

Sacred Heart School Commission
Meeting Minutes
May 13, 2026
6:30pm – 7:30pm
School Library

Welcome (5 minutes)

Opening Prayer (5 minutes)

Our Mission (2 minutes)

- Sacred Heart School is a Catholic community of faith, service, and academic excellence.

Approval of Minutes (3 minutes)

- March 4, 2026
- April 22, 2026
- Group approved

Parish Updates (5 minutes)

- Parish Family Survey: Who do we want to become?

Committee Reports Questions (5 minutes)

- Health & Safety (Kelly Bach)
- Parent's Club (Kelsey Ashe)
- Technology (Orville McDonald)
- Catholic Identity (Kelly Surapaneni)
- Legal (Katherine Goodrich)

Principal's Update / New Business (10 minutes)

- Principal at St Monica needs to step away. St Monica has a search committee to find a new principal. Job description has been posted and only received one credible candidate. David has been asked to be a Principal covering both schools for a one year term. David has a classical education background and could help St Monica during this transition. A limitation with candidates is that it is a classical school education. His plan would be to be at one school in the morning and the other in the afternoon.
- David has met with St Monica teachers and leadership at Sacred Heart. guidelines would need to be established so that both schools can still operate without David present, what decisions can be made without him.

School Commission 2024-25 (25 minutes)

- New discussion topics

- Accreditation Listening Session – Friday May 15th 2:45pm in the School Library
 - One person attended the Tuesday listening session.
- Bylaws Review
 - Should we add an option to join meeting virtually? Need to consider what is considered an excused absence.
 - Bylaws and constitution will be revisited on June 11th and then voted on.
- June Meeting: End of Year Celebration with St. Monica – 6/11 6-8pm
 - Have around 4 people who can attend from School Commission.
- Field Opening
 - Kickball auction party was a success and first event on new field. We have also had Kinder and Pre-K soccer on the new field as well. Some teams have asked about practicing on the field. The gate has remained locked and not sure if we will keep it locked or open the gate. Concerned about bikers on the field.
- Upcoming Dance
 - 6th graders first dance
- Ongoing discussion topics
 - School Safety
 - Fund-a-Need Updates
 - Capital Campaign / Feasibility Study Update
 - Mission Statement Discussion
 - Financial update
- Future discussion topics
 - Joint middle school dances
 - Attendance at St. Monica School Commission meetings
 - Collaboration ideas with St. Monica
 - Bingo Night
 - Chili Cookoff
 - Adoration
 - Catholic Identity Challenges
 - State of the School address – timing & topics
- Objectives for this year
 - Accreditation
 - 2025-2026: Self study
 - 2026-2027: Accreditation – new process Family group transition
 - Partnering with St. Monica's School Commission
 - Catholic Identity
 - Facilities

Next Meeting: June 11th

Committee Reports (May 13th)

- Health & Safety (Kelly Bach)
 - Currently not a health curriculum in middle school
 - Kelly and Coach K taught a first aid class to 7th and 8th graders
 - Planning to teach a CPR class before graduation
 - Looking to develop a sustainable health education program for SHS starting next year
 - Planning to organize the container before end of year with labeling and a binder of where to find items in an emergency situation
- Parent's Club (Kelsey Ashe)
 - Father/Daughter Dance was a big success with great attendance! Spring Fling theme was fun and easy for all. We had enough food, drinks and treats for everyone. The DJ was fantastic and played a wide variety of music. We will plan to have the dance in the spring time again next year.
 - Mother/Son Event is set for 5/15 from 5:30-7:30pm. Arcade, bouncy houses, food, drinks will be provided. Original plan was for the event to be a mother/son kickball event, but that was cancelled due to the auction event of middle school kickball. We plan to have the Mother/Son event early this coming fall so that we can play kickball on the new field.
 - Mary Ciaramello and Beth Peterson have been doing the teacher and staff script gifts again for this year and that has been a huge help.
- Technology (Orville McDonald)
 - Nothing to report
- Catholic Identity (Kelly Surapaneni)
 - Devotion to Sacred Heart (from the Archdiocese): This June, the USCCB will consecrate the United States to the Sacred Heart of Jesus in honor of the nation's 250th anniversary. We will promote this national event and elevate the importance of the special devotion to the Sacred Heart and how it can help people live in greater communion and intimacy with Jesus.
 - Here is what you can expect over the next few months:
 - May/June - Pastoral Letter on the Sacred Heart of Jesus
 - My new pastoral letter on the origins and beauty of the Sacred Heart will be released in mid-May and will also be featured in the June/July issue of Northwest Catholic.
 - June 11th - Livestream of the USCCB Consecration of the U.S. to the Sacred Heart
 - This will be available to watch on livestream. Details to come.
 - Promotional materials for you to share with your communities are forthcoming in early May through the C2P.
 - June 12th – Local Masses honoring the Sacred Heart of Jesus

- Each parish family should celebrate Mass on the Solemnity of the Most Sacred Heart of Jesus. The Liturgy team will provide liturgical guidance in early May.
- You will receive Sacred Heart-themed prayer cards with the Morning Offering in the mail to pass out during your June 12th Mass (and the following weekend), as well as a toolkit of materials to help educate people and inspire them to embrace the devotion.
- Parish families are encouraged to offer and promote First Friday Masses moving forward.
- Mid-May- Resources for your parish and Sacred Heart webpage
 - The new Sacred Heart webpage on the archdiocesan website will include information about St. Margaret Mary Alacoque, the history of the devotion and ways to bring it to life today.
 - We will also provide a toolkit of resources, guidance on how to do the Sacred Heart devotion, prayers and more for parishes, schools and ministries to use and share.
- School curriculum
 - The Office for Catholic Schools will develop curriculum for Catholic schools to share with K-2, 3-5 and 6-8 students. Specifically, this will help students learn about St. Margaret Mary Alacoque, the history the Sacred Heart devotion and how they can embrace it.
 - These materials can also be used in youth faith formation programs.
 - Starting next fall, schools will be encouraged to incorporate the Morning Offering into their schedule and observe the tradition of First Fridays.
- Legal (Katherine Goodrich)
 - Nothing to report
- Marketing (Merrisa Claridge)
 - Nothing to report