Welcome!

District Optimization Task Force



September 2, 2026 | School Closure Task Force

Agenda

01 Task Force Orientation

02 Purpose & Decision Needed

03 Core Working Session

04 Decision & Consensus Reached

05 Action Items & Owners

06 Next Meeting Focus

Orientation

Our Role, Process, and Responsibilities



September 2, 2026 | School Closure Task Force



School Closure Task Force

The School Closure Task Force supports students, families, and staff at Dessau, Parmer Lane, Pflugerville, and Windermere Elementary Schools through the closure and transition process for the 2027–28 school year.

The Task Force will gather community feedback, help plan meaningful ways to honor each school's legacy, and monitor how the transition is going for the people it affects most.

Task Force Operating Norms



September 2, 2026 | School Closure Task Force

Purpose of Norms

These norms we will review apply to all optimization task forces to ensure consistent, efficient use of time and a clear, credible path for bringing recommendations to the District's Executive Cabinet and Board of Trustees.

Every task force is a recommending body. Final decision authority rests with the District's Executive Cabinet.

If a recommendation is not reached by the task force, decision-making authority will be deferred to Cabinet.

Task Force Norms

Start and end on time regardless of attendance; default length 60–120 minutes.

Discussions, materials, & draft recommendations are confidential until agenda & minutes are posted publicly. Do not share, discuss outside the group, or photograph/screenshot materials.

Participants must not discuss, post about, or reference deliberations or materials on social media at any time; questions about public sharing should be directed to the Task Force facilitator.

One conversation at a time — side conversation topics go to the "Parking Lot" to be addressed by the task force facilitator.

Rely on data/evidence over anecdotes when evaluating options.

Discourse on substance is expected and welcomed — it should remain civil; critique ideas, not people.

Our Purpose & Role



September 2, 2026 | School Closure Task Force

Our Purpose & Role



We Recommend

We provide data, options, and recommendations to inform Cabinet decisions. Final authority rests with Cabinet — not the Task Force.

We Operate Within Scope

Each Task Force has a specific written charge. We stay within it — and route out-of-scope issues to the right owner.

We Debate Ideas

Discourse on substance is expected. Critique ideas, not people. Rely on data and evidence over anecdotes.

Understanding Your Charge

Your Assignment

Each Task Force operates under a specific written charge defining scope, target decision dates, and the precise questions we are answering.

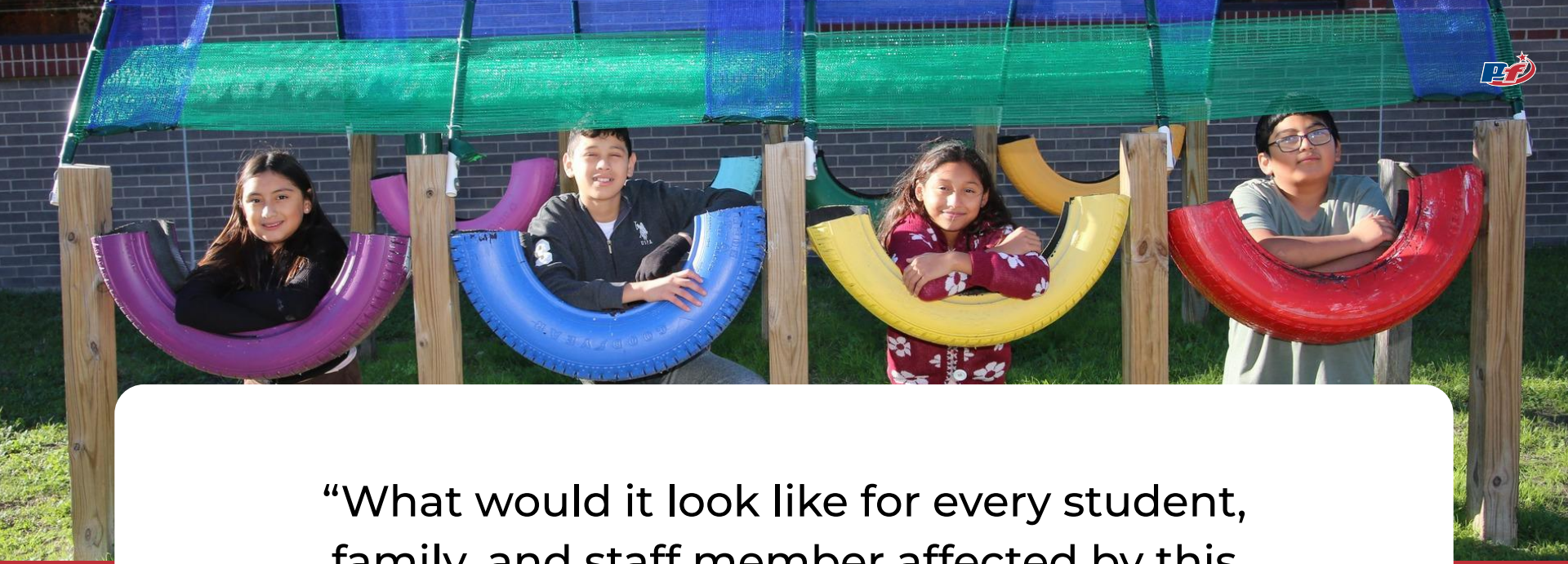
Managing Scope

When issues arise outside our charge, we log and route them to the appropriate owner — we do not absorb them.

School Closure Task Force Charge

Scope Discussion

Each table shares out their understanding of the scope.



“What would it look like for every student, family, and staff member affected by this transition to feel heard, informed, and supported?”

Roles & Responsibilities



01

Facilitator

Enforces norms, manages time-boxing, and runs the "Parking Lot." Non-voting role.



02

Recorder

Captures decisions, options, and action items. Ensures Swivl recording is uploaded.



03

Time Keeper

Tracks time per agenda item and signals transitions to the Facilitator.



04

Members

Come prepared having reviewed pre-reads. Represent stakeholder perspectives.

Decision Making & Meeting Cadence

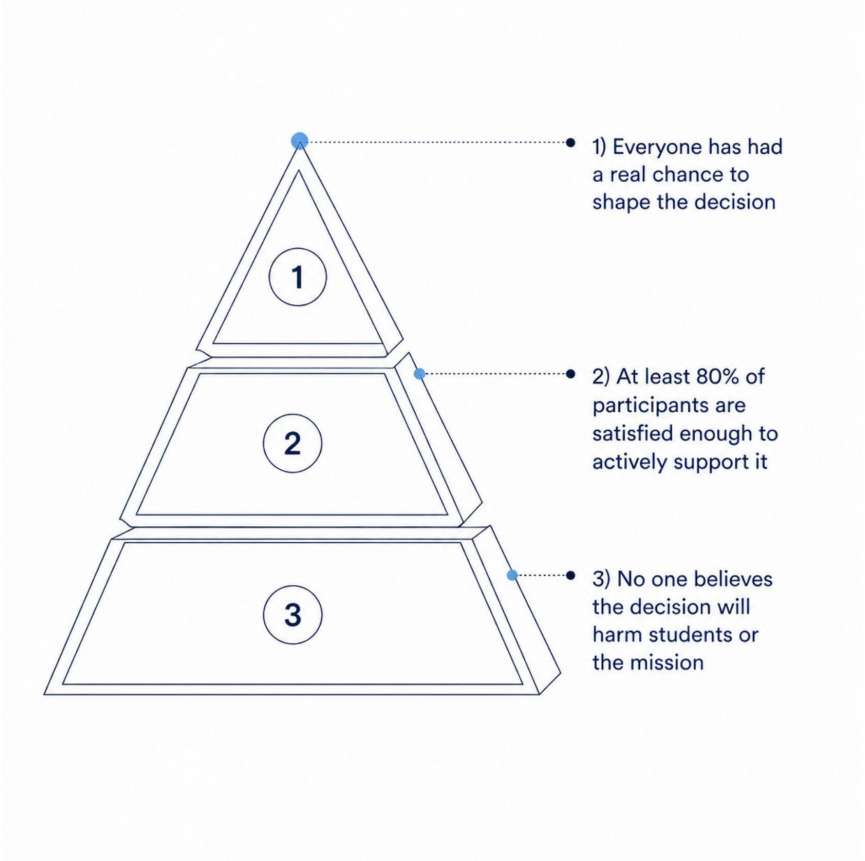


Decision Making Protocol

The Standard

- Everyone had a genuine chance to shape the decision
- At least 80% of participants actively support it
- No one believes it will harm students or the mission

We Seek Consensus
We work until everyone's voice is heard, concerns are addressed, and all members can support the outcome — even if it's not their first choice.



Handling Dissent

Dissent Is Not Failure

Documented dissent strengthens recommendations by surfacing risks Cabinet should weigh.

What We Record

The minority position, its rationale, and any conditions under which dissenters could support the decision.

If 80% consensus cannot be reached, we **document the dissenting view**. Cabinet must see where disagreement exists — not just the majority position.

Documentation & Transparency

Please refrain from sharing out task force meeting information for 48 hours.

48

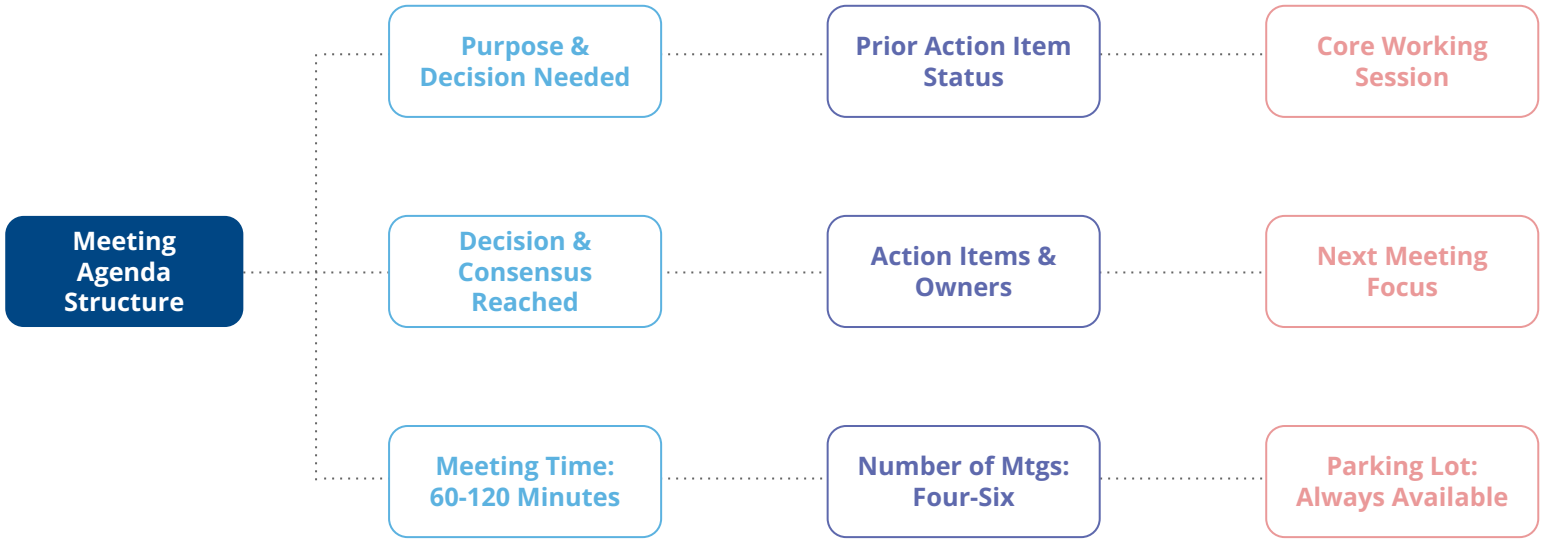
Confidentiality

All deliberations are confidential until minutes and agendas are posted publicly. Please, no social media discussion of Task Force work.

What We Produce

Minute meetings, deliberations, action items; video recording of meetings, written summary of outcomes.

Meeting Cadence



Introduction Activity



September 2, 2026 | School Closure Task Force

Hope and Concern

Write one hope for our time working together on this task force.

Write one concern you are bringing in to this work.



Share Out

Please share the following:

1. Name
2. Role (principal, parent, teacher, community member, etc.)
3. Your one concern
4. Your one hope

Once you have shared place the sticky notes on the appropriate poster.

Building Upcoming Agendas

Now that we have heard everyone's hopes and dreams. Use the new knowledge and the task force charge to generate questions you may have regarding school closure.

Please write one question per sticky note. If the concern falls in a specific category you can note that in the corner of the sticky note. We will collect all questions and formulate upcoming agendas based on the information you provide this evening.

HR



Idea Generation



September 2, 2026 | School Closure Task Force

Small Group Brainstorm

Split your chart paper into 2 columns.

Column A: Honoring the school's legacy

Column B: Welcoming students and staff to new campuses

You will have 5 minutes to brainstorm for column A. We will repeat the time for column B.



Whole Group Share Out

Column A

Column B

Multi Voting: Hot Dot Activity

Each voting participant will receive three dots to place on their top three ideas from the brainstorm.



Next Steps

Now that we have identified three possible events next steps will include the following:

- Timeline of events
- Budget
- Agenda/activities for each event
- Communication to the community

We will work on these items at our next meeting.

Thank you!

