August 2026 Meeting

School-Based Planning Team Members:

☑ Nicholas DiMartino (Principal)	☑ Katie DeNoto (Librarian)	☐ ~~Nicole Juzwiak (Parent)~~
☐ ~~Cody Rogers (AP)~~	☑ Andrew Casini (Occupational Therapist)	☐ ~~Benjamin Entner (Parent)~~
☐ ~~Colleen Vay (6th Grade Humanities)~~	☑ Maureen Elliott (Intervention/ Consult)	☐ Tamara Wall (Parent)
☐ ~~Alyssa Arcarisi (4th Grade)~~	☐ Fiona Mulrooney (Teaching Assistant)	☐ Natalie Best (Parent)
☑ Lindsay Tuschong (Counselor)	☑ Maria Behncke (5th Grade Humanities)	☐ Katie Bertola (Parent)
☐ ~~Carolyn Kraybill (4th Grade ICT)~~	☐ (Community Schools Coordinator)	☐ Gary Adams (Board Liaison)
☑ Ann Kucsmas (12:1+1)		

Meeting Topic/Type:	School-Based Planning Team Meeting Shared -Decision Making Team
Date:	August 20, 2026
Time:	9:00-12:00
Location:	Library

Learning Targets:

We will develop college, career, and civic ready graduates as aligned to the implementation of the strategic and professional learning plans.

We will achieve this by working to:

1. Build capacity and understanding of New York State's Portrait of a Graduate
2. Deepen practice around the Science of Learning to impact student achievement through continued incremental shifts
3. Build staff capacity to design, revise, and implement interventions, supports, and resources that promote positive social development and individual well-being.

Agenda:

Time	Item	Meeting Notes
9:00-9:30	Warm welcome	
9:30-10:30	School-Based Planning and Shared-Decision Making Guidance Review Protocol and Focus Alignment Portrait of a Graduate Instructional Blueprint and Professional Learning Plan	**Shared Decisions Aligned to School Goals and Action Steps** The School-Based Planning Team reviewed and discussed several priority areas to ensure alignment with district goals and continuous school improvement efforts. Key areas of focus included: • Refinement of the RMS Mission and Vision, ensuring alignment with the District Values and Portrait of a Graduate. • Support of the Community Read initiative and related action steps to promote literacy and family engagement. • Continued clarification of support structures and services related to 121a and 151 programs. **Review of School-Based Planning and Shared Decision-Making Guidance** The team reviewed district guidance regarding school-based planning and shared decision-making, with particular attention to: • Expanding family participation opportunities through remote meeting options, including Zoom access. • Clarifying participation and voting requirements outlined in the guidance documents.

		Protocol and Focus Alignment The team reviewed the planning protocols and focus areas used to support collaborative decision-making and maintain alignment with school and district priorities. **Portrait of a Graduate Implementation** The team engaged in a productive discussion about strengthening the integration of the Portrait of a Graduate (POG) throughout the school experience. Areas of exploration included: • Developing student-friendly language and resources to help students better understand the Portrait of a Graduate competencies. • Aligning Portrait of a Graduate indicators with Social-Emotional Learning (SEL) standards and learning targets. • Incorporating visual supports and classroom resources that connect daily instruction to Portrait of a Graduate outcomes. • Exploring ways to strengthen home reading routines and identify strategies to address barriers to reading outside of school. • Providing staff with examples and learning opportunities that highlight how Portrait of a Graduate competencies can be integrated across content areas. • Collaborating with library staff to introduce and reinforce Portrait of a Graduate concepts through lessons and activities during the school year. • Considering transition activities and lessons to support students as they move between grade levels. • Exploring opportunities to highlight Portrait of a Graduate competencies through weekly themes and morning announcements. **Next Steps** The team will continue to develop actionable plans that strengthen student learning, family engagement, and alignment between academic, social-emotional, and district priorities. Further recommendations and updates will be shared as the work progresses.
10:30-10:45	Break	
10:45-12:00	Data Dive and Goal Framework	**Instructional Blueprint and Professional Learning Plan Updates** **Instructional Practices and Tier 1 Supports** The School-Based Planning Team discussed strategies to strengthen Tier 1 instruction and student engagement across classrooms. The team explored opportunities to share effective movement and wellness routines that support learning, including resources and practices used by staff members and instructional partners. Additionally, the team discussed the importance of developing a shared understanding of the "Science of Learning" and how research-based instructional practices can support student achievement and engagement. **Data Review and Goal Framework** The team reviewed current student performance

		data and celebrated the significant areas of growth demonstrated by students and staff. As part of the discussion, the team also considered assessment readiness and testing expectations, including: • Supporting students in developing effective pacing strategies for state assessments. • Reviewing approximate time expectations for reading passages and assessment tasks. • Helping students build stamina and confidence when working through multi-part assessments. • Ensuring students understand testing procedures and expectations to promote a positive testing experience.

Meeting Topic/Type:	School-Based Planning Team Meeting Shared -Decision Making Team
Date:	August 21, 2026
Time:	10:00-3:00
Location:	Memorial Art Gallery

☑ Nicholas DiMartino (Principal) ☐ ~~Cody Rogers (AP)~~ ☐ ~~Colleen Vay (6th Grade Humanities)~~ ☐ ~~Alyssa Arcarisi (4th Grade)~~ ☑ Lindsay Tuschong (Counselor) ☐ ~~Carolyn Kraybill (4th Grade ICT)~~ ☑ Ann Kucsmas (12:1+1)	☑ Katie DeNoto (Librarian) ☑ Andrew Casini (Occupational Therapist) ☐ Maureen Elliott (Intervention/ Consult) ☐ Fiona Mulrooney (Teaching Assistant) ☑ Maria Behncke (5th Grade Humanities) ☐ (Community Schools Coordinator)	☐ ~~Nicole Juzwiak (Parent)~~ ☐ ~~Benjamin Entner (Parent)~~ ☐ Tamara Wall (Parent) ☐ Natalie Best (Parent) ☐ Katie Bertola (Parent) ☐ Gary Adams (Board Liaison)

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Agenda:

Time	Item	Meeting Notes
10:00-10:30	Warm Welcome	
10:30-12:00	Data Dive and Team Vision Tank	• Reviewed student and school data. • Discussed areas of strength, opportunities for growth, and key priorities. • Aligned team vision and goals with school improvement initiatives.
12:00-12:45	Lunch	
12:45-2:00	Small Group Team Collaboration + Professional Learning Development and Mapping	• Collaborated in small groups on identified focus areas. • Participated in professional learning activities. • Developed and mapped action plans, strategies, and next steps.
2:00-3:00	Share Out and Finalize Draft	• Shared key takeaways and recommendations from each group.

		• Reviewed collective feedback and proposed action steps. • Finalized draft priorities, goals, and planning documents.
3:00-4:00	Memorial Art Gallery Tour	



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School-Based Planning and Shared-Decision Making Minutes