San Pasqual Union School District

The Little School in the Valley

15305 Rockwood Road, Escondido, CA 92027-6700

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BOARD OF EDUCATION REGULAR MEETING

Wednesday, June 24, 2026, at San Pasqual Union School

4:30 p.m. Regular Session

At 4:30 p.m., there will be an open session to allow for public comment on Closed Session agenda items, followed immediately by a closed session.

I. CALL TO ORDER/OPEN SESSION

Kami Goe, President	_____	Laurisa Murray, Trustee	_____
Christy Gourley, Vice President	_____	Amelia Redmond, Trustee	_____
John Merz, Trustee	_____	Mark Burroughs, Supt /Secretary	_____
		Jenny Grassy, Recording Secretary	_____

A. PUBLIC COMMENT regarding Closed Session items

B. ADJOURNMENT to Closed Session

II. CLOSED SESSION

C. PERSONNEL – appointments, transfers, resignations, and/or reassignments (GC §54957, 54954, 54957.6)

D. EVALUATION OF SUPERINTENDENT/PRINCIPAL PERFORMANCE (GC§54957, 54954)

III. RECONVENE OPEN SESSION

E. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

F. REPORT OF ACTION TAKEN IN CLOSED SESSION

G. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.

H. LCAP HEARING OF THE PUBLIC: Persons wishing to comment on the 2026 San Pasqual Union Local Control Accountability Plan (Item N). The 2026 LCAP is scheduled to be voted upon at the 6/25/26 Board of Education Regular Meeting.

I. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 5/12/2026 regular meeting. Any changes for either the full agenda, minutes, or the consent agenda must be made at this time.
Supporting Documentation: *Minutes May 12, 2026*

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

J. SAN PASQUAL UNION SCHOOL DISTRICT ELEMENTARY TEACHERS' ASSOCIATION (SPETA) REPORT
Jolene Mallory, SPETA President

K. CURRICULUM REPORT
Mark Burroughs, Superintendent/Principal

L. ASSISTANT PRINCIPAL REPORT
Mrs. Zdunich, Assistant Principal

M. SUPERINTENDENT REPORT
Mr. Burroughs, Superintendent/Principal

IV. ACTION/DISCUSSION ITEMS

N. PRESENTATION OF THE 2026 LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP): The Board shall consider adoption of the 2026 District LCAP, including the Budget Overview for Parents, at the Board of Education Regular Meeting scheduled for June 25, 2026.
Supporting Documentation: *SPUSD LCAP Draft 6-19-26*

O. PRESENTATION OF THE LOCAL PERFORMANCE INDICATOR SELF-REFLECTION: The Board shall consider approval of the 2026 Local Performance Indicator Self-Reflection at the Board of Education Regular Meeting scheduled for June 25, 2026.
Supporting Documentation: *SPUSD Local Indicators Self-Reflection 2026*

P. PRESENTATION OF 2026-27 DISTRICT BUDGET:
The Board shall consider the adoption of the 2026-27 District Budget at the Board of Education Regular Meeting scheduled for June 25, 2026.
Supporting Documentation:
2026-27 District Budget
2026-28 Multi-Year Projection (MYP)
2026-27 Budget Attachment Balances of Minimum Reserve Requirements

Q. APPROVAL OF ESTIMATE FROM ICONIC MECHANICAL TO Replace the current 3.5 ton kitchen Heating, Ventilation, and Air Conditioning (HVAC) unit with a 5 ton unit. The project would also add a supply register and relocate the thermostat. Total project cost not to exceed $25,000.
Supporting Documentation: Estimate from Iconic Mechanical

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

R. APPROVAL OF CUPCCAA PUBLIC WORKS CONTRACT with IES for CalSHAPE Ventilation Program Assessment and Maintenance scope ($118,110.00, Grant Agreement 23R5VA1200)
Supporting Documentation:
Resolution #23-24-16

Public Works Contract_CUPCCA_Calshape_SPUSD and IES *(revised 6/24/26)*

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

S. RENEWAL OF MEMORANDUM OF UNDERSTANDING WITH THE ESCONDIDO UNION SCHOOL DISTRICT for the 2026/27 school year to provide vision and mobility services in support of a visually impaired student. Total cost not to exceed $75,000.
Supporting Documentation: Vision/Mobility MOU with EUSD

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

T. CALENDAR UPDATE: The Board shall consider updates to the 2026/27 school calendar. The updated calendar amends the last day of school from June 10, 2027, to June 9, 2027, to accurately reflect 180 student school days for the 2026/27 school year.
Supporting Documentation: *2026-2027 District Calendar*

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

U. APPROVAL OF SOFTWARE AS SERVICE AGREEMENT WITH TRACKIT SOLUTIONS LLC to provide software, training, and program access to improve the collection of Average Daily Attendance (ADA) revenue through short-term independent study contracts. The initial set-up and training cost shall not exceed $14,000.
Supporting Documentation:
TrackIt Agreement (Draft)
TrackIt Analysis

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

V. APPROVAL OF SCHOOL PSYCHOLOGY INTERN AGREEMENT WITH SAN DIEGO STATE UNIVERSITY. The agreement allows for the placement of a school psychologist intern for the 2026/27 school year. The District agrees to pay an annual intern stipend of no more than $10,000.
Supporting Documentation:
School Psychologist Intern Agreement with SDSU
School Psychologist Intern Job Description

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

W. SUPERINTENDENT CONTRACT: Discussion and Annual review of Superintendent Contract.
Supporting Documentation: *2026-2029 Proposed Contract*

*Action*_____
*Motion By*_____ *Seconded by*_____ *Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

X. POLICY MANUAL UPDATES: Second reading and recommended approval of proposed changes to the District Policy Manual as recommended by the California School Boards Association. These changes include technical revisions and corrections. Documents are available by request in the District office during regular business hours.
Supporting Documentation:
February 2026 Policy Guidesheet
February 2026 Recommended Updates

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

Y. POLICY MANUAL UPDATES: FIRST READING - BOARD POLICY UPDATES: First reading of proposed changes to the District Policy Manual as recommended by the California School Boards Association. These changes include technical revisions and corrections. No action will be taken at this time. These items will be returned for a second reading and adoption at a subsequent board meeting. Documents are available by request in the District office during regular business hours.
Supporting Documentation:

BP 5121
AR 5121
Grades & Report Card Protocols - Teacher Handbook (Draft)

V. CONSENT AGENDA

Z. PERSONNEL

a. Resignation: Chelsea Blalock, Preschool Director/Teacher (effective 6/9/26)
b. Resignation: Silvia Uceda-King, Instructional Aide (effective 6/9/26)
c. Hire: Christine Ward, Preschool Director/Teacher (effective 08/1/2026)
d. Rehire: Karina Martinez, Instructional Aide (effective 08/19/2026)

AA. APPROVAL OF COMMUNITY ADVISORY COMMITTEE
Supporting Documentation: Community Advisory Committee Form

BB. APPROVAL OF PROPOSITION 28: ARTS AND MUSIC IN SCHOOLS FUNDING ANNUAL REPORT, Fiscal Year 2025/26.
Supporting Documentation: Prop 28 Annual Report

CC. APPROVAL OF NEW SALARY SCHEDULE FORMATTING
Supporting Documentation:

2024/25 Salary Schedule (original format)
2025/26 Salary Schedule (updated format)

DD. APPROVAL OF TRANSPORTATION AGREEMENT BETWEEN THE SAN PASQUAL UNION SCHOOL DISTRICT AND GRACE CHRISTIAN SCHOOL.
Supporting Documentation: Bus Rental Agreement for Grace

EE. APPROVAL OF RENEWAL AGREEMENT WITH THE SAN DIEGO COUNTY OFFICE OF EDUCATION for 2026-2028 to provide and support the Synergy student information system.
Supporting Documentation: Synergy Agreement with SDCOE 2026-2028

FF. APPROVAL OF INTERDISTRICT ATTENDANCE AGREEMENT CONTRACT for 2025-26 to 2030-31 between San Pasqual Union and La Mesa-Spring Valley Unified School District.

Supporting Documentation: *IDT agreement La Mesa-Spring Valley*

GG. APPROVAL OF INTERDISTRICT ATTENDANCE AGREEMENT CONTRACT for 2025-26 to 2030-31 between San Pasqual Union and San Marcos Unified School District.

Supporting Documentation: IDT agreement San Marcos Unified

HH. APPROVAL OF STUDENT AFFILIATION AGREEMENT BETWEEN UNIVERSITY OF ST. AUGUSTINE FOR HEALTH SCIENCES to provide field work experiences for Speech-Language Pathology (SLP) and Occupational Therapist (OT) students.
Supporting Documentation:
SLP & OT Student Affiliation Agreement with St. Augustine

II. APPROVAL OF LEGAL SERVICES AGREEMENT with the law firm of Fagen, Friedman, & Fulfrost (F3) for the 2026-27 school year.
Supporting Documentation: F3 2026-27 Agreement for Legal Services

JJ. APPROVAL OF LEGAL SERVICES AGREEMENT with the law firm of Dannis, Woliver, & Kelley, for the 2026/27 and 2027-2028 school years.

Supporting Documentation: DWK 2026-2028 Agreement for Legal Services

KK. APPROVAL OF MEDICAL SERVICES AGREEMENT with Rady Children's Hospital San Diego for the 2026-27 school year.
Supporting Documentation: MOU Rady Children's Hospital

LL. ANNUAL RESOLUTIONS: Staff recommends approval of the following annual resolutions related to fiscal operations, authorized representatives, and administrative designations for the 2026–2027 fiscal year:

LL.1. APPROVAL OF RESOLUTION #R25-26-08: Staff recommends the Board adopt the resolution stating that the monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36. The resolution satisfies the requirement that the determination on how the money will be spent be made in an open session of a public meeting of the Governing Board.
Supporting Documentation: Resolution #25-26-08

LL.2 APPROVAL OF RESOLUTION #R25-26-09: Staff recommends the Board adopt the resolution designating Kristin DiNofia as authorized representative to the San Diego County Schools Risk Management Joint Powers Authority for Workers' Compensation, Property, Liability, or any other risk or plan authorized by law, with Mark Burroughs as alternate representative.
Supporting Documentation: Resolution #25-26-09

LL.3. APPROVAL OF RESOLUTION #R25-26-10: Staff recommends the Board adopt the resolution designating Kristin DiNofia as an authorized representative to the San Diego County Schools Fringe Benefits Consortium, with Mark Burroughs as alternate representative.
Supporting Documentation: Resolution #25-26-10

LL.4. APPROVAL OF RESOLUTION #R25-26-11 Staff recommends the Board adopt the resolution designating Mark Burroughs, Nicole Zdunich, Kristin DiNofia, Diana Castenada, and Christine English as the authorized agents to receive mail and pick up warrants at SDCOE
Supporting Documentation: Resolution #25-26-11

LL.5 APPROVAL OF RESOLUTION #R25-26-12: Staff recommends that the Board adopt the resolution designating Kristin DiNofia and Jenny Grassy to ascertain and certify that each district employee has taken the oath of allegiance.
Supporting Documentation: Resolution #25-26-12

LL.6 APPROVAL OF RESOLUTION #R25-26-13: Staff recommends the Board adopt the resolution designating Mark Burroughs and Kristin DiNofia as the authorized agents to sign school orders (commercial warrants).
Supporting Documentation: Resolution #25-26-13

LL.7 APPROVAL OF RESOLUTION #R25-26-14: Staff recommends that the Board adopt the resolution authorizing the replacement of warrants. (Government Code Section 29802).
Supporting Documentation: Resolution #25-26-14

LL.8 APPROVAL OF RESOLUTION #R25-26-15: Staff recommends the Board adopt the resolution authorizing the transfer of district budgetary funds between expenditures classification for the 2025-2026 budget after June 30th.
Supporting Documentation: Resolution #25-26-15

LL.9 APPROVAL OF RESOLUTION #R25-26-16: Staff recommends the Board adopt the resolution authorizing the temporary transfer of funds between the following funds, provided that all transfers are approved by the Superintendent or designee: General, Cafeteria, Deferred Maintenance, Special Reserve, Capital Facilities, Special Reserve – Capital Projects and Other Enterprises (Preschool).
(Education Code Section 42603.
Supporting Documentation: Resolution #25-26-16

MM. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, donations, commercial warrants, credit card expenditures, and Uniform Complaint (Williams).
Supporting Documentation: June 2026 Financial Reports

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

VI. BOARD COMMENTS

NN. Comments by Trustees

VII. RETURN TO CLOSED SESSION (if needed)

VIII. RECONVENE OPEN SESSION (if needed)

OO. REPORT OF ACTION TAKEN IN CLOSED SESSION (if needed)

IX. ADJOURNMENT

NEXT MEETINGS:
June 25, 2026, at 4:30 p.m. - Regular Meeting
August 11, 2026, at 4:30 p.m. - Regular Meeting

(*At 4:30 p.m., there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)*

Looking Ahead:

6/25 - Governing Board Meeting
6/29-7/30 - Extended School Year (ESY)
8/11 - Governing Board Meeting
8/12-8/13 - New Teacher Report/Orientation
8/14 - All Teachers Report
8/17 - Back to School Night TK-1st Grade
8/18 - Saints Day
8/19 - 1st Day of School

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.