

LAWHON ELEMENTARY

Parent/Student Handbook
2026-2027



Mission Statement:

Teachers, parents, and students work together throughout the year to cultivate students' academic, social, and emotional strengths. Our school community is committed to building strong character, positive relationships, and the confidence that all children can and will learn.

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WELCOME TO THE 2026-2027 SCHOOL YEAR!

Dear Lawhon Families,

On behalf of the entire staff at Lawhon Elementary, we are excited to welcome you to the 2026-2027 school year! We look forward to partnering with you as we begin another year of learning, growth, and opportunity for our Dolphins.

At Lawhon, we believe students are most successful when families and schools work together with clear expectations, open communication, and a shared commitment to student success. Our goal is to provide every student with a safe, welcoming, and engaging learning environment where they feel valued, supported, and challenged to grow academically, socially, and emotionally.

Families can support student success by helping students:

- Attend school every day and arrive on time, ready to learn.
- Follow Lawhon's school-wide expectations to Be Safe, Be Respectful, and Be Responsible.
- Come to school prepared with the materials needed for learning.
- Read and practice academic skills regularly at home.
- Ask questions and seek help when they need support.
- Follow classroom, campus, and Pearland ISD expectations.
- Share school information and communication with their families.

We encourage families to stay connected with teachers, participate in school activities when possible, and become involved with the Lawhon PTO and volunteer opportunities. Your partnership strengthens our school community and supports student success.

This Parent/Student Handbook is designed to help families understand the daily procedures, routines, and expectations of Lawhon Elementary. We encourage you to review the handbook with your child and keep it as a reference throughout the school year. Campus procedures may be updated when necessary to support student safety, district requirements, or campus operations. Families will be notified when significant changes occur.

Thank you for trusting us with your children. We look forward to working together to make the 2026-2027 school year a successful one for every Lawhon Dolphin!

We are better together,

Mrs. Rodriguez, Mrs. Anderson and Mrs. Washburn



CAMPUS CONTACTS

PRINCIPAL

PK-1st ASSISTANT PRINCIPAL

2nd – 4th ASSISTANT PRINCIPAL

COUNSELOR

SECRETARY

LIBRARIAN Manager

NURSE

ATTENDANCE CLERK

RECEPTIONIST

Veronica Rodriguez

Jordan Anderson

Celita Washburn

Christina Herrera

Pat Cromwell

Susan Green

Brittany Briggs

Kim Gordon

Claudia Yu

SCHOOL FAX

SCHOOL PHONE

SCHOOL ADDRESS

CAMPUS WEBSITE

281-412-1448

281-412-1445

5810 Brookside Road Pearland, TX 77581

[LAWHON ELEMENTARY](#)

SCHOOL HOURS

- 7:55 a.m. - 3:15 p.m.
- 7:55 a.m. - 12:55 p.m. (Early Release)
- 7:55 – 9:55 a.m. (am PPCD Early Release)
- 10:55 – 12:55 p.m. (pm PPCD Early Release)



July 2026	January 2027
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
August 2026	February 2027
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September 2026	March 2027
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October (H) 2026	April 2027
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November 2026	May 2027
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
December 2026	June 2027
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STUDENT CODE OF CONDUCT

Please review the Pearland ISD Student Code of Conduct for the 2026–2027 school year. The Code of Conduct establishes district expectations for student behavior, discipline, and disciplinary procedures. If a campus handbook provision conflicts with the Student Code of Conduct, the Student Code of Conduct governs. Families with questions may contact campus administration for clarification. [Student Code of Conduct](#)

STUDENT DRESS CODE

Students must follow the Pearland ISD 2026–2027 Student Dress Code. Lawhon Elementary will follow district requirements for student attire, grooming, shoes, accessories, and other dress-code expectations. Please refer to the district Student Dress Code for complete requirements. [Student Dress Code](#)

FIRST DAYS OF SCHOOL

The first days of school are designed to help students learn campus routines, build relationships, and become comfortable with their classroom and daily schedule. Enrollment changes may require adjustments to teacher assignments or schedules during the opening days of school. Families will be notified if a change affects their child.

TEACHER ASSIGNMENT AND TRANSPORTATION INFORMATION

- Teacher assignment information and beginning-of-year reminders will be communicated to families before the first day of school through district/campus communication systems.
- Families must complete the campus transportation information requested before the first day so Lawhon knows each student's regular dismissal method.
- If district bus service is requested after the school year begins, families should plan alternate transportation until the Transportation Department confirms service.

LUNCH VISITORS AT THE BEGINNING OF THE YEAR

Lunch visits may be temporarily delayed at the start of the school year while students learn cafeteria routines and staff establish safe, efficient procedures. The date lunch visitors may begin will be communicated by the campus

ARRIVAL PROCEDURES

Arrival is an important part of the school day. Following the same routine each morning helps students enter safely, begin the day calmly, and be ready for instruction.

DAILY ARRIVAL SCHEDULE

- 7:15 a.m. - Campus doors open and breakfast service begins.
- 7:30 a.m. - Students may be released from the cafeteria to designated grade-level hallway areas.
- 7:45 a.m. - Students enter classrooms.
- 7:55 a.m. - Tardy bell and morning announcements begin.
- 8:00 a.m. - Instruction begins.

Students may not be dropped off before 7:15 a.m. because staff supervision is not available before the building opens.

CAR RIDER DROP-OFF

- All car riders must use the front car rider line and enter through the front entrance.
- Do not park in the parking lot or use the bus/daycare lane to drop off students.
- Remain in the car line and follow staff directions. Pull forward to the next available unloading location.
- Students should be ready to exit as the vehicle approaches the unloading area.
- Students should exit from the passenger side whenever possible.
- Parents/guardians should remain in the vehicle unless directed otherwise by staff.
- Use extra caution and avoid cell phone use while the vehicle is moving through the car rider line.

BUS AND DAYCARE ARRIVAL

Pearland ISD buses and approved daycare vehicles use designated campus loading areas separate from the car rider line. Students arriving by bus or daycare will be directed by staff to breakfast or their assigned waiting area.

BREAKFAST

Breakfast is available beginning at 7:15 a.m. Students arriving later in the arrival period may be directed to take breakfast to the classroom so instruction can begin on time.

LATE ARRIVAL

Students arriving after 7:55 a.m. are tardy and must be signed in through the front office before reporting to class. Parents/guardians should not take a tardy student directly to the classroom.

DISMISSAL AND TRANSPORTATION

The school day ends at 3:15 p.m. Student release procedures are designed to make sure every child leaves campus through the transportation method authorized by the parent/guardian.

TRANSPORTATION CHANGES

Transportation changes must be communicated to the front office by 2:30 p.m. Families should call the front office or send a signed written note with the student. Transportation changes are not accepted through teacher email or text because those messages may not be seen during instruction.

Students may not change their own dismissal method. A parent/guardian or the front office must authorize every change.

BACKPACK TRANSPORTATION TAGS

Lawhon provides transportation tags to identify each student's regular dismissal method. Families should keep the tag attached to the student's backpack throughout the school year. Lost or damaged tags may be replaced through the front office.

CAR RIDERS

- Display the current Lawhon-issued car rider tag clearly while in the car rider line.
- Students are called to assigned numbered loading locations. Pull forward to the location directed by staff.
- Parents/guardians may not park and walk up to remove a student from the car rider line.
- Remain in the vehicle and follow staff directions to keep traffic moving safely.
- If a family does not have the required car rider identification, staff may direct the adult to the front office to verify authorization before the student is released.

BUS RIDERS

Bus transportation is managed by [Pearland ISD Transportation](#). Students must follow district bus expectations and staff/driver directions. Questions about routes, stops, eligibility, or bus service should be directed to the Pearland ISD Transportation Department.

DAYCARE RIDERS

Students riding an approved daycare vehicle will report to the designated daycare dismissal area. Families must ensure the front office has accurate daycare information and should notify both Lawhon and the daycare when arrangements change. Daycare providers are required to pick up students from Lawhon Elementary no later than 3:40 p.m. each school day. Families are responsible for ensuring their daycare provider is aware of and follows this expectation. Repeated late pick-ups may require the family to arrange an alternate dismissal plan to ensure appropriate student supervision after dismissal.

WALKERS AND BIKE RIDERS

Because of safety concerns around the campus, including limited sidewalks and surrounding traffic conditions, Lawhon does not use a regular walker or bike-rider dismissal option. Families needing an exception or accommodation should contact campus administration for review.

INCLEMENT WEATHER DISMISSAL

During rain or other inclement weather, Lawhon may adjust loading locations while maintaining the student's authorized transportation method. Bus/daycare loading will continue in designated covered areas when possible. Car rider loading may be consolidated under the front awning. Families should remain in the regular line and follow staff directions.

STUDENTS NOT PICKED UP

Students who remain on campus after dismissal or who are returned to campus by district transportation will be brought to the front office. The adult picking up the student must be listed as an authorized emergency contact in Skyward and must present a valid photo ID before the student will be released.

ATTENDANCE, ABSENCES, TARDIES, AND EARLY CHECKOUTS

Regular attendance is essential to student learning. Families are expected to help students attend school every day, arrive on time, and remain at school for the full instructional day whenever possible. More information can be found at [Pearland ISD Outreach & Attendance](#)

OFFICIAL ATTENDANCE TIME

Students who are on campus by 10:00 a.m. are counted present for the official attendance time. This does not mean students may routinely arrive at 10:00 a.m.; instruction begins at 8:00 a.m., and late arrival results in lost instructional time.

REPORTING AN ABSENCE

A student absence is recorded as unexcused until the school receives documentation from the parent/guardian explaining the reason for the absence. A handwritten or campus-approved online absence note must be submitted within three days of the absence to be considered according to district/campus attendance procedures.

A parent/guardian note should include:

- The date the note is written.
- The student's first and last name and grade level.
- The date(s) of the absence.
- The reason for the absence.
- Any special limitations or instructions that apply.
- The parent/guardian signature when a handwritten note is submitted.

Lawhon guidance currently limits parent notes to five absence days per semester. A multi-day absence counts as multiple days toward that total. Families should submit medical or other applicable documentation when available.

HEALTHCARE APPOINTMENTS

A student may qualify for an excused temporary absence for a healthcare appointment when the student returns to school the same day and provides documentation from the healthcare professional verifying the appointment. Families should submit the documentation to the front office.

ATTENDANCE SUPPORT AND COMMUNICATION

Lawhon monitors attendance patterns and may contact families when absences become concerning. Campus support may include teacher contact, attendance letters, counselor or administrator contact, conferences, individualized attendance interventions, or referral to the district attendance/outreach office when appropriate. Attendance actions will follow district procedures and applicable law.

Students must meet applicable attendance requirements, including the 90% attendance requirement referenced in district/campus guidance, to receive credit or be eligible for promotion. Families with attendance concerns should contact the attendance clerk or campus administration early so the school can help address barriers to attendance.

TARDIES

Students arriving after 7:55 a.m. are considered tardy. A parent/guardian must escort the student to the front office and sign the student in before the student may report to class. Repeated tardies reduce valuable instructional time and may result in parent/guardian contact or a conference with campus staff. Medical or other documented circumstances will be considered in accordance with district procedures.

EARLY CHECKOUTS

When a student must leave school before dismissal, the parent/guardian must check the student out through the front office. Students will not be released directly from classrooms. Families are encouraged to schedule appointments outside the school day when possible and to avoid routine early checkouts because they reduce instructional time.

PARTICIPATION IN SCHOOL-DAY ACTIVITIES

A student who is absent from Lawhon, another Pearland ISD campus, or another school district may not come to Lawhon during the school day solely to participate in lunch, field day, field trips, classroom parties, awards, or other school-day activities.

CUSTODY, GUARDIANSHIP, EMERGENCY CONTACTS, AND STUDENT RELEASE

Lawhon follows the most current verified legal and enrollment information on file when determining who may access or pick up a student. Families are responsible for providing the school with current information and legal documents that affect custody, guardianship, contact, or student release.

CUSTODY AND COURT DOCUMENTS

- Provide the front office with current custody orders, protective orders, restraining orders, guardianship documents, or other legal documents that affect the student.
- The campus will follow verified documents on file. Staff cannot rely on verbal descriptions of court orders that have not been provided to the school.

- Custody details are confidential and are shared only with staff who need the information to keep the student safe.

AUTHORIZED PICKUP

Students may be released only through the official campus check-out or dismissal process. Before releasing a student to someone other than the approved parent/guardian, the front office will follow campus verification procedures and, when required, contact the custodial parent/guardian for authorization.

CONTACT INFORMATION

Parents/guardians must keep phone numbers, addresses, emergency contacts, and authorized pickup information current in Skyward. Accurate contact information is essential for daily communication and emergencies. Contact the registrar/front office when a legal or enrollment record must be updated.

VISITORS AND CAMPUS ACCESS

Visitors are welcome at Lawhon Elementary. We value strong family and community partnerships while maintaining student safety and campus security as our highest priorities.

- All visitors must enter through the front office and complete the campus check-in process.
- Visitors must present the identification required by district/campus visitor procedures and obtain an office-issued visitor badge.
- Visitor badges must remain visible at all times while on campus.
- Visitors may go only to the area approved through the front office and must follow staff directions while on campus.
- Visitors may not open secured exterior doors for other individuals or enter through staff-only or non-public entrances.
- Classroom visits or observations must be scheduled and approved in advance so instruction is not disrupted.
- Students may not be removed directly from a classroom by a visitor. All student releases are processed through the front office.

In accordance with district authority, campus administration or appropriate security personnel may refuse entry or require a person to leave district property when the person poses a substantial risk of harm or persists in behavior that is inappropriate for a school setting after being warned.

VISITOR CONDUCT EXPECTATIONS

Lawhon Elementary is committed to maintaining a safe, respectful, and positive learning environment for all students, staff, families, and visitors. Strong partnerships with families are important to our school community, and all adults on campus or participating in school-sponsored activities are expected to communicate and behave in a respectful, appropriate, and safe manner.

Adults may not engage in disruptive, threatening, intimidating, verbally abusive, aggressive, or unsafe behavior toward students, staff members, other families, or visitors.

Campus administration may ask an individual to leave the campus or a school-sponsored activity when behavior is disruptive, inappropriate, unsafe, or interferes with school operations or the learning environment. Repeated or serious concerns may result in additional campus or district measures, including restrictions on campus access, as permitted by district policy and applicable law.

When concerns arise, appropriate campus and district procedures will be followed and reasonable measures will be taken to address the situation before law enforcement is contacted, unless immediate assistance is necessary to protect the safety of students, staff, or others.

We appreciate the cooperation of all families and visitors in helping Lawhon maintain a safe, welcoming, and respectful school community.

CLOSED CAMPUS OR RESTRICTED-VISITOR DAYS

Visitor access may be restricted during state/district testing, drills, emergencies, early-release days, or other designated campus events. Families will be notified in advance when possible. During an active emergency, families should follow district communication and should not come to campus unless directed.

CAFETERIA, MEALS, AND LUNCH VISITORS

Lawhon works to provide a safe, respectful, and positive cafeteria environment. Students are expected to use good manners, follow adult directions, remain in assigned areas, and help keep the cafeteria clean. More information can be found at [Pearland ISD Food Services](#).

STUDENT CAFETERIA EXPECTATIONS

- Be Safe: stay seated until dismissed and use walking feet.
- Be Respectful: use an appropriate voice level, wait your turn, and respect others' space and meals.
- Be Responsible: eat your own food, clean your area, keep hands and feet to yourself, and bring your lunch card as directed.

MEAL ACCOUNTS AND PRICES

Meal accounts and meal prices are established by [Pearland ISD Food Services](#) and may change. Families should use the district's SchoolCafe system or other district-provided cafeteria information for current prices, account balances, menus, and payment options.

LUNCH VISITORS

- Check in through the front office before going to the cafeteria.
- Lunch visitors may eat only with the student for whom they are approved contact in Skyward.
- Visitors will sit in the designated visitor area assigned by the campus.
- Visitors should interact only with their own child and should not photograph, supervise, discipline, or provide food to other students.
- At the end of lunch, the student returns to the regular school routine. Visitors may not accompany students to class or recess.
- Lunch visits may be suspended on testing days, early-release days, drills, emergencies, or other closed-campus days.

OUTSIDE FOOD AND LUNCH DELIVERIES

Families may bring a lunch for their own child. Food-delivery deliveries intended for students will not be sent directly to the classrooms. Any permitted lunch or forgotten item must be labeled with the student's name, teacher, and grade and left according to front-office procedures. When bringing lunch, families should plan for it to arrive at least 15 minutes before the student's scheduled lunch period.

Students may not share food with other students. This supports student safety, allergy precautions, and family dietary choices.

HOME-SCHOOL COMMUNICATION

Strong communication between families and the school supports student success. Lawhon staff will communicate in a professional, respectful, and timely manner, and we ask families to use the appropriate communication channel for the type of question or concern.

TEACHER COMMUNICATION

- Teachers generally respond to parent/guardian messages within **24 hours** on school days.
- Teachers respond before school, during conference time, or after school rather than during instruction.
- Academic, behavioral, confidential, or complex concerns are best addressed by phone or conference rather than lengthy email or messaging exchanges.
- For an urgent message that must reach the school during the day, call the front office at **281-412-1445**.

PARENT CONFERENCES

Lawhon values regular parent-teacher conferences. Teachers will arrange 2 conferences during the year to review student progress, strengths, concerns, and ways families can support learning at home. Families may also request a conference by contacting the teacher or front office. Please schedule classroom conferences in advance rather than going directly to the classroom.

WEEKLY CLASSROOM INFORMATION

Teachers provide regular classroom information through tools such as the Peek of the Week, communication folders, Canvas/classroom webpages, Skyward, and other approved district communication systems. Families should review these communications regularly for learning objectives, assignments, schedules, and upcoming events.

STUDENT COMMUNICATION FOLDERS

- Pre-K and Kindergarten: folders are generally sent home daily.
- Grades 1-4: student work and communication folders are generally sent home each Wednesday.

MESSAGES FOR STUDENTS DURING THE DAY

To protect instructional time, students are not routinely called out of class for personal messages. Families should communicate important information before the school day whenever possible. For an urgent matter, contact the front office.

SKYWARD FAMILY ACCESS

Skyward provides families access to information such as attendance and grades. Families are responsible for keeping contact and emergency information current and should review Skyward regularly for student information and district communication.

ACADEMICS, GRADING, AND STUDENT SUPPORT

GRADING

Lawhon follows Pearland ISD grading and reporting requirements. Families should refer to the current Pearland ISD Student Handbook and district grading guidance for complete grading rules. Academic grades should reflect student learning and mastery of the required curriculum.

MAKE-UP WORK AND RE-DO OPPORTUNITIES

Make-up work and opportunities to redo failing assignments or assessments are provided in accordance with Pearland ISD grading policy and EIA(LOCAL). Teachers will communicate assignment-specific expectations and timelines. Families should contact the teacher when an absence or academic concern affects completion of work.

ACADEMIC PROGRESS ALERTS

Lawhon expects families to be informed before a progress report or report card becomes a surprise. Teachers will communicate significant academic concerns, including when a student's grade average drops substantially, and will work with families to identify support and next steps.

PROMOTION AND RETENTION

Promotion and retention decisions are made in accordance with Pearland ISD requirements. Current campus guidance identifies the following promotion expectations:

- Grades K-2: an overall average of 70 or higher based on grade-level TEKS in mathematics, reading, and language arts, with at least 70 in mathematics, reading, and language arts.
- Grades 3-4: an overall average of 70 or higher based on grade-level TEKS in mathematics, reading, language arts, science, and social studies, with at least 70 in mathematics, reading, and language arts.

When a student is not meeting expectations, the school will review interventions, academic data, progress monitoring, attendance, and other relevant information. Families will be included in conversations about student progress. The principal makes the final campus retention decision in accordance with district procedures.

MTSS - MULTI-TIERED SYSTEM OF SUPPORTS

MTSS is a problem-solving process used to provide additional academic, behavioral, attendance, or social-emotional support when a student needs more than the regular classroom program. Families may be contacted to discuss concerns, interventions, progress-monitoring data, and next steps. MTSS does not replace required special education, Section 504, or other legal processes.

SPECIAL EDUCATION, SECTION 504, AND OTHER PLANS

Lawhon implements student accommodations, modifications, services, and supports required by applicable IEPs, Section 504 plans, language plans, and other district-approved student support plans. Families with questions about a child's plan should contact the case manager, teacher or campus administration as appropriate.

STUDENT RECOGNITION AND AWARDS

Lawhon recognizes student achievement, growth, citizenship, and effort throughout the school year. Specific awards and event procedures may be adjusted by the campus.

END-OF-YEAR ACADEMIC AND WORK HABIT AWARDS

- PK-4: All E's in Conduct for the year.
- PK-4: All E's in Work Habits for the year.
- Grades 2-4: All A's for the final academic average.
- Grades 2-4: All A's and B's for the final academic average, with no more than one B in academic subjects.

Guest limits for award events may be established based on available space and campus safety needs. Families will receive event-specific information before the celebration.

PERFECT ATTENDANCE RECOGNITION

If Lawhon offers a perfect attendance award, the current campus criteria are zero absences for the school year and no more than three combined tardies, late arrivals, and/or early checkouts. Full-day absences disqualify a student from the award. Award criteria do not replace district attendance rules or legal attendance requirements.

STUDENT CONDUCT AND SCHOOL-WIDE EXPECTATIONS

Lawhon Elementary uses consistent school-wide expectations to teach students how to be successful in classrooms and common areas. Our core expectations are:

- Be Safe.
- Be Respectful.
- Be Responsible.

Students are expected to demonstrate courtesy, behave responsibly, attend regularly and on time, come prepared, follow district/campus/classroom rules, respect people and property, cooperate with staff, and help maintain safety and order. These expectations are consistent with the Pearland ISD Student Code of Conduct.

DISCIPLINE

Student discipline is administered in accordance with the Pearland ISD Student Code of Conduct and applicable law. Lawhon may use classroom management, PBIS, restorative practices, reteaching, conferences, behavior supports, and other district-authorized discipline management techniques. The response to misconduct depends on the nature and seriousness of the behavior, the student's age and grade level, frequency, disciplinary history, applicable disability protections, and other factors required by law or district policy.

STUDENTS WITH DISABILITIES

Disciplinary decisions for students with disabilities are subject to applicable federal and state requirements in addition to the Student Code of Conduct. Campus administration will follow required IEP, Section 504, behavior plan, and manifestation determination procedures when applicable.

REPORTING SAFETY OR BEHAVIOR CONCERNS

Students and families should report threats, weapons, bullying concerns, harassment, unsafe behavior, or other serious concerns to a teacher, counselor, or campus administrator as soon as possible. Staff will respond according to district procedures.

BULLYING, HARASSMENT, AND STUDENT SAFETY CONCERNS

Pearland ISD prohibits bullying, cyberbullying, harassment, and other conduct identified in the Student Code of Conduct. A report that a student is being bullied or harassed will be reviewed and investigated according to district procedures. Not every conflict or unkind interaction meets the legal/district definition of bullying, so campus administration determines whether reported conduct meets the applicable definition after reviewing the facts.

Families should contact the child's teacher, counselor, assistant principal, or principal when there is a concern. Retaliation, threats, and attempts to intimidate someone for reporting a concern are not acceptable and should also be reported.

STUDENT DRESS CODE - FAMILY SUMMARY

Students must follow the Pearland ISD 2026-2027 Student Dress Code. The summary below highlights common elementary expectations; the district dress code controls and should be consulted for the complete requirements.

GENERAL EXPECTATIONS

- Clothing must be appropriately sized, appropriate in length, and worn with undergarments that are not visible.
- Sleepwear/pajamas are not permitted except on campus-designated days and must still meet district requirements.
- Clothing and accessories may not display or promote prohibited or inappropriate content or reflect gang affiliation.

BOTTOMS AND DRESSES

- Shorts, skirts, and dresses must be no shorter than mid-thigh.
- Bottoms must fit securely at the waist and may not expose skin above the mid-thigh.
- Leggings/stretch pants must be appropriately sized and not see-through or expose skin.
- Distressed jeans may not expose skin above the mid-thigh.
- District restrictions apply to sheer, leather, suede, vinyl, spandex, and cutoff garments as described in the full dress code.

SHIRTS

- Shirts must have sleeves, be appropriately sized and of appropriate length, and may not expose the chest, undergarments, midriff, or open back.
- Sheer/see-through shirts and other prohibited fabrics identified by the district are not allowed.
- Campus/district spirit shirts and college or professional sports team shirts are permitted when they otherwise meet dress code requirements.

HAIR, HEADWEAR, SHOES, AND ACCESSORIES

- Hair must be neat, clean, well-groomed, and not a distracting color under district expectations.
- Hats, caps, and bandanas are not allowed in the building, except for religious headwear.
- Shoes must be appropriate for school and must have a back strap over the heel. House slippers, slides, and flip-flops are not allowed.
- Shoes with wheels, noise makers, or lights are not permitted.
- No more than two earrings may be worn in the earlobe only. Other body-piercing jewelry is not allowed under the district dress code.
- Tattoos must be covered; sunglasses are not worn in the building; and heavy chains, spikes, studs, or accessories that could cause injury are prohibited.

Campus administration has the authority provided by the district dress code to determine whether a fashion, fad, hairstyle, jewelry item, or article of clothing is inappropriate, disruptive, or unsafe.

CELL PHONES AND PERSONAL COMMUNICATION DEVICES

In accordance with the Pearland ISD Student Code of Conduct and HB 1481 requirements, students may possess personal communication devices, but they may not use them on school property during the school day and must store them in a backpack, purse, or locker. This includes cell phones and other personal electronic communication devices identified by the district.

The district may authorize device use when required to implement an IEP or Section 504 plan, based on a documented medical need directed by a qualified physician, or to comply with a health or safety requirement or district safety protocol.

DISTRICT CONSEQUENCES FOR UNAUTHORIZED USE

Offense	Consequence	Action Details
1st Offense	Phone confiscation + warning	Parent/guardian notified; device retrieved during designated pickup window.
2nd Offense	Phone confiscation + lunch detention	Parent/guardian notified; device retrieved; detention documented in Skyward.
3rd Offense	Phone confiscation + 1 day ISS	Parent/guardian notified; device retrieved; ISS documented in Skyward.
4th Offense	Phone confiscation + 2 days ISS	Parent/guardian notified; device retrieved; ISS documented in Skyward.
5th Offense	Phone confiscation + 3 days ISS	Parent/guardian notified; device retrieved; ISS documented in Skyward.
6th+ Offense	Phone confiscation + DAEP	Parent/guardian notified; device retrieved; DAEP placement process applies.

The Student Code of Conduct states that parents may pick up a confiscated device during the school day or 30 minutes before or after school. Refusal to surrender a device is treated as defiance of authority and carries additional consequences under the district Code of Conduct. Families should review the current Student Code of Conduct for the complete refusal-consequence progression and any updates.

STUDENT BELONGINGS, VALUABLES, AND LOST AND FOUND

Families should label jackets, lunchboxes, water bottles, backpacks, and other commonly misplaced items with the student's name. Students should bring only items needed for school.

- Toys, collectibles, non-required electronics, large amounts of money, and other valuables should remain at home unless a teacher or campus administrator has specifically approved them for a school activity.
- Unclaimed items are placed in Lost and Found and may be donated periodically if they are not retrieved.
- The school is not responsible for lost, stolen, or damaged personal property to the extent permitted by district policy and law.

WATERBOTTLES

Students may bring a water bottle to school each day. To help prevent spills, protect instructional materials and technology, and maintain a safe learning environment, all water bottles must be spill-proof and have a secure, closable lid. Open cups, disposable cups with straws, or containers that spill easily should not be brought to school.

Water bottles should be clearly labeled with the student's first and last name.

TOYS AND PERSONAL ITEMS

Students should not bring toys, trading cards, collectibles, games, or other non-instructional personal items to school unless specifically requested or approved by a teacher for a classroom activity or designated campus event. These items can become distractions, create conflicts, or be lost or damaged.

Lawhon Elementary is not responsible for lost, stolen, or damaged toys or personal items brought to campus.

CLINIC, ILLNESS, MEDICATION, AND HEALTH SERVICES

Lawhon has a campus nurse who provides school health services and first aid within the scope of district procedures. Families should inform the nurse of health conditions, allergies, medications, emergency plans, or other medical needs that may affect the student during the school day.

ILLNESS

Students who have fever, diarrhea, or vomiting should not return to school until they have been free of those symptoms for at least 24 hours, consistent with the health guidance stated in the current campus handbook materials. Families should contact the nurse when they have questions about whether a child should attend school.

MEDICATION

- Elementary students are not permitted to carry or self-administer medication unless specifically authorized through applicable district/medical procedures.
- Prescription and over-the-counter medications brought to school must be in the original container and accompanied by the required written parent/guardian instructions.
- Written instructions must include the student's full name, the medication name and strength, and detailed administration instructions.
- Medication should be delivered according to clinic procedures rather than sent for a student to manage independently.

MEDICAL EMERGENCIES

If a student has a medical emergency and the parent/guardian cannot be reached, the school will follow emergency procedures and may obtain emergency medical assistance when necessary. Families are responsible for keeping emergency contacts current in Skyward.

COUNSELING SUPPORT

Parents/guardians may request school counseling support for their child by contacting the Lawhon counselor. The counselor may also work with students individually or in groups in accordance with district/campus procedures.

RECESS AND OUTDOOR ACTIVITIES

Pre-K through Grade 4 students participate in approximately 30 minutes of recess each day as scheduled by the campus. Recess supports movement, social development, and readiness to learn.

Recess is not used as a routine disciplinary consequence. Students should not lose recess for behavior, incomplete work, missing assignments, or classroom consequences. Behavior concerns are addressed through appropriate classroom/campus interventions and the Student Code of Conduct.

Students are expected to play safely, use equipment appropriately, include others, follow staff directions, remain in supervised areas, and report injuries or safety concerns to an adult. When weather does not allow safe outdoor play, the campus may provide supervised indoor movement or recess activities.

BIRTHDAYS, CLASSROOM CELEBRATIONS, AND SCHOOL PARTIES

STUDENT BIRTHDAYS

- Student birthdays may be recognized through morning announcements and campus recognition.
- Parents may send cupcakes or cookies with the student in the morning. Cakes are not permitted.
- Birthday treats are distributed at a time determined by the teacher after lunch so instruction is not disrupted.
- Gifts, balloons, flowers, treat bags, and goody bags are not permitted for birthday celebrations during the school day.
- Birthday parties are not held during instructional time.
- Summer Birthdays will be celebrated as followed:
 - June in February
 - July in March
 - August in April

BIRTHDAY INVITATIONS

If paper invitations are distributed at school, they should be provided in a way that includes the entire class or another neutral class-wide grouping permitted by the campus, such as all boys or all girls, so classroom distribution does not create unnecessary exclusion or disruption.

CAMPUS CLASS PARTIES

Lawhon currently plans three classroom celebrations during the school year: Winter Holiday, Valentine's Day, and an End-of-Year Celebration. Event-specific procedures, guest limits, and times will be communicated by the campus.

- All guests must complete campus check-in requirements and present the required photo identification.
- Parking is limited; guests must use designated parking and may not block traffic or emergency access.
- Lawhon students attend only their own classroom celebration unless otherwise directed by the campus.
- Balloons and flowers are not permitted at classroom parties or award ceremonies.
- Food allergies and documented health needs will be considered when classroom food is served.

FIELD TRIPS

Field trips are planned to extend student learning and may occur on or off campus. Families will receive trip-specific information before a student is asked to participate.

- A signed district permission form is required before a student may participate in an off-campus field trip.
- Students are expected to follow Lawhon expectations and the Pearland ISD Student Code of Conduct during field trips.
- Parents/guardians interested in chaperoning must complete the [district volunteer/background-check process](#) before the trip.
- Chaperones may not bring siblings or other children who are not members of the participating class.
- Chaperones provide their own transportation and do not ride the school bus under the current campus procedure.
- Only campus administration determines whether a student may be excluded from a field trip for disciplinary or safety reasons, and any decision must comply with district requirements and applicable student protections.

Pre-K field trip opportunities are limited to on-campus experiences under current campus procedures. Trip availability and scheduling vary by grade level and year.

LIBRARY, SCHOOL SUPPLIES, PTO, AND VOLUNTEERS

LIBRARY

Students visit the Lawhon library on a rotating schedule and are encouraged to check out books and build strong reading habits. Families should help students care for library materials and return them on time. Lost or damaged materials may be subject to district/campus replacement procedures. If a lost book is later found, refund procedures will follow campus/district practice.

SCHOOL SUPPLIES

Students should bring the school supplies identified for their grade level. Current Pearland ISD elementary supply lists are available through district communication and the district website. Teachers may provide additional classroom-specific information when school begins.

PTO

The Lawhon PTO supports students, staff, and campus activities and provides families opportunities to become involved in the school community. Membership and event information will be communicated during the school year on the [PTO Website](#)

VOLUNTEERS

Pearland ISD volunteers must complete the [district volunteer registration/background-check process](#) each school year and follow all campus procedures. Volunteers must maintain student confidentiality, wear required identification, remain in approved areas, and follow staff directions. Volunteer approval does not authorize unscheduled access to classrooms or students.

LAWHON VOLUNTEER EXPECTATIONS

PUT STUDENTS FIRST

- Every interaction and decision should support a safe, positive, and inclusive environment for all students.
- Volunteers should model kindness, patience, respect, and professionalism at all times.
- Treat every child fairly and avoid favoritism.

RESPECT STUDENT & STAFF PRIVACY

- Student information, behavior, academic performance, medical information, and staff conversations must remain confidential.
- If you need to speak with an administrator or the administrative assistant during the school day, please check in through the front office rather than going directly to offices or classrooms.
- To minimize disruptions to instruction and campus operations, volunteers should always follow visitor procedures and office protocols.
- Do not discuss students, staff members, classroom situations, or school concerns outside of school.
- Avoid taking or posting photos/videos of students or staff without school permission.
- Respect classroom confidentiality and teacher workspaces.

SUPPORT THE TEACHER & SCHOOL PROCEDURES

- Volunteers are there to assist, not supervise or direct classroom instruction unless specifically asked.

- Follow the teacher’s directions and campus procedures at all times.
- Questions or concerns should be directed privately to the teacher or administrator — never discussed publicly or with other parents.

REMAIN IN ASSIGNED VOLUNTEER AREAS

- Volunteers should remain only in the designated areas assigned for their volunteer duties.
- Do not visit other classrooms, offices, playgrounds, or hallways unless directed by staff.
- Check in through the front office and wear required visitor identification while on campus.

PRIORITIZE SAFETY & SECURITY

- Follow all campus safety procedures, including emergency protocols and visitor guidelines.
- Never allow unauthorized individuals into secure areas.
- Report safety concerns immediately to school staff.

MAINTAIN PROFESSIONAL BOUNDARIES

- Volunteers should avoid gossip, criticism, or negative conversations about students, families, staff, or school decisions.
- Social media posts should reflect positively on the school community and protect student/staff privacy.
- Volunteers should communicate respectfully with all staff, students, and families.

FOCUS ON THE VOLUNTEER ROLE — NOT PERSONAL CHILDREN

- While volunteering, the focus should remain on supporting the entire school or assigned task, not solely one’s own child.
- Avoid interrupting instruction to check on or visit your child.
- Volunteers should not request special treatment, privileges, or classroom access for their child.

VOLUNTEERS BRINGING YOUNGER CHILDREN

- Volunteers bringing younger, non-school-age children must supervise and keep them with them at all times while on campus.
- For safety, confidentiality, and privacy reasons, some campus areas are restricted to children, including non-school-age children. These areas include the copy room, staff lounge and other designated staff-only spaces.
- School staff may redirect volunteers and children from restricted areas as needed to maintain safety and confidentiality.

BE RELIABLE & PREPARED

- Arrive on time and communicate if plans change.
- Follow through on commitments and assigned responsibilities.
- Be flexible and willing to help where needed.

PROMOTE A POSITIVE SCHOOL CULTURE

- Encourage collaboration, inclusion, and school spirit.
- Assume positive intent and work as partners with staff and families.

- Help create an environment where students and staff feel valued and supported.
- Represent the School Community Well
- Remember that volunteers are ambassadors of the school

SAFETY, SECURITY, AND EMERGENCY PROCEDURES

Lawhon uses district safety procedures and regularly practices emergency response protocols so students and staff know how to respond. Families can support campus safety by following access, arrival, dismissal, visitor, and student-release procedures consistently.

EMERGENCY DRILLS AND RESPONSE

Students participate in required emergency drills during the school year. Depending on the situation, the campus may use district emergency actions such as Hold, Secure, Lockdown, Evacuate, or Shelter. Staff will direct students during drills and actual emergencies. The handbook intentionally does not publish sensitive response locations or security details.

FAMILY EXPECTATIONS DURING AN EMERGENCY

- Follow official Pearland ISD and Lawhon communication for instructions and updates.
- Do not come to campus during an active emergency unless the district/campus directs families to do so.
- Do not call or message students repeatedly during an emergency, as device use may interfere with safety directions or district communication.
- Keep emergency contacts current so the school can reach an authorized adult when needed.
- Student reunification or release after an emergency will follow district/campus verification procedures.

SEVERE WEATHER, DELAYS, AND CLOSURES

When severe weather or another condition may delay, close, or alter school operations, Pearland ISD will communicate through official district channels. Families should rely on district communication for the most current information.

CLOSED CAMPUS DAYS

Lawhon may designate closed-campus days for testing, drills, emergencies, early release, or other operational needs. Visitors and nonessential deliveries, including lunch visits, may be restricted on those days. Dates will be communicated when they are known in advance.

DELIVERING FORGOTTEN ITEMS TO STUDENTS

To minimize interruptions, families are encouraged to help students arrive with everything they need for the day. When an essential item must be delivered, clearly label it with the student's name, teacher, and grade and leave it according to front-office procedures. Because staff are supervising students and supporting instruction, delivery to the classroom may not be immediate.

Lunches should arrive at least 30 minutes before the scheduled lunch period. Items that create a distraction or are prohibited by campus procedures, such as balloons or flowers, will not be delivered to students during the school day.

QUESTIONS, CONCERNS, AND WHO TO CONTACT

Families are encouraged to contact the person closest to the concern first whenever appropriate. This allows questions to be resolved quickly while ensuring the right staff member is involved.

Question or Concern	Primary Contact
Classroom learning, assignments, grades, classroom routines	Classroom teacher
Attendance notes, absences, tardies, enrollment records	Mrs. Gordan
Transportation change during the school day	Mrs. Yu
Bus routes, stops, transportation service	Pearland ISD Transportation
Health, medication, allergies, illness	Nurse Briggs
Counseling or social-emotional support	Mrs. Herrera
Discipline, safety, unresolved classroom concerns or Testing	Mrs. Anderson- PK-1 Mrs. Washburn- 2-4
Custody documents or authorized student release	Front office / campus administration
Volunteer or campus event procedures	Mrs. Herrera or Classroom Teacher

If a concern is not resolved after speaking with the appropriate staff member, families may contact campus administration for assistance.

IMPORTANT DISTRICT REFERENCES

This campus handbook is intended to make Lawhon’s day-to-day procedures easier for families to understand. It does not replace district policy or legally required documents. Families should review current Pearland ISD resources each year, including:

- [Pearland ISD Student Code of Conduct 2026-2027.](#)
- [Pearland ISD Student Dress Code 2026-2027.](#)
- [Pearland ISD District Calendar.](#)
- [Pearland ISD Transportation](#), [Health Services](#), and other district guidance applicable to the student.