members, nurses, education personnel, physicians, or other emergency room personnel. (42 CFR Part II).

GENERAL INFORMATION

Religion Program

The Religion Program of Red Bank Catholic High School plays an integral role in both the school's curriculum and its varying activities. There is a twofold objective within the religion department. One is to bring the student to a greater awareness and appreciation of the Catholic Faith by means of the academic courses offered in the curriculum. The other objective extends from the first, that is, the greater awareness and appreciation of one's faith will lead a student to a closer relationship with God. The program calls the students to put their faith into action through worship, stewardship and service.

The Campus Ministers are responsible for coordinating all religious activities and liturgies with the Chaplain. Masses and other Liturgical Services are scheduled throughout the year. It is expected for all students to participate in these religious activities.

Daily Prayer

Each school day begins with school-wide prayer. All students are expected to be respectful and stand for the prayer and Pledge of Allegiance.

It is appropriate for teachers to begin their class with prayer as well. To familiarize the pupils with many prayers, to counteract thoughtless rote recitation, and to emphasize the liturgical seasons, teachers are urged to use a variety of prayers. Prayers should be chosen for a particular reason, and the students should be aware of why they are praying them.

Entering the Building

Students must be in full uniform upon entering the building. Doors will open at 7:50 AM to admit students. Students arriving early can report to the cafeteria, which opens at 7:15 AM. No student is to enter the building carrying food or beverages, other than water in a reasonably sized plastic closed container (no glass). Bottle fillers are available in the building. The school reserves the right to spot check the contents of all containers.

Homeroom Period

The homeroom warning bell will ring at 7:57 AM. Students will clear the corridor and report to homeroom. The homeroom bell will ring at 8:00 AM. Attendance will be taken promptly. Students not in the homeroom will be marked UA (unexcused absence) until their whereabouts are verified.

Late Arrivals

The student will report directly to the Business Office upon arrival after 8:00 AM, where a late pass will be given so the student may enter homeroom (before 8:06 AM) or the first class (after 8:10 AM). Students who are late will be assigned central detention. Any student who is late must see the designated administrator during their lunch period.

If a school bus arrives late, the student must sign in at the Business Office to receive a pass. The late will be treated as excused, and no penalty will be incurred. Late arrivals of a school bus is the only lateness which is automatically excused.

Appointments which delay a student's arrival to school are definitely discouraged. Parents should make every effort to make such appointments after school. However, should such an appointment be necessary, the student must present a note upon arrival at school from the doctor, dentist, etc. to confirm the appointment or detention will be given.

Unexcused lateness resulting in a student missing all or most of a class or classes will be treated as a class absence.

Early Dismissal Days (12:12 Dismissal)
From time to time, certain bus companies are not able to pick up their students at 12:12 PM. The school will provide a place for students to work and remain on the school grounds until the 2:24 PM bus pick up.

Students may leave after exams if the parent has signed the authorization page of the handbook. The students may catch their bus at 2:24 at their normal location

Early Dismissals
RBC strongly encourages parents to make appointments for their child outside of school time. However, there are situations which may warrant a child's early dismissal request as explained below. Students will not be dismissed if this procedure is not followed.

In requesting an early dismissal, a note from a parent explaining the reason for the early dismissal should be presented at the Business Office on the morning of the early dismissal day requested. If approved, a parent or member of the immediate family over 21 years of age with a valid ID must report to the Business Office and physically sign the student out of school at the time requested. Telephone calls/FAX/Email and/or a note alone are not sufficient. Students who drive to school should carefully note this procedure.

Only in an emergency will a student be called out of class without earlier notice. In the event of a family emergency or an unexpected doctor's appointment, a phone call to the school allows time to contact the student without necessarily disturbing classes. Parents must realize that to locate and page a student during the school day disrupts the teacher and class, resulting in lost learning time.

Senior Sign Out of School Early Procedure
Senior students only are permitted the privilege of signing themselves (not another sibling or student) out only when they follow the accepted protocol:

- a signed note from the parent/guardian
- including the requested time of exit
- and a parent/guardian's telephone number
- presented to the Business Office during Homeroom.

Only then will an early dismissal pass be given to the student. The Business Office will certify the note with a phone call to the parent/guardian. Email/Fax/Text message notes are not accepted under any circumstances.

Four Hour Policy
Please note that in order for a student to be considered present in school, the student must be in school for a total of four hours. Therefore, the student should remain in school until the end of period five (11:58 PM) or arrive at school prior to 10:30 AM. On early dismissal days, students must be in attendance for the entire duration of the school day in order to be considered present. Students arriving late or leaving early automatically accumulate absences in their missed classes.

All Students (including athletes) absent from school may not participate in any extracurricular activity held on the date of the absence. Further, a student must attend school at least four hours on the day of the school activity (game, practice, meet, dance, prom, award ceremony, performance, etc.) in order to participate in the activity.

Snow/Emergency Closing Procedures
Sometimes, it is necessary to dismiss early due to bad weather which creates hazardous driving conditions. On those days, the following procedures are followed:

- RBC will attempt to coordinate early dismissal with MOESC for District buses and the Catholic/private schools who work with them, to dismiss.
- Await word from independent bus districts for all other students as to when they will be arriving. Students will be dismissed when the bus arrives.
- When RBC decides to close, walkers and drivers will be allowed to leave at the time designated. All other students will be dismissed as their bus arrives.

Days when Local Districts have a Delayed Opening/Closings
In situations when numerous public school districts have delayed openings, RBC will open at the regular time to admit students who arrive early. A Weather delay schedule will be implemented. Note: If your district is opening late, your son/daughter's bus will run on the delayed schedule. Taking the delayed bus will not penalize them.

If your school district in which you live is closed and Red Bank Catholic is open, you will not have a bus that day. If you can make arrangements, please come to school. If not, you will not be penalized. While your student will be marked absent, they will be given the opportunity to make up missed work. If the student participates in the class Google Meets and assignments they will be marked Virtually Present.

All families are registered by home telephone number with the School Messenger Alert System. This website pulls information from PowerSchool. This is our primary means of emergency notifications. Please check your information and update if needed. Additionally, please check the website, as information will be posted there as soon as possible. Decisions are generally made by 6:00 AM.

School Buses
The school bus represents an integral part of the school and as such, the same standards that apply to RBC also apply to a school bus. A pupil may be excluded from the school bus for disciplinary reasons and his/her parents will provide for his/her transportation to and from school during the period of such exclusion.

For the safety of all, students must remain seated at all times while buses are in motion. Students, when assigned to a specific seat on the bus, will be expected to continue to use the assigned seat for the entire trip. This directive applies to all students riding all buses including field trips, athletic events, etc.

RBC and bus officials forbid smoking, smokeless cigarettes, vapes or any tobacco product used by students on the buses. Conversation on the bus should be polite and courteous. Responsible students are required to bring to the attention of the Department of Student Behavior all cases of vulgarity, profanity, unnecessary loudness, or discourtesy to the bus drivers or fellow students. The throwing of anything inside or out of the bus is not only out of place, but also dangerous. Extending head or arms out of bus windows is a violation of the State Motor Vehicle Code. Such a practice is dangerous to the rider and confusing to the drivers of automobiles.

Students must ride the bus to which they are assigned by their local Board of Education. They are subject to the rules of that particular Board of Education. Bus drivers are not permitted to allow students not registered on their bus to take the bus to go to a friend's home. In such cases, other transportation arrangements must be made. The buses depart ten minutes after dismissal. There are no late buses.

Student Parking

- Students driving to school are not permitted to park their cars in the school yard during school hours.
- No student/parent is to drive his/her vehicle into the school parking lot until 2:45 PM
- Any student's car illegally parked in the parking lot will be towed at the owner's expense.
- Students are reminded not to park in private lots or municipal lots without proper permits. Local merchants will have the cars towed. Students should respect the local business environment and their behavior should reflect the values and rules of RBC.
- Parking is available in several locations. Spaces are limited. All parking arrangements are made through the Business Office. All financial obligations must be current to be eligible for parking.

Student Drivers

Students at times will be permitted to drive to various events with parent permission. To ensure that all parents and students of Probationary License drivers comply with the New Jersey GDL Law, students and parents should be aware that Probationary License drivers:

- May not drive between 11:01 PM and 5:00 AM.
- May transport only one passenger in the vehicle unless accompanied by a parent.
- May not use a cell phone (handheld or hands free), IPod, portable GPS, etc.
- Must ensure that all vehicle occupants wear seatbelts.
- Must display a reflectorized decal on the front and rear license plate (if required by state law).

After completion of the Probationary/Provisional phase, students must change their driver's license to a Basic License at the Motor Vehicle Commission. Courteous and safe driving habits must be observed. Violators will be referred to the local law enforcement agency.

School Parking Lot Access
Only employees of Red Bank Catholic or St James School are permitted to enter the school parking lot from 7:00 AM to 2:45 PM.

Identification Cards
New identification cards will be distributed to all Freshmen and new pictures to Juniors in September. All students are required to wear their current ID cards at all times. This requirement is a safety and security measure. The ID card is necessary for access to the building, late sign in, printing on school computers and purchasing lunch with our Cashless Cafeteria system. There will be a $25 fee to replace a lost ID card.

Dining Hall
- All students must go to the dining hall at their scheduled lunch period.
- Students arriving late to the dining hall will be subject to disciplinary action.
- After finishing lunch each student is required to clean their area and dispose of refuse properly.
- No food or drink, other than water, is to be taken out of the dining hall.
- Each student will be assigned dining hall cleanup on a rotating basis.
- No food deliveries may be made to students.
- Students who wish to purchase lunch must use the Cashless Cafeteria system. Students also have the option of bringing their own lunch. Contact the business office for additional information.

Visitors
Students are not permitted to bring visitors into school during class time for any reason. Violation of this policy will result in immediate discipline probation. All visitors must report to the Business Office for a pass. Visitors must be over 18 years of age with a valid ID or accompanied by their parents.

Fire and Emergency Drills
Fire and emergency drills are held periodically in accordance with state regulations. Drill directions are posted in each room. A comprehensive emergency plan is on file with the Red Bank Police Department.

When the fire alarm sounds, all classes are to move quickly and silently to their assigned places outside the building where they report to their homeroom teacher in alphabetical order. All windows, classroom doors, and building doors are to be closed. After the students have exited the building, each homeroom teacher is to take attendance and send the information to the command post.

Illness during School
A student who becomes ill during the school day must receive a pass from his teacher to report to the school nurse. If the school nurse is not in the office, the student must report to the Guidance Office, where he/she will be advised as to what procedure to follow. Under no circumstances should a student leave the school grounds or remain in the lavatory because of illness. If the

illness requires the student to leave school, the school nurse, not the student, will notify the parents who must then appear in person to pick up the student. This also applies to students who drive their own cars. Failure to follow this policy will result in the absence being treated as a truancy.

Seniors will need administrator approval to leave the medical office. The nurse will speak to the parent and receive consent for the senior to drive himself/herself home. The nurse will document the date and time of the conversation and the parent's telephone number.

In the event of a medical emergency at RBC, needing immediate medical care in a hospital, the nurse/administrator will:

- Call the parent to advise of the situation as soon as possible and instruct him/her to immediately call the hospital emergency room to authorize consent for basic care; then transport the child via ambulance to the nearest hospital, Riverview Medical Center 732-741-2700.
- Call for ambulance transportation, Red Bank First Aid 732-530-2700. This may be done prior to calling the parent depending on the urgency of the medical problem.
- A staff member will accompany the student to the hospital and remain with the student until a family member arrives.
- Nurse will submit a written report of the incident on the appropriate reporting forms and will review the report with the principal.

Physical Examination Requirements

All new students, Freshman and transfer students, must submit a physical completed by their own physician prior to July 31st. All Juniors must have a physical, in accordance with New Jersey State guidelines. If a student participates in any sport, a copy of the physical (freshman, juniors, transfer students) can be turned in to the nurse to fulfill the sports physical requirement. All other students must see their personal physician to have the required sports physical form completed.

Sports Physicals

All students must have a physical to participate in any sport. Concussion policy is listed on the concussion form parents must read and sign each season before being cleared for sport. It's in the ATS system on web site under forms.

Health screenings

- scoliosis screenings are performed on students in grades 10 and 12 as per New Jersey State guidelines
- vision and hearing screenings are performed on students in grade 10;
- height, weight and blood pressure screenings are performed on students in grades 10 and 12.

Any parent not wishing his/her child to participate should send a note to that effect to the school nurse.

Medication Policy

Medication, in general, should be given in the home, but in the event of specific conditions, it can be given in school. According to New Jersey State guidelines for the administration of medication in school, the following requirements must be met:

- A doctor's written prescription with:
    - Student's name
    - The dosage and frequency of administration, including the duration the medication should be given, or if it is to be given as needed.
    - Reason for medication
- Medicine must be in its original container.
- Parents' note of permission.
- If a student needs to administer or have administered an Epi Pen, the student will then be transported to the hospital.

Under no circumstance may a student take any medication other than in the Nurse's Office in the presence of the nurse. Any violations will be referred to the Office of Student Behavior. Students are allowed by law, with a written physician's order to the nurse, to carry an inhaler, an epi-pen, or diabetic supplies. It is the parents' responsibility to provide the nurse with any needed medication. All medication will be locked in the medication cabinet. At the end of the school year, arrangements will be made for all remaining medication to be picked up. RBC reserves the right to reject extraordinary and unusual requests for the administration of medication.

Injuries/Insurance

Any injury that occurs at school, or during a school-sponsored function, must be reported immediately to the teacher, moderator, or coach in charge. In addition, the student must see the nurse to report any such occurrence as soon as they return to school. Parents must follow their own insurance procedures for obtaining medical care including obtaining any and all necessary referrals from the primary care physician before obtaining specialty care. The school's insurance policy is an in-excess only policy, not primary insurance. Therefore, all claims must first go through the family insurance carrier.

Use of the Elevator

Elevator keys will be issued by the Business Office for serious medical reasons only. The student must present a doctor's note which specifies the nature of the illness and the starting and ending dates for use of the elevator. Students authorized to use the elevator are not to have other unauthorized students on the elevator with them. Detention will be given for unauthorized use of the elevator. There is a $25.00 replacement fee if the elevator key is lost.

School Store

The school store is operated as a convenience for students. Supplies, gym suits, and school novelties may be purchased there. Hours of operation will be posted.

The Media Center

The Red Bank Catholic Media Center is open during regular school hours. Students are permitted to take out up to four items for specific periods of time, usually two weeks. The date due is indicated on the pocket in the back of each book and on envelopes containing clippings, pamphlets, and periodicals. Under certain circumstances, reference books may be taken out.

There is a fine on all overdue books except reference books. Reference books can only be taken out overnight with a fine if not returned on time. Books on literature (800 series) will be restricted to 2 books per student for a limited period of time. Videos may be checked out, overnight only, with a fine if not returned on time.

Students who wish to use the Media Center during the lunch period or homeroom must first obtain a pass from the Media Center on that day. The pass must be signed by the proctor on duty in the cafeteria. Passes for activity periods can be reserved the day before, at any time during the day. No passes will be issued on the day of the activity period.

An acceptable use policy governing use of all technology, hardware, software, Internet access, is on file in the Media Center and computer labs. Students are expected to become familiar with this policy before using technology at RBC.

Regulation passes are used by teachers for students to come to the Media Center. No food or drinks are permitted in the Media Center at any time.

State Aid Textbooks

Depending on the course in which a student is enrolled, he/she will be issued one or more numbered state aid textbooks for use during the year. At the end of the school year, the student must return the same textbook which was issued to him/her or he/she will be required to pay for the textbook. Purchasing a replacement book from a bookseller is not permitted. Returning another book as a replacement for a lost book does not excuse the student from paying for the missing book. It is the responsibility of the student to pay for the missing book, regardless of the manner in which it is lost.

State aid textbooks are to be maintained in good condition. Since the books do not belong to the student, writing in state aid texts is prohibited. Replacement costs will be assessed for any damage to books.

Student Lockers

Each student is assigned a locker for four years at the beginning of freshman year. The locker is the responsibility of the student and is to be maintained in good order and kept neat and clean. The locker is not to be shared with another student. To monitor contents of lockers, as well as reasons of health and safety, school officials may conduct periodic locker inspections and cleanouts. Students in violation of school policy, because of locker inspection or cleanout, will be dealt with according to the school disciplinary code. Problems or difficulties with lockers are to be reported to administration immediately.

Students are responsible for keeping their lockers locked at all times. The school assumes no liability or responsibility for missing, lost, or stolen items. Students who damage or deface their lockers will be assessed a fine. No student is to change the location of his/her locker without permission from an administrator. Any student violating this rule will be addressed by Student Behavior.

TUITION AND FINANCES

Red Bank Catholic is a tuition-based parochial school. Upon registration, all families are required to sign the tuition contract. By signing the tuition contract, families indicate they understand all policies regarding enrollment, tuition, and finances. All families are required to have a FACTS Tuition Management Payment Plan. Any tuition assistance or scholarships provided to a student after the contract is signed serve as an addendum to the tuition contract and will be reflected in the FACTS Tuition Management Payment Plan.

Tuition: Rates and Payment Options

The tuition for the 2026-2027 school year is $17,568 for domestic students and $19,568 for international students (this includes students who are on home tutoring/virtual instruction). There is a re-registration fee of $400 for all students due. Tuition contracts must be completed at the time of registration. Students' tuition contracts must be completed, and FACTS Tuition Management Payment Plans set up prior to course selection.

Tuition plans are processed through the FACTS Management Company, accessible on the Admissions web page of RBC (www.redbankcatholic.org). Your choice of Payment Plan should be indicated in your account on FACTS.

The payment plan options are as follows:

- Payment in Full: There is a $125.00 discount for prepayment in full. Full payment with the discount is applicable when payment is received no later than June 30, 2026. A FACTS enrollment fee of $25.00 is due 10 days from finalizing the payment plan.
- Two Payment Plan: The first payment of 50% is due June 2026. The second payment of 50% is due November 2026. A FACTS enrollment fee of $25.00 is due 10 days from finalizing the payment plan.
- Monthly Plan: Twelve (12) monthly payments due May 2026 through April 2027. A FACTS enrollment fee of $55.00 is due 10 days from finalizing the payment plan.

If the tuition contract is issued after the monthly payments have commenced in May, the responsible party is required to submit the tuition due for any prior month(s) at the time the contract is submitted to Red Bank Catholic or with the first monthly payment processed through FACTS as long as that date is prior to the start of school.

ACH, Credit Cards, (Visa/MasterCard/Discover/American Express), are all acceptable forms of payment. A 3.05% convenience fee will be charged by FACTS in addition to your selected payment plan for credit and debit card payments.

The Peace of Mind (POM) insurance plan offered by FACTS is available for enrollment before your payment plan is activated. Families can indicate their preference regarding the POM plan when setting up the payment plan. Information regarding this insurance policy is available from FACTS.

Tuition Policy

Tuition payments must be current before a student is permitted to attend classes and participate in activities. A schedule for the next academic school year will not be released in August to the

student unless the tuition payments are up to date. Students may be prohibited from starting school if the school determines the past due tuition warrants this.

Payments are considered delinquent when they are more than one month in arrears. Automatic reminders are generated through FACTS. Failure to respond within a reasonable time may result in the student(s) being asked not to report to school until the tuition is brought up to date. If you are having trouble making payments, please contact the RBC Tuition Office as soon as possible.

Delinquent Accounts may result in, but not limited to the following:

- Transcripts may not be released.
- Withdrawal of the student may be required.
- For seniors, diplomas, senior announcement, cap and gowns may be withheld.
- Participation in extracurricular activities, field trips, and/or application for school-sponsored parking permits may be withheld.

Financial Aid/Scholarships

Red Bank Catholic High School offers financial aid to qualified families with demonstrated need and academic scholarships. RBC partners with FACTS Tuition Management to process all financial aid applications. A complete online financial aid application with supporting tax documents is required for consideration. All financial aid is for one year only and families must reapply each year to be considered for assistance. A direct link to FACTS may be found on the RBC website through the Admissions page.

To qualify for financial aid, families must demonstrate need, and students must be in good standing academically and conduct themselves according to the philosophy and standards of Red Bank Catholic High School. Students who are put on academic or disciplinary probation could lose their financial aid and/or scholarship. The process for applying for financial aid for the 2027-2028 school year through FACTS begins on August 27, 2026. The deadline for filing for both new and returning students is November 12, 2026. Late applications will be considered on a case-by-case basis if funds are still available.

Withdrawal Policy

The following applies if the student is withdrawn from RBC:

Date of withdrawal	Amount due RBC*
May 1, 2026 through June 30, 2026	10% of total tuition
July 1, 2026 through July 31, 2026	25% of total tuition
August 1, 2026 through October 31, 2026	50% of total tuition
November 1, 2026 through December 31, 2026	75% of total tuition
Withdrawal after December 31, 2026	100% of total tuition

*Based on 100% of your family's expected tuition contribution for the 2026-2027 year's tuition

Any outstanding tuition owed to RBC is due upon withdrawal.

BELL SCHEDULES

RED BANK CATHOLIC

2026-2027 Bell Schedule

Regular • T Day • S Day • Early Dismissal • Delayed Opening

7:50 Students report into building **7:57** Warning Bell **8:00** Homeroom Bell

Regular Bell Schedule

Time	A	B	C	D	E	F
8:00-8:06		Homeroom				
8:10-8:50	1	2	3	6	7	8
8:54-9:34	2	3	6	7	8	1
9:38-10:33	3	6	7	8	1	2
10:36-11:15	4	4	4	4	4	4
11:19-11:58	5	5	5	5	5	5
12:01-12:56	8	1	2	3	6	7
1:00-1:40	6	7	8	1	2	3
1:44-2:26	7	8	1	2	3	6

Periods 4 and 5 remain fixed lunch-period blocks across A-F rotation days.

"T" Day Schedule

8:00-8:06	Homeroom
8:10-8:46	Period 1
8:49-9:25	Period 2
9:28-10:04	Period 3
10:07-10:43	Period 6
10:46-11:22	Period 4
11:25-12:01	Period 5
12:04-1:08	Activity Period
1:11-1:47	Period 7
1:50-2:26	Period 8

"S" Day Schedule

8:00-8:06	Homeroom
8:10-8:46	Period 1
8:49-9:25	Period 2
9:28-10:04	Period 3
10:07-10:43	Period 6
10:46-11:22	Period 4
11:25-12:01	Period 5
12:04-12:40	Period 7
12:43-1:19	Period 8
1:22-2:26	Assembly/Pep Rally

Early Dismissal Schedule

8:00-8:06	Homeroom
8:10-8:37	Period 1
8:40-9:07	Period 2
9:10-9:37	Period 3
9:40-10:07	Period 4
10:10-10:37	Period 5
10:40-11:07	Period 6
11:10-11:37	Period 7
11:40-12:07	Period 8
12:07-12:12	Announcements & Dismissal

Delayed Opening

9:30-9:36	Homeroom
9:39-10:12	Period 1
10:15-10:48	Period 2
10:51-11:24	Period 4
11:27-12:01	Period 5
12:04-12:38	Period 3
12:41-1:14	Period 6
1:17-1:50	Period 7
1:53-2:26	Period 8

RED BANK CATHOLIC

2026–2027 Exam Schedule

Morning Exams

8:15 Warning Bell | **8:25** Students to be in Classroom

TIME	EVENT
8:30–10:00	Exam 1
10:10–10:30	Homeroom
10:35–12:12	Exam 2

Once students enter the buildings, they must remain in school as leaving the school grounds would be considered truant or cutting.