

OPT OUT FORM -

Student Directory Information, Photo/Video/Interviews, Military Recruitment

Directory Information - According to the Minnesota Data Practices Act, student directory information is public unless a parent requests that the information not be released. Directory Information includes parent/guardian names, address, home phone number, student name and graduation year. A parent/guardian must complete and return this form **ONLY** if they choose to opt out of the categories outlined below. **This form must be completed for each child on an annual basis and returned to the school he/she will attend for the current school year.**

Photos/Videos/Interviews - Throughout the year, photographs and videos are taken in classrooms and at school activities. Students are also occasionally interviewed by district staff for articles about their activities. Some of this content may be published in district publications, on the district/school/teacher's website and social media platforms, and/or submitted to local newspapers. A child's name may be used for photo identification or along with one of their quotes in an article.

Military Recruitment (Applies to students in grades 11-12 only) - Each year the military asks high schools to provide names, addresses and phone numbers of students in grades 11-12 for recruitment purposes. They provide information to students about education and career opportunities with the military.

Check all that apply:

☐ I choose to opt-out of Military Recruitment

☐ I choose to opt-out of Photos/Videos/Interviews

This includes

- district/school/student publications/productions
- district/school/teacher websites and social media platforms
- non-district publications/productions
- district/school display cases

☐ I choose to opt-out of Student Directory Information

Please print clearly

Student Name: _____ School Year: _____

School Attending: _____ Student Grade: _____

Parent/Guardian Signature _____ Date _____

Parent/Guardian Printed Name: _____

If you have any questions, please direct them to your building principal.

Completed forms must be submitted to the school office; school staff will flag the student account in Skyward

OPT OUT FORM- Lockdown Drills

Each building conducts three lockdown drills each year. The three lockdown drills may include a class discussion of the possible options for response in the event of an emergency or an actual practice of what “hiding” in a lockdown situation would look like in the classroom. During a practice drill, students will be instructed to move to an area of the classroom out of the line of sight of internal and external windows if possible, lights will be turned off, and doors will be locked. Lockdown drills do *not* include simulations of an active shooter or other violent event. School support staff will be available to students following any lockdown drill for emotional support if needed.

Parents may opt their children out of the lockdown drills. A parent/guardian must complete and return this form to the school office if they would like to utilize this option. **This form must be completed for each child on an annual basis and returned to the school he/she will attend for the current school year.**

Check if this applies:

☐ I choose to opt my student out of lockdown drills for the current school year

Please print clearly

Student Name: _____ School Year: _____

School Attending: _____ Student Grade: _____

Parent/Guardian Signature _____ Date _____

Parent/Guardian Printed Name: _____

If you have any questions, please direct them to your building principal.

Completed forms must be submitted to the school office; school staff will flag the student account in Skyward