

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, September 9, 2026, at 7:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

RTR Public Schools ISD #2902
Board Meeting Agenda
September 9, 2026 – RTR Public School Boardroom - 7:00 pm

1. Call the Meeting to Order
2. Pledge of Allegiance
3. Public Forum
4. Approve the Agenda– (Action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

5. Consent Agenda – (Action)
 - a. Approval of Minutes from Regular School Board Meeting on August 12, 2026
 - b. Approval of Resignation of Secondary Paraprofessional – Andrew Meyers
 - c. Approval of Resignation of 9th Grade Girls Basketball Coach – Judd Guida
 - d. Approval of Resignation of Elementary Yearbook Advisor – Lillian Samuel
 - e. Approval of Resignation of Middle School Girls Basketball Coach – Tricia Osbakken
 - f. Approval of Resignation of Clay Targe League Head Coach – Jen Boersma
 - g. Approval of Elementary Yearbook Advisor – Jordan Lichtsinn
 - h. Approval of Assistant Custodian – Erika Leonard
 - i. Approval of Volunteer Junior High Volleyball Coach – Kenzie Goodmund

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

6. Approval of Bills (Action)
 - a. Expenditures Report - \$253,821.83
 - b. Manual Checks - \$101,072.08
 - c. Payroll Report - \$415,136.67

\$ 770,030.58

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

7. Approval of Treasurer's Report (Action)
 - a. Treasurers Report
 - b. Revenue vs. Disbursement Report

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

8. Reports and/or Presentations (information)
 - a. Elem Principal, Barb Paulson
 - b. MS Dean of Students, Darren Baartman
 - c. HS Principal, Rick Gossen
 - d. Superintendent, David Marlette

9. Approval of Dance and Girls Hockey Cooperative with Marshall High School. (Action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

10. Approval of the MDE Achievement and Integration Plan effective July 1, 2026 - June 30, 2029. (Action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

11. Approval of Proposed Levy Limitation and Certification 2026 Payable 2027, (documentation to be provided at the meeting). (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

12. Adjourn (Action) Time: _____

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

Next Meeting:
October 14, 2026 @ 6:00 p.m.
RTR Public School Boardroom
111 County Road 8
Tyler, MN 56178

RTR Public Schools ISD # 2902
School Board Minutes
August 12, 2026
RTR Public School in Tyler, MN – 7:00 p.m.

School Board Attendance: Hess, Johansen, Kerkaert, Lensing, Matzner

Administration Attendance: Marlette, Baartman, Gossen, Paulson

Chair Hess called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

M/S/C Matzner, Johansen to approve the agenda. (5-0 vote)

M/S/C Lensing, Kerkaert to approve the consent agenda. (5-0 vote)

- a. Approval of Minutes from Regular School Board Meeting on July 8, 2026
- b. Approval of Summer Custodial Helper – Morgan Appel
- c. Approval of Special Education Evaluation Teacher – Megan Stratmoen
- d. Approval of 3rd Section Kindergarten Teacher – Morgan Guza-Larsen
- e. Approval of High School Social Studies Teacher – Nick Kline
- f. Approval of Fall, Winter & Spring Strength Training Coach – Ted Kern
- g. Approval of Resignation of High School Social Studies Teacher – Jared Buysse
- h. Approval of Resignation of District Custodial Manager on 8/20/2026 – Christeen Groenhoff
- i. Approval of Resignation of Head Golf Coach – Timothy O’Leary
- j. Approval of Concession Stand Manager & Event Supervisor – Jordan Lichtsinn
- k. Approval of Youth Football & Junior Hoopsters Coordinator – Josh Hook

M/S/C Johansen, Kerkaert to approve the bills. – Schedule A (5-0 vote)

- a. Expenditures Report - \$344,829.28
 - b. Manual Checks - \$ 33,887.77
 - c. Payroll Report - \$450,750.47
- \$ 829,467.52**

M/S/C Matzner, Lensing to approve the Treasurer’s Report. – Schedule B (5-0 vote)

Administrative reports were presented.

M/S/C Kerkaert, Matzner to approve setting the Truth in Taxation hearing date to December 9, 2026, at 7:00 PM at RTR Public School, Boardroom #100C, 111 County Road 8, Tyler, MN 56178. (5-0 vote)

M/S/C Lensing, Johansen to approve the 2026-2027 Elementary Student Handbook as presented. (5-0 vote)

M/S/C Lensing, Kerkaert to approve the 2026-2027 Secondary Student Handbook as presented. (5-0 vote)

M/S/C Kerkaert, Matzner to approve the transfer of \$4.95 of non-deliverable lunch refunds from the 2025-2026 school year to the delinquent lunch account. (5-0 vote)

M/S/C Lensing, Kerkaert to approve to write off \$3.50 for one (1) delinquent lunch account for families who no longer attend RTR. (5-0 vote)

M/S/C Kerkaert, Johansen to set the 2026-2027 adult lunch price at \$5.30 per meal as required by the Minnesota Department of Education. (5-0 vote)

M/S/C Matzner, Johansen to approve the 2026-2027 fundraisers as presented. Schedule C (5-0 vote)

M/S/C Matzner, Johansen to approve to move into closed session as permitted by Section 13D.05. Subdivision 3(a) of the 2025 Minnesota Statutes Open Meeting Laws, for the purpose to consider strategy for labor negotiations and personnel issues. (5-0 vote) Time In: 7:41 p.m. Time Out: 8:06 p.m.

M/S/C Johansen, Matzner to adjourn at 8:06 p.m. (5-0 vote)

Bobbie Lensing, Clerk

All pertinent information, including schedules, is on file in the District Office.

ISD #2902 - RTR Public Schools													
August, 2026 Manual Checks													
Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj	
BRUENDER'S CORNER MART, INC	45498	1	31.40	31.40	8.49 Gal	202702	01	005	760	190	733	440	
BRUENDER'S CORNER MART, INC	45498	1	36.51	36.51	8.12 Gal	202702	01	005	810	191	000	440	
BRUENDER'S CORNER MART, INC Total			67.91	67.91									
BUCK'S PARKING LINES & SIGNS LLC	45489	1	5,140.80	5,140.80	Restripe Parking Lot	202702	01	005	865	000	384	350	
BUCK'S PARKING LINES & SIGNS LLC Total			5,140.80	5,140.80									
MAAE	45486	1	255.00	255.00	Buyse MAAE Membership	202702	01	300	291	207	000	820	
MAAE	45486	1	537.00	537.00	Boersma Summer Conference	202702	01	300	640	000	306	366	
MAAE Total			792.00	792.00									
PRINCIPAL LIFE INSURANCE COMPANY	45578	1	143.46	143.46	Paid Family Leave FICA	202702	01	215	029				
PRINCIPAL LIFE INSURANCE COMPANY	45576	1	5,461.45	5,461.45	July Paid Family Medical	202702	01	215	029				
PRINCIPAL LIFE INSURANCE COMPANY Total			5,604.91	5,604.91									
TERRY NEBELSICK CONTRACTED SERVICES	45523	1	1,500.00	1,500.00	Inservice Speaker	202702	01	005	640	000	306	390	
TERRY NEBELSICK CONTRACTED SERVICES Total			1,500.00	1,500.00									
TRAFERA FINANCIAL SERVICES	45490	1	70,997.00	70,997.00	Chromebooks	202702	01	005	630	000	000	466	
TRAFERA FINANCIAL SERVICES Total			70,997.00	70,997.00									
TYLER GOLF CLUB	45497	1	2,000.00	2,000.00	FY26 Golf Course Use	202702	01	300	292	225	000	369	
TYLER GOLF CLUB Total			2,000.00	2,000.00									
VERIZON WIRELESS	45545	1	7.82	7.82	Phone Plan	202702	01	100	203	000	000	320	
VERIZON WIRELESS	45545	1	15.65	15.65	Phone Plan	202702	01	300	211	000	000	320	
VERIZON WIRELESS	45432	1	23.47	23.47	Phone Plan	202702	01	100	203	000	000	320	
VERIZON WIRELESS Total			46.94	46.94									
VISA	45547	1	179.00	179.00	Newsletter Creation Yearly Subscription	202702	01	100	050	000	000	401	
VISA	45548	1	400.40	400.40	Scrub Tops/Pants	202702	01	300	291	208	000	401	
VISA	45492	1	462.17	462.17	Lanyards	202702	01	005	020	000	000	401	
VISA	45491	1	11,999.88	11,999.88	Nationals Lodging (Std) (FCCLA)	202612	01	300	291	208	000	369	
VISA	45501	1	89.54	89.54	Flag	202702	01	005	810	000	000	401	
VISA	45547	1	34.97	34.97	HGTV Magazine Subscription	202702	01	300	620	000	000	430	
VISA	45546	1	144.34	144.34	National FCCLA Parking	202702	01	300	291	208	000	366	
VISA	45499	1	50.99	50.99	Ice Machine Cartridge	202702	01	005	810	000	000	401	
VISA	45494	1	75.00	75.00	Cook Certified Renewal Course	202702	02	005	770	000	701	366	
VISA	45491	1	913.45	913.45	Nationals Lodging (Advisor) (FCCLA)	202612	01	300	291	208	000	366	
VISA	45500	1	-80.00	-80.00	Para Conference Refunds	202702	01	005	640	000	306	366	
VISA	45493	1	334.89	334.89	Microsoft 365 Annual Subscriptions	202702	01	005	630	000	000	406	
VISA	45495	1	150.00	150.00	SPED Teacher Trainings	202702	01	100	420	000	740	366	
VISA	45496	1	115.00	115.00	CPI Training	202702	01	005	640	000	306	366	
VISA	45546	1	52.89	52.89	13.57 Gal	202702	01	005	810	000	000	401	
VISA Total			14,922.52	14,922.52									
Grand Total			101,072.08	101,072.08									

ISD #2902 - RTR Public Schools													
September 9th, 2026													
Vendor Name	You #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj	
3P LEARNING INC.	45524	1	2,125.00	2,125.00	Mathseeds/Reading Eggs Annual Subscription	202703	01	100	203	000	000	406	
3P LEARNING INC. Total			2,125.00	2,125.00									
A & B BUSINESS, INC.	45525	1	1,208.80	1,208.80	Copies	202703	01	100	203	000	000	560	
A & B BUSINESS, INC.	45525	1	604.40	604.40	Copies	202703	01	005	020	000	000	560	
A & B BUSINESS, INC.	45525	1	604.40	604.40	Copies	202703	01	300	050	000	000	560	
A & B BUSINESS, INC.	45525	1	3,022.02	3,022.02	Copies	202703	01	300	211	000	000	560	
A & B BUSINESS, INC.	45525	1	604.40	604.40	Copies	202703	01	005	110	000	000	560	
A & B BUSINESS, INC.	45525	1	604.40	604.40	Copies	202703	01	100	050	000	000	560	
A & B BUSINESS, INC. Total			6,648.42	6,648.42									
ABOVE THE FOLD PUBLISHING	45526	1	418.16	418.16	Minutes	202703	01	005	010	000	000	305	
ABOVE THE FOLD PUBLISHING Total			418.16	418.16									
ADVANCED HEALTH, SAFETY & SECURITY	45527	1	1,650.00	1,650.00	Health & Safety Consulting	202703	01	005	865	000	352	305	
ADVANCED HEALTH, SAFETY & SECURITY Total			1,650.00	1,650.00									
AMALGAMATED BANK OF CHICAGO	45528	1	300.00	300.00	School Bond Administrative Fee	202703	07	005	910	000	000	790	
AMALGAMATED BANK OF CHICAGO Total			300.00	300.00									
AMAZON CAPITAL SERVICES	45531	1	191.00	191.00	Menstrual Products	202703	01	005	720	000	302	401	
AMAZON CAPITAL SERVICES	45530	1	12.82	12.82	Note Pads	202703	01	100	050	000	000	401	
AMAZON CAPITAL SERVICES	45536	1	299.08	299.08	Makers/Timers/Crayons	202703	01	100	201	000	000	430	
AMAZON CAPITAL SERVICES	45534	1	236.48	236.48	Bandage Scissors/Pill Tray/Plushies	202703	01	300	291	207	000	401	
AMAZON CAPITAL SERVICES	45529	1	77.17	77.17	Clipboards/Flashlights/Storage Container	202703	01	100	203	244	000	430	
AMAZON CAPITAL SERVICES	45531	1	98.98	98.98	Flags	202703	01	005	810	000	000	401	
AMAZON CAPITAL SERVICES	45535	1	940.59	940.59	Jerseys/Helmet Cover/Football Dummy	202703	01	300	292	914	301	401	
AMAZON CAPITAL SERVICES	45532	1	-210.87	-210.87	Laminating Film Return	202703	01	100	203	000	000	401	
AMAZON CAPITAL SERVICES	45533	1	51.37	51.37	Night Light/Reading Stips/Chalkboard/Supplies	202703	01	100	203	242	000	430	
AMAZON CAPITAL SERVICES Total			1,696.62	1,696.62									
A-OX WELDING, INC	45585	1	78.63	78.63	Cylinder Rent	202703	01	300	301	000	830	433	
A-OX WELDING, INC Total			78.63	78.63									
AP DESIGN INC.	45586	1	90.00	90.00	Sports Banners	202703	01	300	292	000	000	401	
AP DESIGN INC.	45539	1	29.00	29.00	Desk Wedge	202703	01	300	211	000	000	401	
AP DESIGN INC. Total			119.00	119.00									
API GARAGE DOOR INC.	45537	1	1,122.50	1,122.50	Kitchen Fire Door Repair	202703	01	005	865	000	363	350	
API GARAGE DOOR INC. Total			1,122.50	1,122.50									
APOLLO WATER SYSTEMS INC.	45538	1	100.00	100.00	Salt	202703	02	005	770	000	701	401	
APOLLO WATER SYSTEMS INC. Total			100.00	100.00									
AUTO VALUE TYLER	45540	1	8.99	8.99	Hydraulic Jack Oil	202703	01	005	810	000	000	401	
AUTO VALUE TYLER Total			8.99	8.99									
AVERA MARSHALL	45541	1	1,620.00	1,620.00	Athletic Training	202703	01	300	292	000	000	305	

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
AVERA MARSHALL Total			1,620.00	1,620.00								
BIMBO BAKERIES USA	45582	1	293.92	293.92	Bread	202703	02	005	770	000	701	490
BIMBO BAKERIES USA Total			293.92	293.92								
BRUENDER'S CORNER MART, INC	45542	1	102.50	102.50	22.59 Gal	202703	01	005	760	190	733	440
BRUENDER'S CORNER MART, INC Total			102.50	102.50								
CAPIT LEARNING	45543	1	5,500.00	5,500.00	Class Licenses	202703	01	100	203	000	000	401
CAPIT LEARNING Total			5,500.00	5,500.00								
CARLSON & STEWART INC.	45544	1	317.54	317.54	Ice Machine Cleaning	202703	01	300	292	000	000	350
CARLSON & STEWART INC. Total			317.54	317.54								
DACOTAH PAPER CO.	45549	1	907.90	907.90	Disinfectant/Facial Tissue/Can Liners/Supplies	202703	01	005	810	000	000	401
DACOTAH PAPER CO. Total			907.90	907.90								
DELTA DENTAL OF MN	45550	1	3,170.09	3,170.09	Sept Dental	202703	01	215	032			
DELTA DENTAL OF MN Total			3,170.09	3,170.09								
EAST SIDE JERSEY DAIRY, INC	45580	1	760.02	760.02	Milk w/Meals	202703	02	005	770	000	710	495
EAST SIDE JERSEY DAIRY, INC Total			760.02	760.02								
GRANITE TELECOMMUNICATIONS	45589	1	86.39	86.39	Sept Phone	202703	01	100	203	000	000	320
GRANITE TELECOMMUNICATIONS	45589	1	172.78	172.78	Sept Phone	202703	01	300	211	000	000	320
GRANITE TELECOMMUNICATIONS Total			259.17	259.17								
GREATER MINNESOTA FAMILY SERVICES	45551	1	666.28	666.28	Mental Health Practioner	202703	01	100	730	000	317	379
GREATER MINNESOTA FAMILY SERVICES Total			666.28	666.28								
HEALTH PARTNERS	45552	1	63,584.68	63,584.68	Sept Health Insurance	202703	01	215	028			
HEALTH PARTNERS Total			63,584.68	63,584.68								
KIBBLE EQUIPMENT LLC	45553	1	458.21	458.21	Mower Service	202703	01	005	810	000	000	350
KIBBLE EQUIPMENT LLC Total			458.21	458.21								
MASSP-DIVISION OF STUDENT ACTIVITIES	45554	1	105.00	105.00	Membership	202703	01	300	291	204	000	820
MASSP-DIVISION OF STUDENT ACTIVITIES Total			105.00	105.00								
MENARDS	45556	1	6.61	6.61	Adapters/Ball Valve	202703	01	005	810	000	000	401
MENARDS	45555	1	9.38	9.38	Light Bulbs	202703	01	005	810	000	000	401
MENARDS Total			15.99	15.99								
MINNESOTA FFA ASSOCIATION	45587	1	675.00	675.00	SGLC Registration (FFA)	202703	01	300	291	207	000	369
MINNESOTA FFA ASSOCIATION	45587	1	220.00	220.00	Six Types Assessment (FFA)	202703	01	300	291	207	000	401
MINNESOTA FFA ASSOCIATION Total			895.00	895.00								
MN STATE HS LEAGUE	45557	1	160.00	160.00	Baseball Service Fee	202703	01	300	294	217	000	369
MN STATE HS LEAGUE	45557	1	160.00	160.00	Softball Service Fee	202703	01	300	296	217	000	369
MN STATE HS LEAGUE	45557	1	160.00	160.00	Cheerleading Service Fee	202703	01	300	292	229	000	369
MN STATE HS LEAGUE	45557	1	160.00	160.00	GBB Service Fee	202703	01	300	296	213	000	369
MN STATE HS LEAGUE	45557	1	160.00	160.00	BBB Service Fee	202703	01	300	294	213	000	369
MN STATE HS LEAGUE	45557	1	320.00	320.00	Golf Country Fees	202703	01	300	292	225	000	369
MN STATE HS LEAGUE	45557	1	320.00	320.00	Cross Country Service Fees	202703	01	300	292	218	000	369
MN STATE HS LEAGUE	45557	1	160.00	160.00	VB Service Fee	202703	01	300	296	227	000	369
MN STATE HS LEAGUE	45557	1	160.00	160.00	Music Service Fee	202703	01	300	258	233	000	369

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
MN STATE HS LEAGUE	45557	1	160.00	160.00	One Act Play Service Fee	202703	01	300	291	236	000	369
MN STATE HS LEAGUE	45557	1	320.00	320.00	Track & Field Services	202703	01	300	292	219	000	369
MN STATE HS LEAGUE	45557	1	160.00	160.00	FB Service Fee	202703	01	300	294	211	000	369
MN STATE HS LEAGUE	45557	1	160.00	160.00	Wrestling Service Fee	202703	01	300	294	212	000	369
MN STATE HS LEAGUE	45557	1	160.00	160.00	Speech Service Fee	202703	01	300	291	237	000	369
MN STATE HS LEAGUE	45558	1	-220.00	-220.00	Membership/Student Fees	202703	01	300	292	000	000	305
MN STATE HS LEAGUE Total			2,500.00	2,500.00								
PEPSI COLA BOTTLING, INC	45581	1	457.00	457.00	Ala Carte	202703	02	005	770	000	707	490
PEPSI COLA BOTTLING, INC Total			457.00	457.00								
PERFORMANCE FOODSERVICE	45583	1	2,346.47	2,346.47	Lunch Food	202703	02	005	770	000	701	490
PERFORMANCE FOODSERVICE Total			2,346.47	2,346.47								
PERFORMANCE OFFICE PAPERS	45559	1	7,536.00	7,536.00	White Paper	202703	01	300	211	000	000	430
PERFORMANCE OFFICE PAPERS Total			7,536.00	7,536.00								
PLUNKETT'S, INC.	45560	1	103.29	103.29	Pest Control	202703	01	005	810	000	000	350
PLUNKETT'S, INC. Total			103.29	103.29								
PRINCIPAL LIFE INSURANCE COMPANY	45561	1	9.62	9.62	Sept STD	202703	01	215	033			
PRINCIPAL LIFE INSURANCE COMPANY	45561	1	1,215.53	1,215.53	Sept LTD	202703	01	215	029			
PRINCIPAL LIFE INSURANCE COMPANY	45561	1	646.64	646.64	Sept Bd/Dep/Life	202703	01	215	028			
PRINCIPAL LIFE INSURANCE COMPANY Total			1,871.79	1,871.79								
PRISTINE PANES	45579	1	2,000.00	2,000.00	Window Cleaning	202703	01	005	810	000	000	305
PRISTINE PANES Total			2,000.00	2,000.00								
SCOTT'S ELECTRONICS, INC	45562	1	90.00	90.00	Parking Lot Camera Repair	202703	01	005	715	000	342	455
SCOTT'S ELECTRONICS, INC Total			90.00	90.00								
SEESAW LEARNING, INC.	45563	1	1,930.50	1,930.50	EL Software Licenses	202703	01	100	203	000	000	406
SEESAW LEARNING, INC. Total			1,930.50	1,930.50								
SOUTHWEST GLASS CTR INC	45564	1	24.00	24.00	Cut Keys	202703	01	005	810	000	000	305
SOUTHWEST GLASS CTR INC Total			24.00	24.00								
SUMMIT FIRE PROTECTION	45565	1	1,536.95	1,536.95	Semi-Annual Maint Cont	202703	01	005	865	000	363	305
SUMMIT FIRE PROTECTION Total			1,536.95	1,536.95								
SW/WC SERVICE COOPERATIVES	45567	1	729.80	729.80	1/3 26-27 MARSS	202703	01	005	110	000	000	820
SW/WC SERVICE COOPERATIVES	45567	1	3,263.73	3,263.73	1/3 26-27 Shared Services	202703	01	005	110	000	000	820
SW/WC SERVICE COOPERATIVES	45567	1	1,631.87	1,631.87	1/3 26-27 Shared Services	202703	01	100	640	000	306	305
SW/WC SERVICE COOPERATIVES Total			5,625.40	5,625.40								
TYLER BUS SERVICE, INC.	45568	1	83,770.20	83,770.20	Oct Contracted Transportation	202703	01	005	760	000	720	360
TYLER BUS SERVICE, INC. Total			83,770.20	83,770.20								
TYLER CITY OF	45569	1	80.73	80.73	July Garbage	202703	01	005	810	186	000	330
TYLER CITY OF	45569	1	98.17	98.17	July Sewer	202703	01	005	810	183	000	330
TYLER CITY OF	45569	1	1,614.86	1,614.86	July Water	202703	01	005	810	000	000	440
TYLER CITY OF	45569	1	1,856.30	1,856.30	July Gas	202703	01	005	810	000	000	440
TYLER CITY OF	45569	1	29,850.00	29,850.00	July Electricity	202703	01	005	810	184	000	330
TYLER CITY OF Total			33,500.06	33,500.06								

[illegible]

Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2026-2027 August 2026
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 2,609,897.16	\$ 1,276,513.21	\$ 754,864.60	\$0.00	\$ 3,131,545.77
FOOD SERVICE FUND 02*	\$ 547,975.38	\$ 2,121.08	\$ 2,670.37	\$0.00	\$ 547,426.09
COMM. SERVICE FUND 04*	\$ (49,606.75)	\$ 4,392.29	\$ 23,872.80	\$0.00	\$ (69,087.26)
DEBT REDUCTION FUND 07*	\$ 841,709.33	\$ 196,182.72	\$ 2,000.00	\$0.00	\$ 1,035,892.05
Agency 09*	\$ 4,591.57	\$ -	\$ 4,200.00	\$0.00	\$ 391.57
FY 26 DISTRICT TOTALS FUNDS (01* - 09*)	\$ 3,954,566.69	\$ 1,479,209.30	\$ 787,607.77	\$0.00	\$ 4,646,168.22
FY26 Comparisons	\$ 4,838,575.08	\$ 1,439,805.51	\$ 872,406.37	\$0.00	\$ 5,405,974.22
FY27 Difference	\$ (884,008.39)	\$ 39,403.79	\$ (84,798.60)	\$0.00	\$ (759,806.00)
ACCOUNT BALANCES	BALANCE PER FY26 ACCOUNT BOOKS	FY27 - FY26 ACCOUNT DIFFERENCE	NAME AND TYPES OF ACCOUNTS		BALANCE PER FY27 ACCOUNT BOOKS
RTR FINANCIAL ACCOUNT BALANCES	\$ 239,844.76	\$ (64,642.39)	DISTRICT CHECKING ACCOUNTS		\$ 175,202.37
	\$ 626,862.14	\$ 24,582.65	INVESTMENTS/CD's		\$ 651,444.79
	\$ 3,640,549.13	\$ (165,560.91)	MN LIQUID ASSET FUND ACCOUNT		\$ 3,474,988.22
	\$ 331,319.05	\$ 13,213.79	INVESTMENTS/PMA/UMB FINANCIAL NETWORK		\$ 344,532.84
	\$ 4,838,575.08	\$ (192,406.86)	DISTRICT TOTALS:		\$ 4,646,168.22
BANK STATEMENT	FY26 ACCOUNT TOTALS:	FY27 BALANCE PER BANK STATEMENT	FY27 OUTSTANDING CHECKS PER	FY27 RATE OF INTEREST AND	FY27 BALANCE PER TREASURER'S BOOKS
First Independent Bank	0.25%	\$ 202,712.78	\$ (27,553.59)	0.25%	\$ 175,202.37
Checking	\$ 208,532.39			\$ 43.18	
PMA	4.20%	\$ 640,021.99	\$ -	3.61%	\$ 641,028.73
Public Investment	\$ 618,644.50			\$ 1,006.74	
First Independent Bank	.5% AND 2.00%	\$ 10,416.06	\$ -	1.5% AND 1.71%	\$ 10,416.06
CD's, Voice of Democracy	\$ 10,416.06			\$ -	
MN Liquid Asset Fund	4.14%	\$ 144,017.88	\$ -	3.52%	\$ 144,461.89
Liquid	\$ 115,043.19			\$ 444.01	
MN Liquid Asset Fund	4.23%	\$ 3,321,685.12	\$ -	3.63%	\$ 3,330,526.33
Maximum	\$ 4,122,019.03			\$ 8,841.21	
PMA Financial Network	4.23%	\$ 343,990.27	\$ -	3.61%	\$ 344,532.84
Construction Financing	\$ 331,319.05			\$ 542.57	
TOTALS	\$ 5,405,974.22	\$ 4,662,844.10	\$ (27,553.59)	\$ 10,877.71	\$ 4,646,168.22
				FY26 DIFFERENCE	\$ (759,806.00)

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Revenue vs. Disbursement Report						Presented by Alex Rott, RTR Treasurer	
August, 2026								
TYPE OF FUND	FY27 YTD REVENUES	FY27 BUDGET REVENUES	%	FY27 YTD EXPENSES	FY27 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
01* - GENERAL FUND (WITH TRANS & CAPITAL)	\$ 1,420,175	\$ 9,530,440	14.90%	\$ 717,500	\$ 9,492,253	7.56%	\$ 702,674	7.34%
FY26 COMPARISON	\$ 1,432,387	\$ 9,149,205	15.66%	\$ 616,000	\$ 9,320,366	6.61%	\$ 816,387	9.05%
YEARS DIFFERENCE	\$ (12,213)	\$ 381,235	-0.75%	\$ 101,500	\$ 171,887	0.95%	\$ (113,713)	-1.70%
02* - FOOD SERVICE FUND	\$ 16,494	\$ 636,000	2.59%	\$ 4,729	\$ 570,384	0.83%	\$ 11,765	1.76%
FY26 COMPARISON	\$ 3,261	\$ 602,500	0.54%	\$ 49,102	\$ 586,365	8.37%	\$ (45,840)	-7.83%
YEARS DIFFERENCE	\$ 13,233	\$ 33,500	2.05%	\$ (44,373)	\$ (15,981)	-7.54%	\$ 57,606	9.60%
04* - COMMUNITY SERVICE FUND	\$ 3,715	\$ 186,021	2.00%	\$ 5,315	\$ 293,367	1.81%	\$ (1,600)	0.19%
FY26 COMPARISON	\$ 8,405	\$ 193,079	4.35%	\$ 7,975	\$ 306,426	2.60%	\$ 431	1.8%
YEARS DIFFERENCE	\$ (4,690)	\$ (7,058)	-2.4%	\$ (2,660)	\$ (13,059)	-0.79%	\$ (2,030)	-1.6%
07* - DEBT REDEMPTION FUND	\$ 388,714	\$ 2,441,919	15.92%	\$ 473,798	\$ 2,437,445	19.44%	\$ (85,084)	-3.52%
FY26 COMPARISON	\$ 383,608	\$ 2,321,823	16.52%	\$ 505,633	\$ 2,435,115	20.76%	\$ (122,025)	-4.24%
YEARS DIFFERENCE	\$ 5,106	\$ 120,096	0.00%	\$ (31,835)	\$ 2,330	-1.33%	\$ 36,941	1.33%
2026 - 2027 TOTALS	\$ 1,829,098	\$ 12,794,380	14.30%	\$ 1,201,342	\$ 12,793,449	9.39%	\$ 627,756	4.91%
2025 - 2026 TOTALS	\$ 1,827,662	\$ 12,266,607	14.90%	\$ 1,178,709	\$ 12,648,272	9.32%	\$ 648,953	5.58%
FY27 DIFFERENCE	\$ 1,436	\$ 527,773	-0.60%	\$ 22,633	\$ 145,177	0.07%	\$ (21,197)	-0.67%
FY27 YTD REVENUES	The comparison of 2025-2026 Year-to-Date Revenues and 2026-2027 Year-to-Date Revenues shows that we are up \$1,436. This is good, but it is a concern that our General Fund is down in comparison revenues by \$12,213 , when it is our largest Revenue stream.							
FY27 YTD EXPENSES	The comparison of 2025-2026 Year-to-Date Expenses and 2026-2027 Year-to-Date Expenses shows that we are up \$22,633. Again, it is a concern that our General Fund expenses are up in comparison expenses by \$101,500. YTD Rev minus Exp = Neg \$21,197							

RTR Public Schools
Petty Cash – Check Book Reimbursement
September 9, 2026

CHECK #	VENDOR	DESCRIPTION	AMOUNT
		TOTAL	0.00

RTR Public Schools
August Activity Accounts

Activity	July 1st Balance	Revenue	Expense	Aug 31st Balance
FFA	27,349.66	0.00	694.35	26,655.31
Yearbook	6,808.65	0.00	0.00	6,808.65
Student Council	3,634.84	5,238.00	0.00	8,872.84
FCCLA	2,269.33	864.00	775.99	2,357.34
Drumline	1,940.07	0.00	0.00	1,940.07
Football	6,991.25	0.00	0.00	6,991.25
Volleyball	11,155.90	1,400.00	0.00	12,555.90
Cheer	4,106.03	0.00	0.00	4,106.03
Baseball	5,929.81	0.00	0.00	5,929.81
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	6,957.22	0.00	0.00	6,957.22
Golf	3,323.79	0.00	0.00	3,323.79

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending August 31, 2026

Sequence: Fd, Org, Pro

										27BUD				% YTD	Remaining	
L Fd Org Pro Crs Fin O/S Class Sub Description										Annual Budget	Period 202702	Year To Date	% YTD	Encumbrances	+ Enc	Balance
01	General															
		005	Districtwide													
		810	Operations & Maint.													
E	01	005	810	191	000	440	422	00	Fuels-Custodial	2,000.00	36.51	36.51	2%	0.00	2%	1,963.49
E	01	005	810	186	000	330	422	00	Garbage Services	18,000.00	2,412.06	2,412.06	13%	0.00	13%	15,587.94
E	01	005	810	184	000	330	422	00	Electricity Services	170,000.00	0.00	0.00	0%	0.00	0%	170,000.00
E	01	005	810	183	000	330	422	00	Water/Sewer	12,000.00	0.00	0.00	0%	0.00	0%	12,000.00
E	01	005	810	000	733	365	422	00	Custodial Chargeback	124.00	0.00	0.00	0%	0.00	0%	124.00
E	01	005	810	000	000	440	422	00	Natural Gas	65,000.00	0.00	0.00	0%	0.00	0%	65,000.00
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat	72,000.00	5,329.07	5,519.96	8%	0.00	8%	66,480.04
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Ser	17,500.00	2,053.29	2,053.29	12%	0.00	12%	15,446.71
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc	14,000.00	1,093.66	1,093.66	8%	0.00	8%	12,906.34
E	01	005	810	000	000	270	422	00	Custodial Workers Compens	5,777.00	0.00	0.00	0%	0.00	0%	5,777.00
E	01	005	810	000	000	251	422	00	Custodial Health Reimb Arra	0.00	41.66	83.32	0%	0.00	0%	(83.32)
E	01	005	810	000	000	250	422	00	Tsa/Mn Deferred Comp	0.00	16.30	24.47	0%	0.00	0%	(24.47)
E	01	005	810	000	000	230	422	00	Custodial Life Ins	147.00	12.80	20.20	14%	0.00	14%	126.80
E	01	005	810	000	000	220	422	00	Custodial Health Insurances	50,793.00	4,587.79	7,552.06	15%	0.00	15%	43,240.94
E	01	005	810	000	000	219	422	00	MN Paid Leave	102.00	298.60	494.68	485%	0.00	485%	(392.68)
E	01	005	810	000	000	214	422	00	Custodial PERA	21,381.00	1,908.83	3,410.44	16%	0.00	16%	17,970.56
E	01	005	810	000	000	210	422	00	Custodial FICA	24,021.00	2,338.04	3,883.77	16%	0.00	16%	20,137.23
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu	904.00	97.74	195.48	22%	0.00	22%	708.52
E	01	005	810	000	000	170	422	00	Custodial Salary	310,000.00	32,010.46	52,994.58	17%	0.00	17%	257,005.42
		810	Operations & Maint.							783,749.00	52,236.81	79,774.48	10%	0.00	10%	703,974.52
		850	Capital Facilities													
E	01	005	850	000	000	580	422	00	Principal Ctf of Part	130,000.00	0.00	0.00	0%	0.00	0%	130,000.00
E	01	005	850	000	000	581	422	00	Interest Ctf of Part.	37,600.00	0.00	18,800.00	50%	0.00	50%	18,800.00
E	01	005	850	000	302	896	424	00	Taxes & Special Assessment	460.00	0.00	0.00	0%	0.00	0%	460.00
E	01	005	850	000	389	335	422	00	Short-Term Lease/Rentals	25,000.00	0.00	0.00	0%	0.00	0%	25,000.00
		850	Capital Facilities							193,060.00	0.00	18,800.00	10%	0.00	10%	174,260.00
		865	Long Term Facilty Maint													
E	01	005	865	000	384	350	467	00	Site Proj Repair & Maint Sen	1,000.00	5,140.80	5,140.80	514%	0.00	514%	(4,140.80)
E	01	005	865	000	382	250	467	00	Tsa/Mn Deferred Comp	0.00	6.22	9.32	0%	0.00	0%	(9.32)
E	01	005	865	000	382	230	467	00	Life Ins	0.00	0.50	0.76	0%	0.00	0%	(0.76)
E	01	005	865	000	382	220	467	00	Employee Insurances	0.00	173.30	259.81	0%	0.00	0%	(259.81)
E	01	005	865	000	382	219	467	00	MN Paid Leave	102.00	10.61	15.87	16%	0.00	16%	86.13
E	01	005	865	000	382	214	467	00	PERA	0.00	85.57	128.06	0%	0.00	0%	(128.06)
E	01	005	865	000	382	210	467	00	FICA	0.00	84.28	126.12	0%	0.00	0%	(126.12)

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending August 31, 2026

Sequence: Fd, Org, Pro

										27BUD					% YTD	Remaining							
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202702	Year To Date	% YTD	Encumbrances	+ Enc	Balance							
01	General																						
	005		Districtwide																				
	865		Long Term Facitly Maint																				
E	01	005	865	000	382	170	467	00	Non-Instructional Support	12,740.00	1,141.05	1,707.55	13%	0.00	13%	11,032.45							
E	01	005	865	000	381	350	467	00	LTFM Plumbing Repair & Ma	1,000.00	0.00	0.00	0%	0.00	0%	1,000.00							
E	01	005	865	000	380	350	467	00	Mechanical Sys-Repair & Ma	10,000.00	6,522.00	6,522.00	65%	0.00	65%	3,478.00							
E	01	005	865	000	370	350	467	00	LTFM Electrical Repair	5,000.00	2,353.13	2,353.13	47%	0.00	47%	2,646.87							
E	01	005	865	000	369	350	467	00	Elevator Repair & Maint Serv	2,000.00	1,933.05	1,933.05	97%	0.00	97%	66.95							
E	01	005	865	000	368	350	467	00	LTFM Bldg Env-Repair & Ma	2,000.00	0.00	0.00	0%	0.00	0%	2,000.00							
E	01	005	865	000	363	350	467	00	Fire Safety Repair & Maint L	1,000.00	1,305.00	1,305.00	131%	0.00	131%	(305.00)							
E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	9,500.00	3,540.00	3,540.00	37%	0.00	37%	5,960.00							
E	01	005	865	000	352	401	467	00	H/S Supplies	500.00	0.00	0.00	0%	0.00	0%	500.00							
E	01	005	865	000	352	305	467	00	H/S Contract	9,500.00	0.00	0.00	0%	0.00	0%	9,500.00							
E	01	005	865	000	347	305	467	00	FS Inspection	2,000.00	0.00	0.00	0%	0.00	0%	2,000.00							
	865		Long Term Facitly Maint														56,342.00	22,295.51	23,041.47	41%	0.00	41%	33,300.53
	005		Districtwide														1,033,151.00	74,532.32	121,615.95	12%	0.00	12%	911,535.05
01	General										1,033,151.00	74,532.32	121,615.95	12%	0.00	12%	911,535.05						
Report Totals:										1,033,151.00	74,532.32	121,615.95	12%	0.00	12%	911,535.05							



RTR Elem. September Board Report

September 9, 2026

Start of the School Year

OPEN HOUSE - Wednesday, Aug. 26

Open house was very well attended again this year with 97% of families attending. Thanks to TACC for providing a meal and ice cream during the open house. I think their take out meal was successful too!

First Day of School - Monday, Aug. 31

We had a great first day of school in RTR Elementary! Students and staff were happy to be here and our schedules worked well. The day flew by and we all deemed the day a success! We are getting in the routine of school and each class is adjusting to a new schedule. The staff have been flexible and understanding as we finalize duty schedules.

Homecoming Plans

We are already preparing for homecoming with it being so early this year. The students are excited to dress up for each days' theme and to be in the parade.

RTR Elem. September Family Newsletter

Pathway II Preschool Scholarships - Parent Aware

RTR has once again received the Pathway II Preschool Scholarship for \$15,000. I am working to award that scholarship to families that applied. Fortunately, we are able to help several families with that amount. We will be up to renew our Parent Aware status this school year. I will keep you posted on progress with that throughout the year.

Changes for 2026-27 School Year

With our new kindergarten position being filled, I have moved Mrs. Wiese to help with 4th grade for their core reading and math instruction as that is the next class that is quite large - 52 students. This will give students smaller class sizes for reading and math instruction.

Beginning of the year Assessments

Our Title I teachers, Mrs. Petersen and Mrs. Possail, have already begun the beginning of the year assessments for kindergarten and 1st grade. Once those are complete for all grade levels, we will meet to set up our Response To Intervention groups. These groups meet daily to provide students of what they need in reading skills. Each grade level meets for 25 minutes each day for this intervention time. Students that are on grade level are given enrichment and writing activities during this time.

RTR Elementary Enrollment

September 2, 2026

Preschool - 56

Kindergarten - 51

First Grade - 44

Second Grade - 44

Third Grade - 34

Fourth Grade - 52

Fifth Grade - 48

Total Enrollment: 329

**ACTIVITIES
BOARD REPORT
SEPTEMBER 2026**

1. Fall practices/games/events have started. Our numbers are about the same as last season with very good overall participation.
2. As mentioned before, this school year we will be using a new platform called Bound as the central “go to” for the district. This is where all activities and other school related events will be found. Any changes to schedules will also be made in Bound. People will be notified of any changes via email/text when signed up for notifications within Bound. Parents will submit all paperwork/fees online through Bound. That process has been going very well as we continue to better learn the system. In addition, we will now have the capability for people to purchase tickets using their debit/credit card. Cash will still be an option. This includes the gate and the concession stand.
3. Participation numbers for our fall activities:(7-12)
 Volleyball=53
 Cross Country=17
 Football=67
 Cheer=6
 Total=143
4. The visitors pressbox is once ready for the opposing football teams. Coaches and filmers from the opposing teams will utilize this pressbox. This will allow for more space in the home pressbox for our coaches, announcer, clock operator, and filmers. We are also looking to lease out the two end suites again for our home football games.
5. Homecoming is scheduled for the week of September 7th. There will be many fun activities planned for the week as well as a Homecoming parade. Coronation is Monday, September 7th at 7:00pm in the PAC. Volleyball has a home match on Thursday and Football has a home game on Friday of Homecoming week.
6. Josh Hook is again running the youth football program and doing a great job. Their first game of the season is scheduled for Saturday, September 12th.
7. Questions

**School Board Meeting
September 9, 2026
7:00 PM**

Secondary Principal Report

- New Year: When I am typing this we have only had two school days so I don't have a lot to report. The first couple days were definitely hectic, but overall I think everything went very well.
- CNA: The CNA course that we have offered the past couple years in partnership with Tyler Hospital and MN West has 12 students. This is the max that they will allow in the class.
- CEO: We have three students in the CEO program this year.
- PSEO: This semester we have 34 students taking PSEO classes.
- Minnesota Honor Society: RTR inducted 14 new members to the Minnesota Honor Society on Wednesday, September 2nd. The addition of these new members brings the membership to 31 students. The Honor Society is advised by Mrs. Amy Blom this year.
- Homecoming: Homecoming is early this year. The king and queen candidates were announced this morning. These students received an early visit this morning from Ms. Teske and some representatives from the student council. It will be fun to see the videos!
- **Current Enrollment: September 1, 2026**

Grade 6:	41	
Grade 7:	47	
<u>Grade 8:</u>	<u>46</u>	<u>134</u>
Grade 9:	51	
Grade 10:	57	
Grade 11:	51	
<u>Grade 12:</u>	<u>60</u>	<u>219</u>
 Total 6-12:		 353