SHARED-TIME PROGRAM INFORMATION FOR STUDENTS AND FAMILIES
2026-2027 SCHOOL YEAR

Welcome to the 2026-2027 school year!

We would like to take this opportunity to provide you with important information pertaining to the shared-time program that your student will be participating in this school year. Please save this document so that it may serve as a reference for you and your student.

TRANSPORTATION PICK-UP TIMES

- **Bergen Tech**
  - GRADE 9 STUDENTS: Indian Hills High School Pick-Up Time:: 7:20 AM
  - GRADE 12 STUDENTS: Indian Hills High School Pick-Up Time: 11:20 AM
- **Eastwick College**
  - Indian Hills High School Pick-Up Time: 11:10 AM
  - Ramapo High School Pick-Up Time: 11:15 AM

ATTENDANCE/SCHEDULING

Please review and adhere to the below attendance/scheduling scenarios that will impact shared-time attendance.

- **RIH CLOSED for a Full Day (i.e. School Breaks):**
  - RIH Transportation **WILL NOT** be provided to students even if the shared-time school is open. (If a parent wishes to bring their child to/from shared time on a day we are closed you may do so).
- **RIH Weather-Related Delayed Opening:**
  - Morning shared-time students **WILL NOT** be transported to shared time. If there is a delayed opening due to inclement weather, this is because it is not safe to drive. Morning shared-time students should report to their designated RIH High School by Block 4 class at 1:14 PM.
  - Afternoon shared-time students will be dismissed from their Block 2 class at 11:15 AM to attend their shared-time session. Other classes will be an excused absence.

- **RIH Delayed Opening due to State Testing/College Board Testing:**

    - If there is a delayed opening due to scheduled schoolwide testing the morning shared-time students **WILL ONLY** attend their shared time program if they **DO NOT** have required testing at their designated RIH high school (i.e.: NJSLA, NJGPA, PSAT, AP).
    - Afternoon shared-time students will follow their regular schedule unless required to be at designated high school for testing.
- **Unanticipated RIH Early Dismissal (i.e. Inclement Weather):**
    - Morning shared-time students will be transported to their shared-time program. They will be dropped off at their designated RIH high school and will attend their afternoon classes until dismissal.
    - Afternoon shared time students **WILL NOT** be transported due to weather.
- **Scheduled RIH Minimum Day (i.e. On School Calendar):**
    - Morning shared-time students will be transported to shared time. They will be dropped off at designated RIH high school and will report to their Block 5 class and remain until dismissal.
    - Afternoon shared-time students **WILL NOT** be transported to/from shared time if shared time has a full day.
- **RIH Field Trip:**
    - If a RIH school-based field trip overlaps with a student's shared-time schedule, the student may choose to participate in either the field trip or attend their shared-time program. *The student should inform their school counselor if they plan on attending the field trip and **DO NOT** plan on attending their shared-time program.
- **RIH Open/Shared-Time School is Closed:**
    - Morning shared-time students must report to their designated RIH high school by 12:09 PM (or their student-specific program start time as per their schedule). Transportation is not provided to get to school.
    - Afternoon shared-time students will attend classes at their designated RIH high school until 11:18 AM (or their student-specific program end time as per their schedule)
        - (1) If the student is a senior and has senior privileges, they will be allowed to leave.
        - (2) If the student is a freshman, sophomore, or junior, their school day will be over at 11:18 AM, but they **WILL NOT** be allowed to leave unless picked up by a parent or emergency contact. If pick up is not available, your child will be required to stay at their designated RIH high school in the Media Center until school is dismissed for the day.

- **RIH Open/Shared-Time Half Day:**
    - Morning shared-time students will be transported to shared-time. They will be dropped off at designated RIH high school and will report to their Block 5 class and remain until dismissal.
    - Afternoon shared-time students will attend their classes at their designated RIH high school until their morning classes end at 11:18 AM (or their student-specific program end time as per their schedule)
        - (1) If the student is a senior and has senior privileges, they will be allowed to leave.
        - (2) If the student is a freshman, sophomore, or junior, their school day will be over at 11:18 AM (or their student-specific program end time as per their schedule), however, they **WILL NOT** be allowed to leave unless picked up by a parent or emergency contact. If pick up is not available, the student will be required to remain at their designated RIH high school and work in the Media Center until school is dismissed for the day.
- **Individual Schedules and Variability**
  Please note that all noted departure and arrival times in this document will vary by student. Students should continue to follow the specific times assigned to them for reporting to their shared-time program as well as their RIH assigned schedule.

MISSED BUS TO SHARED-TIME PROGRAM

Please be aware if a student misses the bus, there is no alternative option for transportation unless the parent chooses to drive their student to their shared-time program.

SHARED-TIME MARKING PERIOD/FINAL GRADES

The School Counseling Department will input grades into Genesis when received from the shared-time program. Final grades for the shared-time courses will be reflected on the student transcript.

Please reach out to your school counselor with any questions you may have about the shared-time program.