Meeting Minutes

Ocee Elementary School Governance Council

Date: 9/17/2024

Time: 7:30am

Location: F108 Ocee Elementary School

SGC Members: LaTosha Gray (Principal), Meghan Teska (Appointed Staff), Amy Daneke (Appointed Staff), Madison Strauss (Elected Teacher), Damarys Klausman (Elected Teacher), Nikeitra Smith (Parent), Reema Singh (Parent), Johanna Pringle (Parent), Tyler Chenault (Community Member), Goodluck Ukwuije (Community Member)

Not in attendance: Amy Daneke

7:30am: Call to Order (Chair)

Meeting called to order at 7:30am

7:34am: Action Item: Approve September Agenda (Chair)

Motion: Nikeitra

Second: Madison

All in Favor- approved

7:35am: Action Item: Approve August Meeting Minutes (Chair)

Motion: Johanna

Second: Nikeitra

All in Favor- approved

7:35am: Discussion Item: Review Council Norms (Chair)

7:36am Action Item: Approve Community Member/Introduction Teska/Principal Gray

Motion: Damarys

Second: Johanna

All in Favor- approved

7:38am: Discussion Item: Staff Standing Committees Update Teska

- Amendment- add Daneke to communications/outreach and Teska to the budget committees.
- Goodluck Ukwuije - add to communications/outreach

Motion: Johanna

Second: Tyler

All in Favor- approved

7:40am: Discussion Item: Cross Council Meetings (All Members)

- Sign up has been sent out for all meetings
- We would like to send ideally two members but must send at least one.
- In person meeting.
- Email Teska if you are able to/interested in attending.

7:43am Informational Item: Principal's Update Principal Gray

- Enrollment as of 9/17/24- 687 students with some pending.
- At the end of last year 667 students.
- Leveled out in terms of staffing
    - New 1st grade class began after Labor Day (Rubin moved from Kinder to First)
    - New 4th grade class began after Labor Day (New hire- Newberry→ from Mimosa)
    - All students are adjusting well to their new class and their routines.

7:46am Discussion Item: Strategic Planning All Members

- County Goals: Enhance performance for all students, Prioritize safety and operational efficiency, Ensure impactful programming, Strengthen work force management, Utilize fiscal resources effectively, Deepen community connections.
- Ocee Metrics to ensure we are meeting the strategic goals: Members of Admin met to decide how Ocee will track success of these goals as follows:
    1. Enhance performance for all students→ Milestones Proficiency ELA (3-5)
        a. Rationale: ELA is comprised of reading + writing standards- students need to be able to write well, ensure that students are prepared along the way as they are entering Milestone testing years. There is a plan that Ocee is rolling out for instruction that includes metrics for K-2 (write score).
    2. Prioritize safety and operational efficiency→ In-school/ Out of school suspensions.
        a. Rationale: Utilize office referrals (when necessary) where students can interact with Mrs. Gray and Ms. Sherman and talk with students about their choices using PBIS strategies and measures. Ocee wants teachers to also feel empowered to handle things going on in the classroom and maintain meaningful/powerful relationships with students.
    3. Ensure impactful programming→ ESOL Proficiency Reading
        a. Rationale: Last year 116 students and now we have 127 students. Ocee now has 4 ESOL teachers. Ocee has a large ESOL population, and our school is dedicated to putting things in place to support newcomers,

ESOL students, and ESOL teachers. ESOL strategies that are happening in those classrooms need to also be happening in homeroom classrooms, specials, etc.

4. Strengthen work force management→ Employee Satisfaction
    a. Rationale: Last year Ocee retained 94% of staff. Teachers complete a perception survey that gives admin a good idea of how teachers feel about working at Ocee.
5. Utilize fiscal resources effectively→ Charter Dollar Expenditure
    a. Rationale: SGC spending has a huge impact on students, teachers, and our school. Ocee utilizes the matrix whenever spending charter dollars and it greatly impacts the majority of our school.
6. Deepen community connections→ Student Attendance
    a. Rationale: Attendance initiatives are already put in place and showing to do great things. Strive for 95 and monthly attendance initiatives are in place for students to earn rewards.

- Question- how do we support students who are already performing at a high proficiency level within these metrics?
    - Ocee plans to provide students with opportunities to participate in clubs and activities such as reading bowl, science bowl, robotics club, etc.

8:10am Discussion Item: Charter Dollar Expenditures All Members

- Allotted Charter dollars for the years- $46, 391.00
- Current balance- $42,565.65
    - Xylophones have arrived!
- Brainstorm ideas for spending:
    - AU Playscape- 37 autism students (4 classrooms). In order for the district to put an AU playscape in place, schools have to have 6 autism classrooms. Ocee needs a space where these students can play **freely** and **safely**.
        - Ideally looking for something that provides enclosure, soft landing, sensory items, etc.
        - VAF (value added flexibility) could be an option to present to allow for more funding. In hopes that it could be presented in front of the board/cabinet to then be approved to be put in place within the next school year.
        - While waiting for an AU playscape, are there things we can do to help support them at recess?
            - Sensory items- bubbles, chalk, fidgets, etc.
        - Nonprofit organizations
            - Enrichment opportunities a few times a week
            - Grant for the playscape
    - Next steps:
        - Gray/Teska→ look into the VAF within the district
        - Pringle→ research nonprofits
        - Smith→ grants
        - Damarys→ talk with AU teachers and communicate with them what we are trying to do to support them (short term/long term)

    - Stencil opportunities for recess playground.

8:48am Discussion Item: SGC Impact School Tour All Members

- SGC took a tour around the school to see the impact SGC has had on the school and see the potential impact.
    - Book vending machine, WIN room, playscape, innovation lab, AU classrooms, music room.

8:49 am: Action Item: Meeting Adjournment (Chair)

Motion: Damarys

Second: Johanna

All in Favor- approved