

Campus Student Support Team Overview

Elementary		Junior School		High School	
Leader:	Principal and/or Assistant Principal	Leader:	Principal and/or Assistant Principal	Leader	Principal and/or Assistant Principal
Facilitator/ Scheduler:	CS ³	Facilitator/ Scheduler:	Designated District SWI/CS ³	Facilitator/ Scheduler:	Designated District SWI
Required Members:	Administrator	Required Members:	Grade Level Administrators	Required Members:	Grade Level Administrators
	CS ³		CS ³		SWI
	Counselor & SWI		SWI		Counselors
	Nurse		Counselors		Nurse
	Attendance Clerk		Nurse		Attendance Clerk
	Harris County CYS		Attendance Clerk		Communities in Schools Case Manager
			Communities in Schools Case Manager		*LSSP/Diagnostician

REMINDERS:	Student Support Team Agenda should cover all aspects of the ABCs-Attendance, Behavior (including Crisis), and Course Completion (grades).				
	Attendance Contract- Teachers report accurate, timely attendance; Campus Administrator determines student absences are coded following district policy, Attendance Clerk verifies attendance records are accurate, Campus Administrator conducts parent conferences as indicated in district policy, CS ³ s and/or truancy staff will make home visits to parents after 2 unsuccessful Campus Administrator attempts, Clerk may enter the conference feedback from the administrator into the system and complete the close out.				
	Behavior- Campus Administrator prepares the Review 360 Behavior report and submits to the SST Facilitator prior to the meeting. Recommendations for student support are reviewed and completed at the meeting. Crisis has a range of different forms for students- car accidents, severe body injuries, mental health, medication changes, etc. If determined, additional Staffings are to be conducted on an as needed basis when a student may need support with returning to school from hospitalization, home bound, etc.				
	Course Completion- Print failure reports (Administrator/Dean). Discuss needs of individual students and provide appropriate interventions as identified by Student Support Team Members. Counselor should visit with students to determine any additional needs.				

District-Level Student Support Team Representatives

District-level representatives will visit and support campuses upon request and/or as needed.

Goose Creek CISD
STUDENT SUPPORT TEAM
MEETING

AGENDA-ITEMS OF DISCUSSION

Discuss reasons for referral: Maslow's Hierarchy of Needs, Attendance, Behavior, Crisis Assessment/Intervention, and Course Completion

Maslow's Hierarchy of Needs

- Is the student a McKinney-Vento student?
- Would Backpack Buddies be appropriate?
- Is a voucher needed?
- Would this student benefit from a holiday donation?

Attendance Students (Utilize Raawee/TEAMS Roster)

- Provide a copy of the TEAMS Roster and review the names on the roster
- Contracts & Interventions? Court Referrals?
- Would the student benefit from being on a caseload?
- Does this student need to be referred to CIS/CYS? Are social services needed?

Behavior (Utilize Review 360 Reports)

- Does the student need to be referred to the RtI Committee?
- Is an updated BIP on file? Is a staffing necessary? If so, refer for staffing/IEP Meeting.

Course Completion/Failure Reports (Review 3rd & 6th Week Failure Reports)

- Is the student attending tutorials?
- Does the student need to be referred to the RtI Committee?
- Would the student benefit from being on a caseload or referred to CIS/CYS?

Crisis Risk Assessment/Intervention (Review Student Support Plans Roster)

- What students received a risk assessment within the last week?
- Are all Safety Plans current? Has Eduphoria been updated?
- Is a Staffing/IEP Meeting necessary? If so, refer for staffing and schedule an IEP Meeting.

DAEP Assignments

- What students will be attending or returning from a DAEP assignment?
- Has the student been assigned to a caseload?

Goose Creek CISD
STUDENT SUPPORT TEAM
MEETING

SIGN-IN SHEET		
POSITION	NAME	SIGNATURE
Administrator	Lisa Vavricka	
Administrator	Shonna Prentice	
Counselor	Kathrine Hull	
Counselor	Joi Green	
CYS/Community in Schools	Elisabeth DeLeon	
Attendance Clerk	Adalinda Gonzales	
Nurse	Klarissa Gale	
504 Coordinator	Shari May	
SPED Coordinator	Ray Martinez	
*Licensed School Specialist		
District Level Representative		
Other		

*Student Support Plans must be updated and maintained in eSped; Staffings and IEP's may be necessary

Goose Creek CISD
STUDENT SUPPORT TEAM
MEETING

MASLOW'S HIERACHY OF NEEDS STUDENTS

DATE:

Goose Creek CISD
STUDENT SUPPORT TEAM
MEETING

COURSE COMPLETION STUDENTS

[illegible]

DATE: _____

Goose Creek CISD STUDENT SUPPORT TEAM MEETING

[illegible]

DATE:

Goose Creek CISD
STUDENT SUPPORT TEAM
MEETING

NOTES

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.