WILLIS INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES
AGENDA/NOTICE OF REGULAR MEETING

Wednesday, September 9, 2026

The Board of Trustees of the Willis Independent School District will meet in a Regular Meeting on Wednesday, September 9, 2026 at 5:30 PM in the Willis ISD Boardroom located at 612 N. Campbell Street in the Sharon Hill Jennette Administration Building in Willis, Texas, and the business to be conducted is listed below.

REGULAR MEETING AGENDA

I. **CALL TO ORDER**
   A. Announcement by the Board President as to the presence of a quorum and that notice of the meeting has been posted for the time and manner required by law.

II. **PLEDGES OF ALLEGIANCE AND INVOCATION**
   A. Pledges and Invocation — Hardy Elementary Students

III. **RECOGNITIONS**
   A. Students of the Month — Hardy Elementary & Lynn Lucas Middle School
   B. Champions of Excellence Award Presentation

IV. **PUBLIC COMMENTS**

V. **CONSENT AGENDA**
   A. Approval of Minutes
   B. Approve Certificate of Compliance with Certain Laws Required by Texas Education Code Section 39.008
      Speaker(s): *Travis Utecht, Chief Human Resources Officer*
   C. Approval to Renew the Memorandum of Understanding between Family Houston and Willis ISD.
      Speaker(s): *Kelly Locke, Director of Guidance and Counseling*
   D. Approval of Multiple Awards Under RFP 26-035 for Professional Development, Speakers, Consultants, Trainers and Related Services and Materials
      Speaker(s): *Ginger Deck, Director of Procurement*
   E. Approval to Join the Region VII Education Service Center Purchasing Cooperative
      Speaker(s): *Ginger Deck, Director of Procurement*
   F. Approval of the Prevailing Wage Rates and Delivery Method for Multi-Campus Gym Floor Project for BMS & LLMS
      Speaker(s): *Bob Eaton, Chief of Construction and Operations*
   G. Approval of the Prevailing Wage Rates and Delivery Method for Multi-Campus Flooring Replacement - MES, BMS, and LLMS
      Speaker(s): *Bob Eaton, Chief of Construction and Operation*
   H. Approval of the Prevailing Wage Rates and Delivery Method for Multi-Campus Roofing Project for BMS, TES, and MES
      Speaker(s): *Bob Eaton, Chief of Construction and Operation*
   I. Approval of Interlocal Agreement between the Montgomery County Hospital District and Willis ISD
      Speaker(s): *Ginger Deck*
   J. Approval to Purchase School Bus Radio Equipment
      Speaker(s): *Garrett Matej, CFO*
   K. Approval of the Purchase and Installation of Three 10,000-Gallon Fuel Tanks at the New Transportation Center
      Speaker(s): *Bob Eaton, Chief of Construction and Operations*
   L. Approval of ESC VI Contracts for the 2026-2027 School Year
      Speaker(s): *Sarah Ballew, Exe. Director of ITL&PD*
   M. Approval of the Resolution in regard to Employee Missed Work Day Forgiveness

Speaker(s): *Travis Utecht, Chief Human Resources Officer*

N. Approval of Just Right Readers for Hardy and Cannan Elementary
Speaker(s): *Sarah Ballew, Exe. Director ITL&PD*

VI. **PROGRESS MONITORING UPDATES**

A. Safety Update: Strengthening Expectations for the 2026-2027 School Year
Speaker(s): *Megan Ballard, Director of Federal Prog./Compliance, & Grants*

B. Willis ISD Fine Arts Report
Speaker(s): *Ken Labonski, Director of Fine Arts*

C. Lone Star Governance
Speaker(s): *Dr. Sue Clardy, Exe. Director Continuous Improvement and Accountability*

VII. **OTHER BUSINESS**

A. Financial Reports
Speaker(s): *Garrett Matej, Chief Financial Officer*

B. Cost Savings Bond & Capital Project Update
Speaker(s): *Bob Eaton, Chief of Construction and Operations*

C. Stadium & Scoreboard Sponsorships Update
Speaker(s): *Michelle Bischof, Community Engagement & Marketing Specialist*

VIII. **CLOSED SESSION*: Consideration of matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084)**

A. Real Estate: Pursuant to Texas Gov't Code §551.072
1. Discuss and Consider Approval of a Resolution Conveying a non-exclusive Easement to Entergy Texas, Inc. Across District-owned Property Located on the Property for WISD Land along SH75 from FM 3083 to FM 2432
2. Discuss and Consider Approval of the Cost-Sharing Agreement between WISD and Howard Hughes

B. Personnel Matters Texas Gov't Code §551.074
1. Discuss Teacher Resignations and Consider Approval of Teacher Appointments. Tex. Gov't Code 551.074.
2. Discuss the Termination of a Chapter 21 Contract of a WHS Teacher
Speaker(s): *Closed Session*
3. Discuss and Consider Approval of the Superintendent's Contract Revisions
4. Discuss and Take Action Regarding the Contract Abandonment of a Teacher at Willis HS
Speaker(s): *Closed Session*

C. Security - Pursuant to Tex. Gov't Code §551.076
Speaker(s): *Closed Session*

D. Consultation with Attorney: Pursuant to Texas Gov't Code §551.071

IX. **RECONVENE IN OPEN SESSION**

A. Consideration and possible action on matters discussed in Closed Session.

X. **DISCUSSION AND POSSIBLE ACTION ITEMS**

A. Discuss and Consider Approval of the acceptance of the 2026-2028 Local Accountability Plan Grant
Speaker(s): *Meghan Ballard, Director of Federal Prog./Compliance, & Grants*

B. Discuss and Consider Approval of the 2026-2027 WISD Professional Development Plan

Speaker(s): *Sarah Ballew, Exe. Director of ITL&PD*

C. Discuss and Consider Approval of Strategic Plan Year - 2 Goals and District-Campus Improvement Plans

Speaker(s): *Sarah Ballew, Exe. Director of ITL&PD*

XI. **BOARD MEMBER COMMENTS**

XII. **SUPERINTENDENT COMMENTS**

XIII. **FUTURE BUSINESS/MEETINGS**

XIV. **ADJOURNMENT**

Posted in compliance with the Texas Open Meetings Act on September 3, 2026, at 4:00PM at the Sharon Hill Jennette Administration Building.

President, Board of Trustees

*** Closed Session Authorization during Meeting**

If, during the course of the meeting covered by this notice, the Board of Trustees should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. Seq., will be held by the Board of Trustees at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Trustees may conveniently meet in such closed or executive session concerning any and all purposes: Tex. Govt. Code 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.083, 551.084 and 551.129. Should any final action, decision, or vote be required in the opinion of the Board of Trustees with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Trustees shall determine.