Lyon County Middle School

2026 – 2027
Student Handbook

Roderick Thomas - Principal
Amanda Walker - Guidance Counselor
Jeremy Tackett - Athletic Director

111 West Fairview Avenue
Eddyville, Kentucky 42038
Phone (270) 388-9715 Office ext. 200
Fax (270) 388-0517

Dear Parent/Guardian:

It is with tremendous excitement that I welcome the Classes of 2031, 2032, and 2033 to our Lyon Pride! At Lyon County Middle School, we are committed to creating a vibrant, engaging, and meaningful experience for every student. From the arts to athletics, academics to clubs, we offer a wide range of opportunities designed to help each student discover their passions, build confidence, and get involved.

This handbook has been carefully designed to serve as a resource for important information about our school's policies, procedures, and expectations. I encourage you to reference it often as we partner together to support your child's success.

Our faculty and staff are energized and ready to make the 2026-2027 school year an outstanding one. Middle school is a pivotal time in a young person's life, and your involvement is essential. We truly value and appreciate your partnership.

Please never hesitate to reach out if you have questions or need support. Together, as students, parents, and educators, we will make this a fantastic year full of growth, achievement, and Lyon Pride!

Lyon Proud,

Roderick Thomas
Principal

LYON COUNTY BOARD OF EDUCATION MEMBERS

Denny Gray, Chairperson, Jared Choate, Chad Kemper,
Aimee Hidalgo-Brown, Michelle Austin, Marvin Lee Wilson, District Attorney

SCHOOL BASED DECISION MAKING COUNCIL

The council is composed of the principal, four teacher representatives, and three parent representatives. Elections for representatives are held in May. Parents of incoming sixth, seventh, and eighth grade students are eligible to run for SBDM Council. All parents of incoming sixth, seventh, and eighth grade students are eligible to vote for parent representatives. Currently employed certified educators are eligible to vote for teacher representatives. The list of Council members for the 2026-2027 school year are listed below.

Roderick Thomas, Chairperson
Jennifer Trice-Teacher Representative
Allye Culp-Teacher Representative
Marsha Harrell-Teacher Representative
Lisa Trimble-Teacher Representative
Becky Murphy-Parent Representative
Misty Lewis-Parent Representative
Vacancy-Minority Representative

INTRODUCTION

The Lyon County Middle School Handbook, including the Code of Conduct, provides information about rules, policies, academic requirements, student privileges, responsibilities, and school events. Each student and parent is encouraged to become familiar with the information in this book. The school is a community that needs the cooperation of all those involved in order to maintain an environment conducive to learning. It is not feasible to address all areas of concern that may arise during the course of the school year. This represents an effort to address some of the more common concerns as we attempt to bring forth policies and procedures that will best benefit the entire school. School administration and individual classroom teachers reserve the right to apply and adopt additional management techniques for unique situations that are not addressed in current policy. Where applicable, Kentucky state law, Board of Education (BoE) policy, and LCMS SBDM council policy is referenced.

The Lyon County Board of Education does not discriminate on the basis of sex in the educational programs or activities that it operates, and is required by Title IX of the education amendments of 1972 P.L. 92-318, not to discriminate in such a manner. Further, the board of education does not discriminate on the basis of disability, in treatment, admission or access to, or employment in, its programs or activities as required by Title VI, of the Civil Rights Act of 1964, nor does the board of education discriminate on the basis of age, religion, or marital status, in the educational programs or activities it operates.

STATEMENT OF BOARD POLICY

The Lyon County Board of Education believes that improvement of student achievement is the most significant task of the school district. We affirm our intent and commitment to the improvement of student learning by: Openly evaluating data on student achievement indicators; discussing processes that affect the instructional program; examining the impact of the district's course of study on learning; reviewing/revising district goals to focus on student progress; and striving to find methods to remove barriers to learning.

Furthermore, this board commits to informing district staff, students, parents, and the community about student achievement in our schools, and how our local data compares to common measurements in Kentucky, nationally, and with relation to other comparable school districts.

Therefore, the Lyon County Board of Education resolves that:

*Each student in our district is expected to participate in school for the ultimate purpose of academic scholarship;
*Every employee of our public school shall devote his/her work toward ensuring and enhancing students' learning success;
*The board will devote meeting time to topics that directly support and enhance student learning success and the interests of our community.

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2026-2027 FACULTY AND STAFF

Faculty welcome communication from parents and students. Email is the best way to contact teachers using the following format: FirstName.LastName@lyon.kyschools.us. You may also call the front office and leave a message.

Roderick Thomas	Principal
Amanda Walker	School Counselor
Kelsey Braden	Attendance Clerk, Bookkeeper
Carol Key	Office Clerk
Madison Strader	Specially Designed Instruction
Gini Bingham	English
Morgan Westerfield	Math/Science
Leslie Cothran	English
Kelly Murphy	Science
Heather Lundstrom	Specially Designed Instruction
Jason Allard	Math
Marsha Harrell	Math
Cara Hunt	*Health/PE
Allye Culp	Math
Charles Price	*Band
Tony Rinella	Social Studies
Nicole Rooyakkers	Specially Designed Instruction
Jeremy Tackett	Alternative Education Coordinator, Athletic Director
Jennifer Trice	Social Studies
Lisa Trimble	English
Bailey Joyce	*Art

*indicates an itinerant teacher who also works in another building in our district.

2026-2027 SCHOOL CALENDAR

Lyon County Schools

2026-2027 School Calendar

TRADITIONAL CALENDAR --173 Days Board Approved

July 2026

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2026

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					13

September 2026

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
						21

October 2026

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						17

November 2026

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
						18

December 2026

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
						14

January 2027

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						19

February 2027

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						
						18

March 2027

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						21

April 2027

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
						17

May 2027

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					15

June 2027

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Holidays
- Regular Instructional Days
- Make-up Days
- Opening and Closing for Staff
- Professional Development
- Opening and Closing for Students
- No School Days
- Planning Day

***Calendar is subject to change pending legislation and/or statutes requirements.**

2026-2027 BELL SCHEDULES

Period	Daily	Club	Pride
1st Period	8:00-8:52	8:00-8:47	8:00-8:47
2nd Period	8:56-9:48	8:51-9:38	8:51-9:38
Pride			9:42-10:12
3rd Period	9:52-10:44	9:42-10:29	10:16-11:03
4th Period	10:48-11:40	10:33-11:20	11:07-11:54
5th Period	11:44-12:05	11:24-12:05	11:58-12:05
Lunch	12:05-12:35	12:05-12:35	12:05-12:30
5th Period	12:35-1:06	12:35-12:41	12:35-1:18
6th Period	1:10-2:03	12:45-1:32	1:22-2:09
7th Period	2:07-3:00	1:36-2:23	2:13-3:00
Club Period		2:27-3:00	

*OFFICE OPENS AT 7:30 AM and CLOSES AT 3:30 PM EACH DAY

Upon arrival at school, students are expected to visit their assigned locker to drop off bags, cell phones, and other items. They have access to breakfast in the lobby and then report to the Gym for morning announcements prior to dismissal to their first period classes. Students who need homework help may attend morning tutoring. The academic day begins at 8:00 AM and ends at 3:00 PM. Students who arrive at their assigned class after 8:00 AM will be considered tardy to school.

Students are enrolled in 7 classes per day including exploratory and core courses. Each student will be enrolled in the appropriate grade level course of Reading, English, Science, Social Studies, Math, Integrated Math, and a rotation of exploratory courses which may include PE/Health, Art, Yearbook, Multimedia, or Band. Students who enroll in Band, Yearbook, or Multimedia will be in that class for the entire year.

2026-2027 GRADING PERIODS

Quarter	Begins	Ends	Progress Reports	Grade Cards Go Home
1st (41 days)	August 13, 2026	October 16, 2026	September 11, 2026	October 23, 2026
2nd (42 Days)	October 19, 2026	December 18, 2026	November 16, 2026	January 8, 2027
3rd (42 Days)	January 4, 2027	March 5, 2027	February 2, 2027	March 12, 2027
4th (48 Days)	March 8, 2027	May 21, 2027	April 16, 2027	May 21, 2027

Due to possible school closings for weather or other situations, this schedule is subject to change. Grade cards are issued at quarterly intervals, four times a year. Progress reports will be sent home at the midpoint of each grading period. Gradebooks and report cards are also available on the Infinite Campus Parent Portal.

GRADING SCALE

BoE 08.221, SBDM 11.1

A- 90-100
B- 80-89
C- 70-79
D- 60-69
F- 59 or Below

Infinite Campus grade books will be set up with the following formula: daily grades-40%, test grades-40%, semester exams-20%

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Lyon County School District permits parents to review and inspect any educational records of their child that are collected, maintained or used by the district. This right shall be passed on to the student at age 18. The district ensures that confidentiality of personally identifiable information of students is protected during collection, storage, disclosure, and destruction of student records. School officials with a legitimate educational interest will have access to student records. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and school resource officers); a person serving on the School Board; a person or company with whom the district has contracted to perform a special task (such as an attorney, medical consultant, or therapist); or personnel assisting another school official in performing his/her assigned tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his/her professional responsibility. A request to review records may be made to the principal of the school or other designated school official. The district will give full access to these records unless school officials have been presented with written evidence of a court order relating to such matters as divorce, separation, or custody that specifically revokes the parental rights of record review/access. The district will comply with records review requests without unnecessary delay and in no case more than forty-five days after the request has been made. Written policies have been developed which describe the types and locations of school records and the specific procedures available to parents for the review of records, the amendment of or hearing concerning educational records believed to be inaccurate, misleading, or otherwise in violation of the privacy or other rights of the child. Procedures are available for the disclosure and destruction of records. Copies of these policies and procedures may be obtained upon request from the office of the principal or of the superintendent. For convenience and necessity and in accordance with federal regulations concerning the release or transfer of educational records, the Lyon County School System will forward educational records to a school in which a student enrolls or intends to enroll without the signing of a release statement. Parent may obtain upon request copies of the records transferred. When records are no longer needed to provide educational services, parents may request the destruction of any personally identifiable information, evaluation or records regarding the placement of an exceptional child. Such requests should be addressed in writing to the principal. The district will destroy the educational records of a child without a parent's request after the records have been maintained for five years as specified by the Records Retention Schedule and following the time when the records are no longer needed to provide educational services. The district will maintain a permanent record of a child's name, address, phone number, grades, attendance record, classes attended, grade level completed and year completed.

DAILY SCHOOL ARRIVAL/ DISMISSAL- CAR RIDERS

You are welcome to transport your student to and from school daily. Students may be dropped off in the morning at or after 7:30 AM. Upon arrival on campus, drive around the loop to the front doors of the school, where students will exit the vehicle and enter the building. For safety of all students and drivers, do not enter the one way exit or stop on Fairview Avenue to allow students to exit your vehicle and walk onto campus. Car riding students are to wait at the front door until a parent/guardian picks up the student. Students need to be picked up by 3:15 PM. Please use caution when driving on and near campus. We also request that you exercise caution and drive slowly while in the parking lot.

BUS TRANSPORTATION AND RULES

BoE 09.226

Lyon County Transportation Department is available to students who reside within the county. You may indicate that a student is a bus rider during Online Registration (OLR) or by contacting the Transportation Department at 270-388-9715 ext. 420.

Students are expected to follow the Student Code of Conduct when riding the bus. Additional rules include:

1. No food or drinks
2. Keep hands/feet to yourself and inside the bus.
3. Voices at level 1 (inside voices)
4. Stay in your assigned seat, unless the bus arrives at your stop
5. No foul language.
6. No glass objects or helium balloons

**Expenses for damages or vandalism to buses or school property will be billed to the parent/guardian.

School buses are school property. When permissible, if students are to ride a bus other than their regularly assigned bus, or to get off at a place different from where they normally get off, a note from parent/guardian must be presented to the front office prior to 1:00 PM on the day of the change. Students will be provided with a note and student summary, which must be presented to the driver prior to being allowed on the bus. If you must cross the street, do so only when the bus driver motions that it is safe to do so. If at any time a student is suspended from the bus, a discipline report will be filed in Infinite Campus. A bus suspension means the student is suspended from all buses.

LOCKERS

Each student will be issued a locker to keep their books and supplies in. School issued combination locks are available for student check out. Only school issued locks are allowed to be used on lockers. Any personal lock will be removed upon discovery. The school assumes no responsibility for lost or stolen items. The student's locker should be kept closed when not in use. A $10.00 fee will be assessed for lost or damaged locks. The school reserves the right to search any locker when given reasonable grounds to do so. Any decorating must be appropriate and removable without causing damage to the locker. No glue, stickers, or permanent markings are to be used on lockers. Any pictures posted in the locker must be appropriate and meet guidance of all requirements within this handbook. The school administration reserves the right to determine what constitutes appropriate decoration. Any defacing of school lockers, including the use of dry erase markers, is considered vandalism and will result in an automatic assignment to ISR. The school reserves the right to assess a fee to repair any damaged locker.

STUDENT FEES

BoE 09.15

Each middle school student is asked to pay a general fee of $10.00, payable to Lyon County Schools. This fee goes to the Board Office. Other circumstances may arise where students will be asked to provide items or fees to help cover the costs of classroom activities. Technology fees and appropriate paperwork will be required in order for all students to receive the school issued Chromebook.

TECHNOLOGY FEES

Lyon County Middle School is a 1:1 Chromebook school. Students are not allowed to use personal laptops/tablets/chromebooks on school property. Technology fees of $35 per student and appropriate paperwork will be required in order for all students to receive the school issued Chromebook. Damage to or loss of school issued equipment will result in additional charges for repair or replacement.

TEXTBOOKS / LIBRARY BOOKS

BoE 09.421

Students are responsible for lost or damaged school materials that have been checked out to them. Fees and fines may be assessed to cover the cost of replacement or repair.

LOST AND FOUND

Items will be placed in a temporary lost and found in the lobby. Items will be kept for an extended amount of time, all unclaimed items will be donated to FRYSC.

STUDENT ACCIDENT INSURANCE

BoE 09.23

Student accident insurance is provided to students of Lyon County Schools while at school and during school sponsored extracurricular activities. This insurance is supplemental if the student has other primary coverage. Students involved with extracurricular activities must have a type of insurance listed on the KHSAA physical form. Full day 24 hour accidental coverage is also available from the carrier and information regarding these rates is given to each student during the first week of school. If your child is injured at school or during an extracurricular activity, please contact the school office for a claim form. The claim form must be completed in its entirety and signed by the parents/guardians and a school official. If the child is covered by other insurance, a questionnaire regarding that coverage is also required. Claim forms should be submitted within 60 days of the injury with copies of itemized invoices indicating diagnostic and procedure codes.

VISITORS TO SCHOOL

BoE 10.5, SBDM 5.1

All visitors to the school must check in at the main office to obtain a visitor's pass and permission to enter the main area of the school. Classroom visits may only be made with prior approval and arrangements with the office and teachers. Students from other schools will not be permitted to visit classes during the school day. Obtaining a visitor's pass from another school does not qualify one for access to the middle school.

SNOW WATCH

During inclement weather, the school district will utilize an automated calling system to notify parents of changes in the school schedule if time permits. Families should listen to the local radio or television stations to see if school is in session or if the buses will run on regular or abbreviated schedules. Pupils should be prepared to meet the bus at another location if the driver should call and advise them or their parents of such action. When school is dismissed early due to inclement weather; pupils should go directly to the bus upon dismissal from class. School news may be heard on radio WWLK 900 AM, WAVJ 104.9 FM, WKYQ 93.3 FM, WCCK 94.7, WDDJ, WKDZ, and WPSD News Channel 6.

EMERGENCY DRILLS

LCMS students participate in a series of safety drills regularly throughout the school year. These include fire, severe weather/tornado, earthquake, bus evacuation, and lockdown drills. Drills are conducted in accordance with state law.

CAFETERIA

BoE 07.1

The school food service provides a breakfast program and a lunch program. The grab and go breakfast program will provide a variety of breakfast type foods and is available to all students from 7:30 - 7:55 each morning in the middle school lobby.
The following prices are in effect for 2024-2025

- **Breakfast** - Students eat FREE.
- **Lunch** - Students eat FREE.

A la Carte items are available at additional cost. Meal: $4.60 Entree: $1.85

1. It is not permissible to have food delivered to the school during any lunch. Students either eat their lunch from the cafeteria or bring a packed lunch from home when they come to school in the morning.
2. All students will go to the cafeteria for lunch unless given special permission from the principal or teacher.
3. Appropriate conduct is expected in the cafeteria. Students will remove all plates, trays, and garbage from the table and place them in the appropriate area as designated.
4. No student will be allowed to leave the cafeteria until dismissed by a staff member.
5. Visitors are not permitted during breakfast or lunch.

NON-SCHOOL SPONSORED ITEMS/SERVICES/FUNDRAISERS

BoE 09.33

Items/services/fundraisers are not to be sold or solicited while at school without approval from administration. Distribution of materials that are not school sponsored will only be distributed by placing them in the lobby or office of the school in the designated location, after approval from the principal. Materials are not to be handed out or solicited. Community announcements may be displayed in the lobby and on the morning announcements.

GUIDANCE AND COUNSELING SERVICES

Lyon County Middle School provides guidance services to aid students with academic issues, personal issues, selection of courses, testing, and interpreting test results. A counselor's referral form should be filled out and submitted to the office by a student who wishes to speak with the counselor. All students will have access to this form through the schoolwide Google Classroom and school issued Chromebooks. Lyon County Schools also employs a licensed mental health counselor and utilizes Care Solace to connect students and families with mental health and substance abuse providers.

PHYSICAL EDUCATION

All students will participate in a physical education rotation during their grade's exploratory class period unless they are enrolled in Band. Students in PE are to ensure that valuables are secured during any activity to avoid the possibility of loss or theft. The school will not be responsible for articles left unattended. Physical Education lockers (when available) are not intended to be used for more than one class period at a time. Students must meet dress code expectations within the guidelines of this handbook during PE. Students must wear rubber or soft sole shoes while participating in PE and may not wear sandals, slides, or hard sole boots on the gym floor during activities.

BAND

Students enrolled in Band at LCMS will have multiple opportunities to perform in public including concerts, parades, and solo and ensemble competitions. Students will be enrolled for the entire year during the exploratory period for the appropriate grade level. There are opportunities to rent or purchase instruments for student use. All instruments will be kept in a designated location in the school for easy student access before and after school.

STUDENT ACADEMIC ORGANIZATIONS

Students at LCMS will have a variety of clubs to participate in throughout the school year that will enhance the student experience. These clubs may include BETA, LEGO Robotics, Pep Club, Fellowship of Christian Athletes (FCA), STLP, Student Council, Jr. Ag, Craft Club, Walking Club, 4-H, Board Game Club, and Tech Club. Participation in Purple and Gold Club Days is subject to academic and behavioral expectations, as well as state or national club bylaws where applicable.

GIFTED AND TALENTED PROGRAM

BoE 08.132, SBDM 8

The G/T Program is a State and District funded program which offers services for Gifted and Talented students. The gifted and talented student is one who is identified as possessing demonstrated or potential ability to perform at an exceptionally high level in general intellectual aptitude, specific academic aptitude, creative or divergent thinking, psychosocial skills, or in the visual and performing arts. The purpose of the program is to provide opportunities for the gifted student to expand and extend his/her learning beyond the standard curriculum. When a student is referred for the G/T Program, the G/T Resource teacher will gather the formal testing data to determine placement. In order for a student to be placed in the program, the student must meet the criteria set by the Administrative Regulation on Gifted Education: 704 KAR 3:285. The data is then presented to the G/T Selection Committee for formal placement. Service options are

based on the student's area(s) of placement. Most services will be provided by the regular classroom teacher by means of differentiation of the curriculum. Pull-out programs will be limited to students identified in the areas of General Intellectual, Leadership, and Creativity. Students (not only GT students) may be chosen to have the possibility to earn high school credit through APEX.

EXTRACURRICULAR ACTIVITIES

BoE 09.3, SBDM 13

Extracurricular programs can play an important part in the total school curriculum. Participants, through self-discipline and mental and physical conditioning, may improve their personal development on an extracurricular and voluntary basis. Staff members are expected to instill in students the principle that participation in extracurricular activity is a privilege, not a right, and that a privilege mandates acceptance of corresponding responsibilities. The ultimate goal for each student is to always be a credit to his/her parents or guardians, school, teammates and community. Parents or guardians are encouraged to support the Lyon County Middle School policy in order to form a common bond between the home and school.

GENERAL GUIDELINES FOR SCHOOL SPONSORED EVENTS

SBDM 13

SBDM Policy 13 applies to any student or group of students who represent Lyon County Middle School in any school sponsored activity. A school sponsored activity includes practice sessions as well as the actual games or performances.

1. All student participants shall conduct themselves in an exemplary manner that demonstrates pride, admiration, and respect for themselves, their parents, their school, and their community. All school rules and expectations apply to students while participating in any school sponsored event.
2. Persons who are not members of the school sponsored activity shall not be permitted to ride in vehicles that have been rented to transport participants.
3. If parents wish their child to be released to them, or someone else, after the event has concluded, a note stating their request must be given to the sponsor. The note must also include the student's name and date. These notes will be kept on file by the sponsor.
4. In order to participate in any activity, a student must be present at school for at least one/half day of the day the activity is conducted or have special permission from the principal.

DANCE POLICY

LCMS or school affiliated organizations may occasionally host dances. Students are not allowed to attend dances if they have been assigned 3 or more days of ISR, or suspended for one or more days each semester; or have been assigned to an alternative placement anytime during the school year. All LCMS dances are closed to non-LCMS students. No high school, elementary students, or middle school students from another school are permitted to attend. Students must be present at school for at least one/half of the day the activity is conducted or have special permission from the principal.

FIELD TRIP POLICY

Field trips are an extension of the classroom and as such subject to all rules of conduct and deportment that apply in the regular classroom. The following policies regarding field trips apply to all students involved in the activity:

1. Failure to comply with school policies while on field trips will result in appropriate disciplinary action that may include being immediately sent home. If so, it will be the responsibility of the parent to pay the cost of transportation.
2. If you have knowledge of anyone in the group breaking school policy, you must immediately report it. Failure to do so constitutes complicity and thus brings disciplinary action on YOU regardless of whether or not you are actually taking part in the activity.
3. Students with 5 or more unexcused absences, 3 or more days of in-school removal (ISR) or suspended for any number of days, or failing more than one course are not eligible to participate in field trips. This guideline renews at the beginning of each semester with the exception of level 3 or higher behavior infractions.
4. Clubs and organizations may place more restrictive requirements on their specific field trips.

ATHLETIC ELIGIBILITY

SBDM 20

Lyon County Middle School has athletic programs for all boys and girls including Baseball, Softball, Golf, Boys and Girls Basketball, Boys and Girls Soccer, Track, and Tennis. We compete with other schools in our area and some students may participate at the high school level. Participation in these sports will not depend totally on ability; but also on willingness to cooperate, effort, and sportsmanship. Students who participate in the sports are representatives of Lyon County Middle School. They are expected to maintain their academic grades and promote positive behavior and attitude. The Athletic Director will check athletic participants' grades each Monday, beginning

with the first week of practice, to verify eligibility. Eligibility is met by achieving the following criteria:

- At each Monday grade check, students must have a 60 or above as a cumulative grade average in all classes.
- Students who do not meet the grade criteria are considered ineligible until the next Monday grade check.
- Students who are declared ineligible are NOT permitted to practice or play in a game, sit on the bench during a game, or travel with the team.
- Student athletes are expected to conduct themselves as positive examples to others. Athletes who are repeatedly referred to the office for disciplinary action may be suspended from the team. Any student who has been placed in ISR, out of school suspension, or New Beginnings CANNOT PLAY, PRACTICE, OR ATTEND any athletic/extracurricular activities until the student has completed his/her alternative placement assignment.

EXTENDED SCHOOL SERVICES

BoE 08.133

Extended School Services (ESS) are offered in the following methods:

1. After School Tutoring: This program is designed to offer additional help for students in all subject areas. Transportation, other than normal busing, is not provided. Students may enter this program by teacher recommendation or by parents/guardians contacting the school and requesting the service. Tutoring is available three days per week. An appointment with the teacher is best practice.
2. Morning Tutoring: This program is available from 7:30-7:55 each morning.
3. Program recommendation for ESS Daytime waiver, if available, to be offered by a certified teacher.

PARENT CONFERENCES

The school will host Parent/Teacher conferences each semester and will be advertised in advance. However, when the need arises, parent conferences are encouraged and welcomed by the faculty outside of those. Parents should send an email to the appropriate teacher or call the school office to set up an appointment. Contact the Guidance Office for more information.

RETENTION

BoE 08.22, SBDM 10

Students who fail two or more courses for their final end-of-year grades will be retained and repeat that grade. Students who are determined to be at risk may be placed in a remedial course to provide educational enhancement during the school year. Summer

School may be offered, but is not guaranteed. Students who complete the required courses and all other requirements associated with Summer School may be promoted to the next grade.

ATTENDANCE POLICY

BoE 09.122, 09.123, SBDM 17

All students are required to attend school regularly, be on time for classes, develop habits of punctuality, self-discipline, and responsibility. We believe that there is a strong relationship between attendance and achievement. Students who have good attendance generally achieve higher grades, enjoy school more, and are much better adjusted to society. Parents may submit up to five (5) parent notes during the school year for partial or full day absences. Any absence or tardy over five (5) must be accompanied by a doctor's note or meet the criteria listed below for an excused absence.

TARDINESS

SBDM 17

Any student reporting to school after classes begin (8:00 AM) must report to the office to receive an admission slip before going to class. Students who are tardy to school three (3) or more days without a valid excuse are considered truant. Students have 4 minutes between classes and are expected to be in class before the tardy bell rings. Tardiness to class will be cumulative for each 4.5 week grading period, including all classes, not per class. Each grade reporting period (4.5 weeks) the tardy count will start over.

CLASSIFICATION OF ABSENCES

EXCUSED ABSENCES:

1. Illness—note from parent or physician. Once a student has ten absences for the school year, a doctor's note must be provided thereafter.
2. Legal Obligation.
3. Death in the family.
4. Representative of the school in curricular or extracurricular activities.
5. Other valid reasons as determined by the Principal who shall consider students' attendance and grades. Such determinations shall be made in advance, when possible.

UNEXCUSED ABSENCES:

1. Skipping school.
2. Absent without communication from the parent, preferably in writing.
3. Any other absence not listed as excused.

4. After ten absences, any absenteeism that is not accompanied by a doctor's note or court notice.

MAKE-UP WORK DUE TO ABSENTEEISM

Students will receive a grade of "0" for work missed due to missing school. A student will be permitted to make up missed work for full credit if the absence is excused. Students will be allowed one day to make up their work for each day of excused absence (within reason). If the work is not made up within the time limit, or if the absence is unexcused, there may be a grade reduction beginning with one full letter grade and up to half credit. This policy sets the minimum standard. Individual teachers may set additional timelines for credit to be granted, especially for late work that is unrelated to absenteeism.

OTHER RULES AND REGULATION CONCERNING ATTENDANCE

1. If a student is not at school ½ of the school day, then he/she will not be allowed to take part in after school activities, athletic events, practice, or rehearsals. Students who are absent from school are not to attend a school-sponsored event on the day of their absence. (See Extra-Curricular Participation).
2. Even though a pupil may have parental consent to stay away from school, the school authorities reserve the right to decide upon the validity of the absence.

ABSENTEE PROCEDURE

1. A pupil who has been absent shall be required to bring a note/excuse to the office, upon his or her return to school, a written and dated note explaining the absence. The note shall be signed by one of his parents/guardians, or physician, or shall otherwise satisfy the principal as to the validity for the excuse. **Students or parents have three (3) days following an absence to submit a note**. Any student presenting a false note will be subject to the code of conduct.
2. Makeup work is the obligation of the student.
3. Students must make every effort to be in school for semester exams.
4. Early Dismissal-If a student leaves the school within the last hour of the day, for any reason, the dismissal will be recorded in the office as a tardy. If a student fails to check-out it will be considered unexcused and may be considered as skipping school. If a parent or parent designee comes to pick up a student, he/she must come into the office and sign the student out.

SCHOOL NOTICES OF ABSENTEEISM TO THE PARENT/GUARDIAN

KRS 159.150

1. Upon the third (3rd) day of unexcused absence, the principal or designee shall notify the parent/guardian in writing that the student has three (3) days of

unexcused absences and is now classified as truant as defined by the Kentucky Compulsory Attendance Law (KRS 159.150) A copy of this letter shall be sent to the Director of Pupil Personnel.

2. Upon the sixth (6th) unexcused absence, the principal may request the Director of Pupil Personnel to send the parent/guardian a Truancy Notice. Failure of the parent/ guardian to respond to the Truancy Notice within five (5) days may result in the processing of a legal Final Notice by the Director of Pupil Personnel (see # 3 below).
3. Upon the seventh (7th) unexcused absence the DPP may send the parent/guardian a legal Final Notice which will indicate the individual days missed and a directive that the student remains in school or face charges for being a persistent violator of Kentucky's Compulsory Attendance Law.
4. After a student has appeared before the Court Designated Worker (CDW), the principal must notify the Director of Pupil Personnel who must, in turn, notify the CDW when the student misses another day of school regardless of reason.

A truant is defined by statute as any child who has been absent from school without valid excuse for three (3) or more days or has been tardy on three (3) or more days. Any child who has been reported as a truant two (2) or more times is a habitual truant.

SUPERVISION OF PUPIL CONDUCT

KRS 161.180, BoE 09.42

(1) Each teacher and administrator in the public schools shall in accordance with the rules, regulations, and bylaws of the board of education made and adopted pursuant to KRS 160.290 for the conduct of pupils, hold pupils to a strict account for their conduct on school premises, on the way to and from school, and on school sponsored trips and activities.

(2) The various boards of education of the Commonwealth of Kentucky and the principals of the public schools may use teacher aides in supervisory capacities, such as playground supervision, hallway supervision, lunchroom and cafeteria supervision, and other like duties, including but not limited to, recreational activities and athletic events, relating to the supervision and control of the conduct of pupils; and while so engaged, such teacher aides shall have the same authority and responsibility as is granted to and imposed by law upon teachers in the performance of the same or similar duties.

SCHOOL DISCIPLINE AND CODE OF CONDUCT

BoE 09.428

School discipline is a simple matter of courtesy, manners and attitudes on the part of the students and teachers. The Student Code of Conduct applies to all students who are enrolled in the Lyon County School System. The resolutions, or dispositions, will remain in effect even if the student(s) withdraw from the school system. Students will be responsible for this code while in school, at school sponsored or related activities, and on school buses.

Per the Code of Student Rights and Responsibilities, students have the responsibility to:

1. Maintain acceptable conduct at all times.
2. Display consideration for the rights and property of others.
3. Exhibit neatness and cleanliness of personal attire and hygiene.
4. Refrain from fighting, creating disturbances, making excessive noise, denying others the use of school facilities or buildings, using or carrying any weapon on school premises, intentionally injuring another person, exposing others to harm, or using threats or intimidation against any person.
5. Abstain from the possession or use of illegal substances, including alcohol.
6. Refrain from using tobacco.
7. Show respect for the educational process and learning environment by refraining from intentional tardiness or unexcused absence.
8. Complete all homework and classwork in accordance with the teacher's instruction and to refrain from cheating in all academic areas.
9. Avoid the use of verbal abuse toward all persons within the school setting.
10. Follow rules and regulations of the Board of Education and/or the school administration.

DRESS CODE

BoE 09.427

Reasonable care and neatness in regard to dress and appearance are required of all students. The following regulations are based on common sense and decency as determined by the administration team, based on professional judgment in an education setting. Dress Code violators will report to the office. If arrangements are not able to be made, then the student may report to ISS.

1. All students are to wear footwear at all times.
2. Skirts/dresses/skorts/shorts should be no shorter than 5 inches above the top of the knee cap. Slits should not be above the 5 inch above the knee threshold. This is the width of a small legal pad or priority mail box.

3. Pants will be worn at the waist and underclothing, including shorts/boxers, must be covered. Any slits, tears, holes, or cuts (that reveal skin or undergarments) must be no higher than 5 inches above the knee.
4. No head apparel (hats, bandannas, etc.) unless approved by the principal during special events or circumstances. Hoods from hooded clothing are not to be worn inside.
5. Tank tops, sleeveless shirts, strapless tops, spaghetti straps, midriff shirts, off-the shoulder shirts, or other clothing that reveals any cleavage or the stomach/back are not allowed. This includes sheer tops. All shirts or tops must be long enough to cover the midsection when both hands are raised above the head.
6. Pajamas or pajama style clothing, unless approved by the principal during special events or circumstances, should not be worn.
7. Clothing or other items that display any kind of liquor or illicit drug advertisement, sexual suggestion, vulgar language, violence, racism, tobacco, or anything that can be construed as vulgar, obscene, crude or inappropriate, will not be allowed.
8. Good hygiene must be kept at all times to avoid becoming offensive to others.
9. All electronic monitoring devices must be covered at all times on school property.
10. Since the student handbook cannot make provisions for the continuing changing of fads in dress, jewelry, and general appearance, administration reserves the right to decide what is acceptable and appropriate for items that are not addressed in the handbook.

BACKPACKS/ BOOK BAGS/PURSES

Backpacks/ book-bags/purses will not be allowed in the classrooms or on the floor in the hallway. All personal items are to be stored in the school provided locker. Misplaced items will be collected and placed in a designated lost and found area. Traditional pencil pouches may be used in the classrooms. Only necessary school items should be taken to the classrooms. Other items should be retrieved from student lockers as needed.

DRINKS AND FOOD ITEMS

BoE 07.111

Water and other non-caffeinated beverages will be allowed in the school. Each teacher will have a policy for their room regarding the consumption of approved beverages and food. Energy drinks and caffeinated beverages are not allowed. Food is allowed only in the appropriate locations during breakfast or the cafeteria during lunch.

MEDICATION

BoE 09.2241

The parent or guardian must provide a completed release form 09.2241 AP.21 to grant permission for Lyon County School personnel to administer any prescription or over the counter medication to a student. The parent/guardian will provide medication names, dosages, and time of administration. Parent/Guardian agrees to pick up prescription meds when therapy is discontinued or changed. Prescription medicine must be in a labeled bottle from the pharmacist (an extra bottle may be necessary if meds are administered at home and at school). If the nurse is not available, this responsibility will fall upon the main office. The nurse keeps a daily log for medication administration. Medication procedures are to include all medications, not just prescriptions.

Students should not have prescription or over-the-counter medication on their person or in their locker at any time. Abuse of prescribed drugs/over-the-counter medication shall be considered in the same manner as illegally obtained substances. If students are found to be in possession of legal or illegal drugs, parents, and/or law enforcement will be contacted. School consequences will be applied.

TELEPHONE PRIVILEGES

Students must obtain permission from a staff member to make a phone call, including on a personal cell phone. If a personal phone call is made to a student, a message will be taken and delivered to the student at the discretion of the administration. Students will be called out of class with administrative approval only.

CELL PHONES & ELECTRONIC DEVICES

BoE 09.4261

Students shall not use or display cell phones or other electronic devices, including wearable cellular technology or earphones/buds, upon entering the school building unless approved or permitted as a reward. Devices must be put away in lockers upon entry to the school; they may also be used during lunch if approved as a reward. These items must be off and stored out of sight in student lockers until the final bell, unless permitted by a classroom supervisor within their own classroom for educational purposes.

Students communicating directly with parents/guardians via cell phone without notifying the office first may face disciplinary action. We encourage students to communicate with the front office or teachers with any needs that arise in school prior to contacting parents.

If a student chooses to bring personal technology, including telecommunication devices, onto campus, each user is responsible for his/her device and is expected to use it appropriately. Responsibility to keep personal technology secure rests with the individual owner. Lyon County Middle School is not liable for any device stolen or damaged on campus. Lyon County Middle School will not provide financial restitution for any stolen or damaged personal electronic device.

PHOTOGRAPHY / VIDEO / AUDIO RECORDING

BoE 03.13214

Pictures of students will be made throughout the school year. They will be used for the yearbook, newspaper etc. From time to time classes will be audio or video taped to help teachers examine their teaching. If you do not want your child videotaped or photographed, please send the principal your request in writing or complete the appropriate section of Online Registration (OLR). Various videotaping, including security taping, will occur throughout the year. Pictures will also be posted on the school website unless specific requests have been made not to display them.

No unauthorized audio recording, video recording, or photography of students or school staff is permitted on school property. This conduct could result in a violation of the Family Educational Rights and Privacy Act.

ACADEMIC DISHONESTY/CHEATING

Cheating involves one or more of the following actions:

1. To use the work of another person as your own.
2. To copy information from another student's homework, test, examination, theme, book report, term paper or class work.
3. To plagiarize by using another person's expression or words without giving the original author credit.
4. Having in your possession a copy of a test to be given, or having been given, by a teacher.
5. Using notes or cheat sheets during a test or examination.
6. Other methods as they may arise.

The penalty for cheating at Lyon County Middle School will be determined by the teacher and principal and may include earning a zero for the assignment or placement in ISR for a period of time. Since the goal of student assignments is to assess a student's knowledge of the content, students who are caught cheating may be required to redo the assignment or complete an alternate assignment.

BULLYING/HAZING

BoE 09.422

In order to effectively participate in the democratic process as adults, students must learn to respect the rights of others and to interact with them in a civil manner. Therefore, students are required to speak and behave in a civil manner toward students, staff and visitors to the schools.

The use of lewd, profane or vulgar language is prohibited. In addition, students shall not engage in behaviors such as hazing, bullying, menacing, taunting, intimidating, verbal or physical abuse of others, or other threatening behavior.[1] This policy extends to any/all student language or behavior including, but not limited to, the use of electronic or online methods. Such behavior is disruptive of the educational process and interferes with the ability of other students to take advantage of the educational opportunities offered.

These provisions shall not be interpreted to prohibit civil exchange of opinions or debate protected under the state or federal constitutions where the opinion expressed does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others.

Students who violate this policy shall be subject to appropriate disciplinary action.

1. Per KRS 158.148, “bullying” is defined as any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated:
2. Per KRS 508.180, “hazing” is defined as an action which endangers the mental or physical health of a minor or student for the purpose of recruitment, initiation into, affiliation with, or enhancing or maintaining membership or status within any organization.

TERRORISTIC THREATENING

BoE 09.425AP22

1. A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally:
    a. With respect to any scheduled, publicly advertised event open to the public, any place of worship, or any school function, threatens to commit any act likely to result in death or serious physical injury to any person at a place of worship, or any student group, teacher, volunteer worker, or employee of a public or private elementary or secondary school, vocational school, or institution of postsecondary education, or to any other person reasonably expected to lawfully be on school property or at a

school-sanctioned activity, if the threat is related to their employment by a school, or work or attendance at school, or a school function. A threat directed at a person or persons or at a school does not need to identify a specific person or persons or school in order for a violation to occur;

b. Makes false statements by any means, including by electronic communication, indicating that an act likely to result in death or serious physical injury is occurring or will occur for the purpose of:
    i. Causing evacuation of a school building, school property, or school sanctioned activity;
    ii. Causing cancellation of school classes or school sanctioned activity; or
    iii. Creating fear of death or serious physical injury among students, parents, or school personnel;
c. Makes false statements that he or she has placed a weapon of mass destruction at any location other than one specified in KRS 508.075; or
d. Without lawful authority places a counterfeit weapon of mass destruction at any location other than one specified in KRS 508.075.

2. A counterfeit weapon of mass destruction is placed with lawful authority if it is placed as part of an official training exercise by a public servant, as defined in KRS 522.010.
3. A person is not guilty of commission of an offense under this section if he or she, innocently and believing the information to be true, communicates a threat made by another person to school personnel, a peace officer, a law enforcement agency, a public agency involved in emergency response, or a public safety answering point and identifies the person from whom the threat was communicated if known.
4. Terroristic threatening in the second degree is a Class D felony.
5. Terroristic threatening in the second degree is a Class C felony when, in addition to the violations above, the person intentionally engages in substantial conduct required to prepare for or carry out the threatened act, including but not limited to gathering weapons, ammunition, body armor, vehicles, or materials required to manufacture a weapon of mass destruction.

DISRUPTING THE EDUCATIONAL PROCESS

BoE 09.426

Per KRS 158.150, a student who is removed from the same classroom three (3) times within a thirty (30) day period shall be considered “chronically disruptive” and may be suspended from school and no other basis for suspension shall be deemed necessary.

At any time during the school year, for a student who has been removed from the classroom the Principal may require a review of the classroom issues with the teacher and the parent, guardian, or other person having legal custody or control of the student and determine a course of action for the teacher and student regarding the student's continued placement in the classroom.

At any time during the school year, the Principal may permanently remove a student from a classroom for the remainder of the school year if the Principal determines the student's continued placement in the classroom will chronically disrupt the education process for other students.

When a student is removed from a classroom temporarily or permanently, the Principal shall determine the placement of the student in lieu of that classroom, which may include but is not limited to:

- Another classroom in that school; or
- An alternative program or setting, which may be provided virtually, as approved by the Superintendent.

Any permanent action by the Principal shall be subject to an appeal process in accordance with Policy 09.4281/Grievances.

EXCEPTIONS

There is always the possibility that an exception could be made which differs from the procedure outlined in the Code of Conduct. An exception may be necessary when the student's record of past behaviors, recommendation of legal counsel, IDEA restrictions, and/or other extenuating circumstances require a departure from the norm.

CONDUCT VIOLATIONS

BoE 9.43

Consequences vary depending on the seriousness, frequency, and other mitigating circumstances. Improper conduct includes, but is not limited to, the following list.

1. DEFAMATION—this includes harming another person's character or reputation by saying things which are not true and which are intended to bring harm.
2. MISREPRESENTING FACTS--includes knowingly deceiving or attempting to deceive teachers and/or school administrators.
3. DISORDERLY CONDUCT/CLASSROOM DISTURBANCE— (including profanity, vulgarity, possession of pornography, obscene behavior, talking out) this includes conduct and/or behaviors that are disruptive to the orderly educational procedure of the school.

4. VERBAL ABUSE OR HARASSMENT— intent to harass, annoy, or alarm another person.
5. FORGERY/ PLAGIARISM—this includes falsely using the name of another person or falsifying documents or correspondence such as absences, excuses, or school work.
6. MALICIOUS REMARKS—includes remarks which intimidate, insult, or abuse verbally or in writing, any member of the school staff or student body.
7. TOBACCO—KRS 438.050 prohibits the use or possession of tobacco, in any form on school property or school functions. District policy also prohibits tobacco use or possession while going to and from school. Also includes Electronic nicotine devices, Vaping devices, E-Cigs, and any other device deemed to fall into this category.
8. LIGHTERS – are not allowed at school.
9. GAMBLING—includes any participation in games of chance for the express purpose of exchanging money.
10. NO PUBLIC DISPLAY OF AFFECTION—student contact is not to take place.
11. INTIMIDATION OF WITNESS—includes any physical or verbal intimidation of any witness to any school violation.
12. SKIPPING SCHOOL/TRUANCY—includes purposely missing day(s) or a portion of a school day when school is in session. It also includes invalid absences.
13. DEFIANCE OF AUTHORITY—is the refusal to comply with the reasonable requests of school personnel or refusal to comply with the school rules.
14. THEFT & RELATED OFFENSES—includes the taking of property of others (students, teachers, visitors, and so on) without their consent.
15. VANDALISM— (officials notified of $100 or more) includes the unprovoked or willful destruction, defacing, or marring of school property. Students will also repay all costs of damage.
16. FIGHTING—when a person or persons instigate an altercation verbally or physically.
17. POSSESSION AND/OR USE OF WEAPONS OR DANGEROUS INSTRUMENTS—(law officials notified) the carrying, possession, or use of a deadly weapon (as defined by law) on the school premises or within one thousand (1,000) feet of school premises, on a school bus, or at a school sponsored or sanctioned event will result in expulsion. (Board policy 9.435)
18. POSSESSION OF KNIVES—NO student will be allowed to have a knife (which includes a pocket knife) in his or her possession.
19. CRIMINAL USE OF NOXIOUS OR VOLATILE SUBSTANCE—includes unlawfully depositing such items on the land or in a building of another; for example, a stink bomb or other obnoxious odor.

20. INAPPROPRIATE DRESS—see Dress Code.
21. EXTORTION—includes the solicitation of money or anything of value from another student, regardless of the amount, in return for protection, or in connection with a threat to inflict harm.
22. FALSE FIRE ALARM—refers to falsely alerting the fire department or school to a nonexistent fire.
23. ARSON OR ATTEMPTED ARSON—includes the starting or the attempt to start a fire within the school or on the school grounds for any purpose that results in either destruction or disruption.
24. SEXUAL ABUSE—occurs when he/she subjects another person to sexual contact without the consent of the other person.
25. SEXUAL CONTACT WITH CONSENT—occurs when he/she subjects another person to sexual contact even with the consent of the other person.
26. AGGRESSIVE MISBEHAVIOR TOWARD ANY SCHOOL EMPLOYEE—includes any physical contact or threat of physical contact toward a school employee.
27. USE OF, POSSESSION OF, OR UNDER THE INFLUENCE OF ALCOHOLIC BEVERAGES (OR LOOK ALIKE BEVERAGES) OR ILLEGAL DRUGS, OR HARMFUL SUBSTANCES OR DRUG PARAPHERNALIA, or any type of pills (prescribed / over the counter) —this misconduct refers to alcohol content. It also includes illegal drugs and harmful substances such as dangerous drugs, narcotics, marijuana, barbiturates, amphetamines, or any other material having a harmful or unnatural effect on the person using them.
28. STUDENTS IN THE PARKING LOT—shall not be in the parking lots and gym during lunch, break, or between classes without staff permission for that day.
29. VACATING THE BUILDING— is required by all students by 3:15 PM unless supervised by authorized personnel.
30. OUT OF CLASS WITHOUT PERMISSION—no students allowed out of classroom without permission
31. KNOCK BEFORE ENTERING—students and student aids shall knock on the door and wait for permission from the teacher to enter the classroom.
32. LOITERING IN THE RESTROOMS—is not allowed at any time.
33. REPEATED VIOLATIONS—of compliance to the Student Code of Conduct, directions of teachers, student teachers, teacher aides, principals, or other authorized school personnel during any period of time when the student is properly under the authority of school personnel (includes those in KRS 158.150).
34. RETALIATION – In order to help insure the safety and security of all students at LCMS, a person is not to question or confront another person about incidents they have been disciplined for, or which a friend/acquaintance has been

disciplined. This also includes events that are under investigation. School administrators and authorized staff are the only ones who are allowed to discuss Code of Conduct violations with the involved parties.

35. SKATING-skateboards and other wheeled devices are not allowed to be used on school grounds.
36. LOITERING (after school)-is not allowed.
37. PHYSICAL ABUSE OR HARASSMENT—occurs when, with intent to harass, annoy, or alarm another person, he/she:
    a. Strikes, shoves, kicks, or otherwise subjects persons to physical contact or attempts or threatens to do the same; or
    b. Engages in a course of conduct or repeatedly commits acts which alarm or seriously annoy such other persons and which serves no legitimate purpose.

    Harassment is not allowed in classrooms or anywhere on campus, including on buses or at any school-related activity.

SCHOOL BEHAVIOR PROGRAM

BoE 09.438, SBDM 9

Level 1: Minor infractions that interfere with normal classroom operation.

Teacher's Actions:

1. Verbal warning.
2. Written or verbal parent contact. An automated email will be sent to the parent when a detention is assigned. Parents must provide the school with a valid e-mail address in order to receive notification of disciplinary action.
3. Detention

Level 2: This may be a continuation of Level 1 behaviors when the actions of Level 1 discipline have failed to produce positive results. This may also be a greater disruption to the learning environment for the violator or others. Defiance of Authority may automatically qualify for Level 2 classification.

Principal's Actions:

1. Once a behavior referral is submitted to the principal requesting detention(s) or other behavior resolution, an automated email will be sent to the parent when a resolution (consequence) is assigned. Parents must provide the school with a valid e-mail address in order to receive notification of disciplinary action.
2. ISR
3. Alternative placement/long term ISR
4. Suspension
5. Adaptive Behavior Plan (if appropriate)

6. Law enforcement (Out-of-school Control or Abuse of Teacher)
7. Expulsion (Requires action by the Lyon County Board of Education)

Level 3: When misbehavior endangers the health and/or safety of self or others.
Principal's Actions:

1. Principal will confer with the violator(s), notify parents, and refer the matter to the proper public agency if necessary.
2. ISR
3. Alternative placement/long term ISR
4. Suspension
5. Adaptive Behavior Plan
6. Law enforcement (out-of-School Control), or other agency suited to handle the issue.
7. Expulsion (Requires action by the Lyon County Board of Education)
8. Disorderly conduct or assault charges may be filed for extreme conduct.

Level 4: This misbehavior is a violation of law.
Principal's Actions:

9. Principal will confer with the violator(s), notify parents, and refer the matter to the proper public agency if necessary.
10. ISR
11. Alternative placement/long term ISR
12. Suspension
13. Adaptive Behavior Plan
14. Law enforcement (out-of-school control), or other agency suited to handle the issue.
15. Expulsion (Requires action by the Lyon County Board of Education)

DETENTION PROCEDURES

BoE 09.432

1. The teacher/staff member will notify the principal when the student is assigned a detention. It is the responsibility of the student to notify the parent. Once the principal assigns a detention, an automated email will be sent to the parent if an email address is provided to the school.
2. An electronic notice will be sent to the office.
3. Detention is expected to be served on the school day of/or immediately following the incident.
4. Lunch detention will be utilized on a daily basis.
5. Before school detention will be utilized on a daily basis.

6. After school detention will be utilized on a weekly basis.
7. Failure to report to detention will result in assignment to ISR.

IN-SCHOOL-REMOVAL RULES (ISR)

1. Students assigned to ISR are not allowed to participate in or attend any school sponsored extracurricular activities on the day of their ISR assignment(s). Any student found participating in activities will have additional days assigned to ISR and possible suspension from the activity.
2. Students must leave campus immediately after the end of the school day when there are additional days of ISR to be served.
3. All time missed in ISR due to absenteeism will be made up upon return to school.
4. Misconduct or violation of ISR rules will result in additional time in ISR or suspension.
5. Accumulation of 10 concurrent days of ISR may result in placement in an alternative setting. Every referral thereafter, a student may be placed for longer periods of time, suspended, have charges filed at the courthouse, or expelled, depending on the frequency, proximity, and/or severity of the infractions.

ALTERNATIVE SCHOOL RULES

BoE 09.4341

The minimum assignment to the alternative school/long term ISR (New Beginnings) will be ten days. Any student assigned to alternative school at any time during the school year forfeits the privilege to attend any school dances or extra-curricular activities for the entire year, even if the student withdraws from the school system. Students enrolled in New Beginnings will be placed on Apex or a similar online learning program for the duration of the assignment to New Beginnings.

DEADLY WEAPONS PROHIBITED ON SCHOOL PROPERTY

BoE 05.48

It is now against the law to possess a firearm or deadly weapon on school property. A firearm is defined as any weapon which will expel a projectile by the action of an explosive. (KRS 527.0100) A deadly weapon means any weapon from which a shot, readily capable of producing death or other serious physical injury including but not limited to a pocket knife; Billy club, nightstick or club; blackjack or slapjack, shuriken or death star, or artificial knuckles made from metal, plastic, or other similar hard material. (KRS 500.080) Unlawful possession of a deadly weapon on school property is a Class D felony, punishable by 1 to 5 years imprisonment and fine of up to $10,000. It is the policy of the Lyon County School System to report any student who is determined to have brought a weapon or firearm to a school or school grounds under the jurisdiction of

this system to the criminal justice or juvenile delinquency system. To comply with the existing requirements of the Individuals with Disabilities Education Act (IDEA) regarding discipline of students with disabilities, our board of education will modify the expulsion requirements, on a case-by-case basis, for IDEA-eligible students. IDEA-eligible students may be expelled for behavior unrelated to their disabilities, as long as the Procedural Safeguards, required by IDEA and KRS 158.150, is followed. Non-IDEA eligible students will be expelled for not less than one calendar year from their regular school setting in our school system.

SUSPENSION AND EXPULSION-DUE PROCESS

BoE 09.431

Due process includes those rights which are constitutionally given to a student accused of violating school regulations and which may be brought to his/her defense at a disciplinary conference or hearing pending suspension or expulsion from school. According to KRS 158.150, as amended, all pupils of the Lyon County Schools shall comply with the lawful regulations for the government of the schools. Willful disobedience or vulgarity, assault or battery or abuse of other students or school personnel, the threat of violence or force, the use or possession of alcohol or drugs, stealing or destruction or defacing of school property, the carrying or use of weapons, or dangerous instruments, or other incorrigible bad conduct on school property as well as off school property at school sponsored activities constitutes cause for suspension or expulsion from school. (Reference – OAG 78-673)

SEARCH AND SEIZURE

BoE 09.436

A student in the Lyon County schools has the constitutional right to be secured in his/her person from all unreasonable search and seizures. A search of a student by school officials is generally reasonable if it bears a relationship to a legitimate educational interest and is based upon reasonable suspicion. Limitations on the reasonableness of a search exist depending upon the nature of the place searched, along with other factors such as age of the student and the purpose of the search. A student's consent to be searched must be scrutinized carefully (OAG 79-168). Search and seizures shall be conducted under the following guidelines:

1. A student's person will only be searched when there is reasonable suspicion that the student is concealing evidence of an illegal act or school violation.
2. Illegal items (weapons, firearms, and so on) or other possessions reasonably determined by the school authorities to be a threat to the student's safety or security and others' safety or security may be seized by school officials.

3. Items used to disrupt or interfere with the educational process may be temporarily removed from the student's possession by a staff member. These items may be returned to the student by that staff member or through the office, but in most cases will require the parent to pick up the item.
4. A general inspection of school property such as lockers or desks may be conducted on a regular basis. During these inspections, items which are school property, such as overdue library books, may be collected. Lockers and desks are property of Lyon County schools and are subject to the Lyon County Board of Education's regulations and supervision.
5. All items which have been seized will be turned over to the proper authorities or returned to the true owner depending on the situation.

Note: The United States Supreme Court on January 15, 1985, ruled that a school administrator may search a student if she/he has reasonable grounds to believe that the search will turn up evidence of violation of the law or rules of the school and the nature and scope of the search is related to its object, the age and sex of the student, and to the severity of the infraction.

GRIEVANCE PROCEDURE

BoE 09.4281

Lyon County Middle School administration stands ready to assist students and their parents or guardians with school-related problems. Any time a student has a problem which he/she cannot get resolved on his/her own, his/her parent or guardian should call the school office so that speedy action can be taken on behalf of the student. Hopefully, problems will be solved quickly at their beginning; however, if they are not, the following procedure should be followed:

STEP 1: If the problem is related to the classroom, the parent will arrange a conference with the teacher as soon as possible.

STEP 2: If the Step 1 conference does not resolve the situation, the teacher and parent will arrange for a conference with the principal.

**If the problem is not related to the classroom, the parent may contact the principal directly. If the problem is due to a policy then the issue may be brought before the SBDM Council.

STEP 3: If none of the above produces a satisfactory solution to the problem, the parent may contact the superintendent.

STEP 4: The appealing party may present the concern(s) to the Board of Education.

STEP 5: Appeals to the Board may need to be in writing (please refer to the Board Policies).

Lyon County Middle School 2026 -2027

ACKNOWLEDGEMENT of receipt of parent/student handbook and Student Code of Conduct.

Handbook can be viewed online at Lyon County Schools website

Please fill out this form during On-Line Registration.
If you would like to receive a paper copy, please contact the LCMS Office.

Date of Acknowledgement:_____

Student's Printed Name:_____

Student's Signature:_____

Parent/Guardian's Printed Name:_____

Parent/Guardian's Signature:_____