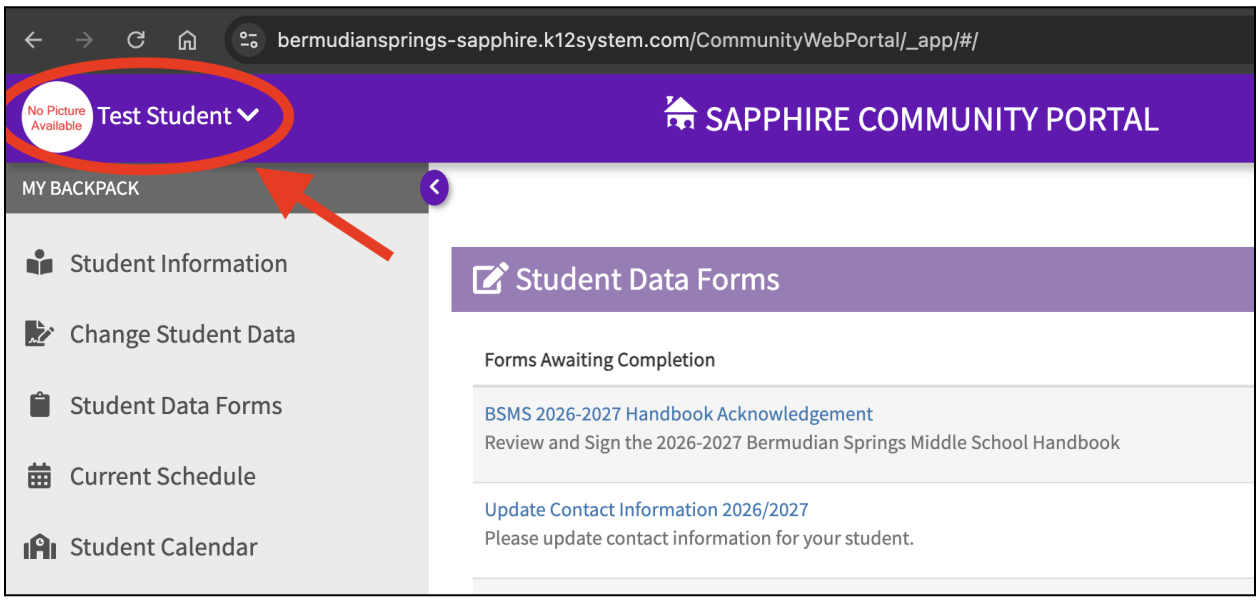
Sapphire Community Web Portal - Complete Online Forms on PC

1) Go to: https://www.bermudian.org/
2) Locate the “Sapphire” button and select it to access the Community Web Portal.

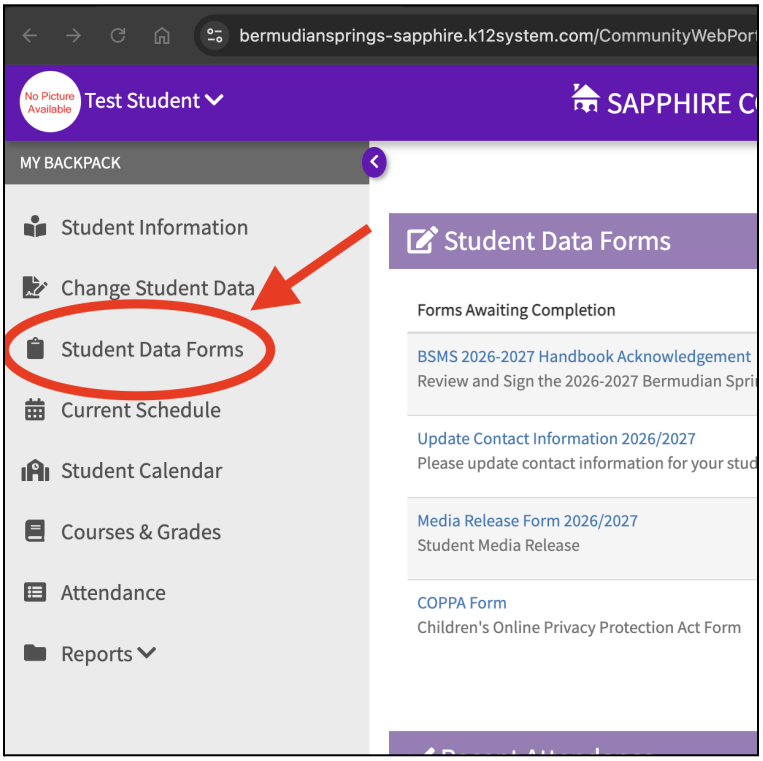


3) Log into your Parent Portal Account. If you do not have an account, or cannot login, please contact the Guidance Office at 717-528-4113.

4) Once logged-in, your child will already be selected through the system. If you have more than one child enrolled in the system, you will need to select their name using the dropdown in the upper left hand corner, like so:



5) Once your child is selected, use the left navigation (underneath “MY BACKPACK”) and select “Student Data Forms,” like so:



6) Here, you’ll be brought to the Student Data Forms page that contains all forms required for this school year. Make sure you complete all forms on this page by scrolling down and filling out all forms that are available to you

Support:

- Should you require any support with the steps given in this document, please reach out to the Guidance Office at:
  - High School: (717) 528-4113 ext. 2732
  - Middle School: (717) 528-4113 ext. 3732
  - Elementary School: (717) 528-4113 ext. 4732