SUFFOLK
PUBLIC SCHOOLS

Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 942-4333

NOTICE
Sole Source Purchase

Date:	**September 3, 2026**
For:	**Testing Services**
Vendor Name:	**National Institute for Automotive Service Excellence (ASE)**
Requested by:	**CTE Department**
Description:	**Nationwide testing and certification**
Cost:	**Not to exceed $13,000.00 during School FY 26/27**
Justification:	**ASE is the single supplier for nationwide testing and certification of secondary and post-secondary students enrolled in Automotive, Truck and Collision programs**

Approved By:

Robin Booth — 9/3/26

Robin Booth, MAOL, VCA
Coordinator of Purchasing

Date

National Institute for
AUTOMOTIVE SERVICE EXCELLENCE

The National Institute for Automotive Service Excellence (ASE) is a single source supplier for nationwide testing and certification of secondary and post-secondary students enrolled in Automotive, Truck and Collision programs. Our EIN is 52-0954597. Should you have any questions, please feel free to contact us at finance@ase.com.

Sincerely,

Allison Guth

Allison Guth
ASE, CFO

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