

# MADEIRA ELEMENTARY SCHOOL

## FAMILY VACATION FORM

This form should be completed and submitted to the Elementary office five (5) school days prior to the first day of absence from school. Excused absences from school for a family vacation will be limited to five (5) school days. Students with excessive absences, truancy, or failing grades may have their request for excused absences denied.

Parents and students are reminded that it is the students' responsibility to request and complete all make up work and be prepared to submit that work on their first day of return to school. The student should be prepared to make up any missed quizzes or tests upon their return as well. Long term projects that fall due during the vacation should be submitted to the teacher prior to departure.

STUDENT NAME \_\_\_\_\_ GRADE \_\_\_\_\_

(please print)

will be accompanying his/her parents(s) on a family vacation

***beginning on*** \_\_\_\_\_ ***and returning to school on*** \_\_\_\_\_.

TEACHER

SUBJECT

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date