

Board of Directors Monthly Meeting
Open Session
Pine Lake Preparatory, Inc.
Wednesday, July 22nd, 2026, at 6:30 PM

Attendees: Sarah Phillips, Dorothy Gorman Chris Cody, Ashton Watson; Matt Dellinger, Matthew Belmont, Steve Buege

Absent: Bryan Thurtle-Schmidt, Vivek Trivedi

School Leadership Present: Andrew Mocer, Sherri Fletcher, Brant Hyatt, Dr. Timothy Hoffman, Shelly Sims, Jennifer Liberatore

1. Call to Order and Conflict of Interest Reminder (6:30 pm)
per NCGS 138A-15(e)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

2. Mission, Vision and Values (6:31 pm)

3. Public Comment (6:32 pm)

No comment

4. Board Business (6:33 pm)

a.) Approval of Meeting Minutes (06.24.26)

- a. Move to motion made by: Sarah Phillips
- b. Second: Matt Dellinger
- c. Motion Passed: Yes
- d. Anyone abstained: Dorothy Gorman (not present at 06.24.26 meeting)

b.) Approval of Meeting Minutes (06.24.26)

- a. Move to motion made by: Sarah Phillips
- b. Second: Matt Dellinger
- c. Motion Passed: Yes
- d. Anyone abstained: Dorothy Gorman (not present at 06.24.26 meeting)

c.) Reintroduction of Board Officers for 2026-2027:

- a. Board Chair: Sarah Phillips
- b. Board Vice Chair: Ashton Watson
- c. Board Treasurer: Matt Belmont
- d. Board Secretary: Steve Buege

d.) Committee Updates

- a. Committee chairs are beginning to schedule regular cadence of meeting in advance of upcoming school year.

5. Financial Matters (6:38pm)

- a.) ESEA Title IA Grant (For Approval)
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Steve Buege
 - c. Motion Passed: Yes
- b.) IDEA Section 611 and 619 Grant (For Approval)
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Dorothy Gorman
 - c. Motion Passed: Yes
- c.) ESEA Title II Part A Grant (For Approval)
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Dorothy Gorman
 - c. Motion Passed: Yes
- d.) Title IV Part A Grant (For Approval)
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Dorothy Gorman
 - c. Motion Passed: Yes
- e.) CTE Local Application (Perkins V) Grant (For Approval)
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Dorothy Gorman
 - c. Motion Passed: Yes
- f.) State Budget Update(s)
 - a. The state budget was officially signed on July 7, 2026; we have clarity on go-forward salary increases for all staff which we will share/update during the Fall. In addition, we will communicate this information during annual Finance 101 classes with teachers.

6. Administrative Matters (6:52pm)

- a.) Enrollment Update(s).
 - a. We have full enrollment (1,895) currently. We have both sibling lottery and regular lottery waitlists if needed.
- b.) Staffing Update(s).
 - a. We are fully staffed, less a part-time lower school position and our Chief Financial Officer Position. The Board (e.g., Matt Belmont) will continue to be engaged in this search process.
- c.) Welcoming staff and students back.
 - o We are excited to welcome staff back on August 3, 2026 (new PLP teachers) and August 5th (existing PLP teachers) and students (August 12, 2026).
- d.) Wells Fargo Cup

- Pine Lake Prep won the annual Wells Fargo Cup, in recognition of overall athletic excellence throughout the year. Cheers to our teams! We will receive the cup at halftime of the football game on September 11, 2026.
- e.) **Beginner Teacher Support Program Submittal (For Approval).**
 - Move to motion made by: Sarah Phillips
 - Second: Ashton Watson
 - Motion Passed: Yes
- f.) **Annual Operating Plan (For Approval).**
 - The group discussed the proposed Annual Operating Plan, which was previously discussed with the Board at the Strategy Retreat in May 2026.
 - The group deferred approving the Annual Operating Plan approval to the August 2026 Board Meeting. Additional reviews by Board Members and the Governance Committee will occur over the next month.

7. Executive Session (7:22pm)

- a.) Move to motion made by: Sarah Phillips
- b.) Second: Steve Buege
- c.) Motion Passed: Yes

Motion to move into Executive Session b. § 143-318.11(a)(3&6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee: or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.

8. Resumed Open Session and Vote as Needed (7:29pm)

- a) The hiring of Lower School Counselor (K-5), Olivia Meyer
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Dorothy Gorman
 - c. Motion Passed: Yes
- b) The hiring of Director of Technology, Eric Hale
 - a. Move to motion made by: Sarah Phillips
 - b. Second: Dorothy Gorman
 - c. Motion Passed: Yes

9. Motion to Adjourn (7:30pm)

- a.) Move to motion made by: Sarah Phillips
- b.) Second: Steve Buege
- c.) Motion Passed: Yes

Meeting Minutes Approved on: August 26, 2026

- Move to motion made by: Sarah Phillips
 - Second: Matt Dellinger
 - Motion Passed: Yes
 - Anyone abstained: Bryan Thurtle-Schmidt, Vivek Trivedi (not present at 07.22.26 meeting)