

BEAUFORT COUNTY SCHOOLS JOB DESCRIPTION

JOB TITLE: SYSTEMS ADMINISTRATOR

This position focuses directly on the district's core identity architecture, internal directory logic, and internal IT business operations. Focuses on administration for Identity and Internal Operations provides technical engineering, day-to-day administration, focus of this position is the lifecycle management of Active Directory (AD), identity and access management frameworks, and internal systems interoperability.

- Manages and maintains Directory Services Architecture
- Oversees Identity & Access enterprise integrations
- Administers Access Audits & account Privileges
- Internal System Functions & Interoperability
- System Interoperability: Ensure seamless data exchange and data architecture alignment between Active Directory, Azure AD/Entra ID, local student information systems (SIS), and finance modernization platforms.
- Procurement, Quotes, & Vendor Operations
- Manages procurement quotes and order tracking
- Performs diagnostics, maintenance, and troubleshooting on all technology-related equipment, enterprise platforms, and infrastructure devices.