

**SCHOOL BOARD**  
**POLICY REVIEW COMMITTEE MEETING**

**AGENDA - DRAFT**

**School Administration Building**

**School Board Room**

**September 9, 2026, 3:30 P.M.**

**Public seating is available on a first-come, first-served basis. Members of the public will also be able to observe the Policy Review Committee Meeting through the link below:**

<https://www.youtube.com/@VirginiaBeachSchools>

**Any person seeking an accommodation to observe/listen to the Meeting should, prior to the day of the Meeting, contact the School Board Clerk at 263-1016 or by email at [Regina.Toneatto@vbschools.com](mailto:Regina.Toneatto@vbschools.com).**

**Committee Members:** Carolyn Weems, Chair; Mark Bohenstiel; Sharon Felton; Cheryl Woodhouse; Kamala Lannetti; Laura Beth Mattson

**I. Attendees:**

**II. Call to Order:**

**III. Adoption of the Agenda:**

**IV. Adoption of the Minutes:**

A. Policy Review Committee Meeting August 12, 2026

**V. Old Business:**

A. Policy 4-32 Employee Associations

B. Policy 4-36 Payroll Deductions

**VI. Action:**

A. Regulation 5-36.1 Code of Student Conduct/Expulsion for First Time Offense

B. Policy 5-37 Reporting Data About School Violence and Crime

C. Policy 5-57 Medications

D. Policy 6-3 Accreditation

E. Policy 6-6 Kindergarten Program

F. Policy 6-7 Access to Programs

G. Policy 6-9 Religion in the Curriculum

H. Policy 6-31 Gifted Programs

**VII. Other Business:**

A. 2027 Policy review schedule

**VIII. Next Meeting:**

**IX. Adjourn:**

**SCHOOL BOARD**  
**POLICY REVIEW COMMITTEE MEETING**  
**MINUTES - DRAFT**

**School Administration Building**

**School Board Room**

**August 12, 2026, 1:00 P.M.**

**This meeting was livestreamed and can be viewed through the link below:**

<https://www.youtube.com/@VirginiaBeachSchools>

**Committee Members:** Carolyn Weems, Chair; Mark Bohenstiel; Sharon Felton; Cheryl Woodhouse; Kamala Lannetti; Laura Beth Mattson

**I. Attendees:** Matthew Delaney, Leann Turnbull, James Miani, Robert Jameson, Darnita Trotman, Stephanie Enzmann, Brian Jackson, Tiffany Jacobs

**II. Call to Order:** 1:06 p.m.

**III. Election of the Chair:**

Mr. Bohenstiel nominated Ms. Weems to be Chair for FY27. There were no other nominations. There was no discussion. Ms. Weems called for a vote.

Ayes: 3      Nays: 0

Ms. Weems will continue as Chair of the Policy Review Committee.

**IV. Adoption of the Agenda:**

Ms. Weems noted that A. under Action should read Policy 3-74, not 3-47.

Motion to adopt the agenda with the correction to A. under Action was made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3      Nays: 0

**V. Adoption of the Minutes:**

A. Policy Review Committee Meeting June 24, 2026

Motion to adopt the minutes made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3      Nays: 0

**VI. Action:**

A. Policy 3-74 New Construction/Additions/Alterations: Naming of School or Parts Thereof, Commemorative Displays

Motion to send Policy 3-74 to the next School Board meeting on Information was made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3      Nays: 0

B. Policy 4-32 Employee Associations

Discussion regarding types of associations currently considered Employee Associations, groups that have applied, the process to apply to go into the schools, and if an organization wanted to come in but was not allowed. Administration will provide additional information at the next meeting.

Motion to bring Policy 4-32 back to the next PRC meeting for further discussion made by Ms. Felton. Second by Mr. Bohenstiel

Ayes: 3    Nays: 0

C. Policy 4-36 Payroll Deductions

Discussion regarding how it is verified that employees are still members, allowing payroll deductions to continue annually without the employee opting in, why November 1 is the date for notifying payroll, and the cost to the division for processing payroll deductions for association fees.

Motion to bring Policy 4-36 back to the next PRC with amended recommendations based on today's meeting, made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3    Nays: 0

D. Policy 4-48 Leave of Absence for Employee and Professional Organization Officers

Discussion regarding changes based on updates to the Code of Virginia.

Motion to send Policy 4-48 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3    Nays: 0

E. Policy 4-88 Holidays

Discussion regarding adding Columbus Day to the list of state holidays.

Motion to send to Policy 4-88 to the next School Board meeting on information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes:3      Nays: 0

F. Policy 5-30 Graduation Requirements/Diplomas/Certificates

Discussion on the added language is directly from the Code of Virginia.

Motion to send Policy 5-30 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3      Nays: 0

G. Policy 5-38 Freedom of Speech and Expression – Students

There was no discussion on Policy 5-38.

Motion to send Policy 5-38 to the next School Board meeting on information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3      Nays: 0

H. Policy 5-41 Student Dress and Grooming Codes

Brief discussion on appropriate dress in schools, the concerns regarding enforcing standards, and uniforms.

Motion to send Policy 5-41 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3    Nays: 0

I. Policy 5-46 Student Government/City-Wide Student Cooperative Association

There was no discussion on Policy 5-46.

Motion to send Policy 5-46 to the next School Board meeting on Information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3    Nays: 0

J. Policy 5-52 Cell Phone-Free Education – Cellular Phones and Personal Electronic Communication Devices

Discussion regarding adding the term smart devices to the policy.

Motion to send Policy 5-52 to the next School Board meeting on information made by Ms. Felton. Second by Mr. Bohenstiel

Ayes: 3    Nays: 0

K. Policy 5-66 Student Directory Information

There was no discussion on Policy 5-66.

Motion to send Policy 5-66 to the next School Board meeting for information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3    Nays: 0

L. Policy 7-57 Vehicles, Motorized Devices and Animals on School Grounds

Discussion on the current rise in e-bike use among children and the concern regarding use on school property.

Motion to send Policy 7-57 to the next School Board meeting on information made by Ms. Felton. Second by Mr. Bohenstiel.

Ayes: 3    Nays: 0

**VII. Other Business:**

A. General Assembly Updates

Ms. Lannetti explained that there were 140 bills involving education and that some of these will show up in regulation and some in policy.

Ms. Felton requested an announcement regarding the bus arm and school zone cameras. It was confirmed by Ms. Woodhouse that Ms. Livas is currently working on sending out communication.

**VIII. Next Meeting:** September 9, 2026, 3:30 p.m.

**IX. Adjourn:** 3:45 p.m.

## PERSONNEL

### Employee Associations

#### A. Right to Form, Join, etc.

The Superintendent shall ensure the right of all employees, freely and without fear of penalty, to form, join, assist, or be represented by an employee association or to refrain from such activity. The School Board shall continue to exercise unilaterally its final managerial authority.

#### B. ~~Employee Association—definition~~Definitions

For the purposes of this Policy:

~~An employee association is defined as~~“Employee association” means an organization comprised of and organized by only employees or retirees of Virginia Beach City Public Schools (the “School Division”).

“Association representative” means an employee or retiree authorized to act on behalf of an employee association.

“Meeting” means a gathering, in person or by electronic means, of two or more members of an employee association for the purpose of conducting association business.

“Non-duty time” means time outside an employee’s assigned working hours, including the time before and after assigned hours ~~and any duty-free meal period~~. Non-duty time does not include paid working time or the instructional day.

“Designated location” means the physical posting space, or electronic equivalent, that the principal identifies at each school for the posting of employee association information under Section 3.

### **C. Use of School Facilities for Employee Association Business**

Employee associations are authorized to use school facilities for association business as set forth below.

1. With the prior approval of the principal, an employee association representative may confer with an individual association member on school premises, ~~either before or after such member’s established work hours during the non-duty time of the representative and the member.~~ either before or after such member’s established work hours.
2. An employee association may hold meetings of its members on school premises, provided:
  - a. a written request for the use of school premises is submitted to the principal at least twenty-four (24) hours in advance of such use;
  - b. the request is approved;
  - c. the meeting is not held during the ~~regular work hours of the facility being used~~ working hours of the participating employees or the ~~operating~~ business hours of the facility being used; and
  - d. the employee association agrees to pay any customary charges that may be assessed for custodial services and utilities.

3. ~~One (1) bulletin board shall be set aside at each school specifically for the posting of information by employee associations. The principal of each school shall determine the size and location of such bulletin board; provided, however, that the bulletin board shall be at least two (2) feet by three (3) feet in size and shall be located away from student areas. Any information posted on school premises by an employee association shall only be posted on the designated bulletin board.~~ The principal at each school shall identify one designated location for the posting of employee association information. A physical posting space shall be at least two (2) feet by three (3) feet in size and shall be located away from student areas. An electronic posting space, if used, shall be identified by the principal for the same purpose. Employee association information shall be posted only in the designated location.
4. Employee associations may distribute information in ~~teacher~~staff mailboxes or by electronic mail, provided such distribution ~~is~~:
  - a. is done by a member of the employee association and not by a school's administrative staff; and
  - b. ~~only occurs before the beginning of, or after the end of, a school's regular workday~~ occurs only during non-duty time. Distribution by electronic mail shall comply with the School Division's acceptable use requirements.
5. With the prior approval of the principal, employee associations may use a school's public address system or other school communication system to announce the date, time and place of association meetings, provided such use does not occur during the instructional part of the day.

Notwithstanding the above, school premises, ~~bulletin boards~~ designated locations, ~~teacher staff~~ mailboxes, ~~electronic mail~~, and ~~school public address systems~~ communication systems shall not be used by any employee association, on its own behalf or on behalf of a political action committee or other entity, for the distribution or dissemination of information which directly or indirectly supports or opposes any candidate for public office. ~~This subsection does not apply to activity related to polling places or authorized facility usage.~~

**D4. ~~Additional Services~~ Submission of Leave Requests** ~~In addition to the foregoing, any employee association as defined in this Policy shall be entitled to the following: 1. —~~

With the prior approval of the Superintendent or designee, an employee association's members may take ~~Professional L~~ leave to conduct employee association business. ~~; provided the employee association reimburses the School Division for actual expenses for required substitutes for members approved for association leave.~~

~~;~~ and 2. ~~An employee association may have the dues of its members deducted from such members' paychecks, provided the employee has provided authorization to the Administration to have employee association dues deducted from his/her paycheck. Such withholding will remain in force until the employee provides appropriate authorization as determined by the Administration to discontinue the deduction. Employees who are employed or join an employee association after November 1st may elect to have their dues deducted from their paychecks for the remainder of the fiscal year by providing appropriate authorization to the Administration at least ten (10) days before the date they want the first such deduction to take place. Verification of such authorization, and the deduction of dues, shall be conducted by the Administration, provided the employee association reimburses the School Division for the actual cost to provide this service.~~

*Editor's Note*

*On October 5, 1999, the School Board passed a Resolution Authorizing the Superintendent to Suspend an Employee Association's Privilege of Using School Facilities. This resolution authorizes the Superintendent to suspend an association's privileges under this Policy for up to twelve (12) months and remains in effect until the School Board acts to revoke it.*

## **Related Links**

[School Board Policy 4-36](#)

[School Board Policy 4-48](#)

Adopted by School Board: November 1, 1977

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: September 21, 1999

Amended by School Board: June 8, 2004

Amended by School Board: December 20, 2005

Amended by School Board: February 13, 2018

Amended by School Board: February 9, 2021

[Amended by School Board: 2026](#)

**PERSONNEL**

**Payroll Deductions**

**~~1. Payroll Deductions~~A. General**

No deductions shall be made from the salary or wages of any employee except ~~for such purposes~~ ~~asa deduction~~ required by federal or state law or a deduction specifically approved by the School Board. The School Division shall administer all payroll deductions in compliance with applicable federal and state law.

**B. Required Deductions**

The School Division shall make the deductions required by law, including but not limited to:

1. federal income tax withholding;
2. Social Security and Medicare (FICA) contributions;
3. Virginia income tax withholding;
4. Virginia Retirement System member contributions for covered employees;
5. garnishments, liens, and income-withholding orders to the extent required by law;  
and
6. any other deduction mandated by federal or state law or by court order.

### **C. Voluntary Deductions**

1. A voluntary deduction, meaning any deduction other than those required by law, shall be made only upon the approval of the School Board and at the written request of the employee.
2. No voluntary deduction shall be approved that does not offer advantages or opportunities open and available to all employees.
3. The School Board shall approve annually the list of authorized voluntary payroll deductions. The Administration shall make available only those voluntary deductions included on the approved list.
4. A voluntary deduction shall remain in force until the employee provides authorization, in the manner determined by the Administration, to discontinue it.

### **D. Employee Association Dues**

1. An employee association may have the dues of its members deducted from their paychecks, provided that employee association dues deduction is included on the School Board's approved list of voluntary deductions and the employee has authorized the deduction in the manner determined by the Administration.
2. The authorization shall remain in force until the employee provides authorization, in the manner determined by the Administration, to discontinue the deduction.
- ~~3. An employee who is employed, or who joins an employee association, after November 1 may elect to have dues deducted for the remainder of the fiscal year~~

~~by providing authorization to the Administration at least ten (10) days before the date the first such deduction is to take place.~~

- ~~4. The Administration shall verify each authorization and administer the deduction, provided that the employee association reimburses the School Division for the actual cost of providing this service.~~

## **E. Administration**

The Administration shall administer all payroll deductions, including garnishments and income-withholding orders, in accordance with this Policy, Regulation 4-36.1, Regulation 4-36.2, and applicable federal and state law.

## **Legal Reference**

Fair Labor Standards Act, 29 U.S.C. § 201 et seq., as amended.

Internal Revenue Code, 26 U.S.C. §§ 3101–3102 and 3402, as amended.

Consumer Credit Protection Act, 15 U.S.C. § 1673, as amended.

Code of Virginia § 22.1-78, as amended. Bylaws and regulations.

Code of Virginia § 34-29, as amended. Maximum portion of disposable earnings subject to garnishment.

Code of Virginia § 58.1-460 et seq, as amended. Income Tax Withholding.

Code of Virginia Title 51.1, as amended. Pensions, Benefits, and Retirement.

## Related Links

[School Board Polic 4-32](#)

[School Board Regulation 4-36.1](#)

[School Board Regulation 4-36.2](#)

Adopted by School Board: October 20, 1987

Amended by School Board: August 21, 1990

mended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: December 21, 1999

Amended by School Board: April 1, 2003

Amended by School Board: April 6, 2004

Amended by School Board: October 10, 2017

Amended by School Board: February 9, 2021

[Amended by School Board: 2026](#)

## STUDENTS

### Code of Student Conduct/Expulsion for First Time Offenses

- A. A Code of Student Conduct shall be distributed to all students at the beginning of each school year.
- B. Each Code of Student Conduct shall have regulatory status and set forth the discipline practices of the school division, as well as the responsibilities of students and parents/guardians in the provision of safe school environments.
- C. **Expulsion recommendation required for certain offenses.** Students may be disciplined as set forth in the appropriate Code of Student Conduct, the Discipline Guidelines and the regulations provided herein for any disturbance to the learning environment. However, any student committing any of the following offenses while on school property, during extra-curricular activities, or at school sponsored or related activities, or while coming to or from school, shall, except for a first time simple drug possession offense as provided in Division Regulation 5-45.1 (I)(A), be automatically recommended by the principal to the Superintendent for expulsion of at least one calendar year (**365 calendar days**) and, when appropriate, referred for criminal prosecution.
  - 1. Arson or attempted arson;
  - 2. Assault and Battery of an employee or student;
  - 3. Possession, use or sale of a firearm, pneumatic weapon **as defined in Code of Virginia § 15.2-915.4, as amended, a firearm muffler or a firearm silencer, a**

destructive device as defined in Code of Virginia § 22.1-277.07€, as amended, or dangerous weapon;

4. Use, possession, being under the influence of, selling, bringing, giving, distributing or passing to another individual or possessing with intent to sell, give, or distribute alcohol, marijuana as defined in Code of Virginia § 18.2-247, as amended, THC in any form, controlled substances or imitation controlled substances; and inhalants

5. Extortion, attempted extortion, robbery, and/or larceny, burglary, motor theft;

6. Sex offenses, obscene phone calls, sexual assault, sexual battery, and inappropriate sexual behavior;

7. Hazing; Initiation of another student into a club, group, or any other organization through abuse and humiliation so as to cause bodily injury;

8. Kidnapping or other serious criminal violations.

9. Possession, use, distribution, sale, lighting or discharge of explosive devices, except poppers;

10. Homicide;

11. And other good and just cause as determined by the Superintendent or designee.

D. Expulsion for 365 calendar days for certain firearm, pneumatic gun or destructive devices on school property or school sponsored events. The School Board shall expel for at least one (1) year (365 calendar days) any student who is determined to have brought to or possessed a firearm or destructive device as defined in Code of Virginia § 22.1-277.07€, firearm muffler

or firearm silencer, or pneumatic gun as defined in Code of Virginia § 15.2-915.4, on school property, including a school bus, at extra-curricular activities or any school-sponsored or related activity, or coming to and from school. The School Board may, on a case-by-case basis, determine that other disciplinary action is appropriate.

E. The School Board may suspend or expel any student for whom the Superintendent has received a report pursuant to Virginia Code § 16.1-305.1, as amended, of an adjudication of delinquency or a conviction.

F. Alternative education placement may be required for certain conditions. The School Board may require any student who has meets any of the conditions set forth below to attend an alternative education program, including, but not limited to, night school, adult education or any other educational program designed to offer instruction to students for whom the regular program of instruction may be inappropriate. The School Board may require such student to attend such programs regardless of where the crime occurred.been:

~~(1.)~~ charged with an offense relating to the Commonwealth's laws, or with a violation of School Board policies on weapons, alcohol or drugs or intentional injury to another person;

~~(2.)~~ found guilty or not innocent of an offense relating to the laws on weapons, alcohol, or drugs, or of a crime which resulted in or could have resulted in injury to others, or of a crime for which the disposition ordered by a court is required to be disclosed to the Superintendent pursuant to ~~Virginia~~ Code of Virginia §§ 16.1-260, 16.1-305.1, as amended;

~~(3.)~~ found to have committed a serious offense or repeated offenses in violation of school board policies and/or regulations;

~~(4.)~~ suspended pursuant to Virginia Code § 22.1-277.05, as amended (written threats); or

~~(5.) expelled pursuant to Virginia Code of Virginia § 22.1-277.06 or § 22.1-277.07, or § 22.1-277.08, or subsection B of § 22.1-277, as amended. to attend an alternative education program, including, but not limited to, night school, adult education or any other educational program designed to offer instruction to students for whom the regular program of instruction may be inappropriate. The School Board may require such student to attend such programs regardless of where the crime occurred.~~

As used in this regulation, "charged" means that a petition or warrant has been filed or is pending against a pupil.

G. ~~Substance abuse related offenses may require evaluation and treatment program compliance.~~

The School Board may require any student who has been found, in accordance with procedures set forth in this regulation to have been in possession of, or under the influence of, drugs or alcohol on a school bus, on school property, or during extra-curricular activities or at a school sponsored activity, or coming from or going to school in violation of School Board policies, to undergo evaluation for drug or alcohol abuse, or both, and if recommended by the evaluator and with the consent of the ~~adult student or a minor~~ student's parent, to participate in a treatment program.

**Editor's Note**

~~For Substance Abuse Intervention Program see Division Regulation 5-45.1.~~

~~For disciplinary hearing procedures see School Board Policy 5-21.~~

~~For Weapons/Explosives/Fireworks see Division Regulation 5-36.4.~~

~~Code of Student Conduct Disciplinary Guidelines~~

**Legal Reference**

Code of Virginia. § 22.1-277, as amended. Sort-term suspension; procedures; readmission.

Code of Virginia. § 22.1-277.05, as amended. Long-suspensions; procedures; readmission.

Code of Virginia. § 22.1-277.06, as amended. Expulsions; procedures; readmission.

Code of Virginia. § 22.1-277.07, as amended. Expulsion of students under certain circumstances; exceptions.

Code of Virginia. § 22.1-277.08, as amended. Expulsion of students for certain drug offenses.

Code of Virginia. § 22.1-277.2:1, as amended. Disciplinary authority of school boards under certain circumstances; alternative education program.

Virginia Board of Education Model Guidance for Positive and Preventive Code of Student Conduct Policy and Alternatives to Suspension, June 2021, as amended.

~~Code of Va., § 22.1-277.04, as amended, *et seq.* Short-term and long-term suspension, and expulsion of pupils; generally.~~

## Related Links

School Board [Policy 5-21](#)

School Division [Regulation 5-36.4](#)

School Division [Regulation 5-45.1](#)

Code of Student Conduct Disciplinary Guidelines

Approved by Superintendent: July 16, 1991

Revised by Superintendent: August 18, 1992

Revised by Superintendent: September 21, 1993 (Effective August 14, 1993)

Revised by Superintendent: October 17, 1995

Adopted by School Board: December 15, 1998

Amended by School Board: August 21, 2001

Amended by School Board: April 4, 2006

Amended by School Board: August 22, 2006

Amended by School Board: 2026

## STUDENTS

### Reporting Data About School Violence and Crime

#### A. Generally

~~Virginia~~ Code of Virginia § 22.1-279.3:1 requires that the Virginia Department of Education collect information on crime, violence and substance abuse that takes place on public school property, on school buses or at school-sponsored activities.

#### B. Purpose

The purpose of this Policy is to ensure the School Division's compliance with ~~Virginia~~ Code of Virginia § 22.1-279.3:1 by identifying the crime, violence and substance abuse data to be collected and reporting procedures.

##### 1. Incidences of Crime, Violence, and Substance Abuse Required to be Reported by School Staff to School Principals or designee

- a. The ~~assault~~, assault and battery, sexual assault, death, shooting, stabbing, cutting, ~~or~~ wounding of any person, ~~abduction of any person as described in Code of Virginia § 18.2-47 or § 18.2-48~~, or stalking of any person as described in § 18.2-60.3, on a school bus, on school property, or at a school-sponsored activity;

- b. Any conduct involving ~~tobacco~~, alcohol, marijuana, a controlled substance, imitation controlled substance, or an anabolic steroid on a school bus, on school property, or at a school sponsored activity, including the theft or attempted theft of student prescription medications;
- c. Any **written** threats against school personnel while on a school bus, on school property, or at a school-sponsored activity;
- d. The illegal carrying of a firearm, **as defined in Code of Virginia § 22.1-277.07**, onto school property;
- e. Any illegal conduct involving firebombs, explosive materials or devices, or hoax explosive devices, as defined in Virginia Code § 18.2-85, or explosive or incendiary devices, as defined in Virginia Code § 18.2-433.1, or chemical bombs, as described in Virginia Code § 18.2-87.1, on a school bus, on school property or at a school-sponsored activity; or
- f. The arrest of any students for an incident occurring on a school bus, on school property, or at a school sponsored activity including the charge therefore;
- g. Any threats or false threats to bomb, as described in ~~Virginia~~ **Code of Virginia** § 18.2-83, made against school personnel or involving school property or school buses or at school sponsored events.

## 2. Reports Made by Local Law Enforcement to Schools

Local law enforcement authorities may report, and the principal or designee may receive such reports on offenses, wherever committed, by students enrolled at the school, if the offense would be a felony if committed by an adult or would be a violation of the Drug Control Act (§ 54.1-3400 *et seq.*) and occurred on a school bus, on school property, or at a school-sponsored activity, or would be an adult misdemeanor involving any incidents described in clauses (i) through (viii) of subsection A of **Virginia Code of Virginia** § 22.1-279.3:1.

3. Reporting Procedures by Principal to Superintendent and Superintendent to Virginia Department of Education

- a. The principal of each school shall submit a report of all incidents required or authorized to be reported by Section 1 or Section 2 to the Director of Student Leadership. The Superintendent or designee shall annually report all incidents to the Virginia Department of Education and such information will be made available to the public.
- b. The closing date for submission with verification by the Superintendent is due at the end of July as defined by the Virginia Department of Education following the most recently completed school year.
- c. The Superintendent and principals and their designees shall accurately indicate any offenses, arrests or charges as recorded by law enforcement authorities and required to be reported by such authorities.

4. Reporting of certain incidents to Law Enforcement

Each principal or designee shall immediately report to the local law enforcement agency any incident set forth in Code of Virginia § 22.1-279.3:1 the following.

- a. Any incident described in in Code of Virginia § 22.1-279.3:1 (A) (1) (relating to alcohol, marijuana, a controlled substance etc.) that may constitute a felony offense.
- b. Any incident in Code of Virginia § 22.1-279.3:1 (A)(3-7) except that a principal is not required to but may report to the local law enforcement agency any incident described in Code of Virginia § 22.1-279.3:1 (A)(4) committed by a student who has a disability.

5. Discretionary reporting of certain incidents to Law Enforcement

- a. A principal may report to law enforcement any other incidents described in Code of Virginia § 22.1-279.3:1 (A) that are not required to be reported pursuant to (A) (1-2).

6. Reporting of certain incidents to parents of minor students

- a. The principal or designee shall immediately report any act enumerated in Code of Virginia § 22.1-279.3:1 (A)(1-5) that may constitute a criminal offense to the parents of any minor student who is the specific object of such act. Further, the principal shall report whether the incident has been reported to local law enforcement pursuant to Code of Virginia § 22.1-279.3:1 and, if the incident has been reported, that the parents may contact local law enforcement for further information, if they so desire.

- b. The principal or designee shall also notify the parent of any student involved in an incident required pursuant to Code of Virginia § 22.1-279.3:1 to be reported, regardless of whether the disciplinary action is taken against such student or the nature of the disciplinary action. Such notice shall relate only to the relevant student's involvement and shall not include information concerning other students.
- 7. Local Law-enforcement reporting to Superintendent and Superintendent reporting to principals
  - a. In accordance with Code of Virginia § 22.1-279.3:1, local law enforcement authorities shall report to the Superintendent or designee and principal or designee, such reports, on offenses, wherever committed, by students enrolled at the school.
  - b. When the Superintendent or designee who receives notification that a juvenile has committed an act that would be a crime if committed by an adult pursuant to subsection G of Code of Virginia § 16.1-260, shall report such information to the principal of the school in which the juvenile is enrolled.

## Legal Reference

Code of Virginia § 18.2-60.3, as amended. Stalking; penalty.

Code of Virginia § 18.2-83, as amended. Threats to bomb or damage, or discharge firearms within or at buildings or means of transportation; false information as to danger to such buildings, etc.; punishment; venue.

Code of Virginia § 18.2-85, as amended. Manufacture; possession, use, etc., of fire bombs or explosive materials or devices; penalties.

Code of Virginia § 18.2-87.1, as amended. Setting off chemical bombs capable of producing smoke in certain public buildings.

Code of Virginia § 18.2-433.1, as amended. Definitions.

Code of Virginia § 22.1-279.3:1, as amended. Reports of certain acts to school authorities; reports of certain acts by school authorities to parents; reports of certain actions by school authorities to law enforcement.

Virginia Board of Education Regulations Governing Reporting Acts of Violence and Substance Abuse in Schools-Reportable offenses, 8VAC20-560-10, as amended.

Code of Virginia § 54.1-3400, *et seq.*, as amended. Drug Control Act.

Adopted by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: June 20, 2000

Amended by School Board: August 21, 2001

Amended by School Board: April 4, 2006

Amended by School Board: November 27, 2018

Amended by School Board: December 12, 2023

Amended by School Board: 2026

## STUDENTS

### Medications

#### A. Student Medication at School

1. Any student under medical care and using prescribed medication or homeopathic treatment during school hours must present to the school nurse, the principal, or designee, an order from a physician, a nurse practitioner, or a dentist stating the name of the medication prescribed for the student, the time to be administered, the dosage of medication, and the total duration of treatment. Statement of diagnosis is recommended. Administration of medication at school also requires the written signature of the parent/legal guardian for minor students.
2. All medicine will be secured in the clinic in its original container or in an appropriately labeled pharmacy container. The adult student or parent/legal guardian must transport prescription medication to the student's school. Extenuating circumstances (i.e., asthma) may require modification to this policy and will be considered by the principal on an individual basis. ~~Students may not have possession or control of such medication or treatments.~~ Students may not have possession or control of medication or treatments except as otherwise permitted by this Policy, applicable law, or School Division procedures.
3. Unless written as a prescription, over-the-counter medications or homeopathic treatments will not be administered during school hours.

#### ~~B. B.~~ Prohibition on recommending psychotropic medications for students.

3. School personnel are prohibited from recommending the use of psychotropic medications for any student. School health staff, classroom teachers or other school professionals are not prohibited from recommending that a student be evaluated by appropriate medical practitioners, or from consulting with such practitioner, with the written consent of the adult student or the parent/legal guardian of a minor student.

### **C. ~~C.~~ Student self-administration and self-carry of inhaled asthma medications and epinephrine**

Students diagnosed with asthma or anaphylaxis, or both, will be permitted to possess and self-administer inhaled asthma medications or auto-injectable epinephrine, or both, on school buses, on school property, or while attending school sponsored events under the following conditions. The Superintendent or designee is authorized to develop regulations and/or protocols for student possession and/or self-administration of inhaled asthma medication or auto injectable epinephrine or both.

### **B.D. ~~D.~~ Possession and Administration of Epinephrine in Schools**

-In accordance with the Code of Virginia § 22.1-274.2, ~~Possession and self-administration of inhaled asthma medications and epinephrine by certain students or school board employees,~~ and the Virginia School Health Guidelines for Recognition and Treatment of Anaphylaxis in the School Setting, ~~as revised, Anaphylaxis in the School Setting Guidelines~~, the Superintendent or designee are authorized to develop protocols for addressing life-threatening allergy management and the possession and administration of epinephrine in every school.

### **~~C.E.~~ ~~E.~~ Albuterol Administration to Any Student Experiencing Respiratory Distress**

In accordance with Code of Virginia §22.1-274.2 and other applicable law, regulation or protocol, the Superintendent or designee will implement protocols for the possession and administration of undesignated stock albuterol inhalers and valved holding chambers in every

school. Such medication and devices will be administered by any school nurse, licensed athletic trainer under contract with the school division, an employee of the school division, a local governing body or the local department of health who is authorized by the local health director and trained in the administration of albuterol inhalers and valved holding chambers for any student believed in good faith to be in need of such medication

#### **FD. -Seizure Rescue Medications**

In accordance with Virginia Code §§ 22.1-274.2 and 22.1-274.6, a student enrolled in a secondary school who has a diagnosed condition causing seizures may possess seizure rescue medication during the school day, at school-sponsored activities, or while on a school bus or other school property. The Superintendent or designee is authorized to develop regulation and/or protocols for student possession and self-administration of seizure medication. ~~when:~~

#### **G. Diabetes Management and student self-administration and self-carry of medication and equipment**

- 1. -Division wide Diabetes Management Plan.** The Superintendent or designee will develop a divisionwide plan for the care of students diagnosed with diabetes. Interested parents/legal guardians will have the opportunity to provide input on the development and amendment of the divisionwide plan.
- 2. Student self-administration and self-care.** Upon the presentation of written approval from a prescriber and with the consent of the parent/legal guardian if the student is a minor, a student diagnosed with diabetes may be permitted to self-carry and self-administer diabetes medication, supplies, including a reasonable and appropriate short-term supply of carbohydrates, insulin pump, and equipment for immediate treatment of high and low glucose levels. The Superintendent or designee is authorized to develop regulations and/or protocols for student self-carry and administration under this section.

## Related Links

[Policy 2-33](#)

[Regulation 2-33.1](#)

[Policy 5-7](#)

[Section 504](#)

## Legal Reference

Code of Virginia § 22.1-274.01:1, as amended. Students diagnosed with diabetes; self-care; insertion and reinsertion of insulin pump.

Code of Virginia § 22.1-274.01:2, as amended. School boards; divisionwide plan for the care of students who are diagnosed with diabetes required

Code of Virginia § 22.1-274.2, as amended. Possession and self-administration of inhaled asthma medications, epinephrine, glucagon, and seizure rescue medications by certain students or school board employees. ~~medications and epinephrine by certain students or school board employees.~~

Code of Virginia § 22.1-274.3, as amended. Policies regarding medication recommendations by school personnel.

Code of Virginia § 22.1-274.6, as amended. Seizure management and action plan; training.

Code of Virginia § 8.01-226.5:1, as amended. Civil immunity for school board employees supervising self-administration of certain medication.

Virginia School Health Guidelines (~~Revised July 2025~~~~December 2020~~), as amended. *Recognition and Treatment of Anaphylaxis in the School Setting.*

Virginia Beach City Public Schools (VBCPS) Health Services Manual Protocols (20~~25~~<sup>42</sup>), as revised, *Hampton Roads Regional Schools Life-threatening Allergy Management Protocol*.

Virginia Beach City Public Schools (VBCPS) Health Services Manual Protocols (20~~25~~<sup>42</sup>), as amended. *Protocol for Use of Undesignated Stock Albuterol for Students in Respiratory Distress*.

Approved by Superintendent: July 16, 1991

Revised by Superintendent: September 21, 1993 (Effective August 14, 1993)

Revised by Superintendent: May 5, 2009

Adopted by School Board: October 2, 2012

Amended by School Board: October 11, 2022

Amended by School Board: 2026

## **INSTRUCTION**

### **Accreditation**

The Standards for Accreditation of Public Schools in Virginia are designed to ensure that an effective educational program is established and maintained in Virginia's public schools. The mission of the public educational system, first and foremost, is to educate students in the essential academic knowledge and skills in order that they may be equipped to be college, career, and citizen ready.

In accordance with the legal reference to this Policy, the School Administration shall maintain public elementary and secondary schools which meet accrediting standards adopted by the Virginia Board of Education. The School Board endeavors to provide an essential foundation of educational programs of high quality in all schools for all students, to encourage continuous appraisal and improvement of the school program for the purpose of raising student achievement, to foster public confidence, to assure recognition of Virginia's public schools by other institutions of learning and to establish a means of determining the effectiveness of schools.

The accreditation status of each school in the School Division shall be presented to the School Board annually in public session by the School Administration.

### **Legal Reference**

Code of ~~Va~~irginiaVirginia § 22.1-253.13:3, as amended, Standard 3. Accreditation, other standards, assessments and releases from state regulations.

Virginia Board of Education Regulations Establishing Standards for Accrediting Public Schools  
in Virginia, 8VAC20-131-10 *et seq.*

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: August 4, 1998

Amended by School Board: June 6, 2006

Amended by School Board: December 7, 2021

## INSTRUCTION

### Kindergarten Program

The School Division's kindergarten program shall be consistent with law and guidelines established by the Virginia Board of Education. Purposes and objectives of kindergarten shall reflect the developmental needs of students. Class size, evaluation, organization, scheduling, and staffing, and professional learning shall be in compliance with state regulations.

#### *Editor's Note*

~~*The School Division's kindergarten program was approved by the Virginia Department of Education in 1972.*~~

### Legal Reference

Code of Virginia § 22.1-199, as amended. Kindergarten programs suitable for certain children.

### Related Links

[School Board Policy 5-9](#)

[School Board Policy 5-27](#)

[School Board Regulation 5-27.1](#)

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: June 6, 2006

Amended by School Board: December 7, 2021

## INSTRUCTION

### Access to Programs

Access to and participation in course offerings, extracurricular activities, school organizations and competitive athletics shall be open to all students **as** required by applicable law, **policy**, and regulation.

The Superintendent shall develop internal procedures for ensuring compliance with these legal references.

### Legal Reference

Americans with Disabilities Act of 1990, 42 U.S.C. § 12101, *et seq.*, as amended.

Title IX of the Education Amendments of 1972. 20 U.S.C. § 1681, *et seq.*, as amended.

Section 504 of the Rehabilitative Acts of 1973, 34 C.F.R. Sections 104.7 (a) and (b), as amended.

Code of Virginia § 22.1-2.2 Right to a free public education; discrimination based on citizenship or immigration status prohibition; requirements, civil cause of action.

### Related Links

School Board Policy 5-4

## School Board Policy 5-7

### School Board Regulation 5-7.2

Adopted by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: December 7, 2021

## **INSTRUCTION**

### **Religion in the Curriculum**

#### **A. Generally**

This Policy recognizes the pluralism of religious beliefs of citizens and the significance of religion in Virginia's history. It assumes the freedom of the individual to exercise this freedom, and not to be coerced by the state into believing any set of religious doctrine or coerced into abandoning any set of religious beliefs.

#### **B. Objective Teaching About Religion**

Teaching about religion, not instruction in religion, may take place as a separate course, in an appropriate part of another course, or in an enrichment program. Teachers should be adequately prepared to teach about religion. Separate courses about religion are deemed appropriate as electives in the secondary curriculum. Any new course offering must be approved by the School Board.

#### **Legal Reference**

Code of Virginia § 22.1-202, as amended. Instruction in history and principles of flags in United States and Virginia; pledge of allegiance to American flag; guidelines developed by the Board.

Code of Virginia § 22.1-202.1, as amended. Comparative religion as elective course.

Code of Virginia § 22.1-203, as amended. Daily observance of one minute of silence.

Code of Virginia § 22.1-203.1, as amended. Student initiated prayer.

Code of Virginia § 22.1-203.2, as amended. Guidelines for constitutional compliance for student prayer.

Code of Virginia § 22.1-203.4, as amended. Public high schools: Virginia voter registration.

Code of Virginia § 22.1-203.3, as amended. Religious viewpoint expression; student expression.

Adopted by School Board: August 21, 1984

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: June 6, 2006

Amended by School Board: December 7, 2021

Amended by School Board: 2026

## INSTRUCTION

### Gifted Programs

#### A. Purpose

It is the policy of the School Board to actively promote and develop a qualitatively differentiated educational program for gifted learners ~~in order to~~ facilitate the fullest development of their potential. The program shall be in compliance with the Standards of Quality as prescribed by the General Assembly, the Virginia Board of Education Regulations Establishing Standards for Accrediting Public Schools in Virginia and The Virginia Plan for the Gifted approved by the Virginia Board of Education.

#### B. Program ~~Goals~~Outcomes

**The program outcomes are to:**

1. Develop a long range, division-wide plan for the future of gifted education.~~To dDevelop a long range, division-wide plan for the future of gifted and talented education.~~
2. Implement the objectives of the Local Plan for the Education of the Gifted.
3. Provide for ongoing formative and summative evaluation of the programs for the gifted students.

4. Implement the Code of Virginia and the Board of Education Regulations Governing Educational Services for Gifted Students, including, but not limited to, the use of multiple criteria to identify gifted students.
5. Provide educational programs which will provide each gifted student with the opportunity to develop his or her abilities to their fullest potential.
6. Develop an understanding by stakeholders of the characteristics which typically define gifted students.

~~1. To develop an understanding of the characteristics which distinguish gifted and talented students from the general school population.~~

~~2. To implement the Code of Virginia and the Board of Education Regulations Governing Educational Services for Gifted Students, including but not limited to the use of multiple criteria to identify gifted students.~~

7. Ensure that each school provides students identified as gifted with instructional pedagogy taught by Gifted Resource Teachers (GRTs) with special training or cluster teachers who have experience in working with gifted students.

~~3. To provide continuous staff development professional learning for administrators, teachers, counselors, central office staff, and resource personnel.~~

~~4. To provide educational programs which will enable each gifted learner to develop his or her abilities to their fullest potential.~~

~~5. To provide for continuous formative and summative evaluation of the program for the gifted learner.~~

~~6.8. To improve awareness and understanding of the gifted programs among school personnel, parents/guardians, and other community members.~~

~~7.1. To develop a long-range division-wide plan for the future of gifted and talented education.~~

~~8. To ensure that each school provides students identified as gifted with instructional programs taught by teachers with special training or experience in working with gifted students.~~

### **C. Local Plan for Gifted Education**

1. The Local Plan for Gifted Education (Local Plan), required by state law and Board of Education Regulations, shall be developed by the Superintendent and submitted to the School Board for approval before it is submitted to the Virginia Department of Education.
2. The Superintendent shall prepare and submit the annual report, "Program for Gifted Education", as required by Board of Education Regulations and, upon approval and direction of the School Board, forward the annual report to the Virginia Department of Education.

### **Legal Reference**

Code of Virginia § 22.1-253.13:1, as amended~~7~~. Standard 1. Instructional programs supporting the Standards of Learning and other educational objectives.

Code of Virginia § 22.1-18.1, as amended. Annual Report on gifted education required; local advisory committee on gifted education.

Virginia Board of Education, Regulations Governing Educational Service for Gifted Students.  
8VAC20-40 *et seq*, as amended.

Virginia Board of Education Regulations, ~~Establishing Standards for Accrediting Public Schools in Virginia~~, 8VAC20-132, ~~1-10~~ *et seq*, as amended. Virginia Standards of Accreditation.

Adopted by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: July 13, 1993 (Effective August 14, 1993)

Amended by School Board: October 6, 1998

Amended by School Board: November 21, 2000

Amended by School Board: June 6, 2006

Amended by School Board: June 23, 2021

Amended by School Board: 2026

## 2027 Policy Review Schedule

| Month Due          | PRC Meeting    | Policies for Review                                                    |
|--------------------|----------------|------------------------------------------------------------------------|
| <b>Jan/Feb</b>     | December 2026  | 3-10, 3-28, 3-34, 3-11, 3-43, 3-57, 3-58, 3-59, 3-66, 3-67, 3-70       |
| <b>March</b>       | January 2027   | 1-36, 3-76, 3-77, 3-78, 3-80, 3-81, 3-86, 7-5, 7-14, 7-40              |
| <b>April/May</b>   | February 2027  | 7-41, 7-45, 7-52, 7-55, 7-56, 7-61, 7-62, 7-63, 7-65, 7-69, 7-70       |
| <b>June</b>        | March 2027     | 3-79, 3-85, 6-1, 6-2, 6-8, 6-10, 6-12, 6-14, 6-15, 6-61                |
| <b>July/August</b> | April 2027     | 3-84, 6-16, 6-18, 6-27, 7-12, 3-22, 6-46, 6-48, 6-51, 6-53             |
| <b>Sept/Oct</b>    | May 2027       | 4-8, 6-29, 6-40, 6-54, 6-81, 6-82, 3-63, 5-22, 5-23, 5-24, 5-42        |
| <b>October</b>     | June 2027      | 5-55, 5-57, 5-60, 5-63, 5-65, 5-68, 5-70, 5-72, 5-75, 6-23, 6-52       |
| <b>November</b>    | July 2027      | 1-1, 1-2, 1-3, 1-4, 1-5, 1-6, 1-8, 1-10, 1-16, 1-17, 1-18              |
| <b>November</b>    | August 2027    | 1-21, 1-23, 1-24, 1-26, 1-27, 1-29, 1-30, 1-31, 1-34                   |
| <b>November</b>    | September 2027 | 1-43, 1-45, 1-46, 1-48, Appendix A, 3-51, 3-60, 3-51, 5-14, 6-13, 7-57 |
| <b>December</b>    | October 2027   | 1-26, 1-27, 1-29, 1-30, 1-31, 1-35, 1-39, 1-40, 1-41, 6-11             |