Simley High School

2026-2027 ·Inver Grove Heights School

INSPIRE. INNOVATE. EXCEL.

A Community Commitment.

Simley High & Alternative Learning Program
2920 80th Street East
Phone 651-306-7000
Attendance 651-306-7022

SIMLEY SPARTANS SCHOOL SONG

Fight Spartans Fight
For the Crimson and Blue
We'll Always Be True To You
In All That We Do
Rah Rah Rah
Go Spartans Go
As We Sing to Simley High
We'll Always Know
'Ere the Foe
That We'll Go On To Victory
S P A R T A N S
S P A R T A N S
S P A R T A N S
Go Spartans Go

Mission and Vision of Inver Grove Heights Community Schools

Mission Inspire Innovate Excel A Community Commitment	**Simley High School's Guiding Principles**
Vision Inclusive, Respectful, and Caring Environment A Culture of High Expectations Whole Student Development Personalized Learning Involved and Invested Community and District	**Equity** – Ensuring equitable opportunities for each student. **College Readiness** – Providing a rigorous and relevant curriculum that will prepare each student for post-secondary education. **Content Literacy** – Supporting a school-wide focus on reading, writing, critical thinking, technology and problem-solving skills in all content areas. **Relationships** – Ensuring that programs strengthen student, staff, family, and community relationships. **Collaborative Support** – Facilitating professional collaboration to support and ensure the academic achievement of each student. **Partnerships** – Working with post secondary institutions, businesses, and community members to optimize support provided to students.

Simley High School Daily Bell Schedule

2026-2027

1st period	8:30 AM - 9:20 AM		
2nd period	9:25 AM - 10:15 AM		
3rd period	10:20 AM - 11:10 AM		
4th period	11:15 AM - 12:05 PM		
5th period	12:10 PM - 1:30 PM		
	Session	**Lunch Time**	**Class Time**
	1	12:05 PM - 12:30 PM	12:35 PM - 1:30 PM
	2	12:35 PM - 1:00 PM	12:10 PM- 12:35 PM & 1:05 PM - 1:30 PM
	3	1:05 PM - 1:30 PM	12:10 PM - 1:05 PM
6th period	1:35 PM - 2:25 PM		
7th period	2:30 PM - 3:20 PM		

SCHOOL DAY

School District 199 requires that each student must be assigned to six hours of school each day, and that each student must be under supervision every hour of the school day.

Since every student must be under supervision every hour of the school day, students will not be permitted in the hallways or other areas in or on school property without supervision during the class period.

“School Day” is defined as the time from when a student gets on the bus in the morning or enters school district property by any mode of transportation to the time when a student gets off the bus at the end of the school day or when a student leaves the school grounds by any mode of transportation after the school day or after any school district sponsored activity.

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Academics

Courses & Programs

Advanced Placement (AP)

Advanced Placement courses offer students an opportunity to take a college-level course while they are still in high school. Each student has the opportunity to take the national AP test in May. In addition to high school credit, a student may earn college credit depending upon the score achieved and college they attend. These are full-year courses and a student must pay a fee to take the AP test. Fee waivers are available to qualified students; please contact your school counselor for more information. Registration for AP exams takes place in the fall.

Concurrent Enrollment Classes

Concurrent enrollment courses are college courses offered at Simley High School taught by trained high school teachers. These classes are offered through a partnership with a college or university. Taking college level courses challenges high school students to think critically, write academically, and read analytically. This allows students to have an exposure to rigorous college level courses, gain college level skills, have daily support for coursework and build confidence for college. Students who successfully complete these classes earn both high school credit and transcripted college credit at no cost.

Post-Secondary Enrollment Options - PSEO

The 1985 Minnesota Legislature passed the Postsecondary Enrollment Options Act which allows 11th- grade and 12th- grade students enrolled in a public school to enroll in eligible postsecondary institutions at no cost to the student. The decision to participate in this program is an important one and necessitates early and frequent communication with a high school counselor.

> ***Per Minnesota Statute §124.089****, registration for the fall semester of the Post Secondary Enrollment Option Program must be completed by May 30th of the previous school year****.*** *Contact your school counselor for more information.*

Grading & Assessments

Grading System

The school year is divided into four marking periods or quarters which are approximately 12 weeks long. A final grade is given for each class taken at the end of each quarter. The grade point average (GPA) is calculated on a 4.0 system in which:

A	= 4.0	C	= 2.0
A-	= 3.7	C-	= 1.7
B+	= 3.3	D+	= 1.3
B	= 3.0	D	= 1.0
B-	= 2.7	D-	= 0.7
C+	= 2.3	F	= 0.0

P	= Pass, but not factored into GPA
I	= Incomplete, if not finished will become an F
NC	= No Credit Earned

Final Exams
Examinations are considered an important component of the learning process. A final exam is intended to fulfill the following purposes:

- ➔ To reinforce the concept that the acquisition of knowledge and skills early in a course is related to learning occurring later in the course.
- ➔ To demonstrate the degree to which each student's learning is comprehensive.

A final exam schedule will be established for the end of each quarter.

Students who must be absent during the week of finals will be allowed to make up exams and other learning activities after returning to school or by prior arrangement with the teacher and grade level administrator.

Incompletes
Students who receive an "Incomplete" grade at the end of a quarter must make up the work required within 10 school days after the end of the first, second, and third quarters and by the end of the third week in June for the fourth quarter to receive a grade. Failure to make up the incomplete will result in an "F" grade.

Special Leave Request (5 or more days of planned absence)
Extended planned absences from school can negatively impact academic performance. If a student will be missing 5 consecutive days or more for a planned absence, the student needs to complete the Special Leave Request Form through the Main Office following the guidelines below. Students must assume responsibility for all assignments missed during the student's absence.

1. Students must pick up The Special Leave Request Form in the Main Office.
2. All classes must be listed on the Special Leave Request Application and signed by all teachers to indicate assignments for the proposed absence and teacher knowledge of the planned absence. Parents must sign the Special Leave Request Form authorizing the special leave request, and acknowledging that the student will assume responsibility for all assignments missed during the absence.
3. The student must return the Special Leave Request Form (fully completed and signed) to the Main Office a minimum of 3 days prior to the absence for administrator approval.
4. Special Leave requests are approved on an individual basis.

Please note that by state law, 15 consecutive days of absence requires the district to unenroll the student. Upon return from an absence of 15+ days, the family must re-enroll the student with the district enrollment office. Special Leave Requests may only be approved for consecutive absences less than 15 days.

Academic Integrity
All work submitted for credit in any class at Simley High School is expected to be the original work of the student submitting it. If the work is not the original effort of the student, then the student may be engaging in academic dishonesty. Any student who allows their work to be used for the purpose of academic dishonesty is subject to the same consequence as the student submitting the work.

Teachers will highlight expectations and guidelines for student use of technology, internet, and Artificial Intelligence in regards to what is acceptable and unacceptable in the creation of student artifacts that show their understanding and content mastery.

Academic dishonesty is defined as, but not limited to, any situation in which a student:

- ➔ Copies another student's homework with or without permission
- ➔ Copies answers from another student's test or quiz
- ➔ Takes part in transferring confidential information, like sharing test information.
- ➔ Brings written information to a test or quiz that is not permitted by the teacher
- ➔ Submits AI-generated content as their own work or using AI when prohibited
- ➔ This includes taking credit for another person's ideas that are not your own original thought

If a teacher suspects a student may have engaged in academic dishonesty they will gather information, including interviewing the student, and then consult with school administration as to the next steps. This may include students providing examples of their own original work leading to completion of a larger test or project that shows a mastery of knowledge.

Students who engage in academic dishonesty can expect the following:

1. The teacher will contact the student's caregiver to inform them of the incident.
2. A discipline referral and the incident will be logged in the student's discipline file.
3. The teacher and school administration will collaborate to determine the next steps. This will be determined based on a number of factors, including:
    a. Type of offense
    b. Offense history
    c. Teacher's policy on academic dishonesty as outlined in their syllabi
4. Once the penalty has been determined, the teacher and/or administrator will notify the student and caregiver.

Penalty for academic dishonesty may include loss of credit for the assignment, opportunity to redo the assignment for partial credit, and/or restorative project on the impact of academic dishonesty.

Credits & Scheduling

Minimum Number of Credits

The minimum class load for students in grades 9-12 is 6 courses per quarter (not including a study hall). Students in grades 9-11 are required to be in school 7 hours per day. Students in grade 12 may apply for a study hall release for one period of the day (hours 1, 5, or 7) if they meet the requirements.

Registration

In January each year students receive a registration guide book and counselors conduct informational classroom sessions regarding course options. All course requests are submitted through Xello.

Simley requires all students, grades 9-12, to take a minimum of 6 classes every quarter throughout the school year. This means when students are registering for classes they will choose a minimum of 18 credits and a maximum of 21 credits.

Schedule Changes

Students must meet with their counselor to initiate any change in their class schedule. The schedule change policy is as follows:

- ➔ With the exception of scheduling errors, teacher initiated changes, or enrollment in a post-secondary institution necessitating changes, no class will be added after the fourth day of the quarter. (All days absent up to day of enrollment in class will count.)

- ➔ Any student wishing to drop a class must do so during the first three days of the quarter. Students who drop a class after the above stated deadline will receive an "F."

Below are detailed explanations of Course Level Change and Course Drop Process.

Course Drop

Students are expected to work closely with their teachers, counselors, and parents/guardians each year to select courses most appropriate for their learning. All necessary course changes need to be completed in the first 3 days of the quarter. After the first 3 days of each quarter students are required to complete the Course Drop Form, obtained through a student's counselor, and they will be enrolled in a study hall if the drop is approved. All drops after the first 3 days of each quarter will result in an 'F' being recorded on the transcript for that course.

Course Level Change

Students are expected to work closely with their teachers, counselors, and parents/guardians each year to select the appropriate course levels. If a student needs to change to a different course level, they can do so in the first 3 days of each quarter. After that, students are expected to work with their counselor and teacher on strategies to succeed in the course before changing levels.

Students should consider the following before consider changing course levels: attend each class on time, complete all classwork and homework by the given deadlines, retake assessments when possible, request help from the teacher and peers, schedule time before or after school to work with the teacher, attend math tutoring or utilize the writing center (when applicable). After working through all of these strategies, students may choose to meet with their counselor and discuss a course level change and complete the Course Level Change Form, obtained through a student's counselor, if they continue to feel the course is not the most appropriate level for them.

Study Halls

The main objective of a study hall is to provide an effective opportunity for students to complete out of class learning activities. Study halls are quiet places for study and work. Students are expected to arrive on time and bring study materials with them. Playing cards or other materials that disrupt the quiet study environment are not allowed. Classroom expectations and school personal electronic device procedures and guidelines are in effect in all study halls. Specific rules for study halls will be handed out and discussed in each study hall during the first week of each quarter.

All students are scheduled into study halls when not in class or at lunch. Study hall attendance is required. Students will remain in study hall unless they are going to receive academic support from tutoring or a teacher arranged a pass prior to the class period.

Senior Study Hall Release

Senior students have the privilege of applying for and being released from the school building during study hall classes (only hours 1, 5, 7). To qualify for release, students must be on track to graduate (they do not have credits to make up through credit recovery), and they must fill out a **Senior Study Hall Release form** which is available in the Counseling Office. Students assigned senior study hall release must enter and exit the building by checking in and out of the Main Office using their. Release will be revoked and students will be placed back in study hall for up to a quarter if they do not leave immediately at the start of their release, are late or skipping classes, or are not checking in and out through the main office. Students who have an issue with leaving may connect with an administrator and use the IMC during release.

Student Aide

Within a student's high school experience, they can earn credit for being a Student Aide - 1 Student Aide hour per quarter. Students can seek permission from a teacher to assist in a classroom rather than taking a Study Hall. The supervising teacher will provide the form to the student, and the student must complete the form and return it to the Main Office in order to have it added to their schedule and to obtain credit. Teachers cannot have more than 1 student aide in a quarter and there will be no student aides approved during 5th period.

Expectations for Student Aides:

- ➔ The student must be in the teacher's classroom or working on a specific task with a Securly digital pass issued by the assigned teacher.
- ➔ Student Aide privilege will be revoked for the school year if misused.
- ➔ A Student Aide does not count toward the 6 course minimum requirement for students.

Student Release

Students at Simley High School may opt to be released from school with parent/guardian permission for one or more of the following: Academic, study hall, senior lunch, and/or activities. If release time is noted on a student's schedule, the expectation is that they leave the building for the duration of their release time, and this release should not impact their attendance in any courses at Simley High School. All students must enter and exit the building through the Main Office only. Failure to follow appropriate procedure may result in the revocation of their release. If a student is unable to leave the building, they should work quietly in the media center.

Academic Release (Red)

This release is only available to students enrolled in an academic program or courses who need that release time in order to successfully attend and/or complete their courses. This release is determined in consultation with the student's counselor. Programs or courses include PSEO, DCTC, Tridistrict CAPS, and/or Hybrid courses.

Study Hall Release (Yellow)

Seniors may request release from one study hall per quarter provided they are on track to graduate.

Lunch Release (Yellow)

All seniors qualify for lunch release, and may only leave the building for their assigned lunch period. Each student approved for lunch release will be required to have a "bag tag" on their backpack to denote they are approved to be exiting/entering the building through the Main Office during their assigned lunch.

Activities Release (Green)
Students on athletic teams that practice or have their home field/court offsite (hockey, golf, and swimming) require additional travel time to get to practice. These students may apply for a 7th period activities release during their athletic season.

Report Cards & Student Records
Report cards are issued every quarter grading period and are available through the parent portal.

Release of Records
Records will be sent to the high school a student will be transferring to upon the request of a parent or that educational institution. Academic information sent to post-secondary institutions (colleges, technical colleges, etc.) will require a release signed by the student or parent if the student is under 18, or by the student if he/she is 18.

Simley High School forwards student records to other schools and to post-secondary institutions where a student enrolls.

Achievement and Recognition

Academic Letter & Gold "S"
An academic letter will be awarded during the fall of the academic year following the year in which the criteria were met. An exception to this presentation time will be made for the 12th graders. A student in 12th grade could be eligible after their third quarter in order to enable the senior to receive their award before leaving Simley. In addition to an academic letter, any graduating senior will be awarded a Gold "S" pin for maintaining a B+ or better average during the first fifteen quarters. To be eligible for any academic award, a student must be a full-time Simley student. Students who did not attend Simley during the previous academic year are not eligible for a fall academic award.

Honor Roll
1. Students need a grade point average of 3.667 or higher to qualify for the "A" Honor Roll.
2. Students need a grade point average of 3.0 to 3.666 to qualify for the "B" Honor Roll.

National Honor Society
Toward the end of each year, a faculty committee will select students who qualify for National Honor Society. Each member is chosen based on his or her achievements in the following areas:

1. Character - in demonstrating highest standards of honesty and reliability.
2. Scholarship - in maintaining at least a 3.33 – B+ average.
3. Service - in school and community.
4. Leadership - in the classroom as well as in clubs and organizations.

Class Rank
REGULAR CLASS RANK: Class rank is cumulative from the beginning of ninth grade and is based on the final grades in all semester classes. Class rank is calculated officially at the end of each academic school year for grades 9-11. **For seniors, final class rank is determined at the end of the third quarter.** Concurrent Enrollment, Advanced Placement, and Honors courses are not weighted.

HONORS CLASS RANK: Honors Class Rank is an alternative ranking option that recognizes and ranks students who take a significant number of Concurrent Enrollment (CE), Advanced Placement (AP) or Honors courses. To qualify for inclusion in the Honors Class Rank at Simley High School, a student must meet the following criteria:

1. Take at least 22 credits of Concurrent Enrollment, Advanced Placement or Honors courses by the end of the third quarter of his/her senior year.
2. Earn a grade of B- or higher in a Concurrent Enrollment, Advanced Placement or Honors course to count as a qualifying class.

Students who transfer from other schools may apply to their school counselor for inclusion in the Honors Class Rank. However, only Concurrent Enrollment or Advanced Placement courses certified by the College Board will be recognized as meeting the rigor necessary to be considered in the Honors Class Rank.

Honors class rank is calculated officially at the end of each academic school year for grades 9-11. For seniors, final Honors Class

Rank is determined at the end of the third quarter. **For the class of 2023 onward, Honors Class Rank students have the opportunity to graduate Cum Laude (GPA 3.33-3.699), Magna Cum Laude (GPA 3.7-3.849), or Summa Cum Laude (3.85-4.0).**

Graduation

Graduation Requirements

To be eligible for graduation from Simley High School a student must earn a minimum of 64 credits in grades 9-12 and shall have fulfilled the following course requirements:

GRADUATION REQUIREMENTS

To be eligible for graduation from Simley High School, a student must earn a minimum of 64 credits in grades 9-12. Students earn .75 credits per course, per quarter. Distribution is as follows:

All Students: Art - 3 credits **English** - 12 credits **Math** - 9 credits **Science** - 9 credits **Social Studies** - 10.5 credits

Class of 2027: Health - 1 credit **Physical Education** - 1 credit **Electives** - 18.5 credits

Class of 2028, 2029, & 2030: Physical Education - 1.5 credits **Personal Finance** - 1.5 credits **Electives** - 17.5 credits

Graduating Early

Students planning on graduating from Simley High School early must notify their counselor at least one semester before their projected date of graduation. *Students who do not follow this requirement will not be allowed to graduate early*.

Commencement

Students who have or will have successfully completed graduation requirements by the last day of the school year may participate in the commencement program. Students may pick up their diplomas during the summer after quarter four grades are finalized.

Students who are no more than two (2) graduation credits short may also participate in commencement, but will not receive a diploma until all graduation requirements are completed.

The commencement program, like plays, athletic contests and concerts, is a school activity. Students participating in commencement must, therefore, comply with the student discipline policy.

College & Career Preparation

Counseling & Student Support Services

Each student is assigned to a counselor who will assist them with program planning, career exploration, personal concerns, post-secondary education, scholarships, financial aid and jobs.

Students are encouraged to contact a counselor when in need of help. Counselors are assigned for all students grades 9-12 alphabetically by students' last names:

Ms. K. Beck	A - G
Ms. K. DeVries	H – N
Ms. J. Reed	O - Z

College Entrance Tests

ACT - (American College Test) This test includes questions from math, science, English, social studies and writing. Consult your counselor as to the fees for the test. Information is also available at www.actstudent.org and the Career Center.

SAT - (Scholastic Aptitude Test) This is another college aptitude test which is utilized in helping to determine a student's admissibility to college. The SAT is divided into three sections: English, math and Standard Written English (TSWE). As with the ACT, the SAT can be taken more than once, with colleges generally accepting the highest score. Talk to your counselor to find out if this exam is a good option for you. Information is also available at www.collegeboard.com.

PSAT/NMSQT - (Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test) this test will be given at Simley in October. Current tenth-graders and eleventh-graders are eligible to take this test.

Athletics & Activities

Eligibility & Expectations

Academic Eligibility

Extra-curricular activities (ECAs) are an important part of the school experience for many students. ECAs provide students with opportunities to display their physical skills, musical skills and knowledge at contests and performances conducted in public, while representing themselves, their school and their community. There is additional evidence which indicates ECAs teach leadership, self-discipline, decision-making, responsibility and may actually enhance academic performance.

Although ECAs are a positive part of the total school program, the basic core and purpose of the school is vested in the academic curriculum. The minimum requirements of the high school's academic curriculum are expressed through the graduation requirements. The purpose of this policy is to ensure that all participants in ECAs are successfully progressing toward graduation. Consequently, any time an ECA participant is not progressing toward graduation, as defined by the provisions below, they shall be placed on academic probation.

For the purposes of this policy, an ECA shall be defined as any voluntary and non-grade earning school sponsored activity.

As freshmen, all ECA participants must earn a minimum of 3.75 or 4.5 credits (note schedule on Academic Progress Chart below) in any quarter and 18 credits during the year. In grades 10-12 all ECA participants must earn a minimum of 3.75 credits (note schedule on Academic Progress Chart below) in any given quarter and 15.75 credits in each academic year (defined as September - August). No more than two of these credits may be earned during the summer of each academic year. Any participant who does not meet these requirements shall be placed on academic probation until they are back on track towards meeting minimum graduation requirements. The conditions of each quarter of probation shall include earning a minimum of 3.75 credits, maintaining a "D" average of 1.0 GPA on a 4.0 point scale and meeting the conditions of their prescriptive learning program. Failure to meet any of the requirements of probation will result in the student being declared ineligible to participate in ECAs. The student will remain ineligible until they meet the requirements of probation for one trimester.

Academic Probation & Support Plans

Students who are placed on probation must follow a prescriptive learning program. The program will be developed by the appropriate counselor, coach or advisor, parent(s) and student. The plan may include, but is not limited to, all or part of the following resources:

1. Contract for School Success
2. After-School Tutoring
3. Teacher Contact
4. Home Study Time
5. Scheduled Study Time
6. Progress Reports
7. Chemical or Psychological Counseling
8. Other Monitoring

A student who does not follow their plan will be declared ineligible at mid-quarter. The eligibility of special education students will be determined through the development of student IEPs.

Transfer students are eligible if they were eligible at their previous school and meet the requirements of MSHSL.

Academic Progress Chart

The following table of accumulated credits will be used to determine if a student is progressing appropriately toward graduation:

Grade	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Summer
09	3.75	7.50	11.25	15	16.5
10	20.25	24	27.75	31.5	33
11	36.75	40.50	44.25	48	49.5
12	53.25	57	60.75	64.5	

Attendance Eligibility Requirements

Student attendance is an important part of academic success and progressing towards graduation. As such, student athletes need to commit to attending school and making adequate academic progress. Students who are not in regular attendance risk their ability to participate in extracurricular activities. The following guidelines will be used to establish student eligibility in regards to extracurricular activities and attendance.

- ➔ A student put on an attendance contract due to excessive tardies or absences, must meet the requirements of the contract to be eligible for participation.
- ➔ A student may not participate in any activity or program if they have an unexcused absence from any class during the day.
- ➔ If a student is absent from school due to illness, they may not participate in any activity or program on the same day.
- ➔ If a student is absent from school due to medical reasons, they must present a physician's note to be cleared for participation that day.

Academic & Attendance Eligibility Review

In the event of extenuating or unusual circumstances, a student or parent/legal guardian may request a review of the situation. All such appeals shall be heard by the high school counselor, activities director, grade-level administrator and high school principal.

Activities & Clubs

Activity & Club Development

Various clubs, activities and organizations are formed around special interests. You are welcome to join an existing group or form a new club or organization by contacting the Activities Director. The Activities Office will have further information for you on the process for creating a new club, activity, or organization.

List of Clubs, Activities, and Organizations

Bowling
Black Student Union
Gender Sexuality Alliance
International Club
Jazz Band
Link Crew
Marching Band
Math League
National Honor Society
Robotics
Show Choir
Spanish Club
Speech Team
Student Council
Theatre Guild
Trap Team

Athletics

Athletic Programs

Simley High School offers a complete interscholastic athletic program that is open to all students who wish to participate. Simley High School is a member of the Minnesota State High School League; therefore, Minnesota State High School League rules apply.

Fall	Winter	Spring
Cross Country (co-ed)	Basketball - Boys	Adapted Bowling
Football	Basketball - Girls	Baseball
Soccer - Boys	Dance Team	Golf - Boys
Soccer - Girls	Gymnastics	Golf - Girls

Swimming - Girls Tennis - Girls Volleyball Fall Dance	Hockey - Boys Hockey - Girls Nordic Ski Racing (co-ed; co-op) Swimming - Boys Wrestling	Softball Tennis - Boys Track and Field - Boys Track and Field - Girls Lacrosse - Boys Lacrosse - Girls

Athletic Fees
Participants on the various athletic teams at Simley High School are assessed a participation fee. These fees are used to defray part of the cost of the program. Students should contact the Activities Office to receive specific cost information of each sport. Fee information is also available at www.isd199.org.

NCAA Eligibility Information
Contact the athletic director for specific information on NCAA eligibility requirements. Information is also available at www.NCAA.com.

General Student Information

Daily School Information

Attendance & Absences
An excused absence indicates an acceptable absence from school or class with parental or guardian and school permission.

The following absences are considered parent-excused:

- Illness - Medical documentation may be required once the student reaches 10 or more total days of parent-excused absences
- Medical, dental, or orthodontic treatment or counseling appointment
- Death or terminal illness in the student's immediate family or close friend or relative
- Court appearance
- Religious holiday or observance
- Emergency conditions such as car accident, fire or flood
- Driver's examination
- College visit
- Active duty in any military branch of the United States
- Spectator at a school-sponsored activity with parent permission.

The following absences are considered school-excused:

- Official school field trip or other school-sponsored activity
- Removal of a student pursuant to a suspension. Suspensions will be handled as

excused absences and a student will be permitted to complete make-up work.

An unexcused absence occurs when a student was absent from school or class for more than 20 minutes with or without the consent of a parent/guardian, for a reason which is not acceptable to the school as listed in District Policy 503, Section II.A.

Examples of absences that will NOT be excused:

- ➔ An absence by a student that was not approved by the parent/guardian and/or the school district
- ➔ Any absence in which the student failed to comply with the reporting requirements of the school district's attendance procedures within five school days
- ➔ Working on school assignments or preparing for exams at home
- ➔ Work at a business, except under a school-sponsored work release program, or volunteer work
- ➔ Oversleeping or missing the bus
- ➔ Anticipated absences such as vacations for which the school is not notified in advance
- ➔ Other absences not authorized by the school or parent/guardian

Refer to Attendance Policy #503 for a full review of Simley's attendance policy.

Students with attendance concerns will receive support and interventions from school staff and administration. This may include (but is not limited to): student and parent meetings, attendance contracts, pass revocation, lunch or after school detention, and/or referrals to county diversion programs.

Students demonstrating patterns of excessive absenteeism will be referred to Dakota County truancy programming for further follow-up and intervention.

Assemblies & Pep-Fests

Assembly programs and pep-fests are held in the gymnasium. Attendance at assemblies is required unless the student opts to be in the designated "quiet space." Students are expected to demonstrate an attentive and respectful attitude toward any assembly speaker or program. Students who prefer to be in the designated "quiet space" in lieu of attending the assembly will check-in with their assigned teacher and request a Securly digital pass to the IMC. Only students arriving on an approved Securly digital pass may utilize the IMC space during this time for a quiet study space. All other students are expected to be in the Assembly.

Bell Schedule & Passing Times

Class periods are 50 minutes in length with a 5 minute passing time between periods. Students who do not get to class on time will be caught in hourly tardy sweeps. Please see the Bell schedule below for exact class period times.

1st period	8:30 AM - 9:20 AM
2nd period	9:25 AM - 10:15 AM
3rd period	10:20 AM - 11:10 AM
4th period	11:15 AM - 12:05 PM
5th period	12:10 PM - 1:30 PM

	Session	Lunch Time	Class Time
	1	12:05 PM - 12:30 PM	12:35 PM - 1:30 PM
	2	12:35 PM - 1:00 PM	12:10 PM- 12:35 PM & 1:05 PM - 1:30 PM
	3	1:05 PM - 1:30 PM	12:10 PM - 1:05 PM
6th period	1:35 PM - 2:25 PM		
7th period	2:30 PM - 3:20 PM		

Hallway Expectations

At Simley High School it is expected that all students demonstrate respect and the appropriate behavior toward each other and staff at all times. In the hallways this looks like:

- ➔ Walk at all times in the hallway.
- ➔ Speak to each other and adults with respect.
- ➔ Demonstrate appropriate social behaviors toward each other. Displaying excessive amounts of affection is not allowed and could result in a sexual harassment complaint.
- ➔ Give your correct name when asked.
- ➔ No "play fighting" or roughhousing.

Treat everyone as you would like to be treated and help make Simley a positive place.

Lockers & Personal Belongings

Students will only be assigned a locker upon request. Any student wishing to request a locker should complete this form. Please check your student email to receive your locker information. If you have any questions, please contact Angie Lopez in the Main Office.

One student is assigned to a locker where they may keep school materials and any personal possessions which the school does not prohibit. While students have the right to expect some privacy, lockers remain the school's property. School officials reserve the right to search a student's locker if there is reasonable suspicion that the locker contains contraband.

Students will clean out their lockers at the end of each school year. Students who damage lockers will bear the cost of repair, cleaning or repainting.

Students should not keep valuable personal possessions or cash in their lockers. If a theft occurs, report it to the office and complete a theft report. The school is not responsible for personal property in lockers as security of these lockers cannot be guaranteed.

Phy Ed Locks

Students are required to use school locks on Physical Education lockers. Locks are available from the Physical Education Department. Students should not keep valuable personal possessions or cash in their lockers. If a theft occurs, report it to the office and complete a theft report. The school is not responsible for personal property in lockers as security of these lockers cannot be guaranteed.

Personal Belongings & Lost and Found

The school is not responsible for lost personal items. Unfortunately, the school does not have the time or resources to investigate every lost or stolen personal item that is reported. The

security of personal items is the sole responsibility of the student. Students who find lost articles are asked to take them to the Assistant Administrator, next to the nurse's office, where they may be claimed by the owner.

Lunch & Food Services

Students are expected to observe dining room courtesy and clean their area when finished eating. All waste, trays and uneaten food must be deposited in the trash cans provided. Lunch period is a closed period, which means that students cannot leave the school premises. Food Service will stop serving breakfast at 8:25 a.m.

Pre-Payment on Infinite Campus Parent Portal

Parents can log in to Infinite Campus, through the Parent Portal, to add money to their child's meal balance, check lunch balances, and view transactions. Once you are logged in to the Parent Portal, click Infinite Campus, and then click Payments to add money to your child's lunch balance. You can also click Food Service to check balances and transactions.

Pre-Payment with Cash or Check

If you prefer to send money to school with your student, please send it in an envelope and mark it carefully with the student's name and meal PIN or student ID.

Please note that change will not be returned to students paying in cash. However, students may still pay in cash. Any cash received will be immediately added to the student's meal account, the purchase will be deducted and the cash difference will remain in the student's meal account.

Meal Account Refunds and Transfers

If your student is leaving the district and still has money in their meal account, please complete the lunch account refund/transfer form and send by mail or email to ISD 199 Food Service, 2990 80th Street East, Inver Grove Heights, MN 55076.

Questions

Click here for more lunch account instructions. Please reach out to ISD 199 Food Services for any questions

School Closing

The school district will place an automated call and text to all families when a school closure or delay is decided. Information will also be available via:

- ➔ Visit www.isd199.org for the most up-to-date information
- ➔ Check out the district's Facebook, Inver Grove Heights Schools, or Instagram, ISD199
- ➔ Watch Twin Cities television network affiliate stations. Look for "Inver Grove Heights Schools" in the news crawl
- ➔ Listen for WCCO-AM (830) to announce "Inver Grove Heights Schools"

To ensure that you receive an automated call when a winter weather closure is declared, please check that your contact information in Infinite Campus is correct and that your preferred email and phone number are marked for "Emergency" and "General." If everything is correct and you have not received any automated calls, please contact your child's school.

Contacting Students During the School Day

Due to the number of students at the high school, only emergency phone messages from family members will be delivered to students. Parents and employers are asked to refrain

from calling students during school hours. Parents and guardians should call the main office at 651-306-7000 to leave a message for their child.

Passes to Leave Campus
Once students arrive on school property they may not leave the campus grounds without a permit signed by an administrator or school nurse. This includes going home for any reason, including illness. An ill student must see the nurse before leaving campus. Leaving the building without permission is an unexcused absence.

Health Office & Nurse Services
The nurse is available on a daily basis from 8:15 am - 3:20 pm to care for students with their health needs and issues. During class periods, students must have a pass from their teacher to see the nurse. Below is a list of common reasons for students to seek out support from the health office

Leaving school early: Students that need to be sent home due to illness or injury must report to the nurse. The nurse will contact the parent/guardian before the student will be allowed to leave. The student is not allowed to call/text the parent on their own asking to be picked up. This will result in an unexcused absence.

Prescription medication: When it is necessary for a student to receive prescription medication at school, the medication is kept in the health office, except inhalers or Epipens. The student must have all of the following:

a) The medication in the original container.
b) Written permission from the parent.
c) Written order from the physician for ALL prescription medications.

Over-the-counter medications: If a student needs to take over-the-counter medication a parent permission note is required along with the medication. The medication is also stored in the nurse's office.

Phy-ed excuses: A parent may excuse a student from phy-ed for illness or injury up to two days. After two days, a doctor's note is required. All parent/doctor notes are given to the nurse who will write a pass for the phy-ed teacher.

Sport physicals: Any student interested in playing sports, must have a sports physical on file. The Minnesota High School League mandates a sports physical every three years. Students may not practice, or participate without a valid sports physical.

Immunizations: Minnesota State Law 121A.15 requires all students to be immunization compliant to attend school. Students who are not able to be vaccinated due to special medical conditions or parents who conscientiously oppose immunizations may receive an exemption.

Crutches: Students coming to school on crutches must have a physician note allowing the use of crutches at school, or communication from an athletic trainer for short term use.

Safety & Building Policies

Building Safety

Background Checks

The school district has adopted a policy, the purpose of which is to promote the physical, social, and psychological well-being of its students. Pursuant to this policy, the school district shall seek criminal history background checks for all applicants who receive an offer of employment with the school district. The school district also shall seek criminal history background checks for all individuals, except enrolled student volunteers, who are offered the opportunity to provide athletic coaching services or other extracurricular academic coaching services to the school district, regardless of whether compensation is paid. These positions include, but are not limited to, all athletic coaches, extracurricular academic coaches, assistants, and advisors. The school district may elect to seek criminal history background checks for other volunteers, independent contractors, and student employees.

Lockdown & Emergency Drills

Periodically throughout the school year we will hold lock down drills in which all staff and students must participate. The procedure is as follows (staff will take the following steps during a lockdown drill):

- ➔ Doors to all rooms are to be locked by the teacher(s) or other staff member(s).
- ➔ Students are to be positioned away from the doors and windows.
- ➔ Lights are to be turned off.
- ➔ No one is permitted to leave the classroom under any circumstances.
- ➔ All electronic devices are to be turned off.
- ➔ Teachers, staff members and students are to remain in lock down mode until
- ➔ notified by administration.
- ➔ Physical education classes are to go to the locker room and lock doors. If only one teacher, girls and boys together in the same locker room.
- ➔ All personnel will wait for the building principal or his/her designee to inform you regarding the situation; staff or students will not respond to any knocks on the door until released by the office on the intercom.

School Resource Officer

ISD 199 school resource officer will be responsible for establishing and maintaining a close partnership with school administrators in order to provide for a safe school environment, provide law enforcement and police services to the school and school grounds, build personal and working relationships with staff, students, and parents, and work with the administration to prevent juvenile delinquency while assisting students in obtaining the appropriate services.

Building Information

Handicap Accessibility

All doors of the high school building are designated for handicapped accessibility. An elevator is available for use within the building. Handicapped-designated parking is located in the faculty lot directly outside the Main entrance. Only those vehicles with the designated handicapped license plate or window sticker are permitted to park in the handicapped area.

Visitor Policy

All visitors entering the building are to report first to the main office to request a visitor's pass and identification badge. Students cannot bring visitors to school without prior permission from an administrator. Visitors will not be allowed to attend classes at Simley High School the first three weeks of school, the last three weeks of school, and the first and last week of every quarter. Students who attend school in the seven-county metro area will not be allowed to

be a visitor at Simley High School. Students who may be interested in attending Simley as a student **may** be an exception to this rule.

Notification of Pesticide/Herbicide Application

ISD 199 is required to inform parents, guardians, and school employees that the District applies certain pesticides and herbicides on school property. Because of such variables as weather, it is impossible to realistically predict the day on which the herbicides will be applied. As a general rule, the District applies only one herbicide - dandelion preventer - twice per year during the summer break in June and August, during times when there is no scheduled use of the affected area. Because the District applies pesticides only on an as-needed basis, it is likewise impossible to predict when they will be applied. A pest elimination service inspects each building monthly, and applies only category IV pesticides in affected areas, on average twice per year in each building, and always on non-school days. Category IV pesticides are in the least harmful category, and are not regulated by this law.

If you would like to be notified prior to pesticide or herbicide application, or if you have any questions about this or any other health and safety issue, you may feel free to direct them to Lindsay Elwell, Health & Safety Coordinator (651) 306-7452.

Technology & Electronic Devices

Student Technology Information

Student Electronic Technologies Acceptable Use

I. Purpose

The purpose of this policy is to set forth policy and guidelines for student access to the school district electronic technologies, use of personal electronic devices within the district, electronic communications, use of the district's network, Internet, and social networking tools.

II. General Statement of Policy

District 199 considers its own stated educational mission, goals, and objectives when making decisions regarding student access to School District technology. Access to the district's network and Internet enables students to explore libraries, databases, web pages, other online resources, and connect with people around the world.

District electronic technologies are used for educational purposes. Use of the district's electronic technologies is a privilege, not a right. The district's network, an educational technology, is a limited forum; the district may restrict speech for educational reasons.

III. Guidelines in Use of Electronic Technologies

Electronic technologies are assets of the school district and are protected from unauthorized access, modification, destruction or disclosure. Use of personal devices, while on district property, is subject to all policies and guidelines, as applicable, plus any state and federal laws related to Internet use, including copyright laws.

A. The district reserves the right to monitor, read or copy any item on or using the district's electronic technologies, including its network.
B. By authorizing use of the district system, the district does not relinquish control over materials on the system or contained in files on the system. Users should not expect privacy in the contents of personal files on the

district system.

C. Students will not vandalize, damage or disable any electronic technology or system used by the district.
D. Routine maintenance and monitoring of electronic technologies, including the district network, may lead to a discovery that a user has violated this policy, another school district policy or the law.

Complete policy is available on the district Website www.isd199.org and in the district office.

Cell Phones and Personal Electronic Devices

Why do we require cell phones and personal electronic devices to be off and put away during school?

This follows Minnesota State Statute 121A.73, limiting cell phone use in classrooms will enhance learning, increase engagement, and foster better relationships among students. Cell phones can disrupt class, hurt academic performance, and increase stress and isolation. By adopting this new policy, we aim to create a more focused and engaging learning environment, similar to other local schools.

What are the expectations around cell phones and personal electronic devices?

- ➔ Cell phones and other personal devices will not be allowed during the class period.
- ➔ Cell phones and personal devices may be used before or after the school day, in the hallways during passing time, and during lunch.
- ➔ Students who need to contact their family during class time may use the main office phone. Likewise, parents/guardians should contact the main office if they need to get an urgent message to their child.
- ➔ Students who have a medical reason for accessing their phone may carry their phone during class, but they will still be required to adhere to all other expectations.

If a student does not meet these expectations, what happens?

1st Violation
If a student has their phone out during class, referral will result in a classroom managed response, which may include placing their cell phone in the phone caddy in the classroom, the teacher will contact home, and submit a classroom managed referral in NextPath to document the behavior.

2nd Violation
A second referral will result in an office-managed response, which may include: the phone being turned into the office for a day, meeting with the Student Success Coach, and contacting home. Teachers will write and submit a referral in NextPath to the Student Success Coach.

3rd Violation
A third referral will result in an office-managed response, which may include: the phone being turned into the office 1-3 days, meeting with the Student Success Coach, and contacting home. Teachers will write and submit a referral in NextPath to the Student Success Coach.

4th Violation

A fourth referral will result in a disciplinary response, which may include: the phone being turned into the office 3-5 days, meeting with the Student Success Coach and a Principal, contacting home, and Guardian/Parent meeting to problem solve and create a plan for student device use with the parent/guardians of the student. This may include turning a device into administration daily or no longer permitting the device on campus. Teachers will write and submit a referral in NextPath to the Student Success Coach.

Student Behavior & Discipline

Student Behavior Expectations

General Behavior Expectations (PBIS)

Schoolwide Positive Behavior Interventions and Supports (PBIS) is an evidence-based framework for schools to create safe, positive, and equitable environments by proactively teaching, reinforcing, and supporting appropriate social culture and behavioral skills for all students. This helps to create an effective learning environment for all students. It is a multi-tiered system that uses clear expectations, positive recognition, and data to prevent problem behaviors, support student success, and improve overall school climate.

Middle School

High school students are not allowed in the middle school.

Dress Code

Student dress should not present a danger to health and safety, interfere with work, or create classroom or school disorder. State law dictates that T-shirts or any other clothing deemed offensive is not allowed. Clothing which is identified as gang related, including belts, bandanas and chains, is not allowed.

Student Discipline

Detention

Detention is time students make-up before school from 7:50 a.m. to 8:20 a.m. or after school from 3:30 p.m. to 4:00 p.m. Detention is assigned to a student by an administrator for minor infractions of school rules. Assigned detention takes priority over work and co-curricular responsibilities.

Lunch detentions can also be assigned to students during their assigned lunch hour. This is assigned by a school administrator for minor infractions of school rules.

Detention Expectations

- ➔ Students must be on time and sign in properly.
- ➔ Students must have school homework or something to read (i.e. book, magazine, newspaper).
- ➔ No breaks allowed. The supervising staff member will make all decisions regarding

bathroom privileges - ONE student at a time only.

- ➔ Talking is not allowed.
- ➔ No heads on your desk and no sleeping.
- ➔ Students must turn in their cell phones during the detention.

Failure to meet the above expectations will result in further after school assignments.

Dismissal
Dismissal is defined as the removal of a student from a class activity for the remainder of a class period, or the removal of a student for the remainder of the school day by an administrator or principal. During this time, the student is in the custody of the parent.

Suspension
Out of School Suspension is the short term exclusion of the student from school during which the school is relieved of custody of the child. Suspension shall be utilized in accord with The Pupil Fair Dismissal Act of 1974 as amended. Being on campus during Out- of- School Suspension is a violation of the suspension rules. A student will be considered trespassing, further disciplinary action will be taken and the police may be notified.

Expulsion
Expulsion is defined as action taken by the School Board prohibiting an enrolled student from further attending school for a period not exceeding one year from the expulsion date.

Discipline of Special Education Students
In the situation where the student who is to be disciplined has been identified as being eligible for special services of an LD, EBD, or MMH instructor, a review of the student's individual education plan will be conducted with the necessary staff to determine if the need to discipline was related to the reason for special services. If it is determined that the student's disability was related to the need for discipline, a meeting will be held with the necessary staff and parents/guardians. Consideration will be given to whether there is a need for further assessment or if a review of the adequacy of the current individual education plan for the disabled student is necessary.

Removal from Class
The classroom teacher has the responsibility to evaluate students' behavior and judge whether that behavior violates the established classroom rules or rules of common courtesy. Classroom rules developed by the teacher are to be in writing, distributed to each student and reviewed in class.

GROUNDS FOR REMOVAL:

- ➔ Willful conduct which materially and substantially disrupts the educational process.
- ➔ Willful conduct which endangers school district employees, the student or other students, or school property.
- ➔ Willful violation of any rule specified in the district's discipline policy.

Removal from class is the short term exclusion of a student from school during which the school retains custody of the student. Students removed from class shall be the responsibility of the principal or his/her lawful designee. The removal of a student from class shall not exceed three class periods. Students shall be removed from class only upon agreement between the appropriate teacher and principal after an informal administrative conference

with the pupil. The decision as to removal shall ultimately rest with the principal. The removal from class may be imposed without an informal administrative conference where it appears that the student will create an immediate and substantial danger to the student or to persons or property around him/her. The length of time of the removal from class shall be at the discretion of the principal after consultation with the teacher. Students shall be returned to class upon completion of the terms of the removal established at the informal administrative conference, including but not limited to the completion of any makeup work.

Restitution
Restitution is an approach to discipline that is based on the recognition that young people will make mistakes. By focusing on how a young person can correct a mistake rather than on punishment, this approach emphasizes positive solutions to problems when they do occur.

Student Rights & Responsibilities
Each student has the right to attend school and gain an education as provided by law. Rights bring responsibilities. A student is responsible for attending classes daily unless absent because of illness or other legitimate reason. A student is responsible for completing class assignments on time and according to the instructions given by the teachers. Most instructional materials are furnished by District 199 for student use. A student is responsible for bringing all materials required for daily use to class.

A student has the right to a free public education but is also responsible for complying with the rules and regulations of the school district and for accepting the authority of the staff and school district officials on school property and at school-sponsored events.

Student Services & Support

Student Support Requests

Conferences with School Staff
As a means to resolving discipline problems, students and parents may meet with a teacher, counselor or principal. Parent/teacher conferences are held in quarter one and quarter three.

Special Education
Special Education programs are an educational service provided to students who have a learning or other disability. These difficulties may be with the assignments in the classroom and/or in relationships with others. The student or the parent may contact a counselor or administrator for referral information. The following procedure will be followed if an evaluation is appropriate.

1. An evaluation team will be created, composed of the student's parents, a school administrator, teachers, counselors and/or aides working with the child, and any district employee or outside authority whom the other team members feel would contribute to their effort.

2. Team members will ensure that the evaluation procedure follows the minimum standards set out by federal and state regulations and rules.

3. The student's parent/guardian will have the opportunity to inspect and review the

student's educational records pertaining to identification, evaluation, and educational placement, with respect to the child's right to a free appropriate public education. The school must give the parents/guardians written notice of any proposal to initiate or change the student's identification, evaluation, or educational placement. If the parent/guardian is handicapped, the notice and all further proceedings shall be communicated in a manner which the parent/guardian easily understands.

4. If the student's parent/guardian is not known, or the student is a ward of the state, a person who is not an employee of the school district will be appointed to act as a surrogate for the parent/guardian. The surrogate will have all of the following qualifications:

    - ➔ Fulfills state and federal requirements
    - ➔ Understands district structure and procedure
    - ➔ Is familiar with the nature of student's disability and needs
    - ➔ Has the ability to effectively advocate an appropriate educational placement for the student
    - ➔ Has no interests which conflict with the student's interests

5. If the parent/guardian disagrees with the school's evaluation, the school may initiate a hearing to show that its evaluation is appropriate. The school may request that an evaluation be completed by a specialist not employed by the school is appropriate. If so, the cost of the evaluation will be paid by the school. If the evaluation is deemed appropriate, but parents disagree, the parents may still arrange an independent evaluation, but not at public expense. The evaluation results must be considered by the school in its decision about placement and may be used at any hearing regarding the child's placement.

6. The parent/guardian will be informed of the right to appeal the decision of the school team's assessment and placement recommendation by having a conciliation conference, and if that fails to satisfy both parties, by having a formal hearing. The child shall remain in his/her current placement until the controversy is resolved.

Events & Media

Dances & Prom

All dances are for Simley High School students **ONLY**. No middle school students or anyone 21 years of age or older are permitted to attend.

School Dances
Simley students may attend with a guest who is not a student at Simley. The Simley student must have their guest fill out a permission slip, and the guest must have an administrator from his/her school sign the permission slip stating that they are in good standing at their own school. The permission slips must be turned in to the assistant principal before 3:00 p.m. on the Thursday before the dance. Permission slips and school IDs are required for all guests.

Students attending are to dress appropriately. Students caught possessing, using, or under the influence of tobacco, drugs, or alcohol will be treated the same way as if the infraction

occurred during the school day. Beginning and ending times for each dance will be publicized during the week preceding the dance. Students leaving the dance are not permitted to reenter.

Admittance to the dance ends one hour after the start of the dance. Students, who know they will be coming later than one hour, due to work or other legitimate reasons, need to inform the advisor in advance. Athletes are allowed more time if the dance follows a game in which they participate.

Inappropriate behavior will not be tolerated. Any student who engages in this behavior will be removed from the dance. No refunds will be given.

Prom
The prom is a special event specifically designed for juniors and seniors. Freshmen and sophomores may attend if invited by a Simley High School junior or senior. 9th and 10th grade students who attend prom, must complete a Simley Guest Dance form. The permission slips must be turned in to the assistant principal before 3:00 p.m. on the Thursday before the dance. Permission slips and school IDs are required for all guests.

Any junior or senior student wishing to attend the prom with a person who has graduated from high school or attends another school must receive the prior approval of the assistant principal/principal. Permission slips and school IDs are required for all guests. No students will be allowed into the prom after 9:00 p.m.

Regulations regarding expected behavior are the same as those for all other dances, even though the prom is not held on school property. Violations of handbook policy will be dealt with as though they occurred on school property.

Inappropriate behavior will not be tolerated. Any student who engages in this behavior will be removed from the dance. No refunds will be given.

Student Photos from Events

Photos & Media Use
During the school year students are photographed for school yearbooks and may be photographed or videotaped during classroom activities or special programs. Pictures may be used in the 199 Reporter, school newspapers/newsletters, district calendar, yearbooks, local cable television stations, or local newspapers. The caption used with the photo may identify the student's school, grade and teacher/coach.

Photographs may be used throughout the school year in education-related publicity. Parents of students or students of legal age are not legally required to have photos published. The consequences of choosing to not have photos released for school district use include a student not being included in photos of teams; not being photographed for recognition of academic or athletic achievements; not being included in class photos or yearbooks; and not participating in programs being videotaped for cable television. Photos will not be used for purposes other than those specified. You must request that photos not be used. If you have any questions, please contact the assistant principal.

Transportation & Parking

Student Transportation

Bus Information

Refer to Student Transportation Safety Policy #709. Transportation requests can be made here.

Student Parking Information

Parking Overview

Driving and parking on the Simley High School campus is a privilege, not a right. Independent School District 199's goal is to provide students, staff, and visitors a safe place to park while encouraging responsible driving habits. The district reserves the right to search any vehicle that gives staff reasonable suspicion.

Eligibility & Permit Cost

- ➔ Priority for parking permits goes to 11th- and 12th-grade students. 10th-grade students may receive permits if space is available.
- ➔ One permit = one parking space per student.
- ➔ Students with an outstanding obligation (e.g., an unreturned textbook) may not purchase a permit until the obligation is resolved.
- ➔ **Students must show a valid driver's license when picking up their permit.**

Quarterly Permit Cost

Quarter	Cost
Quarter 1	$185
Quarter 2	$140
Quarter 3	$95
Quarter 4	$50

Parking Rules

- ➔ Display a valid Simley parking permit in the lower driver's-side rear window.
- ➔ Park only in the designated student lot, within marked spaces.
- ➔ Parking is first come, first served.
- ➔ Do not park in visitor, handicap, or staff parking lot spaces.
- ➔ All students must have a valid parking permit and must park in the student lot, even if your parent/guardian is a District 199 Staff member.
- ➔ Only vehicles with a state approved handicap tag may park in handicap spaces.
- ➔ Do not park in areas marked no parking or fire lane, or along yellow-painted curbs.
- ➔ Do not drive or park on the grass.

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- ➔ Off-road vehicles (snowmobiles, go-carts, etc.) are prohibited on district property.
- ➔ Follow all posted traffic signs and speed limits. Do not drive erratically or in a way that endangers yourself or others.
- ➔ Simley is not responsible for lost, stolen, or damaged items. Please lock and secure your car and items inside.

Enforcement & Violations

- ➔ The IGH PD enforces this policy and all applicable city parking regulations.
- ➔ Vehicles parked in violation (no-parking zones, fire lanes, yellow curbs, or handicap spaces without a valid tag) may be tagged and immobilized.
- ➔ Parking in staff or visitor spaces results in loss of on-campus parking privileges.
- ➔ Speeding, erratic driving, or driving that endangers others results in loss of parking privileges and may be reported to police for possible law violations.
- ➔ Violations may result in fines, towing at the owner's expense, and/or revocation of parking privileges.
- ➔ Persistent violations of school rules may result in suspension or permanent revocation of parking privileges.

Parking Violation Progression

Violation	**Consequences**	**Family Communication**
1st Violation	Written Warning	Guardian Email & Student Convo
2nd Violation	$10 fine & Meeting with Admin	Guardian Email & Student Convo
3rd Violation	$20 fine, Admin Meeting, 5 Day Parking Ban	Guardian Call with Student
4th Violation	20 Day Parking Ban, Parent Meeting	Guardian Meeting with Student
5th Violation	Permit revoked for Semester - No Refund	Guardian Meeting with Student

***Major safety violations may result in immediate suspension or revocation of parking privileges regardless of the number of previous violations.*

Questions

Direct any questions about parking to the assistant principal.

Policies & Legal Notices

Enrollment of Suspended Students

Any student who has been suspended from school in another district will not be permitted to enroll in this district until eligible to reenroll in his/her former district.

Law for 18-Year-Old Students

The Minnesota State MSA 120.06 reads as follows: “The board of education of any school district shall provide free education services to any person between the ages of 18-21 years and may require that persons adherence to rules and regulations applicable to students

under 18 years of age."

This mandates that all students, regardless of age, must adhere to the policy of the school. For example: No student, regardless of age, may smoke on school property.

Physical Restraint Policy

The school board prohibits the use of corporal punishment. However, in accordance with M.S. 609.06, reasonable force may be used with a student without the student's consent when the following exists or the person in authority reasonably believes it to exist: When used by a teacher or other member of the instructional, support, or supervisory staff of a public school upon or toward a student when necessary:

- ➔ To restrain the child from hurting himself/herself or any other person or property.
- ➔ To correct a student in order to avoid undue or deliberate disruption.

Pledge of Allegiance (REVISED: 8/18/25)

The school board recognizes the need to display an appropriate United States flag and to provide instruction to students in the proper etiquette, display, and respect of the flag. The purpose of this policy is to provide for recitation of the Pledge of Allegiance and instruction in school to help further that end.

It is our district's policy to recite the Pledge of Allegiance during school. Anyone who does not wish to participate in reciting the Pledge of Allegiance for any personal reasons may elect not to do so. Students must respect another person's right to make that choice. (Minn. Stat. 121A.11, subdivision 3 (c).

Student Discipline Policy (Policy 506) REVISED 3/8/21

We are advised to ensure that information regarding discipline, and behaviors that can result in discipline, be included in the handbook in a clear and definite manner, such that students are on notice of what is expected of them, what the consequences for misbehavior could be, and what, if any, method exists to reduce such consequences. They also advise the District to err on the side of over inclusion. It is the goal of the staff at Simley High School to take every opportunity to positively motivate students. The entire Student Discipline Policy 506 is not reprinted here but is available at www.isd199.org or by request from the office. However, students are responsible to be knowledgeable of all school rules and regulations as stated in the handbook.

The Pupil Fair Dismissal Act (M.S. 127.26) governs student discipline, suspension and expulsion. Address questions about law, policy, or rules and regulations to the principal or assistant principal. Parents/guardians shall be notified in writing of violation of the rules of conduct and resulting disciplinary actions by first-class mail except as provided otherwise by The Pupil Fair Dismissal Act of 1974. Students shall be notified of violations of the Rules of Conduct and resulting disciplinary actions verbally except as provided otherwise by The Pupil Fair Dismissal Act of 1974.

The principal or assistant principals may impose or recommend longer suspensions, expulsions, or any other discipline as appropriate on a case-by-case basis.

District Policies & Where to Find Them

Beside the policies that are included and/or referred to in this Handbook, students are expected to be aware of and to abide by all of the District's policies. All of the District's policies can be found on the District's website. Students should pay particular attention to the

policies in Section 500, which specifically pertains to students. Questions regarding policies can be directed to your building administrator.