



2026-2027 School Parental & Family Engagement Plan (PFEP)

School: Village Oaks Elementary School

Each participating Title I public school must develop jointly with families a written school-level Parent & Family Engagement Plan (PFEP) that describes how the school will build family capacity [ESEA Section 1116]. Please complete this form and upload it in the [Title I Drive - Teams](#).

Assurances

Please check all the boxes

✓	The school will involve the parents of children served in Title I, Part A programs in decisions about how funds are spent.
✓	The school will be governed by the statutory definition of parental involvement and will conduct programs, activities, and procedures in accordance with the definition outlined in Section 8101 of ESEA
✓	Jointly develop/revise with families the school parental involvement plan and distribute it to parents of participating children and make available the parental involvement plan to the local community. SAC minutes need to be submitted documenting the discussion and detailed feedback provided by parents on this plan
✓	Involve parents and families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part. Including the planning, review, and improvement of the school parental involvement plan and the joint development of the Title I Schoolwide Plan. SAC minutes need to be uploaded documenting the discussion and detailed feedback provided by parents on this plan
✓	Use the findings of the parental involvement plan review to design strategies for more effective parental involvement, and to revise, if necessary, the school's Parent Engagement Plan. The school will analyze the Title I Stakeholder survey data to develop this plan.
✓	Provide each family with timely notice of their right to request information about the professional qualifications of their child's teachers and paraprofessionals.
✓	Provide each family with timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is out of field.
✓	Provide to each family an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [ESEA Section 1116]
✓	Publish the complete PFEP on the School website and share it on social media. The school must upload proof of distribution with Title I required documentation.

Principal Name

Maria Ferro

Principal Signature

Maria Ferro

1. Involvement of Parents

Describe how your school will involve the parents and families in an organized, ongoing, and timely manner in the planning, review, and improvement of **Title I programs, including involvement in decision-making of how funds for Title I will be used.**

We will share Title I Use of Funds with our SAC and ask for input on how we should spend the budget. SAC will base these decisions on School Improvement goals that have been established. Any necessary adjustment to the budget will be discussed during the SAC meeting. Parents, students and all stakeholders will stay informed through home flyers, online newsletters, phone dialers and text messages, personal phone calls, and postings to social media accounts. All communication will be provided in three languages. We also ask all parents to complete the Title I School Stakeholder Input Survey via parent text and email link. This provides an opportunity for input and suggestions on the use of Title I funds.

2. Coordination and Integration with Other Federal Programs

Describe how your school will **coordinate and integrate parent and family engagement programs and activities with Other Federal Programs such as Migrant, Head Start, ELL, etc.** Describe how your school will coordinate with other programs to integrate parent and family activities that teach parents how to help their children at home. [ESEA Section 1116]

We will host various family events throughout the academic year, including Fall Festival and Literacy Night, and other informative parent engagement opportunities such as Title I Parent Meetings. These events will cover ELA strategies, math strategies, ELL strategies, Migrant support, and guidance on how parents can support their children academically at home. Parent and family engagement programs/activities are designed to meet the needs of Title I requirements, migrant statues, Exceptional Student Education, Headstart, and English Language Learners. Translation in Spanish and Creole are provided for every meeting, training, event, flyer, and dialer/text.

3. Annual Parent Meeting

Describe the **specific steps your school will take to conduct an annual Title I meeting** designed to inform parents and families of participating children about the school's Title I program.

An annual Parent Title I Meeting will be conducted during our Meet the Teacher event. Parents will receive communication about this event via a variety of communication techniques (dialers, email, social media posts). Translation will be provided to any family member who needs it. The annual Title I meeting will be held in the cafeteria, which will also include a variety of other resources for families.

Provide a description of the nature of the Title, I Program that will be shared with parents and families (schoolwide or targeted assistance). Provide a description of how the meeting will cover the rights of parents at the annual meeting. **Schools should use the Annual Title I PPT template provided by FSCG during this meeting.**

The Title I Program presentation will include a breakdown of our Title I budget which includes staffing opportunities, supplies, parental involvement/supports, etc. The presentation explains funding, who it supports, and the positive impact these funds have for students/families. The breakdown of funds is aligned to the school-wide goals outlined in the school improvement plan. A document outlining parental rights will be sent home during the first week of school. These items will also be further explained by the Principal and Assistant Principal during the Annual Title I Meeting.

4. Flexible Parent Meetings

Describe how the school will offer a **flexible number of meetings**, such as meetings in the morning or evening.

We will provide a variety of events at various times during the academic year, including both morning and evening meetings, to accommodate the schedules of parents/guardians and all stakeholders. A poll will be conducted at the School Advisory Council (SAC) to determine the most suitable times for their participation. The majority of stakeholders have expressed a preference for

morning meetings. Other meetings such as evening events are scheduled to ensure our school is a welcoming and accommodating place for parent/guardian needs. Parents who are not able to attend are highly encouraged to reach out to schedule a time to meet with their child's teacher as needed. Parents are offered phone conferences if transportation or work hour conflict with their attendance. Translation will be provided if necessary. Teachers and staff also communicate with parents through different technology applications.

How will your school provide, with Title I funds, transportation, childcare or home visits, as services relate to parent and family engagement?

During our events, we offer translation services in Spanish and Creole including during our Title I monthly parent trainings. In addition, we offer snacks, pizza, etc. during family involvement events at Village Oaks.

5. Building Capacity

Please describe all activities that will address the following questions.

- How will the school implement activities to build the capacity for meaningful parent/family involvement?
- How will the school implement activities to build community relationships to improve student achievement?
- How will the school provide materials and training to assist parents/families to work with their child(ren)?
- How will the school provide other reasonable support for parent/family engagement activities?
- **How the school will coordinate and provide activities that support student transition (Kindergarten, Middle school, High school & College). List at least one activity to support the transition.**

Activity Name	Activity Description and Content	Timeline
Annual Title I Meeting/Meet the Teacher	Welcome families on campus and open lines of communication between teachers and families with resources/assistance for filling out lunch applications, receiving/purchasing school supplies, determine student transportation, and signing up for school age programs. Finally, we communicate goals and expectations for students/families. Our Annual Title I Meeting will be partnered with our Meet the Teacher Night. The Title I PowerPoint and use of funds is shared.	August 2026
School Advisory Council Meetings (SAC)	Monthly meetings are held to allow for parent and community input in the overall functioning of the school. SAC assists in the development, implementation, monitoring and evaluation of the School Improvement Plan and the Annual Report of Educational Improvement.	August 2026- May 2027
Student Led Conferences & Curriculum Night	Parents and Families are invited to attend and learn about their child's curriculum and to be able to connect with their child's teacher to help ensure academic success.	Fall 2026 Winter 2027
Literacy Night	Various ELA, Math, Science/STEAM, and Character Trait activities are shared with parents to use at home with students. During the event there will also be a variety of games/activities for all stakeholders to participate in to help facilitate the learning connection to home activities.	Winter 2027
Kinder Round Up/PreK Stars on Tour	Builds knowledge for parents on how to help their children succeed in school. This also helps to support the transition to kindergarten for all stakeholders.	Spring 2027

6. Staff Training

Describe the professional development activities the school will provide to educate the **teachers, specialized instructional support personnel, principals, other school leaders and other staff** with the assistance of parents/families on:

- How to reach out, communicate, and collaborate with parents/families as equal partners
- The value and utility of contributions of parents/families
- How to implement and coordinate parent and family programs and build strong ties between parents and schools

Our staff members value parental input and receive training in involving parents in meaningful ways within the school community. The focus of the training is on how to empower families to become engaged in their child(s) education but also covers specific practices to support families. The training for faculty and staff takes place in August of 2026 at the start of each school year to encourage parent/family support, communication, and encouragement. We are open to meeting with parents and answering any questions they have and will also conduct events to allow parents to be more involved and engaged in school-wide events. Parents will participate in student-led conferences to become more engaged and involved with their child's academic and leadership successes utilizing student data binders. These events will focus on a variety of academic areas and share strategies to help their children at home.

7. Communication

Describe how your school will provide timely information about the **Title I programs (PFEP Plan, SIP, and any programs funded with Title I)**

We communicate with our families by sending home information regarding the PFEP Plan, SIP, and any programs funded with Title I money with students in their backpacks in three languages. We also provide phone dialers, school marquee, as well as working to utilize our social media outlets including Facebook and Twitter. This information can also be found on our school website translated into all three languages. All parents are welcome, and we work to provide easy access for parents with limited English proficiency, disabilities, and who have a migratory status.

How will your school **share with parents** the curriculum at the school, the forms of assessment used to measure student progress, and the achievement levels students are expected to obtain?

This will be shared during SAC meetings, Title I parent meetings, morning events, student-led conferences, newsletters, and curriculum night.

How, if requested by parents, will your school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Village Oaks hosts a Title I Annual Meeting, Curriculum Night, and Student-led Conferences. The curriculum night/student-led conferences allow families time to interact with the grade level teams to better understand the expectations for the grade level content, classroom, and homework expectations. This is also a time when parents give their input on strategies we can use to better support their child. Parents can request a meeting at any time to discuss any concerns or suggestions. Monthly SAC meetings also provide a forum for input and suggestions.

How will your parents/families submit comments if the Schoolwide/SIP and Parent and Family engagement plans are not satisfactory to them?

During SAC meetings, parent-involvement events, and student-led conferences we seek feedback from all stakeholders to help us grow in this area. Parents have been encouraged to reach out to the leadership team, teachers, and SAC members to give feedback. We make adjustments accordingly after receiving input/feedback.

8. Accessibility

Describe how your school offers parent/family engagement activities for all parents/families. **(Including parents with limited English proficiency, disabilities, and migratory children).**

We provide translations in Spanish and Creole at all events and on all written communication. Our ESE department helps to support families with disabilities, and our school has access for families with physical disabilities (elevators, etc.). The migrant department attends our family events and helps to support our families in attending these events.

Describe how your school will share information related to school and parent/family programs, meetings, school reports, and other activities in an **understandable, uniform format and in languages that the parents/families can understand.**

We have consistent forms of parental communication that our parents are very familiar with using to get information. We send texts, dialers, flyers, and monthly electronic newsletters that are translated into three languages.

9. Barriers

Describe the barriers that hindered participation by parents **during the previous school year.** Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children)?

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Transportation	• Offer parent conferences via phone/WebEx • Flexible scheduling for conferences/events • Webex Options
Communication	• provide translation at all school events • send communication in three languages

10. Upload Evidence of Input from Parents on the development of the PFEP

Upload a copy of SAC minutes that include a statement that parents were given the opportunity to discuss and provide input on the **FY27 Parent & Family Engagement Plan (PFEP)** prior to approval. Be specific about the feedback provided by parents. Please upload the document in your school folder in the [Title I Drive - Teams](#).

11. Upload FY27 Parent-School Compact

Upload an electronic version of the FY27 Parent-School Compact. Please upload document in your school folder in the [Title I Drive - Teams](#).

12. Upload Evidence of Parent Involvement in Development of Parent-School Compact

Provide copy of SAC minutes that include statement that parents were given the opportunity to discuss and provide input on the **FY27 Parent -School Compact** prior to approval. Be specific with the feedback provided by parents. Please upload document in your school folder in the [Title I Drive - Teams](#)

Evaluation of the Previous Year's Parent and Family Engagement Plan

Review your **FY26** School Parent and Family Engagement Plan (PFEP) and complete the sections below.

1. Building Capacity Summary

Provide a summary of activities provided during the **2025-2026** school year that were designed to build the capacity of parents to help their children. Include participation data on the Title I annual meeting, Parent Institute workshops and any other parent workshops. **If activity was not completed, provide**

an explanation in the space below. **Please make sure that the numbers match the Parent Event Tracking Sheet uploaded in your Title1Crate for FY26.**

Content and Type of Activity	Number of Activities	Number of Participants	How did this activity build parent and family capacity to improve student achievement? If it was not completed, provide a rationale.
FY26 Annual Title I Meeting	1	937	We shared information with parents on how we use funds, as well as ways to get involved in their child's education.
Fall Festival/Student Led Conferences/Curriculum Night	3	402	Parents gained a better understanding of their child's curriculum, their child's progress, classroom expectations, and how to support their child's learning at home.
Literacy Night/Student Led Conferences	6	332	Parents learned a variety of strategies to assist their child at home in regard to ELA standards, reading at home, and academic games.
School Advisory Council Meetings (SAC)	8	175	Monthly meetings were held to allow for parent and community input in the overall functioning of the school. SAC assisted in the development, implementation, monitoring and evaluation of the School Improvement Plan and the Annual Report of Educational Improvement.
Kinder Round Up/Pre-K Stars on Tour	1	23	Provided information on ways parents can help their child transition and succeed in kindergarten.

2. Staff Training Summary

Provide a summary of the **professional development** activities provided by the school during the **2025-2026** school year to educate staff on the importance of Parent and family engagement. The value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school.

Content and Type of Activity	Number of Activities	Number of Participants	How did this activity build parent and family capacity to improve student achievement? If it was not completed, provide a rationale.
Staff received professional development through PLCs in communicating to parents and increasing parent engagement.	2	80	Staff were trained at the beginning of the year and during collaborative planning on the importance of having parental involvement in their students' academic journey.

3. Review your FY26 School Parent and Family Engagement Plan (PFEP) Barriers Section.

To what extent did your site implement the steps described in your PFEP? How will Title I Parent and Family Engagement (PFE) funds be used to address the barriers that persist?

Barrier (Including the Specific Subgroup)	Steps the School took to Overcome	Implementation (Full, Partial, Not Yet)
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Communication	• provide translation at all school events • send communication in three languages • Offered Adult English Classes at VOE in partnership with iTech	Full
Transportation	• Offer parent conferences via phone/WebEx • Flexible scheduling for conferences/events • Webex Options	Full