Radney Jr. High School

Family Handbook for 2026-2027

Radney Jr. High
225 Heard Blvd. Alexander City, AL 35010

"EXPLORING POSSIBILITIES"

Welcome to Radney Jr. High School

Mission:

Inspiring hope and creating pathways for scholar and community success.

Vision:

The vision of the Alexander City Schools is to cultivate a pathway of success for scholars to become graduates fully equipped to contribute as productive members of society.

Principal's Message

Dear Parents:

Welcome to the 2026–2027 school year! It is an honor and privilege to serve as the principal of Radney Junior High School. I am excited about the opportunities this new school year will bring and look forward to working alongside our scholars, families, faculty, and staff to make this a successful year for everyone.

At Radney Junior High School, we recognize that the transition from elementary school to junior high is an important time in a student's academic, social, and personal development. Our mission is to **"Bridge the Gap"** between elementary and secondary education by providing our scholars with the knowledge, skills, confidence, and support they need to succeed in high school and beyond.

We are committed to creating a school environment where every scholar is **challenged, supported, encouraged, and held to high expectations**. We believe that student success is a shared responsibility, and we value the partnership between our school and our families. When educators, students, and families work together, our scholars are given the greatest opportunity to reach their full potential.

Throughout the school year, we will provide a variety of opportunities for families to stay informed and involved. These may include academic meetings, parent events, conferences, and both in-person and virtual opportunities designed to help families better understand student performance data, including **i-Ready and ACAP results**. We will also provide resources and strategies to help families support learning at home and work with their scholars to establish meaningful academic goals.

Please take time to review this Family Handbook carefully. It is designed to provide important information about our school's expectations, procedures, policies, programs, and opportunities. We hope it will serve as a helpful resource throughout the school year.

Thank you for entrusting us with the education and development of your scholars. We are excited about the year ahead and look forward to building strong relationships, celebrating

successes, overcoming challenges, and helping every scholar grow academically and personally.

Please know that my door is always open. If you have questions, concerns, or ideas, I encourage you to reach out. We are proud to partner with you as we work together to make **Radney Junior High School a place where every scholar can learn, grow, and succeed.**

Warm regards,
Nick Whaley, Ed.S

Principal, Radney Junior High School

ALEXANDER CITY SCHOOLS

225 Heard Blvd

Alexander City, Alabama 35010

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BOARD OF EDUCATION MEMBERS

Mr. Scott Hardy Mr. Adam Wade

Mrs. Kimberly Carter Dr. Chante Ruffin

Mrs. Ellen Martin

CENTRAL OFFICE PERSONNEL

Superintendent	Dr. Jose Reyes
Deputy Superintendent/ Secondary Education Coordinator	Mrs. Terina Gantt
Director of Student Services	Mr. Reginald Clifton
Director of Special Services & Title IX	Mrs. Alison Todd
Director of Auxiliary Services	Mr. Neal Wagoner
Transportation Supervisor	Mr. Randall Birmingham

Coordinator of Human Resources	Mrs. Gail Brasell
Chief Financial Officer	Mrs. Lisa Dickerson
Director of Elementary Curriculum	Mrs. Alice Owens
Director of Assessment and Accountability	Mrs. Kenyatta Simmons
Community Family Engagement Coordinator	Mr. Chris Adkins

FACULTY AND STAFF ROSTER

CORE TEACHERS				**CNP STAFF**
6th Grade	***7th Grade***	***8th Grade***	**Special Education Teachers**	Courtney Dowdell
ELA	**ELA**	**ELA**	Kelly Richard 7TH	Adamson, Helen
Hayden House	Melissa Willis	Hailey Lee	Calandra Brock 8TH	Ive Clark
Juli Segrest	Macy Downs	Taylor Hutto		***SUPPORT STAFF***
MATH	**MATH**	**MATH**		Shealey, Maria
Caitlin Harrell	Latonya Leonard	Teresa Franklin	Taylor Carlee	Landers, Amy
Hailey Mann	Sandy Woods		Destiny Dunn	Rich, Nelda
SCIENCE	**SCIENCE**	**SCIENCE**	**Interventionists / ELL**	
D. REECE	Z. ADKINS	R. BLAIR		
APRIL HENDERSON	APRIL HENDERSON	M. TUGGLE	Forbus, Melanie (reading and ELL) Dark, Lisa (reading)	Amy Bryant (SPED Para)
SOCIAL STUDIES	**SOCIAL STUDIES**	**SOCIAL STUDIES**		Charsha, Kristin (SPED Para)
B. KILBANE	M. HUFF	D. FLEETION		
PHYSICAL EDUCATION				**ISS**
WILLIE WILLIAMSON		**CUSTODIANS**		DAWANNA VARNER
JESSIE FOSTER		Ben Belyeu		
DASHONDA WHETSTONE		Mel Russell		
SAWYER KENDRICK		Tina Vaughn		

JATORIA LEONARD				
				ADMINISTRATION
CTE TEACHERS			***LIBRARY MEDIA***	Morgan, Dr. Johanna
			Tonya Simmons	Williamson, Michelle
Eddie Gantt	Tammy Thompson	Jacob Davis		Drakeford, Albert
				COUNSELOR
				Weathers, Ansley

Announcements

Announcements such as the morning pledge, the moment of silence, school announcements, and other important information will be delivered by scholars via News Cast. **Parents can refer to biweekly reminders sent via email, the Radney website, or on Facebook.**

Arrival at School

Scholars *should not arrive at school before 7:20 a.m., as supervision is not available until then. Breakfast will be served beginning at 7:20 am. Classes start at 7:45 a.m., and scholars are considered tardy at 7:45 a.m.*

Arrival-Late Check-In

Scholars arriving at school after the school day has begun (7:45) must sign in at the office to receive a pass before going to class. Excessive tardies violate the state and board truancy policies, and families will be subject to the proper consequences. (**Refer to Alexander City Schools' Code of Conduct for details.)**

Check-Out Procedure

Scholars who must leave school during the school day for any reason must have a parent/guardian present. To check a scholar out of school, you must:

- Be on the check-out list in PowerSchool.
- Have a valid identification.
- Sign the check-out list in the foyer on the table.
- Students must be checked out before 2:35 pm.
- Upon returning to school, sign in at the office and obtain an admittance slip. (Refer to the ***Alexander City Code of Conduct for details)***
- Scholars ***may not use the school phone unless it is an emergency, such as illness or another type of school emergency. Any message will be delivered to that scholar.***

Assemblies

Scholars are expected to maintain a high level of conduct during assemblies. Whether guests are present or not, each scholar is personally responsible for the impression the school makes as a whole. Unacceptable conduct includes whistling, uncalled-for clapping, boisterousness, and talking during a program. Failure to comply with school and assembly rules may result in punishment and/ or being barred from future assembly programs and/or school-sponsored field trips.

Attendance (Refer to ACS Handbook)

Return from Absence Procedure

Scholars who miss school for any reason other than a school-sponsored event must turn in approved excuses to the office. They have only **three school days** to turn in excused notes. Scholars are responsible for all work assigned by teachers that is missed. Makeup work is arranged with the teacher. **Late work**: The maximum grade for late and missing work is 70%. To receive full credit, work missed due to absence must be made up within 3 days of returning to school.

Any faxed excuses or notes will not be accepted. Any* scholar *suspended will be allowed to make up work with the highest possible grade of 60%.

Buses

Scholars who ride the bus to and from school and on school-sponsored trips will be expected to conduct themselves courteously. Any scholar who cannot abide by the transportation department's regulations will be subject to disciplinary action, which may result in the loss of bus privileges **(see the code of conduct and discipline section)**. Bus drivers have the same authority and responsibility to require good behavior as teachers do. All school rules and regulations apply to the bus, the bus stop, and passengers.

Cafeteria (Lunchroom)

Radney Jr. High School is a closed campus. Scholars will eat the lunch prepared by the lunchroom staff or a lunch brought from home. The lunchroom is a federally funded program, and federal guidelines prohibit scholars from bringing in restaurant food or Coke cans or bottles. Therefore, scholars may NOT have food brought in from restaurants. If your scholar is bringing lunch from a restaurant, please repackage the food item in a different container without the restaurant's logo. Each scholar is responsible for disposing of trash and trays and cleaning up their eating area.

Change of Address or Phone

Due to school records and other correspondence, scholars who change their contact information, residence, address, or phone numbers after enrollment should promptly update this information with the office. All school emergency messages will use the phone number provided by the parent or scholar.

Cheating

At Radney Jr. High School, we uphold a strict policy against cheating to foster a culture of integrity and academic honesty. We believe that learning is not just about getting the correct answers but also about developing the skills and values that will serve scholars throughout their lives. As stated in the Board-Approved Code of Conduct, page 47, cheating is a Class II offense and will be dealt with accordingly. Therefore, any cheating, including plagiarism, copying, or dishonest collaboration, will result in consequences. We strive to empower our scholars to take pride in their work, embrace challenges with integrity, and support one another in their academic pursuits.

Chromebook Distribution

Radney Jr. High School distributes Chromebooks to scholars as part of the ACS 1:1 initiative. Each scholar will be issued a Chromebook and is expected to follow the guidelines in the Scholar/Parent Device Use Agreement and the Acceptable Use Policy. Scholars who intentionally damage Chromebooks will be subject to disciplinary action according to the Alexander City Schools Code of Conduct for damaging school property. After the second act of intentional damage, scholars will have to check in and check out a Chromebook daily.

Closing of School

If, for reasons such as weather-related problems, it becomes necessary to close the school, the local radio stations will be notified. A phone call from the system's messaging system will also be issued. A post will also be made to Radney's Facebook page. If no report is heard or seen on local TV or radio, it can be assumed that school will be in session.

Complaints/Conference

Any parent, guardian, or scholar who has a complaint about the school should bring it to the principal's attention. The principal will arrange a conference with the complainant and the teacher or the appropriate staff member. This conference will afford a full hearing and review of all the facts in the case, and each party will be given full opportunity to present information vital to the resolution of the problem. Should the complainant not be satisfied, he/she will be referred to the Secondary Director at the Alexander City Board of Education. *We encourage parents to communicate with teachers first and then with an administrator to discuss concerns prior to parent conferences.*

Deliveries

Flowers, gifts, balloons, cupcakes, outside food or drinks, etc., are not allowed at school. Scholars are asked to remind parents that our office will not accept these items.

Discipline Plan

Radney Jr. High School promotes the creation of a safe learning environment for all scholars. Violations of the Alexander City Code of Conduct will be handled appropriately. Class I, II, and III infractions carry different consequences, all within the guidelines and policies of Alexander City Schools. A list of behaviors and appropriate consequences can be found in the system's Code of Conduct on pages 45-61. The link to the Code of Conduct is:

https://content.myconnectsuite.com/api/documents/47b85492a1a849018e978797d1071fa8.pdf

Class I infractions will be handled by the classroom teacher using our school-wide three-step classroom behavioral management form. **Step 1:** The teacher redirects the scholar, contacts the parent, and conferences with the scholar. **Step 2**: The same actions as in Step 1 are repeated, with the addition of a school counselor referral for the student. The counselor meets with the scholar and guides them through possible strategies and coping mechanisms to help correct the behavior. **Step 3:** The scholar will receive an office referral, and an Administrator will contact the scholar's parent or guardian with the information. At step 3, the teacher may request a parent/ teacher conference.

Additionally, each classroom teacher/team has its own classroom management plan.

Some common infractions and consequences at RES are as follows:
Class I infractions:

- Minor class disruptions
- Indirect use of profanity
- Tardies
- Dress code violations
- Public Displays of Affection (PDA)
- Failure to follow directions at assemblies, in the hallways, etc.
- Cell Phones or technology violations
- Horseplaying

Consequences: Step 1 on the classroom behavior management form.

Class II infractions:

- Harassment or minor scholar conflicts
- Skipping Class
- Directed use of profanity (scholar to scholar)
- Bullying
- Cheating
- Defiance of Authority
- Intentional Damage to School Property (Chromebooks, for example)
- Theft
- Repeated Class I offenses

Consequences: Discipline Referral

Note: Disciplinary actions are decided by the administration.

Bus Infractions

	Class I	**Class II**	**Class III**

1st offense	**Warning**	**10 days off**	**1 calendar year off**
2nd offense	**10 days off**	**20 days off**	
3rd offense	**30 days off**	**30 days off**	
4th offense	**1 calendar year off**	**1 calendar year off**	

Alternative School

Scholars who demonstrate recurring behavioral problems at the local school for excessive/continued Class II or III offenses may be suspended, placed on virtual learning, suspended pending a DRC Hearing, or placed on a Long-term In-School Suspension (ISS). Scholars who exhibit this type of behavior will be referred to the Disciplinary Review Committee (DRC) for possible placement. Review the ACS Handbook for DRC procedures, pages 57-58. Transportation to and from the Alternative School will be the parents' responsibility. Hardship of transportation will not be heard at any hearing. Any scholar assigned to the Alternative School will not be allowed to attend any school functions during their assigned time. Scholars must fulfill their assigned days.

Dance

Each year, Radney has a school-sponsored dance held at the school.

- **Dance requirements:- No more than one office referral during the 3rd and 4th nine weeks.**

- **Scholars must be present on the day of the dance; otherwise, they will not be permitted to attend. (See page 64 in the Code of Conduct under the heading "Participation in Extra or Co-curricular Activities").**

Dismissal

Each scholar should be picked up from school no later than 3:30 pm daily. In the case where a child remains at school 30 minutes or beyond the time that school is released at 3:00 pm, but no later than 3:15 pm from William L. Radney Elementary School, the following procedure shall be followed:

1. First Occurrence: Inform the parent or guardian of the latest time the child may be picked up without consequence.

2. Second and Subsequent Occurrences: The SRO will file "Adult Contributing to the Delinquency of a Minor" charges, which is Section 12-15-111 of the Alabama Code, and notify DHR (256-825-3694) of the child being left without supervision.

Dress Code
(In Conjunction with ACBOE Handbook)

Each scholar will follow the board-approved dress code. A copy of this dress code can be found on page 37 of the **Alexander City Code of Conduct.** All scholars will be warned at the beginning of the school year about common dress code concerns: Dress will be checked upon entering school, in homerooms, and throughout the school day. Scholars may be asked to remove coats, jackets, and similar items during these times. Minor dress code violators will be warned on the first offense. Continued offenses can and will result in disciplinary actions.

- **No rolling backpacks are allowed at school unless they fit into the scholar's locker.**
- **Scholars are not allowed to have backpacks in the classroom and must put them in their lockers at the beginning of the school day.**

Fees & Fines

There will be a $10 locker fee that can be paid on School Bucks.

Scholars may be required to pay certain fees or deposits, including:

(1) Locker fees
(2) Fees for damaged books, textbooks, and school-owned equipment
(3) Voluntary purchases of pictures, yearbooks, or other school-issued items.
(4) Science lab fees

Field Trips

Radney Jr. High scholars will have the opportunity to attend two field trips during the school year. One field trip will be during the first and second nine weeks of school. The second field trip will take place during the third and fourth nine-week periods of school. No cell phones are allowed on any field trips.

Any scholar suspended from school for disruptive or defiant behavior during the first and second nine weeks of school will not be allowed to attend the first field trip unless the principal approves it. However, the scholar will be eligible to attend the second field trip during the third and fourth nine-week periods if they have not incurred another suspension for disruptive or defiant behavior. All school policies will be followed by scholars on field trips at all times. Lastly, school principals have the discretion to refuse a scholar's attendance on a field trip and/or can require a parent to chaperone.

Fighting
(In conjunction with ACBOE Handbook)

In conjunction with the ACS Handbook, Radney Elementary has a **"NO CONTACT/ FIGHT"** policy. Therefore, if any scholar engages in a fight on the school campus, at a school-sponsored activity, or on a school bus, he or she will be subject to an out-of-school suspension on the first

offense, and a possible referral to the Disciplinary Review Committee (DRC) on the second offense. **Bullying, such as threatening or harassing, will not be tolerated at school and carries disciplinary action, including in-school or out-of-school suspension. Some examples of bullying are verbal, written (either electronic or handwritten), or physical threats.**

Fire, Intruder, and Tornado Drills

Scholars, teachers, and staff members shall participate in frequent drills and emergency procedures. When the alarm is sounded, the scholars must quickly and quietly follow the teachers' directions in an orderly manner. The school will use the intercom and alarm system to activate and notify scholars and personnel.

Instructions for these drills will be posted in each classroom and discussed by each teacher. Scholars are expected to cooperate and follow instructions.

Fun Day

Scholars who have not received a discipline or bus referral will have the opportunity to attend a "Fun Day" at school each quarter. Additionally, they can not have more than 3 total missing assignments from their team of teachers. Kona Ice or Frostbites will be on campus for the scholars to purchase, and they will then transition to other fun activities.

Hall Conduct

Scholars may walk rapidly in the halls, if necessary, but NOT RUN. Scholars must observe the following:

1. **Walk** to and from classes.
2. Keep to the right when walking down the hallways and stairs.
3. Hallways will be constantly monitored by administration and security.

Honor Roll

Scholars maintaining all A's or A/B's for the year will be recognized during our Academic Honor Roll Program held in May.

"A" Honor Roll

Scholars recognized for the all-A honor roll must maintain an average of 90 or higher in all classes each grading period. Every nine weeks, scholars who earn and maintain an A average will participate in the RJHS Signing Day. Scholars and parents will attend a signing event in the cafeteria, and the banner will proudly hang in front of the school.

"A-B" Honor Roll

Scholars recognized for the A-B honor roll must maintain an average of 80 or higher in all classes each grading period.

In-School Suspension (ISS)

Radney Jr. High has a dedicated ISS program to help ensure that scholars serve appropriate consequences for disciplinary infractions and to encourage them not to commit further disciplinary infractions. Scholars must follow the ISS guidelines as outlined by the ISS teacher and the school administration. Failure to adhere to these guidelines will result in additional days in ISS or possible

suspension. Scholars will complete a discipline summary each time they are assigned ISS. If a scholar checks out or is absent, that time MUST be made up before the scholar is allowed out of ISS.

Library

We encourage the scholars and staff to make use of this facility and its resources. All scholars will follow the rules set forth by the media supervisor. All scholars must sign Internet forms before using the Internet.

Lockers

Lockers remain under the school's jurisdiction, even though they are rented and assigned to individual scholars. There is a $5 fee for lockers. The school reserves the right to inspect all lockers. Searches of lockers may be conducted at any time if there is reasonable cause to do so, whether or not scholars are present, and lockers may be sniffed by trained dogs at any time. The school is NOT responsible for stolen items.

Lost and Found

The lost and found has been set up in the gym area. If an article has been lost, check there before you leave. At the end of each quarter, lost items will be donated to charities.

Radney's Parent Engagement Center (PEC)

Radney's PEC will be used for conferences, workshops, and other parent-centered events. The goal of the PEC is to provide an environment and location for parents to attend learning workshops that build their capacity to support their children.

Medication Guidelines
(In conjunction with ACS Handbook)
Cellphones, Electronic Games, etc....

Freeing our Classrooms of Unnecessary Screens for Safety (FOCUS) Act 2025-386

The FOCUS Act was enacted by the state legislature to reduce classroom distractions and improve online safety by limiting students' use of wireless communication devices in public K-12 schools during the instructional day.

The ACBOE allows scholars to have cell phones on campus; however, they must be **turned off** and **kept in their locker**s during the school day. They **should NOT** be in a scholar's possession. The use of cell phones is prohibited during school day hours, and the school or school faculty are NOT responsible for loss, damage, or theft of any electronic device on school property. If the phone is visible, on, used, goes off, etc, scholars will receive disciplinary action. For the **first** offense, the device will be confiscated and will be returned only after the final bell. For the **second** offense, the device will be confiscated for the remainder of the school day and two additional days. The parent or guardian must pick up and sign for the device after the final

dismissal bell on the last day of the disciplinary period. For the **third** offense, the device will be confiscated for the remainder of the school day and four additional days. The parent or guardian must pick up and sign for the device after the final dismissal bell on the last day of the disciplinary period. For the **fourth** offense, the device will be confiscated for the remainder of the school day and nine additional days. The parent or guardian must pick up and sign for the device after the final dismissal bell on the last day of the disciplinary period. For the **fifth** offense and beyond, the device will be confiscated for the remainder of the school day and nineteen additional days. The parent or guardian must pick up and sign for the device after the final dismissal bell on the last day of the disciplinary period.

- If a scholar is caught using their smart watch during a test, assessment, or any other instructional time, they WILL NOT be allowed to bring it back into the classroom.
- Teachers have the right to NOT allow smartwatches in the classroom.

Electronic Devices and Testing:

Alabama State Department of Education Policy:
Use of Digital Device during the Administration of a Secure Test
Student Policy

The possession of a digital device (including but not limited to cell phones, smartwatches, cameras, or other telecommunication devices capable of capturing or relaying information) is strictly prohibited during the administration of a secure test.
If a scholar is observed using a digital device during the administration of a secure test, testing for the scholar will cease; the device will be confiscated and subject to search; the scholar will be dismissed from testing; and the scholar's test will be invalidated.
Local education agency (LEA) personnel will make all scholars, parents, and/or guardians aware of this prohibition by including this policy in the Scholar Code of Conduct Handbook and other regularly used modes of communication.

Property Damage/ Vandalism

Willful vandalism by scholars who damage or destroy school property will NOT be tolerated. If scholars are found guilty of such vandalism, the scholars and their parents/ guardians will be held financially accountable. Scholars will be subject to disciplinary action and possible prosecution under the law. This accountability includes damages to buses.

Purses, Bookbags, Athletic Bags, Carry-ons, etc…

These items may be brought to school, but must be placed in a locker. These items are NOT to be brought into any classroom or the lunchroom. Small purses and small pen or pencil pouches may be brought into the classrooms. However, cell phones, iPods, and similar items may not be in those bags.

Public Displays of Affection

Boys shall conduct themselves as gentlemen and girls as ladies. They should be courteous and considerate and show respect for one another. Hand-holding, arm-around-one-another, frontal hugs, kissing, and other displays of affection are unacceptable.

Technology Devices (Chromebooks, iPads, MacBooks, Desktops, Cellphones)

Alexander City Schools promotes the use of instructional technology to enhance the learning experience for the scholar. This is why we have a 1:1 Chromebook initiative in our classrooms. The Alexander City Schools Board of Education has invested in giving each scholar a school-owned Chromebook for instructional purposes. These electronic devices, along with MacBooks and desktop computers at school, are for instructional purposes.

Telephones (School)

School telephones are for personnel only. Scholars are not to be released from class to use the phone unless they have permission from the teacher. If a scholar needs to call someone before, during, or after school, they must come to the office to get permission. It must be for an illness or an emergency. Scholars are **NOT** allowed to use cell phones to call parents or for any other use during or at school without administrators' permission. Scholars will NOT be called out of class for phone calls. In the case of an emergency, the principal will contact the scholar. In the event of a major emergency, such as school dismissal due to weather or other events, the principal may allow scholars to use cell phones to contact parents.

Textbooks

All textbooks are the property of the State of Alabama. State-approved textbooks are provided in some classes. It is the scholar's responsibility to take excellent care of textbooks. A scholar who loses a textbook must pay for the book before the end of the term. Most of the core subjects will issue a classroom set of textbooks.

Visitors

Parents/Guardians are always welcome on our campus. All visitors must report to the main office and sign in. Parents/Guardians may be admitted to classes upon request, with an appointment scheduled at least 48 hours in advance. All parents/guardians must report to the principal's office to obtain approval for visits, and such visits shall not be permitted if their duration and frequency interfere with the delivery of instruction or disrupt the normal school environment. Parents and/or guardians must read and sign the parent observation form before being allowed to conduct a classroom observation.

Withdrawals

Only parents/guardians can request that a scholar be withdrawn. Records will not be released as long as the scholar owes money or property to the school. The withdrawal form must be completed before the scholar is officially withdrawn.

Things to Remember as a Student and Parent of Radney Jr. High School!

1. All scholars are expected to attend, be on time, and participate in class.
2. **All scholars must be picked up by 3:30 at the latest.**

3. The lunchroom is a federally funded program, and federal guidelines prohibit scholars from bringing in restaurant food or Coke cans or bottles. Therefore, scholars may NOT have food brought in from restaurants. If your scholar is bringing lunch from a restaurant, please repackage the food item in a different container without the restaurant's logo.
4. School doors will open at 7:20 am, and breakfast will begin. Please DO NOT drop your scholar off before then. There is **NO** supervision before 7:20 am.
5. Sleeping in class, with head down on the desk, and refusing to participate could result in disciplinary action, such as ISS or an out-of-school suspension.
6. Failure to follow Chromebook procedures will result in disciplinary action.
7. Please follow the dress code. The most frequent dress code issues are girls not wearing long enough shirts, and their midriff areas are exposed. Repeated offenses will result in more severe disciplinary actions.
8. Bookbags, rolling book bags, athletic bags, and large purses must be placed in a locker and are NOT allowed in the classroom or lunchroom.
9. Attendance- 8 parental notes (for the year, NOT term). Turn in parental notes within **3 days!** Scholars are responsible for asking AND securing make-up work with the teacher within 3 school days.
10. **Scholars who receive out-of-school suspensions may make up work with a maximum grade of 60%.**
11. **3 unexcused absences: the parent will receive a phone call; 4 unexcused absences: contact with parents; 5 unexcused absences: referral to CHINS (Refer to ACBOE Code of Conduct for additional unexcused absences details and actions)**
12. **7+ Class I/II Referrals- Recommendation for Disciplinary Review Committee (DRC), At-Home learning, or long-term ISS.**
13. **Any Class III offense will result in a 5-day suspension and/or DRC**
14. **Fighting: 1st offense** - 5 days OSS, **2nd offense** - 5 days OSS, DRC, or at-home learning.
15. **Cell Phone/Digital Device Violation- Class II Offense**
16. **Dress Code Violations- Class I Offense; repeat offenses are seen as Class II**
17. **Bus referrals-** 1st offense- Warning, 2nd offense- 10 days off, 3rd offense- 30 days off, 4th offense- One calendar year off
18. Graffiti or damage to school property or appearance will result in disciplinary action and repayment of damages; this includes intentional damage to Chromebooks.