STUDENT HANDBOOK.



2026–27

Directory

WHERE TO FIND STUFF AT WGHS

OFFICE LOCATIONS

Main Office, 108
1st Floor

Office 124
Dr. Sam Smith, AP
Last Name A-D
1st Floor

Office 157
Dr. Jenna Klenke-Galbreath, AP
Last Name E-K
1st Floor

Office 210
Dr. Maddy Craig, AP
Last Name L-Ri
2nd Floor

Office 308
Mr. Dwight Kirksey, AP
Last Name Ro-T
3rd Floor

Nurse
Next to 124, 1st Floor

Activities Office
Room 257, 2nd Floor

Counseling Office
Room 104/106, 1st Floor

NEED A LOCKER?

If you would like a locker, please see Mrs. Adams in the Main Office.

Forgot your locker number or combination?
Your AP Office or the Main Office can assist you!



SCHOOL CALENDAR

Go to

hs.webster.k12.mo.us/calendar

CONTACT INFO

Phone: (314) 963-6400
Website: hs.webster.k12.mo.us
Email:
lastname.firstname@wgmail.org



Mission Statement *Our Purpose*

The Webster Groves School District community is committed to academic and personal success for every student.

Vision Statement *Our Future*

As a learning community, the Webster Groves School District will lead in purposeful innovation that challenges each of us to discover and pursue our passions and make a positive impact on the world.

Our Values *We Model and Promote*



Thematic Goals

In order to accomplish the district's Mission and new Vision Statement, the following goals will focus our strategic plan for the future:

Personalized Learning

Webster Groves School District will personalize learning for all students to increase engagement and rigor resulting in improved student achievement.

Creating a Culture of Innovation

Webster Groves School District will foster curiosity and exploration throughout the school community to establish a culture of innovation.

Sustainability

Webster Groves School District will make a positive impact on the world be being a model for teaching, learning, and practicing sustainability.

Communication

Webster Groves School District will engage stakeholders in an open communication process that emphasizes feedback to create a positive and challenging educational experience for students.

WEBSTER GROVES SCHOOL DISTRICT

Board of Education

Kita Quinn – President
Tara Scheer - Vice President
Dr. Grace Lee – Secretary
Allen Todd
Christine Keller
Fran Petruso
Miriam Townsend

Administrative Offices

400 East Lockwood Avenue
Webster Groves, MO 63119
(314) 961-1233

Superintendent, Dr. Jana Parker
Asst. Superintendent—for Learning, Dr. Jason Adams
Asst. Superintendent—Human Resources, Dr. Sandy Wiley Skinner
Chief Financial/Operating Officer, Mr. Jacob Myers
Communications Director, Mr. Derek Duncan
Learning Support Services, Tina Clark-Scott
Director of Special Education, Dr. Shantay Wakefield
Special Education Coordinator: Dr. Jennifer Macalady: Avery, Clark, Edgar Rd, WGHS, Epworth
Special Education Coordinator: Dr. Stephanie Berry: Bristol, Givens Hudson, Hixson

Special School District Parent Advisory Council

Rebecca O'Laughlin, e-mail rebeccamichellelinz@gmail.com, (646)957-5424
J.J. Gossrau, e-mail jjgossrau@gmail.com

Prohibition Against Illegal Discrimination, Harassment and Retaliation (Notice of Non-discrimination)

Published inside the back cover.

Complaint Policy

All persons must report incidents that might constitute illegal discrimination or harassment directly to the compliance officer or acting compliance officer. All district employees will direct all persons seeking to make a grievance directly to the compliance officer. Even if the potential victim of discrimination or harassment does not file a grievance, district employees are required to report to the compliance officer any observations, rumors or other information regarding discrimination or harassment prohibited by this policy. If a verbal grievance is made, the person will be asked to submit a written complaint to the compliance officer or acting compliance officer. If a person refuses or is unable to submit a written complaint, the compliance officer will summarize the verbal complaint in writing. A grievance is not needed for the district to take action upon finding a violation of law, district policy or district expectations.

Students, employees and others may address concerns directly with the person alleged to have caused harassment or discrimination in an attempt to resolve the issue, but are not expected or required to do so.

The district policy manual is available on the district website www.webster.k12.mo.us and may be made available per request at the Central Office, 400 E. Lockwood Avenue, Webster Groves, MO 63119, (314) 961-1233.

Prohibition Against Illegal Discrimination, Harassment and Retaliation (Notice of Non-discrimination)

The Webster Groves School District Board of Education is committed to maintaining a workplace and educational environment that is free from illegal discrimination, harassment and retaliation in admission or access to, or treatment or employment in, its programs, services, activities and facilities. In accordance with law, the district strictly prohibits discrimination and harassment against employees, students or others on the basis of race, color, religion, sex, national origin, ancestry, disability, age, genetic information or any other characteristic protected by law. The Webster Groves School District is an equal opportunity employer.

The board also prohibits:

1. Retaliatory actions including, but not limited to, acts of intimidation, threats, coercion or discrimination against those who:
    a) Make complaints of illegal discrimination or harassment.
    b) Report illegal discrimination or harassment.
    c) Participate in an investigation, formal proceeding or informal resolution, whether conducted internally or externally, concerning illegal discrimination or harassment.
2. Aiding, abetting, inciting, compelling or coercing illegal discrimination, harassment or retaliatory actions.
3. Discrimination, harassment or retaliation against any person because of such person's association with a person protected from discrimination or harassment in accordance with this policy and law.

As used in this policy, "discrimination, harassment or retaliation" has the same meaning as "illegal discrimination, harassment or retaliation" and is limited to acts prohibited by law. All employees, students and visitors must immediately report to the district for investigation any incident or behavior that could constitute discrimination, harassment or retaliation in accordance with this policy. If a student alleges sexual misconduct on the part of any district employee to any person employed by the district, that person will immediately report the allegation to the Children's Division (CD) of the Department of Social Services in accordance with state law.

The board designates the following individuals to act as the district's compliance officers:

Assistant Superintendent of Human Resources, Director of Learning Support Services, and Director of Diversity, Equity, and Inclusion
Webster Groves School District
400 E. Lockwood
Webster Groves, MO 63119
Phone: 314-961-1233 / Fax: 314-918-4023

The complete district policy is available on the district website www.webster.k12.mo.us.

Sexual Harassment Under Title IX

The Webster Groves School District does not discriminate on the basis of sex in its education programs and activities, including employment and admissions, as required by Title IX of the Education Amendments of 1972 (Title IX). All forms of sex-based discrimination are prohibited in the district, but this policy focuses exclusively on sexual harassment as defined in Title IX that occurs within the education programs and activities of the district. However, the district will respond promptly to investigate and address any report or complaint of sexual harassment.

"Sexual harassment under Title IX" is conduct on the basis of sex within the scope of the district's education programs or activities (as defined in this policy) that satisfies one or more of the following:

1. An employee of the district conditioning the provision of an aid, benefit or service of the district on an individual's participation in unwelcome sexual conduct;
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive and objectively offensive that it effectively denies a person equal access to the district's education program or activity; or
3. "Sexual assault" as defined in 20 U.S.C. 1092(f)(6)(A)(v), "dating violence" as defined in 34 U.S.C. 12291(a)(10), "domestic violence" as defined in 34 U.S.C. 12291(a)(8) or "stalking" as defined in 34 U.S.C. 12291(a)(30).

If a student alleges sexual misconduct on the part of any district employee to any person employed by the district, that person will immediately report the allegation to the Children's Division (CD) of the Department of Social Services in accordance with state law and district policy. Any person may report sexual harassment regardless of whether the person is the alleged victim (complainant). However, Board members and employees must immediately report to the Title IX coordinator any incident or behavior that could constitute sexual harassment or retaliation in accordance with this policy. Reports may be made at any time, including during nonbusiness hours, by using the telephone number, email address or office address listed below. The Board authorizes the following individual(s) to serve as the Title IX coordinator(s) for the Webster Groves School District and coordinate and implement the district's efforts to comply with the requirements of Title IX.

Assistant Superintendent of Human Resources
Webster Groves School District
400 E. Lockwood
Webster Groves, MO 63119
Phone: 314-961-1233 / Fax: 314-918-4023

The complete district policy is available on the district website www.webster.k12.mo.us

High School Administration:

314-963-6400

Dr. Tony Gragnani
Principal
Ext. 11901
Room 108

Mr. Dwight Kirksey
Assistant Principal
Ext. 11920
Room 308

Ms. Sam Smith
Assistant Principal
Ext. 11954
Room 124

Dr. Jenna Klenke-Galbreath
Assistant Principal
Ext. 11957
Room 157

Ms. Madeline Craig
Assistant Principal
Ext. 11908
Room 210

Mr. Chris Johnson
Activities Director
Ext. 11261
Room 261

Resources for Youth

Safe Schools Hotline: 314-200-5587
Use this number to anonymously report possible violence, theft, or the sale of drugs at school or in the community.

Abuse Hotline (domestic & sexual violence): 314-531-2003
(Safe Connections)

Al-Anon and Al-Ateen: 314-645-1572
Hours Monday-Friday 9:00-5:00
www.stl-al-anon.org

MO Child Abuse and Neglect Hotline: 800-392-3738

Department of Public Health: 314-615-0600
STL County

Missouri Division of Family Support: 855-373-4636

MO Dept. of Higher Education: 800-473-6757

Prevent Ed: 314-962-3456
(National Council on Alcohol & Drug Abuse)

Suicide Prevention / Life Crisis Hotline : 800-273-8255

Youth Emergency Services: 314-727-6294

Youth Connection Helpline: 844-985-8282

To Report an Absence
Call: The Attendance Hotline
314.918.4028

EQUITY RESOLUTION

In 2001, the Webster Groves School District created a resolution which acknowledged historic discrepancies in learning and performance among groups of children in its schools and resolved to eliminate those discrepancies by working together with others. While progress has been made, disparities still exist. The following proclamation is written to declare the district's commitment to creating a safe, nurturing, and supportive culture and environment where everyone feels valued for who he or she is and where discrepancies in learning and performance among groups are no longer found.

WHEREAS, the Webster Groves School District's commitment to equity and justice will be consistently expressed in words and actions.

WHEREAS, we recognize the importance of understanding the aspects of our district community's history which were especially unjust and inequitable for people of color, and the effect they still have on all children and families today.

WHEREAS, we believe in the dignity and worth of every person regardless of his or her race, color, religion, sex, national origin, ancestry, ability, age, sexual orientation, gender identity and expression, socioeconomic status, or any other individual characteristic.

WHEREAS, the mission of the district is to ensure "academic and personal success" for every child.

WHEREAS, the core values of the district include diversity, individuality, community, and courage.

WHEREAS, we believe in fostering equity, justice, acceptance, dignity and equal rights for all children and adults.

WHEREAS, we strive to remove social, cultural and educational barriers that members of our district community may experience through learning, advocacy, and community partnerships.

WHEREAS, we believe we must directly confront issues of bias and social injustice in order to eliminate the inequitable practices and unsafe environments these issues create for everyone.

THEREFORE, BE IT RESOLVED, the Webster Groves School District Board of Education on this DATE affirms its commitment to lead efforts to advance a culture of equity and justice leading to better lives for all, including but not limited to the elimination of disparities which exist across groups of children in this school district.

STUDENT INFORMATION

ACADEMIC LABS

Academic Labs are designed to provide a time for Freshman students to complete homework, learn strategies that can help them be successful in WGHS and to get extra help as needed. Academic Lab should be an opportunity for students to improve study and organizational skills, and to support their own higher achievement in their classes. Students are encouraged to seek assistance from the lab supervisors when they need help on their homework.

Academic Labs will meet daily. A letter grade and .500 units of credit may be earned. If it is necessary to remove a student from academic lab, they will be assigned to study hall for the remainder of the semester and receive an F.

DISCIPLINE

The following policies provide additional detail on how procedures and expectations are implemented within the building in accordance with Board policy. Any matters not specifically addressed in these guidelines remain subject to Webster Groves School District Board Policy.

The complete Webster Groves School District Board Policy manual can be found HERE.

Statesmen Expectations		
We value	**Students**	**Staff**
Respect	**- Dress appropriately** **- Acknowledge authority** **- Keep hands, feet, and objects to self (personal space)** **- Use appropriate language and positive comments**	**- Respect students' personal space** **- Listen** **- Be consistent** **- Positively correct behavior and acknowledge good or improved behavior**
Involvement	**- Participate in classroom activities** **- Attend or participate in extracurricular activities**	**- Acknowledge students in and out of class** **- Differentiate instruction so that all students are engaged** **- Attend extracurricular activities**
Safety	**- Walk and talk in the hallways** **- Be aware of your environment** **- Keep track of personal belongings** **- Know and follow emergency procedures** **- Tell someone if you have a concern**	**- Be approachable and responsive about student concerns** **- Be visible in common areas** **- Know and follow emergency procedures**
Education	**- Show enthusiasm** **- Make time for learning outside of class** **- Think openly** **- Challenge yourself**	**- Be a lifelong learner** **- Be enthusiastic** **- Challenge and motivate all students**
Responsibility	**- Come to class on time, prepared, and ready to learn** **- Take care of your body and refrain from tobacco, alcohol, and other drugs**	**- Be available, prepared, and ready to teach** **- Contact parents and respond to parents regarding concerns** **- Provide opportunities for parents to be involved and informed about Webster Groves High School programs.**

Effective discipline is essential in order for Webster Groves High School to function properly. All students and staff must be confident that they are in an environment which is unquestionably safe where teachers are able to teach, students are able to learn, and ideas can be exchanged in an orderly manner. WGHS will strive to create an environment which will give each student opportunities to experience success. By providing effective discipline, the school, in partnership with parents or guardians, creates the necessary atmosphere for success and assists students to develop into independent, self-disciplined, and mature citizens of society. Webster Groves High School focuses on Restorative Practices, which utilizes strategies for achieving important social and learning outcomes while preventing problem behavior. It is an upfront approach that focuses on teaching students internal control and good character. Good discipline can happen only if the school helps students to understand the importance of self-respect, respect for others, and respect for property. People can work together in harmony and with success only when they are considerate of the rights and dignity of each other. Effective discipline allows students to develop self-respect, respect for others, individual responsibility, a desire to promote student and staff safety, and a desire to be involved in their school and value the importance of education.

Likewise, effective discipline is necessary in order that instructional goals be met. The aspects of effective discipline are:

- To identify the problem or unacceptable behavior.
- To inform the person about the unacceptable nature of his or her behavior or the problem that exists.
- To instruct the person by word or example about one or more corrective responses available.
- To apply, if needed, enough physical restraint to terminate the unacceptable behavior and to remove the participant from the situation, particularly when it involves student or staff safety.

    - A student may be searched to ensure safety if there is reasonable cause to believe a student may be in possession of a weapon, stolen property or illegal or dangerous substances or materials.
- To provide, when useful, an appropriate penalty which has been established for the problem or misbehavior.

It is not practical to specify consequences for every kind of undesirable or unacceptable behavior. Because circumstances vary greatly from case to case, WGHS desires to take each set of circumstances into account and to take steps which are most likely to prevent a recurrence of misbehavior, promote an environment conducive to learning, and to help the individual student become a more respectful and responsible citizen.

Students are expected to obey the standards of conduct set forth and to conduct themselves in a manner which will not jeopardize the health or safety of themselves or others and the security of property, or in any way limit or interrupt the learning situation of the high school or its classes. WGHS cannot and will not tolerate student behavior which stops a teacher from teaching and students from learning. Students are expected to be tolerant of and considerate of each other's feelings and backgrounds at all times.

Disorderly conduct on school property, on the way to school or on the way home from school, on any vehicle going to or returning from school or a school function, or during school-sponsored activities at any and all locations is strictly forbidden. Students who have been charged, convicted or pled guilty in a court of general jurisdiction for commission of a felony may be excluded in accordance with the law. All students have a right to an education, but attending public school is subject to compliance with the laws of Missouri and the regulations of the Webster Groves Schools District Board of Education.

Activities or incidents occurring off campus that may cause a disruption to the school environment or jeopardize the safety of students or staff may result in the student's being kept out of classes, school events, or the student's being asked to stay home until the matter is resolved among administrators.

The vast majority of Webster Groves High School students are well-behaved, self-directed, and cooperative. However, rules still need to be spelled out so that students are fully informed. The following discipline practice at WGHS is consistent with Webster Groves School District board policies JGA, JGB, JGD, JGE, and JGF. Students and parents may refer to these policies.

ANTI-RACISM, ANTI-BIAS SCHOOL DISTRICT POLICY

As part of the school district's commitment to creating a more equitable environment and educational experience for all, the Board of Education has approved an anti-racism, anti-bias policy.
The Webster Groves School District condemns all forms of racism and bias as destructive to the district's mission, vision, values and goals.

The policy states that the district will:

- Establish and sustain a school district community that shares the collective responsibility and is held accountable to address, eliminate and prevent actions, decisions and outcomes that result from and perpetuate racism and bias.
- Cultivate the unique gifts, talents and interests of every student.
- Eliminate inequitable practices to end the predictive value of social or cultural factors, such as race, socioeconomic status or gender, on student success.
- Respect and validate diversity.
- Acknowledge that racism and biases are often compounded by other forms of discrimination.

The complete Webster Groves School District Board Policy manual can be found HERE.

STUDENT-TEACHER RELATIONS

Teachers are responsible for the success of their classes, and they have the authority to make and enforce reasonable rules necessary to produce acceptable conduct in their classes.

Any student problems with teachers can usually be cleared up through direct communication *before or after* class. If this communication is unsuccessful, students need to see a counselor or an assistant principal for help. High school administrators' offices are always open to students. Rudeness and anger have no place in solving problems between teachers and students. Inappropriate language or gestures directed toward a staff member may result in suspension. When instructed to leave the classroom or area, a student should immediately report to their principal's office. Failure to leave the classroom or report to the assistant principal's office when requested will result in disciplinary action. Failure to respond to an administrator and report to and remain in a directed area may result in an arrest for trespassing.

GENERAL POLICIES AND PROCEDURES

In our society we all have rules to follow and responsibilities to fulfill. At Webster Groves High School, when students break rules or disregard their responsibilities, a discipline system is used which includes, but is not limited to: a progressive range of consequences, a loss of credit for classroom work, referral to an administrator or counselor, notification of a parent or guardian, in-school intervention center, out of school suspension or expulsion. In some cases, there are penalties clearly specified. In other cases, referrals and procedures are based on the nature of the incident. The high school administration will exert its prerogative to act on situations not covered in the handbook in order to serve the best interest of the school and the students.

Parent conferences are held in relation to serious discipline problems. These conferences are for the purpose of finding ways in which parents and school personnel can cooperate to prevent further difficulty. A conference does not necessarily allow immediate reinstatement in school.

The school has established the following guidelines and restrictions which apply:

- in school and on school and district property
- anytime during the school hours
- to any student going to or returning from school or a school function
- to any vehicle used to transport student to or from school whether or not it is parked on school property
- during school-sponsored activities at any and all locations
- Incidents occurring outside of school that could impact student safety or disrupt the learning environment at school, including, but not limited to, conflicts outside of school and derogatory or threatening comments posted electronically.

BEFORE SCHOOL

We encourage students to arrive to school after 8:00 am since supervision is limited before this time. Students are also encouraged to go to the cafeteria in the morning and not gather in or block hallways. The library should be used to complete assignments and should be a quiet environment for study.

AFTER SCHOOL

With a desire to provide the safest school environment possible, it is imperative that students remain after school only if they are participating in an activity or if they are receiving assistance from a staff member. If students need to stay after school, they must be under direct supervision of a staff member.

- Students waiting for a ride should report to the Senior Entrance by 3:35 p.m. Students must be picked up by 4:00pm. Failure to comply may result in disciplinary action.
- Students waiting for the activity bus should report to the junior entrance. Students must be participating in an activity to ride the activity bus.
- Students may not remain on campus to wait for an evening activity or event to begin.
- Students are expected to leave promptly after an activity such as a dance or athletic event. Parents are responsible for their student if he/she is not picked up after the event. Students who do not leave promptly may face disciplinary action.

Failure to follow these procedures will result in one of the following:

- Assignment to after-school detention
- Assignment to in-school suspension
- Suspension out-of-school
- Loss of activity bus privileges

- Loss of after school privileges

School District Discipline Policies

All Board of Education discipline policies are posted together on the district website, webster.k12.mo.us. The online policies offer the ability to search and importantly will reflect any revisions made over the course of the year.

ACADEMIC HONESTY

It is of utmost importance that students take responsibility for their learning. Learning is impaired when students do not complete their own assignments or when students are not prepared for testing and cheat on tests. Teachers will establish test taking procedures which discourage students from cheating. Test taking procedures will include:

- All materials must be cleared from desk
- No electronic devices may be visible on or near the student
- Students may not talk during the test unless specifically directed to do so by the teacher

If a student does not follow these procedures, or other procedures established by the teacher, the student will be given a zero on the assignment or test and other consequences may be assigned. Students will be assigned the zero for not following procedures even if it could not be determined if the student was cheating. These same consequences will be assigned if a student promotes cheating by another student by completing another student's assignment or by giving answers on a test to another student.

In addition to behaviors described above, students that disseminate assessment materials that compromise the academic integrity of that assignment or test may receive additional consequences including suspension and loss of access to WGHS technology and network.

Cheating/Plagiarism Procedures

Plagiarism is a serious issue within the academic community. In college, a single instance of plagiarism, whether intentional or unintentional, can result in failure of the course and/or expulsion. In high school, however, we recognize that students are still in the process of learning how to properly conduct research, and our policies should reflect this understanding.

WGHS will adopt the following approach:

1. The English Department will review the definition of plagiarism and school policy regarding academic dishonesty with all students.
2. Part of the learning process is knowing that there are clear consequences for actions. Webster Groves High School, therefore, will implement a consistent set of consequences for instances in which a teacher determines that a student has engaged in deliberate plagiarism.
3. Webster Groves High School uses "turnitin.com" to determine if students have borrowed material without referencing appropriately.

Types of Plagiarism

Plagiarism falls roughly into two categories and includes utilizing AI without teacher permission:

a. Deliberate copying, whether it be from another student or an essay mill, usually in order to avoid the work of writing the paper

b. Failure to properly cite quoted and/or paraphrased material from the work of another (this failure may be deliberate or accidental)

C. Unauthorized use of generative Artificial Intelligence (AI), such as large language models (chatbots).

The teacher shall use his or her best judgment to determine whether the plagiarism is deliberate or accidental. Accidental plagiarism that is the result of a faulty understanding of proper attribution methods is an instructional issue, and shall be handled as such by the teacher.

Deliberate plagiarism is the act of knowingly copying the ideas or words of another without attribution—often in order to avoid the work of writing the paper, either in part or whole. It is a violation of academic honesty and is an occasion for sanction. Only incidents of deliberate plagiarism shall be formally referred to the student's assistant principal.

Consequences of deliberate plagiarism or cheating:

- A zero for the assignment shall be issued.
- The student shall be referred to the assistant principal.
- A meeting may be held with the student, the student's parent(s), the teacher, and the assistant principal.
- During this meeting the student and parent shall be made aware of potential loss of credit and may be required to sign the plagiarism contract.
- The student may be considered ineligible for the National Honor Society.
- If a student is in the National Honor Society, the plagiarism will be reviewed by the National Honor Society Faculty Council, and the student may be removed from the National Honor Society.

ARSON

Setting fires on school property will result in suspension or expulsion. Students should not be in possession of matches or lighters at school. They will be confiscated.

- First offense: Restitution if appropriate, 11-180 days out-of-school suspension or expulsion, notification to law enforcement officials, and documentation in the student's discipline record.
- Subsequent offense(s): Restitution if appropriate, expulsion, notification to law enforcement officials, and documentation in student's discipline record.

ASSAULT OR FIGHTING

Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a serious physical injury or risk of death; causing physical contact with another person knowing the other person will regard the contact as offensive or provocative. This also includes verbally provoking another student, challenging a student to follow through on threats. Fighting shall result in a report to police and a suspension of a minimum of five school days. These students may be searched. Subsequent offenses shall result in a suspension of at least ten school days with a recommendation for a long-term suspension or expulsion. Students involved in fights of a serious nature will be arrested. Following a fight, a parent may be required to attend a conference prior to the student returning to school.

Assault Against Another Student

- First offense: May result in detention, In School Suspension, or 1-180 Out of School Suspension.
- Subsequent offense(s): Suspension for more than 10 days or expulsion.

Assault Against an Employee of the School District

- First offense: 10-180 days out-of-school suspension or expulsion.
- Subsequent offense(s): Expulsion.

Play fighting or horseplay may also result in suspension. Inciting a fight by spreading rumors, encouraging a fight or gathering to watch a fight will result in disciplinary action. Recording or dissemination of student altercations may also result in disciplinary action.

Arguing may also result in a suspension, the individuals involved in the verbal confrontation will be required to take part in a conflict mediation before being reinstated in school. If the mediation is unsuccessful, students will be sent home for the day. A second offense shall result in suspension.

If a student is concerned that he/she might become involved in a verbal or physical confrontation, he/she should seek the help of a staff member. **It may become necessary for a staff member to physically restrain a student.** When a staff member intervenes in a verbal or physical confrontation, he/she does so for the safety of all WGHS students. Students who fail to respond appropriately to such staff interventions shall be suspended or have their suspensions lengthened. If a faculty member is injured while breaking up a fight, a long-term suspension will be recommended.

- First offense: Principal/student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
- Subsequent offense(s): In-school suspension, 1-180 days out-of-school suspension, or expulsion, and possible documentation in student's discipline record.

AUTOMOBILE/VEHICLE MISUSE

Uncourteous or unsafe driving on or around district property, unregistered parking, failure to move vehicle at the request of school officials, failure to follow directions given by school officials or failure to follow established rules for parking or driving on district property. Consequences may include revocation of parking privileges, detention, in-school intervention center, or out-of-school suspension and/or referral to school resource officer.

AUTO VIOLATIONS

Students who violate parking regulations will be fined $10 per parking violation. Students who are issued more than three tickets may lose parking lot privileges. Students with fines will be placed on hold until these fines are paid. Anyone who illegally parks in a handicap space or in the fire lane on the WGHS campus is subject to being ticketed by the WG Police Department.

Parking at WGHS is a privilege. This privilege may be revoked at the discretion of an administrator due to violation of parking regulations and/or inappropriate and unsafe conduct on the parking lot.

BULLYING AND HAZING

In order to promote a safe learning environment for all students, WGHS prohibits all forms of hazing, bullying and student intimidation. Students participating in or encouraging inappropriate conduct shall immediately be disciplined. Such discipline may include, but not be limited to, suspension or expulsion from school and removal from participation in district-sponsored activities. Students who have been subjected to hazing or bullying are instructed to promptly report such incidents to a school official.

Bullying

Bullying is defined as intimidation or harassment of a student or multiple students perpetuated by individuals or groups of individuals at school or at school activities. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name calling, put-downs, extortion, or threats; or threats of retaliation for reporting such acts. Bullying may also include cyber-bullying or cyber-threats. Cyber-bullying is sending or posting harmful or cruel text or images using the internet or other digital communication devices. Cyber-threats are online materials that threaten or raise concern about violence toward others, suicide or self-harm. Bullying by students that occurs off school premises and not at a school activity may be subject to appropriate discipline if such conduct interferes with the educational environment of the student subjected to the bullying.

- First offense: Conference, detention, in-school suspension or 1-180 days out-of-school suspension.
- Subsequent offense(s): 1-180 days out-of-school suspension or expulsion.

Hazing

Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity. Hazing can occur even when all students involved are willing participants.

- First offense: Conference, detention, in-school suspension or 1-180 days out-of-school suspension.
- Subsequent offense(s): 1-180 days out-of-school suspension or expulsion.

BUS REGULATIONS: Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked. Offenses include, but are not limited to:

- No eating on the bus
- No use of tobacco or an illegal substance on the bus
- No standing while bus is in motion
- No profane language or loud noises
- No horseplay
- No throwing of any object
- Display upon request of valid bus pass
- Follow directions of driver
- Ride appropriate bus and exit at designated stop

Riding the bus is a privilege, not a right.
Students who do not follow the bus regulations may lose the privilege of riding the bus and/or be suspended from school.

CLOSED CAMPUS
Once school begins, all students are to remain on the campus of Webster Groves High School between periods and during the lunch hours. The only exceptions are:

a. Students who have an off-campus class, learning station or internship.
b. Members of the junior/senior class who may exit the campus for lunch.

In order to exit the campus, the seniors must present their student ID upon leaving school and returning to school. If a senior/junior leaves campus for lunch, he/she is going to a restaurant to purchase and consume food. Food and drinks are not to be brought back to campus, nor are seniors to gather in the neighborhood during lunch periods. No supervision is provided when students leave campus for lunch. However, all school rules apply while the student is off campus.

If a junior/senior abuses the lunch privilege including transporting an underclassman to lunch, he or she will:

- First Offense: lose off-campus lunch privileges for two weeks
- Second Offense and all subsequent offences: lose off-campus lunch privilege for the remainder of the semester/school year

Underclassmen who choose to leave campus for lunch will be:

- First Offense: assigned to detention
- Second Offense and all subsequent offenses: assigned a detention or in-school intervention center

During the lunch periods, students are to remain in the cafeteria, snack bar, PV Commons or courtyard.

PLEASE NOTE: This policy will be reviewed annually. Open campus for juniors/seniors is a privilege which, if abused, can be lost.

DANCES
Several dances are held throughout the year. School dances are for WGHS students and their guests. *Non-WGHS students attending a WGHS-sponsored dance as a guest must be pre-registered and have their **"Guest Information Form for School Activity" completed and on file in the Activities Office at least 72 hours prior to the dance**.* Each student is responsible for his/her guest and their behaviors. Guests of WGHS students must arrive at the dance and depart from the dance with the student who registered them as a guest. Students must have their fines paid or be under a contract with the assistant principal to attend a dance if they have an outstanding fee.

All WGHS students must present their Student ID in order to be admitted. Once students make a decision to leave a dance, they may not be readmitted. All school policies apply at dances whether they are held on or off school property. Should it be determined that a student is under the influence of alcohol or drugs, the student will be removed from the dance, parents called, and disciplinary action taken later. Students may be subject to submit a breathalyzer if there are

some questions about being under the influence. All students should leave after the dance. Students not picked up within 30 minutes after the dance will receive disciplinary consequences. Students are the responsibility of parents after the conclusion of the dance.

DEFIANCE/FAILURE TO COMPLY

Failure to comply with staff requests may result in a student being suspended and/or arrested. If a student does not report to or remain in the office when requested to do so, the student will be considered trespassing and may be arrested.

DIGITAL CITIZENSHIP

WGHS wants to make sure that students make good decisions inside and outside of school by exercising healthy digital citizenship in keeping with a positive academic school culture. Inappropriate use of social media by posting or reposting text, audio, or images of others may harm students and cause disruption to the school environment.
Students should refrain from:

- Students should refrain from posting demeaning or derogatory comments or pictures of other students.
- Students should refrain from making derogatory or demeaning comments on other student's posts.
- Students should refrain from reposting inflammatory images or comments about other students.
- Students should refrain from posting or reposting videos or messages that are demeaning or threatening.

Infractions for not practicing appropriate digital citizenship may result in consequences, specifically disallowing the student to bring their device/phone to campus.

DISHONESTY

Any act of lying, whether verbal or written, including forgery. Consequences can include parental communication, counseling, detention, and/or suspension.

Verbal, written, pictorial or symbolic words or gestures meant to harass or injure another person; i.e., threats of violence or defamation of a person's race, religion, gender, sexual orientation or ethnic origin. Defamation or false statements about another student or staff member. Constitutionally protected speech will not be punished. Consequences may include: principal/student conference, detention, in-school intervention center, or out-of-school suspension.

DISPARAGING OR DEMEANING LANGUAGE

Verbal, written, pictorial or symbolic words or gestures meant to harass or injure another person; i.e., threats of violence or defamation of a person's race, religion, gender, sexual orientation or ethnic origin. Constitutionally protected speech will not be punished.

- First offense: Principal/student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
- Subsequent offense(s): In-school suspension or 1-180 days out-of-school suspension, or expulsion, and possible documentation in student's discipline record.*

DISRESPECTFUL CONDUCT OR SPEECH/DEFIANCE OF AUTHORITY

Verbal, written or symbolic language or gesture directed at a staff member that is in violation of district policy or is otherwise rude, vulgar, defiant, or considered inappropriate to public settings.

- First offense: Principal/student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
- Subsequent offense(s): In-school suspension, 1-180 days out-of-school suspension, or expulsion, and possible documentation in student's discipline record.

DISRUPTIVE SPEECH OR CONDUCT

Conduct or verbal, written, pictorial or symbolic language that materially and substantially disrupts classroom work, school activities or school functions.

- First offense: Principal/student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

- Subsequent offense(s): In-school suspension, 1-180 days out-of-school suspension, or expulsion, and possible documentation in student's discipline record.

DRESS CODE

The grooming and general appearance of students affects the classroom climate and the sense of respect for public education. Students at Webster Groves High School are expected to adhere to a standard of dress that is appropriate for an educational setting in our community.

Dress and grooming are, to a large extent, determined by individual students and their parents/guardians. However, when faculty members or administrators deem that a student's manner of dress is not conducive to an educational environment that prepares students for success in various settings in the community, they will hold a private conference with the student and counsel him/her regarding her/his attire.

The following rules regarding student dress are to be observed at Webster Groves High School:

1. Shoes or sandals must be worn at all times.
2. Tops and bottoms should be worn in an appropriate, professional manner.
3. Any clothing that may create or promote an unsafe or offensive environment or illegal activity should not be worn. Examples include wearing clothing associated with gangs or displaying gang-related symbols; clothing or jewelry displaying explicit or implicit sexual content, drugs, alcohol, violence, or obscene language.
4. Nothing should be worn on the face other than eye glasses. No face paint or sun glasses.

Consequences: Attire that is not in compliance with this dress code will be addressed with the student in private and the student will be given an opportunity to correct the issue. Parents/guardians will be called. Consequences may also include confiscation of the item (hat, unsafe jewelry etc.), detention, or in cases of more serious or chronic issues the student may be given in-school intervention center, or suspended out of school.

DRUGS OR ALCOHOL

POSSESSION, CONSUMPTION, OR BEING UNDER THE INFLUENCE OF ANY ALCOHOLIC BEVERAGE, DRUG, CONTROLLED SUBSTANCE, OR SUBSTANCE REPRESENTED TO BE SUCH, AND/OR POSSESSION OF DRUG PARAPHERNALIA IS PROHIBITED.

This rule not only applies to school, but to school activities and field trips. It also includes substances found in a car used by the student to go to and from school or a school activity. This includes when the car is not parked directly on school property. It also includes use on the way to school or on the way home from school. In addition, students may be asked to submit to a breathalyzer or other drug test if there is some question of their being under the influence and dogs may be used in the building in searching for drugs or explosives.

- First offense: Suspension for at least 10 days. Consequence could be reduced if student participates in an approved drug/alcohol program.
- Subsequent offense(s): 11-180 days out-of-school suspension or expulsion.

Sale, purchase, manufacture, or distribution of any unauthorized prescription drug, alcohol, illegal drug, controlled substance (including marijuana and marijuana-infused products) as defined under schedules I, II, III, or IV of the Controlled Substances Act, unauthorized inhalant, counterfeit substance, imitation controlled substance, any substance intended to create a false negative on a drug test, any substance prohibited on district property by law or policy, or drug-related paraphernalia.

- All offenses: Suspension for not fewer than 10 days or expulsion

ELECTRONIC DEVICES/CELL PHONE USAGE

Please review our current guidelines here (Board Policy EHB) and here (Board Policy EHBA).

Beginning this school year, all students in Webster Groves School District will follow a new district-wide policy restricting the use of personal electronic devices during the school day, pending board approval. This change aligns with new Missouri law and is designed to support student focus, reduce distractions and create healthier learning environments.

Under this policy, **students** may not use or display personal electronic devices, including **cell phones, smartwatches, tablets, wireless earbuds and laptops**, from the first bell to the last bell. (School-issued Chromebooks are allowed.) This includes class time, hallway transitions, lunch, recess and study periods. Research shows that limiting personal device use in schools can help students focus, engage more deeply in learning, and build stronger in-person relationships.

Limited exceptions apply only in the following situations:

- The device is specified in a student's IEP, 504 Plan, or health care plan
- An emergency situation occurs (such as a fire, medical incident, or lockdown)
- A teacher or staff member authorizes use for an educational purpose
- During the 2025-26 school year, personal laptops and/or chromebooks will be permitted for instructional purposes only. Following the 2025-26 school year, these devices will not be allowed.

Unauthorized use may result in disciplinary action or confiscation. Confiscated devices may be returned to the student or, at the school's discretion, to a parent or guardian.

Cell Phone Guidance
In an effort to maintain a positive learning environment that is safe and free from distractions, cell phones may not be used during school hours.

Cell Phone Violations and Consequences

- 1st Offense: Student loses phone privileges for the remainder of the school day. It will be stored in the student's unit office and may be picked up at dismissal.
- 2nd Offense: Student loses phone privileges for the remainder of the school day and one day after the violation and parent/guardian pick up required.
- 3rd Offense: Student loses phone privileges for the remainder of the school day and an additional three days following the violation. In addition, a parent/guardian meeting is scheduled with the assistant principal to outline a behavior plan.
- *Subsequent violations will result in additional consequences including suspension from school.*

If students are not in compliance, they will be directed to their unit office.

Students using phones at any time outside of times expressly mentioned will be in violation of guidelines.
-including airpods headphones in classrooms
-including in hallways

Students who use their phone in violation of school guidelines will be assigned additional disciplinary action. Students will be prohibited from bringing their phone for an additional ten days. Additional infractions will incur longer disciplinary measures and lose the privilege of bringing their device to school. This includes but not limited to filming student conflict/taking unauthorized pictures of others/cyberbullying.

These items can interfere with learning, be used for cheating, and can present a safety issue as they are often stolen or sometimes used to harass another student or set up a fight. All electronic devices used for educational purposes, such as a laptop, smart phones or calculator, should only be brought to school with specific approval of the teacher.

If a student brings an electronic device to school, the student does so at his or her own risk, and needs to comply with strict limitations of use. The school cannot be responsible for lost or stolen electronic devices, and investigating thefts of these items will be a low priority.

Parents should call the assistant principal's office if they need to reach their student during the school day and students should report to the assistant principal's office if they need to contact their parents. Headphones are only to be used

before or after school. Absolutely no cell phones, cameras or other electronic devices may be out in restrooms or locker rooms.

If the electronic device is visible in class or causes a disruption in the class, the student will be referred to the office and assigned a consequence. The teacher or the assistant principal may confiscate the item and verify ownership. Repeated infractions will result in confiscation of the item until parent conference and may result in suspension. If an adult asks for the electronic device, the student is expected to give the device to a staff member. If requested , failure to give the device to staff will be considered defiance and significant consequences will be assigned for defiance.

Test-taking procedures at Webster Groves High School include no materials or electronic devices out during the test. If an electronic device is visible on or near the student during a test, the student will be given a zero for the test and referred to the assistant principal.

WGHS is not responsible for lost, stolen, or damaged items.

1:1 Campus

WGHS is a 1:1 (one-to-one) campus. Every student will have the option of utilizing equipment provided by Webster Groves School District, which includes a Chromebook, protective case, and charger. This process is similar to the 1:1 technology offered at Hixson Middle School. All students are expected to have a laptop or Chromebook. As part of the annual portal registration process in late July, you will sign the 1:1 technology agreement and purchase the Chromebook insurance. Students will receive their Chromebook, charger, and case during the first two weeks of school.

Student Use Agreement for Electronic Equipment

EXTORTION

Intimidating any person for the purpose of obtaining money or anything of value will result in consequences that may include suspension or possible expulsion.

- First offense: Principal/student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
- Subsequent offense(s): In-school suspension, 1-180 days out-of-school suspension, or expulsion, and possible documentation in student's discipline record.*

EXTRACURRICULAR ACTIVITIES

Extra curricular activities such as participation in, or attendance at sporting events, theater or musical performances, dances or other school activities outside of the regular school day are considered a privilege and not a right. Attendance at these events may be denied due to behavioral concerns or may be subject to additional safeguards.

FAILURE TO CARE FOR OR RETURN DISTRICT PROPERTY

Loss of, failure to return, or damage to district property including, but not limited to, books, computers, calculators, uniforms, and sporting and instructional equipment.

- First offense: Restitution. Principal/Student conference, detention, in-school suspension, or out-of-school suspension.
- Subsequent offense(s): Restitution. Detention, in-school suspension, or out-of-school suspension.

FAILURE TO MEET CONDITIONS OF DISCIPLINARY CONSEQUENCES

Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held.

As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

- First offense: Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.
- Subsequent offense(s): In-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.

FALSE ALARMS

Tampering with a fire alarm or making a false report regarding fire, explosives, or other threat creates a disruptive and unsafe situation for students and staff and will result in suspension or expulsion. Police will be notified.

- First offense: Restitution, principal/student conference, in-school suspension, 1-180 days out-of-school suspension, or expulsion, possible documentation in student's discipline record* and immediate report to law enforcement.
- Subsequent offense(s): Restitution, in-school suspension, 1-180 days out-of-school suspension, or expulsion, possible documentation in student's discipline record,* and immediate report to law enforcement.

FIELD TRIPS

Students attending field trips are responsible for making up all assignments. Failure to do so will result in consequences. All school rules apply during field trips. Students should not have any significant discipline issue resulting in out of school suspension at least a year before the trip. In addition, frequent discipline referrals even for minor infractions would be a reason for review of participation in a trip.

FINAL EXAMS

A comprehensive examination will be given at the end of 1st and 2nd semesters in all classes. The test will be ninety-five minutes in length. A comprehensive exam is understood to sample learning from the entire semester. This test will count between 10% and 20% of the final course grade with the exact percentage to be determined by each department. Exams are an important part of the student's grade and educational experience. Every effort should be made to be sure the student is at school for exams and vacations and other commitments are avoided at this time.

No exams will be given early. If a student must miss an exam, a parent must notify the appropriate assistant principal. The student will receive an Incomplete (I) and will need to make up the exam at the teacher's convenience. For students who are athletes, a grade of Incomplete (I) may have a negative impact on their athletic eligibility.

Students will not take finals in Academic Lab, student assistant periods, Peer Tutoring, Independent Period, or Study Hall. On the first day of finals, everyone is expected to be in attendance, as it is a special schedule with all seven classes. On the exam half-days, students should not be in the building if they do not have an exam or are not studying in one of the classes listed above; otherwise, they will be assigned to a supervised study hall. Activity buses are for athletes only. Everyone else should promptly exit the building. Students are also prohibited from going to Hixson.

If a student elects to stay home during an Academic Lab exam, student assistant period, Independent PeriodPeer Tutoring hour, or study hall, we ask parents to contact the Assistant Principal's office for attendance purposes.

Please refer to our school calendar for the final exam schedule.

GAMBLING

Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

- First offense: Principal/Student conference, loss of privileges, detention, in-school suspension, or out-of-school suspension.
- Subsequent offense(s): Principal/Student conference, loss of privileges, detention, in-school suspension, or 1-10 days out-of-school suspension.

GANG RELATED ACTIVITY

As used herein, the phrase “gang-like activity” shall mean any conduct engaged in by a student 1) on behalf of any gang; 2) to perpetuate the existence of any gang; 3) to effect the common purpose and design of any gang; or 4) to represent a gang affiliation, loyalty or membership in any way while on district property or while attending a district function. These activities include recruiting students for membership in any gang and threatening or intimidating other students or employees to commit acts or omissions against his/her will in furtherance of the common purpose and design of any gang. For purposes of district policy, the term “gang” shall be defined as any ongoing organization, association or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of a criminal act, which has a common name or common identifying sign or symbol, whose members individually or collectively engage in or have engaged in a pattern of gang activity.

All offenses: Suspension or expulsion.

HARRASSMENT, INCLUDING SEXUAL HARRASSMENT

1. Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law.
   All offenses: Suspension or expulsion.
2. Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law.
   All offenses: Suspension or expulsion
3. Student is found "responsible" for sexual harassment under Title IX upon conclusion of a formal complaint under policy ACA.
   Any offenses: 10-180 days out-of-school suspension or expulsion.

IDs

Students are required to have their school ID in their possession while on campus or when attending a school sponsored function. Students are to show their IDs when requested to do so by a Webster Groves High School staff member or may be given consequences which may include suspension. Make-up/duplicate IDs are available in the main office for a cost of $5.

LEAVING CAMPUS

If a student needs to leave campus for any reason (except for seniors and juniors at lunch) they must obtain permission from their assistant principal or school nurse as well as from their parents prior to leaving campus or it will be considered a cut. Students may be searched when they return to school after cutting class.

LUNCH EXPECTATIONS

Students must stay in designated areas for lunch. No food should be taken into the restroom. If not following lunch protocols, subject to school disciplinary action and/or an assigned eating location. Food deliveries from third party vendors are not allowed. If students are excessively late for lunch, their off campus privileges will be revoked.

MEDICATION

The school nurse should be notified of any required medication a student must take at school. (All prescription medications brought to school should be in a prescription bottle that contains the student’s name, name of the drug, dosage, frequency of administration, how the medication is to be given and the doctor’s name. All over the counter drugs should be in their original labeled bottle.) No medication will be given without appropriate packaging and dosing instructions. Pills brought to school in baggies will not be dispensed to students. During a field trip, the sponsor must be notified. Abuse of or distribution of prescription/non-prescription medications will result in suspension and notification of police. Contact the school nurse for special authorization for self-administration form for necessary medications.

NUISANCE ITEMS

Possession or use of items such as toys, games, and other devices that are not authorized for educational purposes. Laser pointers may be a source of class disruption and have the potential to cause damage to eyes or other harm. If a student is found in possession of a laser pointer, it will be confiscated and the student may be assigned In School Suspension or suspension.

POSTING MATERIALS

All materials posted or distributed must be school-related and approved by sponsor or teacher **and** the Assistant Activities Director before posting or distribution. Postings must be displayed in designated areas. Students posting materials must also take them down after the event. Tampering with postings may result in consequences being assigned.

PROPPING EXTERIOR DOORS

Propping an exterior door or allowing anyone into the building results in a day of suspension (1st offense).

PUBLIC DISPLAY OF AFFECTION (PDA)

PDA includes physical contact that is inappropriate for the school setting including, but not limited to, kissing and groping.

- First offense: Principal/Student conference, detention, or in-school suspension.
- Subsequent offense(s): In-school suspension, or 1-10 days out-of-school suspension.

REPEATED SCHOOL VIOLATIONS

A student shall not repeatedly fail to comply with school rules or with directions of principals, teachers, teacher's assistants, bus drivers, or other authorized school personnel. Behaviors repeated, persistent, or executed over time shall result in increasing consequences including suspension. A parent conference may be required prior to reinstatement.

RESTROOM EXPECTATIONS

Students shall only be in the restroom to use it for its intended purpose. There is only one student allowed in a stall at a time. Students should not bring food into the restroom or use it as a gathering place. Failure to adhere to these expectations will result in consequences such as detentions and/or in school suspension.

SEXUAL ACTIVITY

Consensual acts of sex or consensual simulations of sex including, but not limited to, intercourse or oral or manual stimulation.

- First offense: Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
- Subsequent offense(s): Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion

Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material

Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

- First offense: Confiscation. Principal/Student conference, detention, in-school suspension or out-of-school suspension.
- Subsequent offense(s): Confiscation. Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

TECHNOLOGY MISCONDUCT

Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege

without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

- First offense: Suspension or loss of user privileges, 1-180 days out-of-school suspension, possible notification of law enforcement and documentation in student's discipline record.*
- Subsequent offense(s): Suspension or loss of user privileges, 1-180 days out-of-school suspension, expulsion, possible notification of law enforcement and documentation in student's discipline record.*

Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other personal electronic devices during the regular school day, including class change time, mealtimes or instructional class time, unless the use is part of the instructional program, required by a district-sponsored class or activity, or otherwise permitted by the teacher or building principal.

- First Offense: Confiscation, principal/student conference, detention, or in-school suspension.
- Subsequent Offense(s): Confiscation, principal/student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

THEFT OF PROPERTY

Theft, attempted theft or knowing possession of stolen property.

- First offense: Return of or restitution for property. Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
- Subsequent offense(s): Return of or restitution for property. 1-180 days out-of-school suspension or expulsion.

THREATS TO THE BUILDING OR STUDENT-STAFF SAFETY

Threatening to harm students, staff or school property may result in suspension or expulsion. Threats or violence toward staff members or damage to their property, even if off school premises, may result in suspension or expulsion. Police will be informed.

TOBACCO PRODUCTS AND ELECTRONIC CIGARETTES

POSSESSION OR USE OF TOBACCO PRODUCTS AND ELECTRONIC CIGARETTES ON SCHOOL PROPERTY, AT EXTRACURRICULAR EVENTS ON SCHOOL PREMISES, OR ON SCHOOL-SPONSORED TRIPS IS PROHIBITED.

1. Possession of any tobacco products, electronic cigarettes (vaping products), or other nicotine-delivery products or imitation tobacco products, as defined in policy AH, on district property, on district transportation or at any district activity. Nicotine patches or other medications used in a tobacco cessation program may be possessed only in accordance with district policy JHCD.
    - First offense: Principal/Student conference, detention, or in-school suspension, confiscation of prohibited product, possible notification of law enforcement officials.
    - Subsequent offense(s): In-school suspension or 1-10 days out-of-school suspension, confiscation of prohibited product, possible notification of law enforcement officials.

2. Use of any tobacco products, electronic cigarettes (vaping products), imitation tobacco products or other nicotine-delivery products, as defined in policy AH, on district property, on district transportation or at any district activity. Nicotine patches or other medications used in a tobacco cessation program may be used only in accordance with district policy JHCD.
    - All offenses: In-school suspension or 1-3 days out-of-school suspension, confiscation of prohibited product, possible notification of law enforcement officials.

VALUABLES

The exchange of money or other items is not allowed. **These students may be searched.** If a student is in possession of a stolen item, whether or not the student is aware of it being stolen, the student will be suspended and referred to the Resource Officer.

VANDALISM (see also board policy ECA)

Willful damage or the attempt to cause damage to real or personal property belonging to the district, staff or students.

- First offense: Restitution. Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
- Subsequent offense(s): Restitution. In-school suspension, 11-180 days out-of-school suspension, or expulsion.

WEAPONS

1. Using any weapon, as that term is defined in policy JFCJ

   All offenses: Suspension or expulsion.

2. Possession, provision or display of any weapon or weapon replica, as those terms are defined in policy JFCJ, or any component of a weapon.

   First offense: Suspension or expulsion

   Subsequent offense(s): Suspension or expulsion.

3. Possession or use of ammunition or a component of a weapon.

   First offense: Suspension or expulsion

   Subsequent offense(s): Suspension or expulsion.

4. Bringing to school a weapon, as that term is defined in policy JFCJ.

   First offense: Suspension for a period of not less than one year or expulsion, subject to the recommendation by the superintendent for modification on a case-by-case basis.

   Subsequent offense: Expulsion.

IN ADDITION

Other prohibited behavior and activities include but are not limited to those listed below. A progressive range of consequences include, but is not limited to, teacher-student conferences, referral to administrator or counselor, notification of parent/guardian, modification to class schedule or school day, temporary/permanent removal from class, development of a behavioral contract, trash pick-up, community service, detention, in-school intervention center, out-of-school suspension., or education module completion related to behavior.

x Defiance of authority
x Classroom disruption
x Disorderly conduct—horseplay. Unsafe driving.
x Food or drink outside cafeteria (food or drink will be confiscated, possible assignment to trash pick-up or detention)
x Gambling
x Profane or improper language
x Public displays of affection
x Explicit, vulgar or violent materials
x Tampering with bicycles, cars, or other's property.
x Throwing snowballs

x Playing music, singing, noise in the halls or cafeteria.

POTENTIAL RESULTS OF DISCIPLINE VIOLATIONS

DETENTION

One-hour detentions (3:30 p.m. - 4:30 p.m.) are held Tuesday and Thursday each week. Failure to attend a one-hour detention, arriving late, or misbehaving while in detention will result in the student being assigned an additional one hour detention. Arriving late, misbehaving, or failing to attend the additional detention added may result in 1 day of in-school suspension.

RESTORATIVE PRACTICES

Restorative practices attempt to solve problems among students to prevent disruption of the educational process. When students have been suspended for fighting, they may be required to take part in restorative practices before reinstatement in school. Restorative Practices may also be used to resolve conflicts between students and staff.

IN-SCHOOL INTERVENTION CENTER (ISIC)

In-school intervention center is an opportunity for a student to make a positive change of behavior and attitude. It is a consequence for significant or chronic behavior concerns and is an alternative to out-of-school suspension. A student will work on class assignments and get credit for them. In addition, other academic and service (including physical work) assignments are given to help impact student success when the student returns to classes. Students will review an education module related to behavior, participate in a restorative conversation, and complete a reflection component before returning back to class. Students may not participate in or attend extracurricular activities while in ISIC. After three assignments to ISIC, students will be suspended out of school for any additional infractions. Not following rules while in ISIC will result in out-of-school suspension and additional days may be added.

SUSPENSION

When students are suspended, they may not participate in or attend any school activities or events on or off campus. Students may not be on campus or within 1000 feet of campus, without prior approval and without a parent or they will be subject to arrest and additional days of suspension. Students may request assignments to keep up with classes.

SEARCHES BY SCHOOL PERSONNEL

School lockers, desks and other district property are provided for the convenience of students and, as such, are subject to periodic inspection without notice.

Student property may be searched based on reasonable suspicion of a violation of district rules, policy or law. Reasonable suspicion must be based on facts known to the administration, credible information or reasonable inference drawn from such facts or information. Searches of student property shall be limited in scope based on the original justification of the search. The privacy and dignity of students shall be respected. Searches shall be carried out in the presence of adult witnesses and not in front of other students, unless exigent circumstances exist.

The school retains the authority to conduct routine patrols of any vehicle parked on school grounds. The interior of a student's automobile on school premises may be searched if the school authority has reasonable suspicion to believe that such a search will produce evidence that the student has violated or is violating either the law or district policy.

The administration will contact law enforcement officials to perform a search if the administration reasonably suspects that a student is concealing controlled substances, drug paraphernalia, weapons, stolen goods or evidence of a crime beneath his or her clothing and the student refuses to surrender such items. Law enforcement officials may be contacted for assistance in performing a search in any case in which a student refuses to allow a search or in which the search cannot safely be conducted.

During an examination, and if reasonable under the circumstances, school employees may require students to empty pockets or remove jackets, coats, shoes and other articles of exterior clothing that when removed do not expose underwear. Employees may also remove student clothing to investigate the potential abuse or neglect of a student, give medical attention to a student, provide health services to a student or screen a student for medical conditions.

SCHOOL RESOURCE OFFICERS

The school resource officer (SRO) interacts regularly with students. The SRO may interview or question students regarding an alleged violation of law. A school resource officer may also accompany school officials executing a search or may perform searches under the direction of school officials.

SAFE SCHOOLS HOTLINE

The number of the Safe School Hotline is **314-200-5587**. It is on the back of each student's ID. It may be used to anonymously call or text to report any student who may be involved with a safety concern, drug distribution, or theft at Webster Groves High School.

The following policies provide additional detail on how procedures and expectations are implemented within the building in accordance with Board policy. Any matters not specifically addressed in these guidelines remain subject to Webster Groves School District Board Policy.

The complete Webster Groves School District Board Policy manual can be found HERE.

ATTENDANCE REGULATIONS

Good attendance is expected and is essential to academic success. The primary purpose of our attendance policy is to provide the structure for a student to be successful academically. Students need to be in class because absences have a negative impact on the student learning the content of the course and impair the teacher in observing the student's performance. We also encourage good attendance by students because we believe it is an important indicator of dependability and responsibility. Most importantly, however, students are more likely to have greater academic success if they have a good attendance record.

Parents have a legal responsibility to be sure their students are in school. If parents are having difficulty with their students attending school, counselors and school social workers are available to assist them. High School-aged students have the responsibility to be on time and attend each of their six classes throughout the day. Administrators and teachers have a responsibility to inform parents of their student's absences and to provide the disciplinary structures, as well as the counseling and academic resources to help a student attend regularly.

TRUANCY OR TARDINESS

Absence from school without the knowledge and consent of parents/guardians and the school administration; **excessive non-justifiable absences, even with the consent of parents/guardians**; arriving after the expected time class or school begins, as determined by the district.

- First offense: Principal/Student conference, detention, or 1-3 days in-school suspension.
- Subsequent offense(s): Detention or 3-10 days in-school suspension, and removal from extracurricular activities.

ARRIVING LATE TO SCHOOL

Due to various circumstances at home involving parents and students, students sometimes arrive late to school. A student must report to their assistant principal's office for verification from a parent and receive a TARDY TO SCHOOL pass if the student is more than 5 minutes late to school. If a student who is late to school does not sign into the assistant principal, the teacher should retain the student in class and complete a referral in Infinite Campus.

If a student arrives late to school more than seven (7) times in a semester, even if excused by the parent, disciplinary action will be taken according to our attendance and tardy policy. More than 7 unexcused late arrivals or more than 14 excused late arrivals to school will result in no credit for the class with administrator approval. A referral to our school social worker, Department of Family Services and/or to a truant officer will also be made.

TARDINESS TO CLASS

Positive interactions is a foundational practice at Webster Groves High. Teachers will be present in the hallways and greet students as they enter the classroom. Students are expected to be in the classroom when the bell rings. A student's tardies are cumulative for each semester in terms of disciplinary consequences of detention or In-School Intervention.

- Tardies 1 - 3 in specific class period: Teacher marks attendance, addresses student, and contacts home on 3rd tardy. (Any unexcused tardy of more than five minutes will be considered a cut and a referral will be made to assistant principal in the IC database)

- Tardies 5+ for all classes combined: Unit office contacts home and assigns board approved consequences
- If a student reaches 10 overall tardies within a semester, they will be restricted from attending extracurricular activities.

ABSENCES

A student must attend classes in order to be successful academically. Absences have a damaging effect on the student's ability to learn the content of the course. Student absences also impair the teacher's ability to observe the student's performance and assess the student's learning. Any absence unauthorized by school officials and parent(s) is considered a class cut. Students are expected to make school attendance their **highest priority**. Parents are discouraged from calling students in absent for unnecessary reasons.

Excused Absences include, but not limited to:

- Illness of the student
- Religious obligations
- Professional appointments
- Death in the student's family
- School sponsored activity or educational opportunity
- Pre-approved college visits

Unexcused Absences:

- Truancy
- Leaving school without prior permission. If a student is leaving due to illness, the student must go to the nurse prior to leaving campus and sign out from there.
- Going home to get a book. A phone call from a parent after the student has left without permission will not be considered excused.

Students will receive a zero for work missed due to an unexcused absence for truancy or leaving school without permission.

Unexcused Absences / Cutting

When a student is off campus during school time without their parent's or a school official's permission, all school rules apply. This includes receiving consequences for use of drugs, burglary or other behaviors, even while off campus. Students may be searched when returning to school after cutting or arriving late unexcused.

Consequences for Cutting

- 1st cut = after-school detention. A student will not be able to make up work or tests missed because of an unexcused absence. This may result in a lower grade.
- 2nd cut = after-school detention or ISIC will be assigned.

Chronic cutting will result in assignment to in-school intervention center (ISIC), parent conference, out-of-school suspension and no credit for the class and the assignment of a grade of F with administrator approval.

- Students who have more than 7 unexcused absences may neither participate in extracurricular activities nor attend school activities or events for that semester.
- Students who have more than five excused absences in a row for illness must bring a note from a doctor, or additional absences will be considered unexcused. For seven or

more excused absences anytime in the semester, even if the days are not consecutive, a student must bring a note from a doctor or additional absences will be considered unexcused. If a student has more than 10 absences in a semester without a doctor's note, a referral will be made to Family Court for truancy and/or Department of Family Services for educational neglect.

ATTENDANCE PROCEDURE

- To report an absence, parents may contact their students' direct administrator's office or the attendance hotline at 314-918-4028.
- Each period the staff must enter student absences and tardies in the computer.
- The assistant principal's office will follow up on unexplained absences of students. They will seek information from teachers, students, and parents. When teachers receive an email for verification of absence they should reply promptly to the e-mail and return it to the assistant principal. The assistant principal's office will inform the teacher of their findings. If the student's absence is unexcused, the assistant principal will change the "A" in attendance to a "U."

Checking Out: If students know in advance that they need to check out from school, they should call or email their unit office secretary. When leaving school during the day, students must check out through the assistant principal's office. In case of sickness, students check out through the school nurse. In case of emotional upset, students should see their counselors or an administrator to discuss whether or not to remain in school.

- An automated call will go out to parents when their student is marked absent. Parents will be reminded of the possibility of no credit for the class if there are more than 7 unexcused absences. After 5 unexcused absences, the assistant principal will attempt to schedule a conference with the parent and confirm with a letter that the student will receive no credit for the class after 7 unexcused absences. A referral to counselor or school social worker may be made. A referral to Family Court for truancy or Department of Family Services may be made if attendance has been a previous issue and the student is 16 or under.
- Each teacher will establish his/her own procedure for make-up when an excused absence has occurred and advise students of that procedure. A student forfeits the right to make up the day's work or test when a cut or other unexcused absence has occurred.

The following codes are used to detail student attendance:

Attendance Code Setup ☆

New

AttendanceExcuses Editor

Code	Description
AMI	AMI-Absent During Snow Day
AUNV	Absent Unverified
AVER	Verified by parent
B	School bus delay
C	Parent/teacher conference
D	Distance Learning (Quarantine)
E	Early dismissal before 2:55 pm
ER	Early Dismissal after 2:55 pm
F	Field trip (off campus)
H	Homebound
I	In-school detention
K	Cut / truant (off campus)
L	Late Excused
M	Meeting outside of classroom
N	Nurse
O	Out-of-school suspension
P	COVID Positive
R	Required documentation for excused absence
S	School Activity
SENR	SENIORS RELEASED
T	Tardy to class < 5 minutes
W	WGHS Alternative School
X	Late Unexcused
Z	Alternative school

Attendance

- 7 late arrivals to school, even if excused may result in disciplinary action
- 7 unexcused or 14 excused late arrivals will result in no credit for class with administrative approval.
- More than 7 unexcused absences will result in no credit for class with administrative approval.
- Chronic tardiness to class will result in consequences and can lead to no credit for the class with administrative approval.
- Students who have more than 7 unexcused absences may neither participate in extracurricular activities nor attend activities or events for that semester.
- Students with excessive absences may be asked not to attend school-related activities (field trips, college trips, sports participation, attendance at games or events)
- More than 10 absences in a semester without a doctor's note, a referral will be made to Family Court for Truancy and/or Department of Family Services for Educational Neglect.
- After the student has more than five consecutive excused absences or more than seven excused absences in a semester, additional absences will be considered unexcused unless a note from a doctor is provided to the student's assistant principal.
- Ten consecutive absences from school or 21 consecutive calendar days missed will result in the student being withdrawn from school with administrative approval.

A+ SCHOLARSHIP PROGRAM

GOAL OF THE A+ SCHOLARSHIP PROGRAM

The A+ Scholarship Program concept is designed to achieve the three basic goals that are set forth in the Outstanding Schools Act of 1993. The three goals of the A+ Scholarship Program are to ensure that all students:

1. Graduate from high school.
2. Complete a selection of high school studies that is challenging and has identified learning expectations.
3. Proceed from high school graduation to a college or post-secondary school, vocational or technical school, or high-wage job with workplace skill development opportunities.

BENEFITS OF AN A+ SCHOLARSHIP PROGRAM FOR STUDENTS

Students can receive tuition reimbursement to any Missouri public community college or vocational/technical school. Students will receive this incentive for TWO years. Students will have FOUR years after graduation from Webster Groves High School to complete two years of full-time enrollment at a community college or vocational/technical school.

STUDENT ELIGIBILITY

Assuming that state funds are available, Webster Groves High School graduates will be entitled to receive financial reimbursement if they meet the following requirements:

1. Be a U.S. citizen or permanent resident.
2. Sign an A+ Scholarship Program student application.
3. Attend a designated A+ school for two consecutive years.
4. Graduate from high school with a cumulative grade point average of 2.5 (a 2.499 GPA is not eligible) **or higher** for all four years of high school.
5. Have at least a 95% attendance record overall for grades 9-12.
6. **Perform 50 hours of unpaid tutoring/mentoring of other students during the four years of high school. Up to 12.5 hours can be obtained by job shadowing. ALL TUTORING MUST BE APPROVED BY THE A+ COORDINATOR.**
7. Must pass the Algebra 1 EOC exam with a score of Proficient or Advanced or a higher level DESE approved end-of-course exam in the field of mathematics. Alternative method: ACT (Math) along with GPA sliding scale.
8. Maintain a record of good citizenship (Board policy JFCL) **AND** avoidance of unlawfully used or possessed drugs, drug paraphernalia or alcohol on or off school property.

Please visit the WGSD A+ Schools Board Policy for complete eligibility requirements.

As of May 2014, WGHS students may also earn A+ hours by completing mentoring/tutoring outside of school-sponsored events. It is suggested you check with the A+ Coordinator prior to completing non-school sponsored A+ mentoring/tutoring.

Webster Groves High School achieved A+ status in the spring of 2001. A+ status signifies that Webster Groves High School has:

1. Established measurable district-wide performance objectives for each of the A+ program goals.
2. Specified the knowledge, skills and competencies in measurable terms that students must demonstrate to successfully complete any individual course offered by the school and any course of studies which qualifies a student for graduation from Webster Groves High School. The district has activities in place to measure and record mastery of each item of knowledge, skill or competency identified.
3. Procedures have been implemented with Webster Groves High School to eliminate the offerings of a general track of courses that **do not** provide sufficient preparation for students upon graduation to successfully enter and progress to employment or post-secondary studies.
4. Established a local advisory committee to develop a school partnership plan.
5. Established rigorous coursework with standards of competency in basic academic subjects for students pursuing vocational and technical education.
6. Developed a student Financial Assistance Eligibility and Participation system.
7. Developed a historical data file.
8. A local ongoing evaluation system has been established that determines the effectiveness of the activities initialized to implement the A+ School Program.
9. A plan is in place to sustain the programs.
10. Met performance standards under the Missouri School Improvement Program (MSIP) to include Academic Achievement Career Preparation and Educational Persistence standards.

RENAISSANCE

Webster Groves High School participates in the Renaissance Program. WGHS uses the Renaissance program as one way of acknowledging student and staff success.

The Renaissance program is a nationwide program designed to motivate and encourage students and staff by rewarding academic excellence. Furthermore, Renaissance is a partnership between business and education which brings ideas and people together and finds ways for students to experience the joy of academic and personal success. It also recognizes educators as dedicated and valuable professionals.

Statement of Purpose

The purpose of the Renaissance Program is to acknowledge the educational achievements and outstanding contributions of the students, staff members, school patrons, and business partners of Webster Groves High School through the process of reinforcement, recognition and reward.

Student and Staff Expectations

- **R**espect
- **R**esponsibility
- **I**nvolvement
- **S**afety
- **E**ducation

Goals of Renaissance

- Create a Positive School Culture
- Increase School Spirit
- Increase Grade Point Averages
- Increase Attendance Rate
- Increase Positive Student Behaviors
- Increase Community Awareness

STUDENT RECOGNITION PROGRAM

☆ **Academic Excellence Program**
Students are recognized and rewarded for academic achievement on the basis of grade point average and strong attendance, and also in academic growth.

☆ **Eagle Award**
Presented to one senior student who best emulates the criteria of scholarship, leadership, citizenship, character and community service.

☆ **Senior of the Month**
One Senior per month will be recognized for academic achievement, school involvement and community service. Application must be completed and reviewed by the Renaissance Committee. Recognition and prizes will be awarded.

☆ **Statesmen Service Award**
This award recognizes students who are committed to making a difference in the community by volunteering their time and energy in community-service activities.

☆ **Statesmen Salute**
Selected by individual staff members.

☆ **Top Hat Award**
Each staff member may select one student per school year to receive this award. Criteria may include achievement, citizenship, school spirit, attendance, or any other criteria deemed important by the individual staff member.

☆ **Spirit Notes**
Several times a year, a student may receive a spirit note from a staff member acknowledging positive behavior and meeting student expectations.

The Renaissance program encourages students to excel by using academic and social success to build a foundation of strength as we challenge the future.

COUNSELING INFORMATION

The Counseling Department provides services designed to promote and facilitate the academic, vocational, personal and social development of our students. To address and meet students' needs, the counselors work closely with parents, teachers, staff and administration. Counselors' offices are located in the Counseling Center.

The ultimate goal of the counseling program is to assist students as they transition into adulthood. The curriculum, consistent with the Missouri Comprehensive Model Guidance Program, is presented in large and small group settings, as well as individual conferences, and addresses the following:

- ☑ course selection and program planning
- ☑ understanding and interpreting test results
- ☑ post-high school plans
- ☑ career exploration
- ☑ self-discovery
- ☑ personal issues
- ☑ academic concerns

GRADUATION REQUIREMENTS

Each student's educational program must include the minimum graduation requirements as established by the Missouri State Board of Education and the Webster Groves School District Board of Education.

PUBLICATIONS

The Counseling Department web page (www.webster.k12.mo.us/counseling) contains information about upcoming events, resources, enrichment opportunities and programs, scholarship information, college rep visits, etc.

COLLEGE REPS

Throughout the year, representatives from colleges visit WGHS to meet with students. The schedule for these visits is posted on the Counseling Department's web page. In addition, the visits are included in the daily announcements and posted throughout the school. Students must get a pass from the Counseling Center prior to the visit in order to be excused from class to attend the session. Meetings are generally held in the Counseling Center.

MILITARY REPS

General information regarding all branches of the military is available in the Counseling Center and reps visit regularly during lunch in the cafeteria.

TEACHER REQUESTS

Students or parents may not request specific teachers for classes. If there is an issue with a teacher, we encourage parents or students to call or schedule an appointment with the teacher. If requested, an administrator or counselor may attend this meeting to assist.

4.0	Communication Arts	3.0	Science	1.0	Practical Arts
3.0	Social Studies	3.0	Mathematics	1.0	Fine Arts
1.5	Physical Education	6.5	Elective Credits		
0.5	Personal Finance *(may be counted as a practical art or social studies credit)*			**24.0**	**Total Credits**

SCHEDULE CHANGES

During the course selection process each spring, students are instructed to carefully select their courses after receiving recommendations from their teachers, guidance from their counselor, and input from their parents. Because the master schedule, hiring of faculty, and budgeting decisions are based on student requests, the following considerations will influence potential schedule changes.

The student wants to change a non-core class (Art, Business, Drama, FACS, Industrial Technology, Music, PE, World Languages). These changes will only be made if class size(s) allow for it.

There is an error in the student's schedule (student has already passed the class, was placed in the wrong class, is missing a class, has failed a prerequisite for the class, etc.)

The student would like to "challenge up" to an accelerated, Honors, or AP class.

The student has experienced a major emerging circumstance that requires us to change the schedule for the good of the student (with administrator approval).

If you would like to initiate a schedule change based on one of these circumstances, you should complete the online Schedule Change Request Form prior to the end of the third day of the semester. Your counselor will review the request and follow up with a decision shortly after.

Schedule changes will be reflected on your transcript as follows:

- Within the first 6 weeks of a semester: course will be removed from transcript
- During weeks 7-12: a WP (Withdraw Pass) or WF (Withdraw Fail) will be placed on your transcript (does not impact GPA)
- After week 12: an F will be issued

Final Exams

A comprehensive examination will be given at the end of 1st and 2nd semesters in all classes. The test will be ninety-five minutes in length. A comprehensive exam is understood to sample learning from the entire semester. This test will count between 10% and 20% of the final course grade with the exact percentage to be determined by each department. **Exams are an important part of the student's grade and educational experience. Every effort should be made to be sure the student is at school for exams and vacations and other commitments are avoided at this time.**

No exams will be given early. If a student must miss an exam, a parent must notify the appropriate assistant principal. The student will receive an Incomplete (I) and will need to make up the exam at the teacher's convenience. For students who are athletes, a grade of Incomplete (I) may have a negative impact on their athletic eligibility.

Students will not take finals in Academic Lab, student assistant periods, Peer Tutoring, Independent Period, or Study Hall. On the first day of finals, everyone is expected to be in attendance, as it is a special schedule with all seven classes. On the exam half-days, students should not be in the building if they do not have an exam or are not studying in one of the classes listed above; otherwise, they will be assigned to a supervised study hall. Activity buses are for athletes only. Everyone else should promptly exit the building. Students are also prohibited from going to Hixson.

If a student elects to stay home during an Academic Lab exam, student assistant period, Independent Period, Peer Tutoring hour, or study hall, we ask parents to contact the Assistant Principal's office for attendance purposes.

Please refer to our school calendar for the final exam schedule.

WGHS Grading Systems and Policies

Grading System

- WGHS uses a four-point grading system.
- A grade of “F” carries no credit.
- A Pass (“P”) grade may be used for special and/or extenuating circumstances and must be approved by an administrator and counselor.
- Pass/Fail grades are not used in computing grade-point averages.

Failed Classes

- A student who receives an “F” in a required subject must repeat and pass that course to fulfill graduation requirements.
- Students who choose to retake a course at Webster Groves High School in which they have previously failed, will earn a “new” grade and will be calculated into the student’s GPA. The original grade (F) will be removed from the student’s transcript and is not calculated into the student’s GPA.

New Weighted Scale

Letter Grade	Previous	Revised
A	4.5	4.5
A-	4.5	4.5
B+	3.875	4.0
B	3.375	3.5
B-	3.375	3.5
C+	2.75	3.0
C	2.25	2.25

Standard Scale	
A	=4.0
A-	=4.0
B+	=3.5
B	=3.0
B-	=3.0
C+	=2.5
C	=2.0
C-	=2.0
D+	=1.5
D	=1.0
D-	=1.0
F	=0.0

Percentage Scale					
A	=93-100	B-	=80-82	D+	=67-69
A-	=90-92	C+	=77-79	D	=63-66
B+	=87-89	C	=73-76	D-	=60-62
B	=83-86	C-	=70-72	F	<59 %

BREAKFAST & LUNCH PERIODS

The PV Commons/Cafeteria is located on the first floor of the building. The air-conditioned, restroom equipped facility is a place where students can gather before and after school, and classes can meet throughout the day. A variety of food options are available during the lunch periods, and refreshments are served during athletic contests in Roberts Gym. Students can pre-pay for food using their IDs as a debit card. For specifics, please contact the Cafeteria Manager.

During the lunch periods student food items are available in a food court, snack bar, and vending machines. We need your help and cooperation to make the lunch periods move as smoothly as possible. The food choices change daily, so please:

- Read the menu and check out the selections before getting in line.
- Once in line, make your food selection promptly.
- Have your money out and ready for the cashier.
- Dispose of your trash and return your dishes, silver, and trays to the cleaning area after eating.
- Avoid overcrowding tables.
- If food is accidentally spilled, see a custodian for help in cleaning up.
- Once food is handled by a student, it must be purchased.

In fairness to all, join the end of the lunch line when you arrive in the cafeteria for lunch. Please do not attempt to reserve table space.

Breakfast will be served from 8:00am-8:20am.; no breakfast will be served after 8:20am. Vending machines will be off during the school day. It is important that all students arrive to class on time.

Students are to remain in the cafeteria, PV Commons or courtyard during their lunch period. Do not go to the 2nd or 3rd floors or the remainder of the 1st floor, junior entrance, parking lot, Roberts Gym entrance or any other area of school property. Students must remain off of the field and dugouts.

Food and drinks should be consumed in the cafeteria, commons or courtyard areas. No food or drinks will be allowed outside this area, please. Everyone's cooperation in this matter will help contribute to the cleanliness of the building.

Food Deliveries

Students are not allowed to order lunch from an outside delivery service or restaurant. If we receive a local food delivery for a student, we will turn away the order and report the infraction to the Assistant Principal's office. If a parent or family member drops off a lunch for a student, they will be instructed to place the lunch on the delivery table and send a text to inform the student. We do not deliver any lunches that have been dropped off.

LUNCH SHIFT ASSIGNMENTS

Remember: *Lunch is based on 4th period on most days except B days, on which lunch is based on 5th period. On late start A days, lunch is based on 3rd hour.*

On B and C days, 2nd lunch occurs 46 minutes after class begins. Students who have 2nd lunch on B/C days will go to class, leave for lunch upon the bell after 46 minutes of class, then return to class after their lunch period.

1st Lunch: Ac Lab, Art, Business, FACS, IP, Industrial Technology, Makerspace, Math, PE, Science, Study Hall, Theater Arts, Webster Academy

2nd Lunch: English, Music, Social Studies, SSD, World Languages

Advisory Period/Academic Networking

Advisory Period

An Advisory Period is a dedicated block of time when a small group of students meet with a faculty member that is consistent with their time at WGHS. The focus is to support the student experience, including social-emotional learning, academic counseling, and supporting engagement in the life of WGHS. Advisories are convened regularly with long-term continuity to support a trusted adult and student relationship.

Academic Network

This hour-long block of time, which meets immediately after Advisory on C days only, is designed to support learning. Academic Networking allows students to pursue academic work, to receive extra help, make up missed assignments and tests, study and receive interventions, and increase overall contact time between teachers and students.

Academic Networking is designed around teacher choice. While students are able to organize a meeting with a teacher prior to Academic Networking, teachers can also request and require a student to come and meet with them if they are struggling with the work in that teacher's class. A bell will ring halfway through the Academic Networking period. This will give students an opportunity to potentially meet with two different teachers during that time. If students do not need to meet with a teacher or do any other school business, they will stay in their Advisory Period and use the additional time for study or homework. This is **NOT** a time for students to be in the hallways or out of the classroom.

Services Available During Academic Networking

- Classroom teachers **REQUEST** students to come and see them for tutoring, test make-up, and additional instructional support.
- Counseling appointments to meet social and emotional needs of students
- College visits
- Special School District support services
- Relationship building within Advisory classroom
- Library (pass and specific assignment from a teacher required)

Additional Academic Networking Activities

- Class meetings
- Picture retakes and club pictures
- College and career activities
- Senior class photo
- Additional student activities/clubs as scheduled

Academic Networking Procedures

Students will potentially be allowed to move to two locations during Academic Networking time. This is **ONLY** if students have permission from a teacher. A bell will ring when Academic Networking begins, and students will have five minutes to move to their first location. A bell will ring halfway through Academic Networking and students will have five minutes to move to a second location if needed. No passes will be written after the passing time. Once the five-minute passing is complete, all students must **REMAIN** in their current locations, unless it is an emergency.

Students will check in at each location for attendance tracking purposes. Students are **ONLY** allowed to leave their Advisory classroom if their teacher has requested that they come to them for intervention or test makeup **PRIOR** to the start of Academic Networking time. Additionally, all requests for use of the library, group project areas and counseling must be made **PRIOR** to the start of Academic Networking time.

WGHS 2026-27 Schedule

[2026-27 High School Calendar]

AABCA

A-Day

TIME	Min	HOUR
8:25 - 9:17	52	1
9:22 - 10:13	51	2
10:18 - 11:09	51	3
11:14 - 11:41	27	1st lunch
11:46 - 12:37	51	4
11:14 - 12:05	51	4
12:10 - 12:37	27	2nd lunch
12:42 - 1:33	51	5
1:38 - 2:29	51	6
2:34 - 3:25	51	7

Lunch is based on 4th hour.

A-Day

TIME	Min	HOUR
8:25 - 9:17	52	1
9:22 - 10:13	51	2
10:18 - 11:09	51	3
11:14 - 11:41	27	1st lunch
11:46 - 12:37	51	4
11:14 - 12:05	51	4
12:10 - 12:37	27	2nd lunch
12:42 - 1:33	51	5
1:38 - 2:29	51	6
2:34 - 3:25	51	7

Lunch is based on 4th hour.

B-Day

TIME	Min	HOUR
8:25 - 9:59	94	1
10:04 - 11:37	93	3
11:42 - 12:09	27	1st Lunch
12:14 - 1:47	93	5
11:42 - 12:28	46	5
12:30 - 12:57	27	2nd Lunch
1:00 - 1:47	47	5
1:52 - 3:25	93	7

Lunch is based on 5th hour.

C-Day

TIME	Min	HOUR
8:25 - 9:59	94	2
10:04 - 10:27	23	Advisory Pd
10:32 - 11:02	30	Ac. Network 1
11:07 - 11:37	30	Ac. Network 2
11:42 - 12:09	27	1st Lunch
12:14 - 1:47	93	4
11:42 - 12:28	46	4
12:30 - 12:57	27	2nd Lunch
1:00 - 1:47	47	4
1:52 - 3:25	93	6

Lunch is based on 4th hour.

A-Day

TIME	Min	HOUR
8:25 - 9:17	52	1
9:22 - 10:13	51	2
10:18 - 11:09	51	3
11:14 - 11:41	27	1st lunch
11:46 - 12:37	51	4
11:14 - 12:05	51	4
12:10 - 12:37	27	2nd lunch
12:42 - 1:33	51	5
1:38 - 2:29	51	6
2:34 - 3:25	51	7

Lunch is based on 4th hour.

SPECIAL SCHEDULES

First Day Modified A Day--8/25

TIME	Min	HOUR
8:25 - 9:03	38	Advisory
9:08 - 9:53	45	1
9:58 - 10:43	45	2
10:48 - 11:33	45	3
11:38 - 12:05	27	1st lunch
12:10 - 12:55	45	4
11:38 - 12:23	45	4
12:28 - 12:55	27	2nd lunch
1:00 - 1:45	45	5
1:50 - 2:35	45	6
2:40 - 3:25	45	7

Lunch is based on 4th hour.

Late Start A Day (16 days)

9/14, 9/28, 10/12, 10/26, 11/9, 11/23, 12/14, 1/11, 1/25, 2/8, 2/22, 3/8, 3/22, 4/12, 4/26, 5/10

TIME	Min	HOUR
9:40 - 10:22	42	1
10:27 - 11:07	40	2
11:12 - 11:40	28	1st Lunch
11:45 - 12:25	40	3
11:12 - 11:52	40	3
11:57 - 12:25	28	2nd Lunch
12:30 - 1:10	40	4
1:15 - 1:55	40	5
2:00 - 2:40	40	6
2:45 - 3:25	40	7

Lunch is based on 3rd hour.

Assembly Schedule

9/11, 11/24, 1/29, 3/26

TIME	Min	HOUR
8:25 - 9:12	47	1
9:17 - 10:02	45	2
10:07 - 10:52	45	3
10:57 - 11:24	27	1st lunch
11:29 - 12:14	45	4
10:57 - 11:42	45	4
11:47 - 12:14	27	2nd lunch
12:19 - 1:04	45	5
1:09 - 1:54	45	6
1:59 - 3:25	45/41	7/Assembly

Lunch is based on 4th hour.

FINAL EXAM SCHEDULES

1st Hour Final Exam Sched (FE A)

12/17, 5/25

TIME	Min	HOUR
8:25 - 10:00	95	1
10:05 - 10:49	44	2
10:54 - 11:38	44	3
11:43 - 12:09	26	1st lunch
12:14 - 12:58	44	4
11:43 - 12:27	44	4
12:32 - 12:58	26	2nd lunch
1:03 - 1:47	44	5
1:52 - 2:36	44	6
2:41 - 3:25	44	7

Lunch is based on 4th hour.

1/2 Day Final Exams

12/18, 12/21-12/22; 5/26-5/28

TIME	Min	HOUR
8:25 - 10:10	105	1st Exam
10:15 - 12:00	105	2nd Exam

WGHS Lunch Schedule

1st Lunch	2nd Lunch
Ac Lab	English
Art	Music
Business	Social Studies
FACS	SSD
IP	World Languages
Industrial Tech	
Makerspace	
Math	
P.E.	
Science	
Study Hall	
Theater Arts	
Webster Academy	

Webster Groves High School

2026–2027 | School Year Calendar

August 26

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	**25** MA	26	27	28	29
30	31					

September 26

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	**11** AS	12
13	**14** LS	15	16	17	18	19
20	21	22	23	24	25	26
27	**28** LS	29	30			

October 26

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	**12** LS	13	14	15	16	17
18	19	20	21	22	23	24
25	**26** LS	27	28	29	30	31

November 26

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	**9** LS	10	11	12	13	14
15	16	17	18	19	20	21
22	**23** LS	**24** AS	25	26	27	28
29	30					

December 26

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	**14** LS	15	16	17 EX	**18** EX	19
20	**21** EX	**22** EX	23	24	25	26
27	28	29	30	31		

January 27

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	**11** LS	12	13	14	15	16
17	18	19	20	21	22	23
24	**25** LS	26	27	28	29 AS	30
31						

February 27

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	**8** LS	9	10	11	12	13
14	15	16	17	18	19	20
21	**22** LS	23	24	25	26	27
28						

March 27

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	**8** LS	9	10	11	12	13
14	15	16	17	18	19	20
21	**22** LS	23	24	25	**26** AS	27
28	29	30	31			

April 27

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	**12** LS	13	14	15	16	17
18	19	20	21	22	23	24
25	**26** LS	27	28	29	30	

May 27

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	**10** LS	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25 EX	**26** EX	**27** EX	**28** EX	29
30	31					

June 27

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Day Type Legend

- Modified A Day
- A Day
- B Day
- C Day
- Late-Start A Day
- Assembly Schedule
- Exam Day
- No School
- Summer School

Rotation

Regular weeks use A-A-B-C-A (Mon–Fri), as listed by WGHS. Late starts replace the A Day on the 2nd & 4th Monday.

Special dates

HS exams: Dec. 18–22 & May 26–28.
Assembly dates shown: Sep. 11, Nov. 24 & Mar. 26.
Published district no-school dates are shown with gray hatching.

Sources: Webster Groves High School calendar (hs.webster.k12.mo.us/calendar) and WGSD 2026–27 district calendar.

Prepared August 2026

GO STATESMEN!



WGHS

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