San Pasqual Union School District

The Little School in the Valley

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BOARD OF EDUCATION REGULAR MEETING

Tuesday, September 8, 2026, at San Pasqual Union School
4:30 p.m. Regular Session

At 4:30 p.m., there will be an open session to allow for public comment on Closed Session agenda items, followed immediately by a closed session.

I. CALL TO ORDER/OPEN SESSION

Kami Goe, President	_____	Laurisa Murray, Trustee	_____
Christy Gourley, Vice President	_____	Amelia Redmond, Trustee	_____
John Merz, Trustee	_____	Mark Burroughs, Supt /Secretary	_____
		Jenny Grassy, Recording Secretary	_____

A. PUBLIC COMMENT regarding Closed Session items

B. ADJOURNMENT to Closed Session

II. CLOSED SESSION

C. PERSONNEL – appointments, transfers, resignations, and/or reassignments (GC §54957, 54954, 54957.6)

III. RECONVENE OPEN SESSION

D. WELCOME TO GUESTS AND PLEDGE OF ALLEGIANCE

E. REPORT OF ACTION TAKEN IN CLOSED SESSION

F. HEARING OF THE PUBLIC: Persons wishing to speak to an item on the agenda or another topic that lies within the Board's jurisdiction.

G. WILLIAMS SETTLEMENT ANNUAL HEARING OF THE PUBLIC: EC Section 60119 requires that local governing boards hold an annual public hearing and adopt a resolution stating whether each pupil in the LEA has sufficient textbooks or

instructional materials in reading/language arts, mathematics, science, and history social science aligned to content standards and consistent with the content and cycles of the curriculum framework adopted by the SBE.

H. APPROVAL OF AGENDA AND MINUTES: Current agenda and minutes of the 08/11/2026 regular meeting. Any changes to the full agenda, minutes, or consent agenda must be made at this time.
Supporting Documentation: Minutes 8-11-26

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

I. SAN PASQUAL UNION SCHOOL DISTRICT ELEMENTARY TEACHERS' ASSOCIATION (SPETA) REPORT
Jolene Mallory, SPETA President

J. ASSISTANT PRINCIPAL REPORT
Mrs. Zdunich, Assistant Principal

K. SUPERINTENDENT REPORT
Mr. Burroughs, Superintendent/Principal

IV. ACTION/DISCUSSION ITEMS

L. APPROVAL OF RESOLUTION #R26-27-04: In order to receive state instructional materials funds, the Governing Board is required by Education Code Section 60119 to hold a public hearing and adopt a resolution by the eighth week of the school year per the Williams Settlement.
Supporting Materials: Williams Settlement

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

M. ACCEPTANCE OF UNAUDITED ACTUALS FINANCIAL REPORT: The Board will consider accepting the final financial report for the school year 2025/26 as certified by the San Diego County Office of Education. The full report is available for review in the District office.
Supporting Documentation: 2026 Unaudited Actuals

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

N. APPROVAL OF PROPOSAL FROM BAKER ELECTRIC & RENEWABLES, LLC TO PROVIDE ELECTRICAL INFRASTRUCTURE FOR THE DISTRICT'S ELECTRIC SCHOOL BUS CHARGING STATION. The scope of work includes engineering and design, installation of a 100A 2P circuit breaker in the existing electrical panel, conduit and wire from the panel to the north side roll-up door, and installation and commissioning of an Autel AC Pro 80A 19.2kW EV charger with one year of software services. Total cost not to exceed $30,000.
Supporting Documentation:
Baker Bus EV Bid
Autel_MaxiCharger AC PRO

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

O. APPROVAL OF INVOICE (CONTRACT #30900) AND SITE RESERVATION AGREEMENT WITH PALI INSTITUTE to provide outdoor education for 6th-grade students from 1/6/27-1/8/27. Total cost not to exceed $24,000.
Supporting Documentation:
Pali Invoice (Contract #30900)
Pali Site Reservation Agreement

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

P. APPROVAL OF CONTRACT FROM DOWNSTREAM SERVICE, INC., to perform inspection and cleaning of storm drains and pipes. Total cost not to exceed $2000.
Supporting documentation: *Downstream Proposal*

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ___

Q. FIRST READING - BOARD POLICY UPDATES: The Board of Trustees will conduct a first reading of proposed revisions to district Board Policies (BP), Administrative Regulations (AR), and/or Board Bylaws (BB) as part of the regular policy review and update process. No action will be taken at this time. These items will be returned for a second reading and adoption at a subsequent board meeting.

Supporting Documentation:
May 2026 Policy Guidesheet

May 2026 Recommended Updates

August 2026 Policy Guidesheet
August 2026 Recommended Updates

V. CONSENT AGENDA

R. PERSONNEL

New Hire:

Erin Frost, Yard Duty

Additional Assignment:
Stacey Kydd
Current Assignment: Site Sub
Added: Ordering, Referring, and Prescribing (ORP) Provider
Supporting Documentation: ORP Job Description

S. APPROVAL OF RESOLUTION #R26-27-05 Approval of resolution establishing the projected GANN Limit for the 2026-27 school year and revising the limit for the previous year. This annually establishes maximum appropriation limitations for public agencies.
Supporting Documentation: R26-27-05 Gann Limit

T. APPROVAL OF PTO LIBRARY DONATIONS.
Supporting Documentation: Braille Book Donation

U. FINANCIAL REPORTS: Collection advice, revolving cash, purchase orders, commercial warrants, donations, and credit card expenditures.
Supporting Documentation: *August 2026 Financial Reports*

*Action*_____
*Motion By*_____*Seconded by*_____*Vote*_____
Vote: Goe _____ *Gourley* _____ *Merz* _____ *Murray* _____ *Redmond* ____

VI. BOARD COMMENTS

V. Comments by Trustees

VII. RETURN TO CLOSED SESSION (if needed)

VIII. RECONVENE OPEN SESSION (if needed)

W. REPORT OF ACTION TAKEN IN CLOSED SESSION (if needed)

IX. ADJOURNMENT

NEXT MEETING: October 13, 2026, at 4:30 p.m. Regular Meeting

(*At 4:30 p.m., there will be an open session to allow for public comment on the closed session agenda items, followed immediately by a closed session.)*

Looking Ahead:

9/16 - Picture Day Makeups
9/17 - SOAR Assembly
9/21-9/25 - Start with Hello Week
9/23 - Last Day Charleston Wrap Fundraiser
10/3 - SP Foundation "Smash for the Saints"
10/6 - School Site Council Meeting
10/7 - Walk or Wheel (WOW) to School Day
10/9 - Book Fair KickOff

Separate attachments available by request at the District office. San Pasqual Union provides appropriate disability accommodations. Any person who requires disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing.