



Friday Harbor Labs Science Outreach Program Memorandum of Agreement

This agreement is entered into for the **2026-2027 School Year**, between **University of Washington Friday Harbor Laboratories** (hereinafter referred to as “UW-FH Labs”), **San Juan Island School District** (hereinafter referred to as “SJISD”), and **Spring Street International School** (hereinafter referred to as “Spring Street”) to promote, assist, and materially support the Friday Harbor Labs Science Outreach Program (FHL SOP).

The purpose of this partnership is to enhance the understanding of marine and biological sciences (including freshwater conservation and protection) through the implementation of a kindergarten through 12th grade (including Griffin Bay School) educational program. Each agency is committed to the success of this project.

The three agencies agree to participate collaboratively in formative and summative evaluations of the project, although each agency shall determine independently their level of participation beyond the term of this project.

1. Responsibilities of each party:

- SJISD
 - i. Work with UW-FH Labs to generate an “Acknowledgment of Risk” form or permission slips which communicate to parents the field trip plans, expectations, and risks. Ensure that these forms are completed by families and provided to UW-FH Labs prior to any field trips.
 - ii. Ensure that students are prepared for instruction by UW-FH Labs by reviewing proper behavior and expectations.
 - iii. Supply a school vehicle for transportation to field trips when needed.
- Spring Street –
 - i. Ensure that students are prepared for instruction by UW-FH Labs by reviewing proper behavior and expectations.
 - ii. Provide transportation for field trips.
- UW-FH Labs
 - i. Provide hands-on science lessons that enhance current curriculum and help meet science standards at each grade level.
 - ii. Ensure personnel are qualified and trained to work with youth and lead field trips to conduct scientific observations and perform fieldwork with proper safety equipment and protocols.
 - iii. Check permission slips and accommodate students' required needs.
 - iv. Work with teachers to generate an “Acknowledgment of Risk” form or permission slips that communicate to parents: field trip plans, expectations, and risks.



2. Financial Contributions:

- SJISD will contribute up to \$20,000 (\$7,500 through School District fundraising efforts). \$18,000 will be in support of the Program Director and Program Assistant positions. Up to \$2,000 will be in support of program operational costs.
- Spring Street will contribute \$5,500 towards program operational costs.
- UW-FH Labs will cover the remaining portion, at a minimum of \$20,000 for FHLSOP Program staff support through its fundraising and other activities.

Agencies agree to provide in-kind contributions including, but not limited to facilities, equipment, and personnel assistance to the extent possible. SJISD agrees to be the fiscal agent at no cost to the project. Spring Street will make their contribution in equal biannual installments, in September and December, upon receipt of the fiscal agent's invoice. SJISD will make its contribution in two equal installments, also in September and December, upon receipt of UW-FH Labs' invoice payable to UW for FHLSOP in the memo line.

3. Agreement Term: The term of this Agreement shall commence September 1, 2026, and extend through June 15, 2027, unless otherwise terminated pursuant to this Agreement.

4. Modifications: This MOA may be amended only by mutual agreement of all parties in a written modification signed by all parties.

5. Criminal Identification System: UW-FH Labs will perform a record check through the Washington State Patrol criminal identification system under 43.43.830 - .834 on all employees and volunteers who will have unsupervised contact with students.

6. Non-discrimination: all parties agree to comply with all federal and state non-discrimination laws, regulations, and policies. They will not, on the basis of race, creed, color, faith, national origin, sex, age, sexual orientation, gender expression, gender identity, the use of a trained dog guide or service animal, veteran status, or disability unlawfully excluded from participation in, or deny benefits of, or otherwise subject to discrimination any student, agent, or employee.

7. Confidentiality: UW-FH Labs agrees to hold all student information in strictest confidence and will not make use thereof other than in the performance of this Agreement. UW-FH Labs agrees to release the information only to employees or agents who have agreed in writing to prohibit disclosure. If UW-FH Labs receives any request for student information, including via subpoena or from a state or federal agency, it will immediately notify SJISD or Spring Street.

8. Termination: Any party may terminate their part in this Agreement upon 30 days' written notice to the other party.



9. Indemnification: SJISD, UW-FH Labs, and Spring Street shall each (as "Indemnitor") indemnify and hold harmless the other party (as "Indemnitee"), as well as Indemnitee's officers, directors, agents, employees, vendors, contractors, subcontractors, and other third parties associated with Indemnitee, from and against all claims, damages, losses, and expenses, including but not limited to, reasonable attorneys' fees and court costs, arising out of or resulting from any breach or alleged breach by the Indemnitor of any representation, warranty, covenant, condition or agreement made or to be performed by the Indemnitor hereunder, and to the extent of any of Indemnitor's negligent acts or omissions or wrongful conduct, as well as those of Indemnitor's employees, officers, directors, agents, Guests, vendors, contractors, subcontractors, and other third parties associated with Indemnitor. None of the District's obligations under this Indemnification section shall be limited in any way by the types or amounts of Required Insurance coverage set forth in the Insurance Required section.

10. Insurance: All parties will maintain and keep in force at all times during the term of this agreement, insurance including:

- Comprehensive General Liability Insurance with coverage limits not less than \$2,000,000 per occurrence, and
- \$5,000,000 general aggregate.
- Note: If the comprehensive general liability policy referenced above is not endorsed to include affirmative coverage for sexual abuse or molestation, the party shall obtain and maintain a policy covering Sexual Abuse and Molestation with a limit of no less than \$1,000,000 per occurrence or claim.

11. All parties acknowledge and accept the terms and conditions of this Agreement by signing below.

Aug. 13, 2026

UW Friday Harbor Laboratories, Megan Dethier (Director)

Date

8-12-2026

San Juan Island School District, Fred Woods (Superintendent)

Date

August 10, 2026

Spring Street International School,

(Headmaster)

Date