Jamestown Public School Board
Regular Meeting
Official Minutes

Jamestown Public Schools Board Regular Meeting on Monday January 19, 2026 at Thompson Community Room, Jamestown Middle School

Present: Heidi Larson, President, Jamie Bear, Owen McKenna, Jacob Meier, Aaron Roberts, Jason Rohr, Steve Veldkamp, Superintendent, Robert Lech and Kristi Grounds, Business Manager. Melissa Gleason and Dan Tweten were absent.

Guests: Teresa Olson, Jerry Waagen, McKenna Pettys, Miranda Erickson, Ethan Erickson, Dustin Erickson, Chelsa Ackerman and family.

President Larson called the regular meeting of the Jamestown Public School Board to order at 5:30 p.m. and welcomed the audience.

Mr. Veldkamp moved to approve the consent agenda which consisted of December 15, 2025 regular board meeting minutes, payment of bills, pledged securities, submission of team Nutrition Equipment Grand for food service, December 8, 2025 Health Insurance Committee minutes, January 6, 2026 Communication Committee notes, January 12, 2026 Facilities Committee minutes and a student home bound agreement for 9 weeks . Mr. Roberts seconded the motion. Motion passed unanimously by voice vote.

The Board recognized students accepted into various music programs

McKenna Pettys, Student Council Executive Vice President, provided a report on upcoming snowball activities, and plans for 8th-grade orientation to assist incoming freshmen.

Veronica Askew, Internship Program Coordinator, reported the program began in 2017 for seniors, aiming for career awareness, employment readiness, and career goal progression. Requirements include 60 hours at an internship site, weekly seminars, time logs, journal entries, and a final portfolio. Current placements include Jamestown Police Department, Interstate Engineering, JHS, and Face to Face Salon. The program helps students confirm or reconsider career paths.

Jerry Waagen, is the Work-Based Learning Coordinator. The program has run for 3.5 years, emphasizing partnerships with 54+ local businesses with the goal is to prepare students for the workforce and create win-win relationships with businesses. The upcoming semester will have 36 students.

Teresa Olson, Little Blue Jays Nest Coordinator, presented on Internship and Work-Based Learning programs that support the Little Blue Jays Nest program. She noted the program's benefit and the hiring of two former Work-Based Learning students.

Adam Gehlhar presented the Strategic Plan Progress Goal 1.1 Culture of Learning: Cognia Family Survey. The district average of 4.3/5 meet the 4.0 goal. Cognia Student Engagement Survey showed 40% of students as "Emotionally Committed," not meeting the 45% goal, but showing a committed trend.

Adam Gehlhar presented the Strategic Plan Progress Goal 2.4 Leadership for Learning - Partnerships: Community Survey. The average was 2.7/4, not meeting the 3.0 goal, with areas for improvement in communication, volunteering, and volunteer training. Work-based Learning/Internships had 22% senior participation (30 of 135), not meeting the 30% goal, but showing improvement. Community Service showed 64.03% of the Class of 2024 with 25+ hours, not meeting the 75% goal, with the Class of 2025 at 69.59%. Business Partner Feedback was 100% positive from 31 surveyed partners, meeting the goal. Dr. Lech connected this data to the board retreat discussions on enrollment and finances, emphasizing proactive planning. Mr. Roberts moved to accept the Progress Monitoring Report for Strategic Focus Area 1, Goal 1.1 and Focus Area 2, Goal 2.4. Mr. Rohr seconded the motion. Motion passed unanimously by voice vote.

Dr. Lech presented his report. He reviewed the successful visit from Lt. Governor Michelle Strendan and state officials regarding the district's childcare program, noting the critical role of State CTE program and ARPA grant flexibility.

Dr. Lech announced State Superintendent Levi Bachmeier's upcoming visit on Friday, which will include school tours, classroom observations, and meetings with community leaders.

Dr. Lech emphasized revisiting Long-Term Planning topics from the December 1st school board retreat, particularly long-term planning for declining enrollment, highlighting its direct impact on state funding and the need for proactive changes across all school levels.

Mrs. Bear moved to accept dual credit speech high school course for 2026-2027 school year. Mr. McKenna seconded the motion. Motion passed unanimously by voice vote.

Mrs. Grounds, Business Manager, presented board members with the general fund balance sheet and the monthly financial reports.

Mr. Rohr moved to accept the resignation in lieu of discharge of Mike Romans. Mr. Roberts seconded the motion. Roll call vote: Bear, yes; Larson, yes; Rohr, yes; Meier, yes; Roberts, yes; Veldkamp, yes. Motion carried 7-0.

Mr. Veldkamp moved to accept the notice of recognition for Jamestown Administrators. Mr. Roberts seconded the motion. Motion passed unanimously by voice vote.

Mrs. Bear moved to accept second reading of policy HCBA (Vendor Conflict of Interest Disclosure). Mr. Rohr seconded the motion. Motion passed unanimously by voice vote.

Mrs. Grounds reported on school board positions up for election on June 9th. Mrs. Grounds announced there are 2 rural openings and 3 city openings. Deadline to file intent to run is April 6, 2026 at 4 pm, the forms are on our website.

No further business, President Larson adjourned the meeting.

GENERAL FUND

701 PRINT & DESIGN CO	44.50	JAMTGAARD, STACY	30.00
ACCUTRAIN	1,204.00	JAYMAR BUSINESS FORMS INC	177.46
ACME TOOLS	249.00	JOHNSON, DUANE	150.00
AGASSIZ CHEMICAL & EQUIPMENT	555.43	JOHNSON, NICOL	150.00
ALIEXPRESS.COM	10.19	JONES, TERRY	30.00
AMAZON.COM	1,496.14	JONNY B'S BRICKHOUSE	96.60
ANDERSON, JADA	30.00	KAPP, DANIEL	30.00
ANNE CARLSEN CENTER	86,751.04	KASTET, RACHEL	48.37
ARMITAGE, MICHAEL	53.31	KIRSCHENMANN, KRISTINA	100.00
BANK OF NEW YORK MELLON	825.00	KNOX, ROBERT	30.00
BATA, BRANDON	30.00	LEAF	2,745.00
BCHEX	154.00	LEARNWELL	515.00
BERGERON, TOVA	100.00	LECH, ROBERT	30.00
BIRCH, BRADY	183.80	LEDDA, DANIEL	134.32
BLOSSOM FLOWER DELIVERY	89.72	LORIG, JANE	1.26

BRICK & LEAF BOUTIQUE	50.00	MAGIC BEAN	250.00
BROWN, ASHLEY	100.00	MARCO TECHNOLOGIES	3,973.00
CAROLINA BIOLOGICAL SUPPLY	1,994.25	MCLEAN, EMILY	150.00
CASHWISE	88.74	MEISSNER, JEFF	30.00
CDW GOVERNMENT	705.00	MENARDS OF JAMESTOWN	225.51
CENTRAL VALLEY HEALTH DISTRICT	4,300.00	MINNESOTA VALLEY TESTING LABS	85.00
CHAT GPT	100.00	MONTANA DAKOTA UTILITIES	15,867.15
CITY OF JAMESTOWN	5,434.79	NAPA AUTO PARTS OF JAMESTOWN INC	81.68
CITY OF JAMESTOWN	5.00	ND ATTORNEY GENERAL	150.00
CLARK, JOHN	150.00	ND COUNCIL EDUC LEADERS	150.00
COLE PAPERS INC	5,296.69	ND SCHOOL BOARDS ASSOCIATION	1,125.00
COLUMN SOFTWARE PBC	468.92	NDCA	1,585.00
CONNECT TELETHERAPY	46,921.00	NELSON, TAMMY	2.80
CONNELL, JUSTIN	30.00	OFFICE DEPOT INC	411.41
COUNTRY GARDENS	57.00	ORR, CASEY	100.00
DAKOTA BOYS AND GIRLS RANCH	15,180.00	OSLUND, ANDREW	51.00
DAKOTA CENTRAL	4,611.24	OTTERTAIL POWER CO	58,622.16
DAVIS, SHANNON	277.16	PEARCE DURICK PLLC	1,282.50
DELZER, EDDY	30.00	PETTYS, QUENTIN	63.18
DISHONG, JESSICA	100.00	PITNEY BOWES	0.00
EBAY	78.47	RAINBOW GAS COMPANY	6,536.16
ECKROTH MUSIC COMPANY	350.00	RECORD KEEPERS	52.88
ERICKSON, DUSTIN	187.28	RECYCLING CENTER OF ND	625.00
ET SYSTEMS	840.21	RESTORATION MATTERS	3,900.00
EXTRA VALUE CHECKS	34.55	ROEN, DANELLE	150.00
FARMERS UNION COOP OIL CO	704.74	RUDOPLH, JOSIE	150.00
FARSTAD OIL	8,930.59	SATROM, BJORN	300.00
GEGELMAN, JAMIE	30.17	SCHERBENSKE INC	7,750.00
GEHLHAR, ADAM	30.00	SCHMIDT, SHERRY	30.00
GLOBAL INTERPRETING SERVICES	3.20	SCHWINGLER, BRITTANY	25.20
GOOGLE	6.84	SCOTTS ELECTRIC	577.00
GROUNDS, KRISTI	30.00	SOULIS, KERRIE	168.80
HAAKENSON, ANGELA	29.40	STALOCH, TIFFANY	300.00
HARLOW'S SCHOOL BUS SERVICE INC	133,523.71	STUTSMAN COUNTY GLASS	31.00
HAWKINS INC	285.00	SUN LIFE	95.96
HEINERT, DARBY	30.00	T-MOBILE USA INC	133.05
HEMMER, TANYA	382.20	TITAN MACHINERY INC	1,184.63
HIGH PLAINS WATER TREATMENT	30.50	TURTLE MOUNTAIN FLORAL	50.00
HINTZ, NATASHA	150.00	TWIN CITY HARDWARE COMPANY	94.65
HUGO'S FAMILY MARKETPLACE	92.28	ULINE INC	461.56
HW WILSON PRODUCT LINE	149.25	UNITED AIRLINES	417.49
INFORMATION TECHNOLOGY DEPT	882.00	VILLAGE FAMILY SERVICE CENTER	5,417.00
INNOVATIVE OFFICE SOLUTIONS	67.12	WALCH, TIMOTHY	117.12
INTELLINETICS INC	2,066.67	WALL, STEPHANIE	53.20
INTERSTATE ALL BATTERY CENTER	328.94	WALMART	3,474.24
JAMES RIVER SPECIAL EDUCATION	100,479.45	WEX HEALTH INC	146.16
JAMES RIVER TRANSIT	65.00	WIDMER ROEL PC	500.00
JAMES VALLEY MULTI DIST	253,675.00	WILLEY'S SEPTIC TANK SERVICE	150.00
JAMESTOWN PLUMBING HEATING AC	737.20	WOLFF, BRIANNA	100.00
JAMESTOWN PUBLIC SCHOOL	745.84	WW GRAINGER INC	316.24
JAMTGAARD, CODY	27.09		
TOTAL GENERAL FUND	**804,429.36**		
BUILDING FUND			
CULINEX	16,907.10	PLYMOVENT INC	644.00
CUMMINS SALES & SERVICE	1,957.84	STUTSMAN COUNTY TREASURERS	195,581.74
JAMES VALLEY MULTI DIST	1,052.44	SUMMIT COMPANIES	4,726.45
JOHNSON CONTROLS FIRE PROTECTION	6,340.22	WW GRAINGER INC	2,596.01
NORTHWEST IRON FIREMAN INC	4,921.59		
TOTAL BUILDING FUND	**234,727.39**		
DEBT SERVICE FUND			

BANK OF NEW YORK MELLON	27,792.50
TOTAL DEBT SERVICE FUND	**27,792.50**

STUDENT ACTIVITY

4THROWS	49.99	KLEVER, ALEX	350.00
701 APPAREL	315.00	KNOLL, ROSS	308.00
701 PRINT & DESIGN CO	1,040.00	KNUDSON, MADISON	303.00
ABDO-SPOTLIGHT-MAGIC WAGON	5,088.20	LAQUINTA INN & SUITES	2,640.00
ADOBE	32.24	LEAS, MITCHELL	439.00
AMAZON.COM	325.92	LECH, LANDON	100.00
ASKEW, VERONICA	75.00	LISBON PUBLIC SCHOOLS	200.00
BAKER, XAVIER	719.00	MANDAN HIGH SCHOOL	125.00
BATA, BRANDON	336.00	MCDONALD, COLLIN	80.50
BEACH, DAVID	80.50	MEARS, NICHOLAS	489.75
BECKER, NICHOLAS	661.00	MEYER, MARY	211.00
BUFFALO CITY RUNNING CLUB	639.82	MINNESOTA STATE HIGH SCHOOL	515.75
CASHWISE	27.91	MINOT PUBLIC SCHOOL DISTRICT #1	250.00
CELLEY, MORGAN	450.00	MOSER, LANDON	100.00
CENTRAL CASS HIGH SCHOOL	200.00	MOTSCHENBACHER, MATTHEW	75.00
COUNTRY INN & SUITES BISMARCK	720.00	MYRICH, ERIC	455.00
CRAWFORD, BENJAMIN	121.50	ND COUNCIL EDUC LEADERS	115.00
DAKOTA CENTRAL	244.85	ND HIGH SCHOOL COACH ASSN	60.00
DAKTRONICS INC	4,150.00	ND ROUGHRIDERS	960.00
DEAVER, BRIAN	254.75	ND-ACDA	579.59
DELZER, EDDY	105.00	NEIGUM, MADELINE	272.00
DOCKTER, HANNAH	24.04	NEIS SERVICES INC	13,596.30
ECKART, CHRISTOPHER	325.00	O'NEILL, SHAWN	170.00
ECKROTH MUSIC COMPANY	150.59	OLIVE GARDEN RESTAURANTS	656.17
EDWARDSON, REED	580.00	OLSON, PAUL	240.00
FABIAN, JESSICA	55.00	ORRIGINALS	1,152.00
FALK, TYLER	100.00	PAVLISH, LANDON	75.00
FARMERS UNION COOP OIL CO	32.99	POPPLERS MUSIC INC	77.88
FARMERS UNION OIL- HAZEN	176.00	QUICHOCHO II, BOYA	195.00
FM HOCKEY OFFICIALS ASSOCIATION	2,591.10	RIEDESEL, TYLER	65.00
FORUM	33.98	ROALDSON, JAMES	30.00
FRITZ, BETH	70.00	ROMSDAL, EASTON	369.00
GAPINSKI, STEVEN	61.00	ROUGHRIDER SIGNS & DESIGNS INC	290.00
GARDNER III, KENNETH	80.50	SALVATION ARMY	220.00
GERRELLS SPORTS CENTER INC	70.00	SCHIELE, JEREMEY	105.00
GRAND JUNCTION	872.07	SCHIPFERLING, SPENCER	110.00
GROSS, CHRISTOPHER	780.00	SIMMONS, JACKSON	100.00
GROTE, KATHERINE	265.00	SKOGLUND, TREY	100.00
HAGLUND, BRET	286.50	SKUNBERG, ERIC	750.00
HARLOW'S SCHOOL BUS SERVICE INC	25,717.28	THIELGES, BRETT	275.00
HECKAMAN, DANIEL	520.50	THOMPSON, GAGE	1,456.75
HEMMER, KATHERINE	285.00	THORPE, RILEY	100.00
HOCKEY MONKEY	58.71	UKESTAD, MARK	315.00
HOLLWEGNER, JENNIFER	272.00	ULINE INC	858.48
HUGO'S FAMILY MARKETPLACE	95.93	UNISON BANK	4,700.00
HYDE, GAYLE	75.00	UNIVERSITY OF JAMESTOWN SOFTBALL	200.00
JAMES VALLEY MULTI DIST	1,750.48	UNIVERSITY OF JAMESTOWN	500.00
JAMESTOWN HOCKEY BOOSTERS	12.00	WALMART	1,260.47
JD'S BBQ	641.77	WEIS, IAN	75.00
JENSEN, MADISON	279.00	WENINGER, SARAH	115.00
JIMMY JOHNS	231.80	WHICH WICH	367.70
JOSEPH, SAMUELU	100.00	WILDSIDE CREATIONS	20,770.00
JULIAN, LAURIE	285.00	WOODLEY, RACHEL	265.00
JUSTICE, STEVEN	260.00	ZENKER, CHRIS	273.00
JW PEPPER & SON INC	344.64	ZERR, TREV	420.00
KIRKEBY, BENJAMIN	298.00	ZIMMER, GABRIELA	75.00

TOTAL STUDENT ACTIVITY	**112,373.90**

HEALTH INSURANCE

HAYS COMPANIES	2,796.00	MEDALLUS JAMESTOWN URGENT CARE	53,245.58
TOTAL HEALTH INSURANCE	**56,041.58**		

JAMESTOWN DOLLARS FOR SCHOLARS

701 PRINT & DESIGN CO	382.19	DOLLYWOOD FOUNDATION, THE	633.76
TOTAL JAMESTOWN DOLLARS FOR SCHOLARS	**1015.95**		

SCHOOL LUNCH

		HUGO’S FAMILY MARKETPLACE	2.79
AMAZON.COM	152.57	JAMESTOWN PLUMBING HEATING	1,922.86
BADLANDS DISTRIBUTION INC	153.32	JAMESTOWN PUBLIC SCHOOL	1,065.14
BCHEX	60.00	ND ATTORNEY GENERAL	75.00
CINTAS CORPORATION NO 2	1974.67	PLUNKETT’S PEST CONTROL INC	512.72
CITY OF JAMESTOWN	1991.72	RHAM, ROBERTS	34.80
COCA COLA BOTTLING COMPANY H	2390.25	SALBAR, MELISSA	207.62
DACOTAH PAPER CO	305.83	SYSCO NORTH DAKOTA INC	50,116.35
DAKTOA CENTRAL	274.00	WALL, CINDY	140.00
ERICKSON, JENNIFER	140.00	WALMART	25.49
FRESHPOINT BIX PRODUCE COMPANY	8543.70		
		TOTAL SCHOOL LUNCH	**70,388.93**

JAMES VALLEY CAREER AND TECHNICAL CENTER

ACME TOOLS	594.99	MCMASTER-CARR	241.77
ACT INC	216.00	MENARDS OF JAMESTOWN	592.80
ACTE	535.00	MONTANA DAKOTA UTILITIES	3,166.59
ADVANCED BUSINESS METHODS, INC	219.55	NAPA AUTO PARTS OF JAMESTOWN INC	21.44
ALWAYS FOOD SAFE	9.00	NATIONAL RESTAURANT ASSOCIATION	897.63
AMAZON.COM	5,960.86	NAUMANN, SHEILA	33.74
AMERICAN HEART ASSOCIATION, INC.	361.43	NORTHERN TOOL & EQUIPMENT	4,118.99
CDW GOVERNMENT	8,310.00	OREILLY AUTO PARTS	35.98
CERTUS	49.95	OTTERTAIL POWER CO	2,406.31
CITY OF JAMESTOWN	742.68	RECYCLING CENTER OF ND	43.00
CITY OF JAMESTOWN	2,700.00	RHET ARCHITECTURE	3,115.00
COLE PAPERS INC	124.99	ROCHELEAU-ECKART, HEIDI	30.00
CULINEX	1,637.57	SAM'S CLUB	434.46
DAKOTA CENTRAL	217.14	SANFORD HEALTH EMS EDUCATION	42.00
DAKOTA DUST TEX INC	29.50	STAMPS.COM	20.99
DOMINO'S PIZZA	31.96	TRIMARK MARLINN	7,106.50
JAMESTOWN PUBLIC SCHOOL	3,362.96	UNITED AIRLINES	512.33
JAMESTOWN PUBLIC SCHOOL	965.02	VALLEY CITY STATE UNIVERSITY	475.00
JETSTREAM CAR WASH INC	21.15	WAAGEN, JERRY	11.62
LINDE GAS & EQUIPMENT INC	10,197.15	WALMART	499.00
MAC'S INC	3.77	WW GRAINGER INC	1,301.89
MARINKOVITS, WALTER	61.32		
TOTAL JAMES VALLEY CAREER AND TECHNICAL CENTER	**61,459.03**		