

School Fundraiser – Special Exemption Request

In accordance with the APS District Wellness Policy, all food fundraisers that take place on campus during the school day must comply with Smart Snack nutrition standards. Schools are granted 5 fundraiser exemptions per school year which allows an organization to sell non-Smart Snacks food items for a maximum of 3 days per exempted fundraiser. To request a 3-day exemption from selling Smart Snack compliant food items for your school-based fundraiser, please complete this form and return to your school principal for approval. All food fundraisers, regardless of exemption, may not be held within 100 feet of the cafeteria or occur 30 minutes before, during, or 30 minutes after meal services.

***This form must be completed and approved by the Principal before beginning the fundraiser.**

Name of School: _____

Name of Organization(s) Requesting Exemption: _____

Contact Name: _____ Phone: _____

Email: _____

Description of the requested fundraiser:

Date(s) of Fundraiser: _____

Items to be sold: _____

Location of Fundraiser: _____

Reason the funds are being raised: _____

- ☐ I certify my fundraiser, if approved, will not operate anywhere on the school campus 30 minutes prior to until 30 minutes after the end of school meal service.
- ☐ I certify my fundraiser, if approved, will not exceed 3 school days in length.
- ☐ I certify that my organization will maintain all required documents including food labels of products sold and receipts for my fundraiser. In addition, I will provide these documents to the school/district upon request.

Please complete this application and submit to: Principal

You will be notified of the status of your request within _____ days.

Internal Use Only:

Approved _____ (date approved)

Denied, reason: _____

Signature & Title of Approver: _____

Exempt Fundraiser Tracking Sheet

School Name	Building Name
The Healthy Hunger-Free Kids Act of 2010 directed the United States Department of Agriculture (USDA) to establish nutritional standards for all foods and beverages sold to students, in school during the school day, including foods sold through school fundraisers. The standards provide a special exemption for infrequent fundraisers that do not meet the nutritional standards. A maximum of 5 exempt fundraisers, per school, per school year, lasting no more than 3 days each for a total of fifteen 15 days, will be allowed for schools participating in the National School Lunch Program. Organizations must complete a Fundraiser Exemption Request form and return to their school Principal approval prior to beginning their exempted fundraiser. All food fundraisers, regardless of exemption, may not be held within 100 feet of the cafeteria or occur 30 minutes before, during, or 30 minutes after meal services. Principals, please use this form to keep track of up to 5 exempted fundraisers per school year. It is recommended to keep this form on file in the school office. During a state review, state representatives may request to see this form.	
Exempt Fundraiser #1	Date:
Organization Name:	
Description of Event and Products Sold	
Exempt Fundraiser #2	Date:
Organization Name:	
Description of Event and Products Sold	
Exempt Fundraiser #3	Date:
Organization Name:	
Description of Event and Products Sold	
Exempt Fundraiser #4	Date:
Organization Name:	
Description of Event and Products Sold	
Exempt Fundraiser #5	Date:
Organization Name:	
Description of Event and Products Sold	