SUFFOLK
PUBLIC SCHOOLS

Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 942-4333

NOTICE
Sole Source Purchase

Date:	**September 3, 2026**
For:	**Testing Services**
Vendor Name:	**National Retail Federation Foundation RISE UP Kaleidoscope Learning**
Requested by:	**CTE Department**
Description:	**Customer service and sales certification tests and materials**
Cost:	**Not to exceed $49,000.00 during School FY 26/27**
Justification:	**National Retail Federation is the testing for CTE certifications as defined by the Virginia Department of Education.**

Approved By:

Robin Booth — 9/3/26

Robin Booth, MAOL, VCA
Coordinator of Purchasing

Date

NRF FOUNDATION
RISE UP

KALEIDOSCOPE
LEARNING

August 2025

To Whom It May Concern:

This letter is to confirm that the NRF Foundation RISE Up credentials - Retail Industry Fundamentals, Customer Service & Sales, Business of Retail: Operations & Profit and Warehouse Inventory and Logistics - are all sole-source products, sold and distributed exclusively by Kaleidoscope Learning.

Competition is precluded by the existence of an agreement with the NRF Foundation, which has given Kaleidoscope Learning the exclusive right to offer these products.

We appreciate your interest in these programs. If you need additional information, please contact Riseupaccounting@kaleidolearning.com.

Sincerely,

Adam Lukoskie

Adam Lukoskie
Executive Director
NRF Foundation

David Guralnick, Ph.D.
President and CEO
Kaleidoscope Learning