INACTIVE SPECIAL EDUCATION RECORDS TO BE DESTROYED

In accordance with Section 7-109 of the Connecticut General Statutes, Salem Public Schools will be destroying inactive special education records which are no longer needed by the school and which have been held for the length of time required by applicable regulations and schedules of the Connecticut State Library and the Connecticut Public Records Administrator.

The files scheduled to be destroyed as of **October 7, 2026**, include all inactive special education records of students with a date of birth of 1999 or before.

Also to be destroyed are inactive special education records of students that have graduated from high school or have moved from the district six or more years ago.

Please keep in mind that a copy of a special education file may be needed by a former student now or in the future for Social Security benefits or other purposes. You may obtain a copy of your file before destruction by contacting Melissa Paquet, Administrative Assistant, at 860-859-3988 **before October 1, 2026**.