

Committee Charge: Hollis School District Renovation and Expansion Committee

Mission: The Hollis School District Renovation and Expansion Committee (HREC) will research and develop potential solutions related to the current academic, space, and safety challenges associated with increased enrollment and existing capacity limitations.

Charge: The committee will explore fiscally responsible short- and long-term options to address ongoing space and capacity needs, with Hollis Primary School as the primary focus while also considering broader district-wide solutions, facility configurations, and long-term planning

The committee serves in an advisory capacity only and does not have decision-making authority. Final decisions regarding facilities, budgeting, district planning, and implementation remain under the authority of the administration and School Board. The committee's findings, research, and recommendations will be presented to the administration and School Board for consideration in supporting a safe and effective learning environment for students and staff.

Scope of Work:

1. Space Constraints:

- Evaluate existing school facilities and assess their capacity to accommodate increased student enrollment.
- Engage in problem-solving discussions and produce solutions related to space constraints, such as classroom availability, recreational areas, and other essential infrastructure, such as parking and emergency accessibility.

2. Financial Impacts:

- Conduct a thorough analysis of the financial implications associated with the enrollment expansion, considering both short-term and long-term budgetary needs.
- Explore funding sources and budget adjustments required to support the increased student population.

3. Staffing:

- Examine current staffing levels and assess the need for additional faculty and administrative support.

4. Recommendations:

- Provide recommendations for optimizing existing facilities and proposing necessary infrastructure renovation and expansion.
- Outline a phased plan for addressing space constraints, financial considerations, and staffing requirements in alignment with current and projected enrollment growth.

Committee Members

1. Parents and Guardians:

- Representing the perspectives and concerns of the families directly impacted by the enrollment increase. (2 members)

2. Teachers and School Staff:

- Providing insights into the current challenges and needs of the educational workforce and contributing to staffing-related discussions. (1-2 members plus School Board Member)

3. School Administrators:

- Offering administrative perspectives on space utilization, budget considerations, and the overall feasibility of expansion plans (Principal and Superintendent)

4. Local Government Representatives: Budget Committee

- Providing the perspective of the Town at large with respect to broader budgetary burdens in the context of other municipal spending (such as COOP, fire, police, Town, etc.) (1 Budget Committee member)

5. Community Members:

- Ensuring that the broader community's interests and concerns are considered in the decision-making process (2 community members)

6. Professional Volunteer:

- A Hollis resident with architectural and/or engineering expertise.
- Providing insights into potential facility modifications and improvements to address space constraints

The Committee shall meet regularly to review findings, discuss progress, and collaboratively develop recommendations. The Committee shall report regularly at Hollis School Board Meetings and at Hollis Budget Committee meetings, as needed, summarizing the committee's assessments, progress, and recommendations.