

Student Handbook

2026-27



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Table of Contents

La Pine Middle School Contacts	5
Attendance (541) 355-8203	5
Main Office (541) 355-8200	5
Counseling (541) 355-8200	5
Transportation (541) 355-5750	5
Family Access Network (541) 355-5685	5
Bell Schedule	6
School Mission	7
School Policies	7
Morning arrival at school	7
How to avoid being tardy:	7
Attendance	7
Excused/Unexcused Absences	7
Prearranged Absences	8
Excused	8
Extracurricular Activities	8
Early Checkout	8
2026-27 Calendar	8
Conferences	8
School Closure	9
Visitors and Volunteers	9
Telephone Use	10
Medication	10
Lost and Found	10
Academic Excellence	10
Grading Policy	11
Homework	11
State Assessment	11

Substitute/Guest Teachers	12
8th Grade Accountability	12
Textbooks	12
Hall Passes	12
Student Body Cards	12
Lockers	13
Cell phones, Electronic Devices and Toys	13
Field Trips	13
After School	13
Bus Transportation	13
Bicycles, Skateboards, & Scooters	14
Dress Code	14
School Dances	15
Library and Media Center	15
iPad Insurance	15
iPad Use	16
La Pine Athletics	16
Athletic Regulations	17
Counseling	17
Stop, Walk and Talk:	17
What To Do When There Is A Problem At School	18
Emergency Procedures	18
Evacuation	19
Lockdown	19
Secure	19
Shelter	19
Hold	19
Safe Oregon Tip Line	19
Can report a tip in 4 different ways:	19
How to get support for feelings of self- harm/suicidal thoughts:	19

OREGON YOUTH LINE:	20
Safe Schools Alliance	20
Report to an Adult:	20
Weapons In School	20
Proactive Approach to School-Wide Discipline	20
Consequences of Student Misconduct	21
LPMS Rules	21
Universal Expectations at LPMS	21
All-School Expectations	22
LPMS Classroom Norms	23
District Policies	24

La Pine Middle School Contacts

Attendance (541) 355-8203

- If your student is going to be late to school.
- By 9 a.m., if you need to report an absence due to illness or emergency.
- If your student needs to leave early for a medical appointment.
- If you need to get a message to your student.

Main Office (541) 355-8200

- If you need assistance with your class schedule.
- If you wish to leave a message for a teacher.
- If you need to make an appointment with Mr. Barringer or Ms. Brandon.
- If you need to contact a teacher.
- If you need to drop off medication or prescriptions (*parents or guardians only*).

Counseling (541) 355-8200

- If you need to make an appointment with Ms. Rue or Mr. Conrad
- If you need help with academic, personal, or social/emotional questions or concerns.
- If you need to admit/withdraw your student, or to request student records

Transportation (541) 355-5750

Family Access Network (541) 355-5685

Bend-La Pine School District Website – www.bend.k12.or.us

La Pine Middle School Website – www.bend.k12.or.us/lpms

Bell Schedule

Bell Schedule 26/27	
Breakfast	8:30 - 8:45
NEST	8:50 - 9:20
1st Period	9:25 - 10:09
2nd Period	10:14 - 10:58
3rd Period	11:03 - 11:47
4th Period	11:52 - 12:36
Lunch	12:41 - 1:11 Transition @ :56
5th Period	1:16 - 2:10
6th Period	2:15 - 2:49
7th Period	2:54 - 3:38
NEST- iPad Return	3:40 - 3:45

SIW Bell Schedule 26/27	
Breakfast	8:30 - 8:45
NEST	8:50 - 9:21
1st Period	9:26 - 9:57
2nd Period	10:02 - 10:33
3rd Period	10:38 - 11:09
4th Period	11:14 - 11:45
Lunch	11:50 - 12:20 Transition @ :05
5th Period	12:25 - 12:56
6th Period	1:01 - 1:32
7th Period	1:37 - 2:08
NEST- iPad Return	2:10 - 2:15

School Mission

In partnership with families, we are committed to building a welcoming, respectful, rigorous, and engaging learning environment where all students belong and can thrive.

School Policies

These guidelines help us create a safe and orderly environment. If during the course of the school year, a need arises for additional guidelines, LPMS will communicate any changes through our daily announcements and school newsletter. Students are responsible to know and follow all school rules, all of the policies listed in this Family Handbook/Calendar issued by the school district, and all local, state and federal laws. If in doubt, please ask!

Morning arrival at school

The LPMS cafeteria opens to students at 8:25 a.m. and closes at 8:50 a.m.. Students should plan on arriving at school by 8:35 a.m. **but no later than 8:45 a.m.** Students arriving late in the morning must get a pass from the Attendance Office before going to class or NEST. **School doors will open at 8:25am**, students should not be in the building before this time.

How to avoid being tardy:

- Get to school by 8:35 a.m. so you have time to eat breakfast and head to class.
- Give yourself enough time to get to school. If the weather is bad, for instance, leave your house earlier.

- Go directly to class. Do not get caught up in socializing between classes!
- Plan ahead: avoid unnecessary stops
- If you need to use the restroom or run an errand that will make you late, go to class first and ask your teacher for a pass.
- Ask for a pass if you're held after in class.

Attendance

Establishing a good attendance record will help you academically and is good practice for when you join the workforce. Students who regularly miss school find their learning suffers because many learning experiences—science labs, class discussions, teacher explanations, simulations, audiovisual presentations, etc.—are often impossible to recreate in the form of homework. Establishing a good attendance record is easy: ***come to school every day you are healthy.***

Excused/Unexcused Absences

If you are absent, **have a parent or guardian call the attendance office by 9 a.m. on the day of the absence.** In order for the school to excuse an absence, it must be a *lawful absence*. **Lawful absences include:**

- Illness or injury
 - Quarantine
 - A death in the family
 - Court or administrative hearings
 - An unusual circumstance beyond a family's control
 - Religious observances
 - Medical or Dental appointments
- An absence is excused if it is imposed

or sanctioned by the school. An absence may also be excused for other reasons when satisfactory arrangements have been made in advance of the absence

Prearranged Absences

If you know you will be absent from school, notify the Attendance Office and your teachers well ahead of time to collect the assignments you will miss.

All other absences, including truancies, will be considered unexcused.

Truancy is an absence when a student does not have his or her parent's or guardian's prior knowledge and approval.

Excused

Upon return to school, students need to present a written excuse to the Attendance Office Secretary. This note should state:

- The reason for the absence
- Days and dates of the absence
- Parent's or legal guardian's signature

Extracurricular Activities

Students must be in attendance all day on the day of the event to participate in any school-sponsored activity—athletics, musical performances, school parties, etc.

Both excused and unexcused absences are recorded in a student's official attendance record. Authorized school absences for field trips, in-school events, and school athletics are **not** counted as absences.

Early Checkout

Parents are urged to make dental, medical, and other appointments after school hours. If it becomes necessary for you to

checkout during the school day, we ask that parents report to the office to sign students out. Office personnel will call students out of class. Students must have parent or guardian permission before early checkout will be permitted. No student will be allowed to check himself out, walk home, or leave the school campus without confirmed parental permission.

2026-27 Calendar

Sept. 7 - Labor Day Holiday—no school

Sept. 9 - First day of school— 6th grade

Sept. 10 - First day of school— 7th & 8th grade

Nov. 11 - Veterans Day Holiday—no school

November 23-27 - Thanksgiving Break

December 21-Jan 1 - Winter Break

January 4 - School Resumes

January 18 - MLK Holiday—no school

Feb. 15 - Presidents Day—no school

March 22-26 - Spring Break

May 31 - Memorial Day— no school

June 17 - Last Day of School

Note: Students are released at 2:15 p.m. on School Improvement Wednesdays. School Improvement Wednesdays begin on September 16, 2026 and run through June 9, 2027. June 16 will NOT be an early release day; students will be released at 3:45 p.m.

Conferences

Parent/teacher conference dates to remember:

- Fall- October 28th & October 29th.
No school 10/30.
- Spring- March 17th & 18th. No school 3/19.

School Closure

What Does the Information Mean?

- School Closure: Schools are closed for the day due to weather or emergency. In this scenario, the school building will not be used. Unless otherwise noted, all evening meetings and activities are canceled.
- Delayed Start: School will have a delayed start. Most often, this is a two-hour delay. In this scenario, buses will run two hours later than normal schedule and will drive slowly, adjusting to conditions and may be delayed.
- Early Release: Students who ride the bus can be released early in order to give the buses extra time to complete routes.
- Early Closure: Schools may be closed early due to weather or emergency. In this scenario, the school building will not be used. Unless otherwise noted, all evening meetings and activities are canceled, including KidsInc.

No news means no change.

How to find out if there is a delay to the start of the school day, an early release or school closure

1. Visit our website:
www.bend.k12.or.us (an alert banner will be posted to every page in the case of a delay, closure or early release.)
2. Call our hotline, which will be updated with weather delay or closure information: English 541-323-7669 or Spanish 541-355-0044.
3. Subscribe to Mystop to receive push notifications on your mobile device about changes to the school bus.
Sign up today: <https://bls.fyi/mystop>
 - To install the app, simply visit the [Google Play Store \(for Android\)](#) or the [Apple Store \(for iOS\)](#), and search for "Versatrans My Stop" or log-in via the [web at My Stop](#). Make sure you select Bend-La Pine Schools when prompted.
4. Visit our social media pages:
 - Facebook English: [@BendLaPineSchools](#)
 - Facebook Spanish: [@EscuelasdeBendLaPine](#)
 - Twitter: [@BLPSchools](#)
5. Sign up for BLConnect, an emergency alert text messaging system. Register at [This Link](#).
6. Tune in to local media.

Visitors and Volunteers

Parents are encouraged and invited to visit the school at any time. The front doors are the only doors unlocked during the school day. During regular school hours, all

volunteers must report directly to the school office to obtain permission to visit. All visitors must sign in at the office with a valid picture id at our visitor management kiosk and wear a visitor's pass while on school grounds.

All volunteers must have a criminal background check completed before volunteering or being a chaperone on a field trip. Background check applications may be accessed on the district website.

Our volunteers fulfill an important role in the education of our students. It is our hope that every minute spent volunteering in our school will benefit our students and be a rewarding experience for our volunteers.

Students are not allowed to bring student guests to the school during the school day or to the school-sponsored socials. This is District policy.

Telephone Use

Students are not allowed to use electronic personal devices during the day, including cell phones. They may use the phone in the main office. Students should ask the LPMS staff for permission to use the office phones. Students must have a hall pass to use the phone during class time. We recommend students not use the phone during passing periods. The phone may not be used to make social plans.

Medication

Medication, including over-the-counter pain relievers, allergy medications, stomach upset medications and any other prescription or non-prescription medication, can only be administered to a student during the school

day with an "Authorization for Medication Administration by School Personnel" form on file for the student, completed and signed by a parent and/or physician. These forms are available in the Office. Only parents or legal guardians may bring medication to the school for a student. **Medication may not be stored in student lockers;** it must be stored in the Office. Our office secretary is responsible for dispensing the medications. School personnel will not give students any type of medication without the authorization described above.

Lost and Found

Every year, La Pine Middle School students lose thousands of dollars worth of personal items. There are several ways to avoid losing your things:

- Put your name on **all** personal belongings.
- Everything should be returned to its place when you are finished with it.
- Do not bring unnecessary items to school.
- If you lose something, immediately retrace your steps.
- Check the Lost and Found in the cafeteria for lost items. Check with the Office Secretary for valuables.

Unclaimed items are periodically donated to a charitable organization.

Academic Excellence

La Pine is a great place to grow academically and socially. You are encouraged and expected to accept the

challenges of your classes by putting forth your best effort so that quality work becomes the standard for all your assignments.

Grading Policy

All teachers at LPMS will be grading on a 4 point scale. This scale has been determined by the district to provide the most transparent and accurate reporting of student learning.

A	4	Exceeds/Advanced The student has shown an ADVANCED understanding of the learning objectives and is able to complete the required skills independently. Students earn mostly 4's and could receive some 3's to attain this level. (80-100%)
B	3	Meets/Proficient The student has shown PROFICIENT understanding of the learning objectives and is able to complete the required skills with minimal support. Students receive mostly 3's to attain this level. (60-79%)
C	2	Approaching/Developing The student has shown a DEVELOPING understanding of the learning objectives. They have shown the minimum skills needed to move forward and still require moderate support. Students earn mostly 2's and some 1's to attain this level. (40-59%)
D	1	Emerging/Beginning The student has shown a BEGINNING understanding of the learning objectives and requires significant support with the necessary skills. The student earns mostly 1's and some 2's to attain this level. (20-39%)
F	0	No Evidence The student has shown no evidence of understanding the learning objectives. (0-19%)

Homework

Teachers make extensive efforts to provide meaningful, academically appropriate tasks. Students should expect to spend time every evening interacting with notes, reading, practicing math problems, studying for tests and quizzes, working on projects, and preparing presentations. The number and type of assignments vary by teacher.

Reminders...

- Accurately record information about short-term and long-term assignments
- Set aside a regularly scheduled study time in a quiet area without distractions.
- Manage personal time wisely so you can complete assignments accurately and

turn them in on time.

- Take the initiative to ask questions and seek help when necessary.
- Take pride in your schoolwork.
- Following an absence, it is your responsibility to ask about make-up work.
- If you are absent for three or more days, your parent can contact the Attendance Office; arrangements will be made to get your assignments.

If you know of an absence in advance, you should **prearrange the absence, giving ample time to staff to organize work for your student.** Homework provided in advance for prearranged absences is due the day you return to school.

State Assessment

La Pine Middle School participates in all mandatory state and federal assessments. All 6th, 7th and 8th graders participate in Language Arts and Mathematics Smarter Balanced Assessments. Both subjects are comprised of a computer adaptive assessment and a performance task. Eighth grade students are given a science test that measures mastery of state science standards. All tests are given online in the Spring. Testing dates and any changes will be announced in the school newsletter. You can get opt out forms from our office or website.

Substitute/Guest Teachers

School could not run smoothly without qualified teachers who are willing to step in, often with very little prior notice, to keep students and their learning moving forward. Following the teacher's lesson plans is their

job. Your job is to help that happen by following directions and school rules, being helpful and respectful, and staying on task. Be sure the behavior choices you make are reflective of the terrific students at La Pine Middle School.

8th Grade Accountability

At La Pine Middle School, we work to promote student learning in both academic and non-academic areas. We encourage the development of positive character traits, such as personal responsibility. For these reasons, we have implemented an 8th Grade Accountability Program.

By successfully completing the requirements, students will be invited to attend the special celebration event and end-of-the-year party planned in June just for our eighth grade students. To participate in the party, students must meet a behavior contract.

Textbooks

Most materials are available on a student's iPad. If textbooks are issued to students, do not write in the textbooks for any reason—that is vandalism. You are responsible to pay for the damage or replacement cost of any books, materials, or equipment you have damaged or lost (or which have been stolen from you). Replacements will not be issued until payment has been received . . . and it is often over \$50! To avoid damage or loss, treat your textbooks as if they were your own.

Hall Passes

Students must have a pass to be in the halls during class periods. Don't leave class without one! This includes going to the restroom or any place in the school. Hall passes must be filled out in their entirety. Students are allotted 15 passes a quarter. Hall passes are on the back of student planners. 15 passes a quarter is plenty. Students should plan to use the bathroom before school, between classes, and at lunch. If a student must use an additional pass after all 15 are used, they can take a tardy which may result in lunch detention.

Student Body Cards

You will receive your photo ID student body card after fall pictures are taken. We do not replace lost cards.

Lockers

Lockers will be assigned to students by our office staff. Students should keep locker combinations secure and confidential. Students may use lockers before Nest, passing periods, and after school. Backpacks and other large items must be left in lockers during the school day as they are a safety hazard in the classroom. Students should arrive to class with all necessary materials. If students are in need of materials, they can reach out to staff, the office, and our FAN program. Lockers are a privilege and may be revoked if students are not following school expectations. Anyone involved in writing on, vandalizing, or intentionally damaging lockers in any way will receive a disciplinary

action and will pay for damages. The school reserves the right to inspect lockers.

Cell phones, Electronic Devices and Toys

Cell phones, iPods, mp3 players, cameras, and all other electronic devices should be turned off and stored in your locker. LPMS does not assume responsibility for damage or theft. Electronic devices are allowed ONLY before school or outside the school building after school. If they are out during the school day, devices will be confiscated for the remainder of the day. Repeat incidents will lead to further consequences.

Field Trips

Optional field trips, which supplement and enrich the approved curriculum, will be scheduled from time to time. To be eligible to attend, the student must follow established guidelines (which may include academic, attendance and behavior expectations) and return the permission notice signed by a parent or guardian. School rules apply on all field trips.

After School

If you ride a bus, go directly to the bus loading area and get on your bus. If you do not ride a bus, stay out of the bus loading area. If you are picked up by car, go to the car loading area. If you ride your bike, scooter, or skateboard, please walk it on school property.

If you are a member of a sports team or other after-school activity, report directly to

that activity. Be sure to take your belongings with you so you can leave directly for home at the conclusion of the activity. Do not plan on going back into other school areas at the conclusion of the practice or activity.

When you are staying after school, remember: all school rules and expectations apply as long as you are on campus. Also, please be aware that members of the La Pine staff continue to work even after the official student day ends.

School halls close at 4:00 p.m.

Whether you are waiting to be picked up right after school, after sports, or after tutoring, please follow these simple guidelines:

- Wait in front of the school.
- Use quiet voices and appropriate language.
- Bikes, scooters, skates, and skateboards may not be ridden on campus.
- Horseplay anywhere on school property, including outside, is not allowed.
- Loud noises, playing instruments, and other disruptions are not okay.

Bus Transportation

Students are expected to ride the bus to which you have been assigned, at the appropriate time and to get off at your assigned bus stop. A note must be sent to the school office for any bus changes. Drivers will not allow students to ride an unassigned bus, ride at a different time or get off at a different stop without administrative and parent approval.

Bicycles, Skateboards, & Scooters

Bicycles, skateboards, scooters, rollerblades, or any type of E-transportation is not allowed on campus. Campus is considered sidewalks, parking lots, athletic track, and fields as well. Parked bikes need to be locked. La Pine does not assume responsibility for damage or theft. Skateboards and scooters must be dropped off at the front office upon arrival. Please see the link below for more information.

<https://www.bend.k12.or.us/district/organization/policies-search/2024/03/kgb-ar-public-conduct-district-property>

Dress Code

Students may wear comfortable clothes which allow them to focus their attention on learning and school activities and not distract others. Complete dress and shoes are required at all times.

The following guidelines apply to all regular school activities:

1. Footwear appropriate for school activities must be worn at all times. Footwear standards shall be concerned with health requirements, and with prevention of accidents and injury. Shoes MUST be hard soled. No fuzzy slippers are allowed.
2. Students must wear bottoms (ex: pants, shorts, skirt or dress) and a top (shirt, dress) when at school or school activities.
3. Clothing and jewelry shall be safe and not include writing, pictures or any other insignia which are crude, vulgar, profane, sexually suggestive, depicts drugs or alcohol,

gang relations, weapons, or any illegal activities or which create a hostile or intimidating environment for others.

4. All clothing shall be worn in a reasonable manner that does not expose underwear (with the exception of straps) or private parts.

5. Articles that prevent identification (such as face masks and sun glasses, except for those worn in compliance with public health guidance) are also prohibited, at the discretion of the school administrator.

6. No student shall wear any article of clothing, jewelry, or accessory, which poses a threat to the physical well-being and safety of the student or others, as determined by the school administrator. No clothing or any article of clothing (including but not limited to gloves, bandanas, hats, shoes, shoestrings, wristbands, jewelry, or manner of wearing clothing) related to a group or gang that may provoke, offend, or intimidate others shall be worn on school grounds or at school activities. Gang-related clothing may vary and may change from year to year. Consequently, the Principal or his/her designee has the authority to identify and disallow such attire.

7. Other examples of items not to be worn at school include, but are not limited to sunglasses and costumes. Blankets are not allowed in the hall or classrooms.

Inappropriately dressed students will be given a choice of properly wearing P.E. clothes or loaner clothes from school. Students who repeatedly wear inappropriate clothing may also receive further consequences.

For hygiene and to avoid disputes, do

not trade, borrow, sell or lend clothes/shoes at school.

School Dances

La Pine periodically has school dances. At these events you can spend time with friends, enjoy music, and buy snacks.

The following expectations apply to all school dances:

- All school rules and expectations, including the dress code, apply.
- Students are not allowed to bring guests.
- You may not leave the dance early unless a parent or guardian comes into the school to pick you up.
- Most school dances will take place during the regular school day, allowing equitable opportunity for students to participate. Any changes to this will be announced in advance.

In order to participate in school dances, students must meet the behavior requirements.

Library and Media Center

The mission of the LPMS Library Program is to ensure that students are effective users and producers of ideas and information. No food or drink is allowed in the library or computer lab.

During class periods, any individual student coming to the library needs a pass from a classroom teacher. Our student-centered library program supports student learning, inquiry and creativity across the disciplines. Our physical and online library offers instruction, a wide variety of materials

and support for learning. Computer reference databases are available. To access away from school you will need the username and password obtained in the Library.

Books may be borrowed for two weeks. Fines are charged for overdue materials (10 cents per school day). Students are encouraged to renew materials they need for longer periods unless other students request them. Please note that students are responsible for all items checked out, including textbooks/iPads. Students will be charged for any lost items.

When in the library, students are expected to work quietly and independently. The Media Manager is available to answer questions and provide assistance.

iPad Insurance

Families may purchase optional iPad insurance for \$30, with a family cap of \$60. Insurance is effective for the current school year. Accidental damage, cracked screens, liquid submersion, fire, flood, theft and vandalism in and out of school are covered. Purposeful damage or lost iPads are not covered. There is no deductible fee for the first claim, \$50 deductible fee for each claim thereafter. Insurance can be purchased at the time of iPad deployment or online.

The first accidental break of an insured iPad is covered by insurance. The 2nd break of an iPad is covered with a \$50 deductible, the 3rd break is to be discussed with the admin at the school site.

An uninsured iPad repair is \$150 and a complete replacement is \$250

Computer and Internet Use

Basic Rules:

- You must have the permission of a staff member to use a computer.
- Only educational games are allowed.
- Do not visit any social networking or chat sites.
- Visit no websites that are illegal, violent (such as making bombs), or pornographic.
- Only staff may change computer settings.

Access to the Internet will enable you to explore thousands of libraries, databases, museums, and much more.

La Pine has a filter system, but some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate, or offensive. Stay away from them! Be very careful when clicking on links.

The use of school computers is a privilege. You are responsible for your actions while using the school's computer resources. If you don't follow school and district policies, you may lose access to all computer use at La Pine.

iPad Use

Hawks are always Safe, Respectful, and Responsible, especially with technology. Below are some expectations to keep in mind whenever you are learning digitally this year with an iPad.

Be Safe.

- Carry your iPad securely.

- iPad will remain at school at all times
- Keep the iPad in a safe location (temperature controlled, not on the floor, **never unattended.**)

- Keep the iPad in its protective case at all times.

Be Respectful.

- Use the iPad as a learning tool and only when instructed to do so by a teacher.
- Only use apps permitted for the task at hand.
- Only take photos and videos with teacher and student permission.
- Only touch another student's iPad with teacher or student permission.
- Use earbuds when needed.

Be Responsible.

- Keep food, drinks, and pets away.
- Keep the iPad clean – wash your hands before use.
- Always know where the iPad is located!
- Stay on task until you achieve your learning goal.
- If something happens to or with the iPad, tell your teacher or parent.

La Pine Athletics

Get involved! Middle school is the place to try out a sport. Students who get involved in activities after school meet friends and create great life habits! La Pine Middle School has a strong tradition of athletic excellence. In the fall, we have football and volleyball for 7th and 8th graders, and cross country for all students. In the winter, we have basketball and wrestling and in the spring we offer track for all students.

At La Pine, we believe student athletes

should be successful in the classroom and on the playing field! With that in mind, La Pine participates in the Bend-La Pine Schools Athletic Accountability Program, which features the following components:

- Grade checks during each week of competition.
- Attendance and behavior policy
- Ineligible student athletes will continue to attend practice but will not attend away games.

WE STRONGLY ENCOURAGE PARENTS TO TAKE AN ACTIVE ROLE IN THIS PROCESS!

Athletic Regulations

- Athletes are expected to display appropriate behavior at all times.
 - Students may ride home from out-of-town athletic events only with a signed note.
 - Athletes must have regular attendance on the day of practice or competition.
 - Athletes who are sick or too injured to participate in P.E. classes shall be considered unavailable for any athletic event on that same day or evening.
 - Students and Parents will be responsible for registering on FamilyID prior to attending first practice.
 - Each student is responsible for the pay-to-participate athletic fee.
- Arrangements for payment must be made prior to the first competition.** Scholarships may be available by contacting the Athletic Director or the Athletic Secretary.
- All students and parents must sign the

athletic contract prior to the first competition.

Counseling

The LPMS counselors are available to help students with personal, academic, and social/emotional questions or concerns.

Parents may call and request for their child to be seen by the school counselor. Individual and group counseling are provided, as well as classroom instruction. When emergencies arise, counseling services are immediately available.

Counselors will also assist in connecting students and families with outside counseling services.

Stop, Walk and Talk:

At La Pine Middle School, “all students belong” and deserve to be physically and emotionally safe. In order to promote a safe, respectful, and responsible environment, harassment, *What to do if YOU are being bullied or harassed:*

1. STOP - Tell the person to stop.
2. WALK - Walk away from the situation.
3. TALK - If STOP and WALK don't work, get help from an adult.

What to do if you SEE bullying or harassment:

1. Don't engage by laughing, encouraging, or antagonizing.
2. Tell the person to stop!
3. Get help from an adult.

What to do if your CHILD is being

bullied or harassed:

1. Encourage your child to follow the STOP, WALK, TALK steps.
2. Contact your child's School Counselor or Administration.

What To Do When There Is A Problem At School

All parents have experienced, at some time, the reality that their child is experiencing problems related to school. Maybe it is a problem with another child, a group of children, or a misunderstanding with a teacher. These things happen and will always happen. How we handle these situations will determine whether our children benefit and grow from the experience. Ignoring a situation will only set the stage for problems in the future. So, as a parent, what should you do? The following is my suggested plan of action:

1. Contact your child's teacher immediately

I can't emphasize this more. Your child's teacher knows your child better than anyone at school. He or she is in a position to observe and experiment with different solutions to the problem. You should contact the teacher first when you feel the problem has to do with the student - teacher relationship. In any human interaction, there is the potential for disagreements and problems. There are times when your child's teacher won't know there is a problem. It is only fair that they have the opportunity to try to correct the situation. Often times, the

problem will quickly disappear once the teacher is made aware of the problem. By meeting with the teacher, a plan of action can be agreed upon to help remedy the problem.

2. Contact the Vice Principal

Mrs. Brandon facilitates student services. She is available to meet with parents and/or students who have concerns and to help children solve their problems.

3. Contact the Principal

Mr. Barringer is available to meet with parents and students. If an agreed upon plan of action is not working and another approach is needed, please feel free to give the school a call or stop by the office to set up a time to meet.

Remember: You are not alone.

Interpersonal problems are a fact of life. By working together, we can teach children a valuable skill that will help them throughout their lives.

Emergency Procedures

La Pine runs emergency drills to practice procedures in preparation for actual emergencies. ***Students are expected to take emergency drills seriously and remain completely quiet until they return to the classroom.***

Evacuation

Students will follow the direction of their teachers and evacuate the buildings swiftly in a single-file line when the fire

alarm rings. Teachers will lead their classes to the designated evacuation locations. If you are not in your classroom when the fire alarm sounds, exit the school and line up in the field with your first period teacher.

Lockdown

A P.A. announcement will signal a school lockdown. Teachers will lock doors. Students must move away from view of windows. Under no circumstances may anyone leave the room or open doors until the room is released by an emergency responder. If you are in a hallway or bathroom during a lockdown, proceed immediately to the nearest safe location.

Secure

Secures are called when there is a disturbance in the vicinity of the school. Outside doors will be locked and no one will be allowed to enter or exit the building. Classes will continue as normal.

Shelter

Shelter is called when the need for personal protection is necessary. Please close all windows and doors and shelter in the building.

Hold

The hold action is used when there is a situation that requires keeping students and staff in their classrooms and offices, or in a supervised, safe area.

Safe Oregon Tip Line

All student iPads have an application for students to report safety concerns on

someone's behalf or for themselves. Safe Oregon is for serious concerns and focuses on sharing important information, preventing tragedies, and saving lives. It is against the law to misuse Safe Oregon and prank or deliberate false reports may be investigated by law enforcement.

Can report a tip in 4 different ways:

1. Online: www.safeoregon.com
2. Call/text 844.472.3367
3. Email: tip@safeoregon.com
4. Application on iPad/phone
 - You can include a photo/screenshot with your tip
 - You can send a tip 24/7
 - It is always best to report a concern/threat directly to a staff member/trusted adult

How to get support for feelings of self- harm/suicidal thoughts:

Student iPads are also loaded with the First Step App where students can be connected 24/7 with someone when they are having self- harm or suicidal thoughts. The best resource is to report directly to a staff member/trusted adult so that a concern is dealt with immediately.

OREGON YOUTH LINE:

CALL: 877.968.8491
TEXT: TEEN2TEEN TO 839863
EMAIL: youthl@linesforlife.org

Safe Schools Alliance

The Safe Schools Alliance is a partnership between schools, community, county mental health, and law enforcement.

This group works as a team to protect our schools from violence. Contact our Principal for more information on the Safe Schools Alliance.

Report to an Adult:

- When someone is doing something dangerous that may harm themselves or others.
- When someone gets hurt.
- When someone is being mean to you or another student (bullying, teasing, or threats).
- When someone steals or vandalizes school property or the property of others.
- When there is a fight.
- When you see a stranger on or around school grounds.

When you see or find something dangerous like a fire, broken school property, a broken bottle, a knife or another weapon, beer cans, sharp objects like nails or needles, a cigarette lighter or matches, etc.

Weapons In School

No person on grounds of the schools controlled by the Board of Directors for Bend-La Pine Schools (including in school buildings) shall bring to, possess, conceal or use a weapon or firearm at any property under the jurisdiction of Bend-La Pine Schools, any activities under the jurisdiction of the district, or any interscholastic activities administered by a voluntary organization (i.e., Oregon School Activities

Association). This prohibition includes those who may otherwise be permitted by law to carry such weapons or firearms. Bend-La Pine Schools has a zero-tolerance policy for firearms. In accordance with the federal Gun-Free School Zone Act, possession or discharge of a firearm in a school zone is prohibited. A “school zone,” as defined by federal law, means in or on school grounds or within 1,000 feet of school grounds.

Proactive Approach to School-Wide Discipline

This school-wide system of supporting positive behavior focuses on a team-based system approach and teaching appropriate behavior to all students in the school. The goal of La Pine Middle School is to accomplish the following:

1. Behavioral Expectations are Defined. Behavioral expectations are clearly defined in the positive, simple rules:

- **Respect**—Treat people, places, and things the way you would like to be treated.
- **Responsibility**—Follow through and take control of your success.
- **Safety**—Treat people and things with safety in mind.
- **Kindness**—Treat everyone with politeness.

2. Behavior Expectations are Taught. The behavioral expectations are taught to all students at the beginning of the school year, after each extended break and throughout the year as needed. Teachers are provided with behavioral lesson plans designed to help

“teach” students the expected behaviors. The general rule is presented, the rationale for the rule is discussed, positive examples (“right way”) are described and rehearsed, and negative examples (“wrong way”) are described and modeled. Students are given the opportunity to practice the “right way” until they demonstrate fluent performance.

3. *Appropriate Behaviors are Acknowledged.* *Once appropriate behaviors have been taught, they need to be acknowledged on a regular basis.*

4. Behavioral Errors are Corrected Proactively and are recorded. Students, staff, and administrators will be able to predict what will occur when behavioral errors are identified. The [BLSD Student Code of Conduct](#) is used to help faculty/staff distinguish major from minor behavioral incidents and when to document these behaviors. (classroom or office managed behavior).

5. Decisions About Behavior

Management are Data Based. School staff will use a data management system to track discipline incidents. The data will be used by the staff to help determine the type of incidents that are occurring, where, when, and who is involved.

Consequences of Student Misconduct

Local school administrators have broad discretion to determine consequences for student misconduct at the local school level. The range of consequences for misconduct may include: interventions, lunch detention, in school suspension, out of school suspension up to ten days, and referral to a disciplinary hearing which may result in long-term suspension or expulsion. Consequences depend upon the severity of the offense and will be determined by an administrator or his/her designee.

LPMS School Wide Expectations

BE SAFE

BE RESPECTFUL

BE RESPONSIBLE

BE KIND

The following few pages will give you the details on our School Wide Procedures and Behavior Expectations. It is your job to know and follow these expectations. Please ask your teacher if you do not understand what is expected of you.

All-School Expectations

	Safe	Respectful	Responsible
Classroom	• Keep all chair and desk legs on the floor • Walk at all times • Take trash to the can, drop it in • Use kind words and actions • Ask for help when you need it	• Be engaged • Listen to the speaker • Take turns • Be patient • Work willingly with all classmates • Mind your own Business, not others	• Be on time, with your supplies • Do your best • Stay in class • Clean Up/put away classroom supplies when done with them • Fill out your hall pass if you need to leave class
Halls and Commons	• Be polite • Walk on the right • Be mindful of stopping and blocking hallway traffic • Control your body	• Calm, quiet conversations with appropriate language • Respect personal space & property of others • Kindly Greet those you meet	• Be to class on time • Visibly display hall pass Lanyard During Class Time • Move with purpose
Restrooms	• One person in a stall at a time • Wash your hands • Report any safety concerns to the office	• Use bathroom at appropriate times (not during first 10 or last 10) • Keep hands and feet to self • Flush when finished	• Use restroom during passing periods • Have hall pass when using during class time • Put trash in garbage cans • Clean up messes
Cafeteria	• Walk at all times • Remain in your	• Wait your turn • Calm, quiet	• Help clean up table & take care of your

	seat until dismissed • Eat/Touch only your food • Keep Salad bar clean • Keep Hands and Feet to Self	conversations with appropriate language • Follow adult directions and requests • Choose a seat & stay there	messes • Walk Garbage to trash can, drop it in • Electronics off and away
Recess/ Outside	• Walk to and from playground • Stay within recess boundary • Keep hands and feet to self	• Calm, quiet conversations with appropriate language • Respect personal space and property of others • Follow adult direction	• Stay in designated areas • Use equipment appropriately and return to designated area after use • Bring appropriate clothing for outside
Library/ Media Center	• Cellphones, earbuds, and personal technology NOT allowed • On task and appropriate computer use	• Respectful language on appropriate topics • Calm and quiet conversations • Respect personal space and property of others	• Work quietly • Have permission or a pass • Return items by due date

DISTRICT POLICIES & PROCEDURES

[Annual Family Handbook & Calendar](#)

[Appropriate Uses of Technology](#) (Administrative Regulation)

[Attendance Procedures](#)

[Bias Incident Complaint Procedure](#) (Administrative Regulation)

[Bullying & Harassment](#) (Board Policy)

[Compulsory Attendance](#) (Administrative Policy)

[Discrimination Complaint Procedure](#) (Administrative Regulation)

[Every Student Belongs](#) (Board Policy)

[Grades and Credit](#) (Administrative Regulation)

[Interscholastic Activities](#) (Board Policy)

[Non-Discrimination](#) (Board Policy)

[Personal Communication Devices](#) (Administrative Regulation)

[Personal Electronic Devices](#) (Practice)

[Personal Student Transportation](#) (Administrative Regulation)

[Public Complaints](#) (Administrative Regulation)

[Public Complaints](#) (Board Policy)

[Restraint & Seclusion](#) (Administrative Policy)

[Social Media Use & Expectations](#) (Administrative Policy)

[Sexual Harassment](#) (Board Policy)

[Special Education Discipline](#) (Administrative Regulation)

[Suicide Prevention](#) (Administrative Policy)

[Student Code of Dress](#) Student Code of Dress (Administrative Regulation)

[Student Conduct & Discipline](#) (Board Policy)

[Student Searches & Questioning](#) (Administrative Regulation)

[Threats of Violence](#) (Administrative Policy)

[Weapons in Schools](#) (Students) (Board Policy)

[POLICY SEARCH LINK](#)

[POLICY REVISION RECOMMENDATION](#)

[Code of Conduct](#)