Sequoia Union High School District Citizens' Bond Oversight Committee Roles and ResponsibilitiesTraining

June 16, 2026

Presented by:

Meredith Johnson, Bond Counsel

DANNIS WOLIVER KELLEY
Attorneys at Law

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What is a School District General Obligation Bond?

- A constitutionally authorized borrowing;
- voter approved;
- secured by a pledge of property taxes;
- subject to accountability provisions and constraints on borrowing in Education Code.

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Sequoia Union High School District's Recent Bond Measures

- Measure A (June, 2014)
  - $265,000,000 G.O. Bonds– None remaining
- **Measure W (November, 2022)**
  - **$591,500,000 G.O. Bonds - $379,500,000 remaining**
    - **$80,000,000 issued in March, 2024**
    - **$132,000,000 issued in November, 2025**

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Proposition 39 Bonds

- "Prop 39" amended the State Constitution to allow school district general obligation bonds to be authorized by a 55% vote (lowered from 2/3), but only if, *inter alia*,
  - Bond projects are limited to only the specific projects contained in the bond measure's "Project List"
- Education Code creates Citizens' Oversight Committee (COC) to review bond projects and expenditures in accordance with the Project List

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Purpose of the COC

- To ***inform the public*** concerning the expenditure of bond revenues.
- *Actively r**eview and report*** on expenditure of taxpayers' money for school construction.
  - Issue regular reports* - at least once a year
- Advise public re: whether District has met CA Constitutional requirements – which are . . .



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CA Constitutional Requirements

- Ensuring bond revenues are expended only for construction, reconstruction, rehabilitation, or replacement of school facilities. (Article XIIIA, Section 1(b)(3) of the California Constitution.)
- Ensuring no funds are used for any teacher and administrative salaries or other school operating expenses. (Article XIIIA, Section 1(b)(3)(A) of the California Constitution.)

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Annual Report

- the Committee shall prepare and approve by majority vote an annual written report, the findings of which shall be summarized by the Chair of the Committee to the Board in public session, which annual written report shall include the following:

  (a) A summary of the Committee's proceedings and activities for the preceding year, and

  (b) A statement indicating whether the District is in compliance with the requirements of Article XIIIA, Section 1(b)(3) of the California Constitution.

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COC Responsibilities

- Review annual, independent financial and performance audits required by Prop. 39
- Inspect school facilities and grounds to ensure that bond revenues are expended in compliance with the law
- Review deferred maintenance proposals or plans
- Prepare annual and final reports to the Board and public



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COC Responsibilities (continued)

- Review District efforts to maximize bond revenues through implementation of cost-saving measures:
  - Professional fees
  - Site preparation
  - Joint use of facilities
  - School site design efficiencies
  - Reusable facility plans



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Powers Reserved for the Board

- Appoint COC and establish guidelines
- Approve project list
- Ensure expenditures are for listed projects
- Provide technical and administrative assistance to the COC
- Contract for work
- Participate in the bond sale or issuance of the bonds
- Make project-related decisions
- Establish facility or bond advisory committees

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Powers of the Board (continued)

- Powers not granted to the COC:
  - Determining how bond funds may be spent
  - Acting in advisory capacity to the District Board regarding project timing, terms or priorities

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Citizens' Oversight Committee (Ed. Code Sections 15278-82)

- Minimum 7 Members, WITH ONE EACH:
  - Active member of Senior Citizen Org.
  - Taxpayer Association Representative
  - Local Business Representative
  - PTA Member
  - Parent of Student
- Member terms must be a minimum of 2 years
- COC members may only serve a maximum of three consecutive terms

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Membership Conflicts of Interest

- COC may not include as Members:
  - Employees/Officials of the District
  - Vendors of the District
  - Contractors/Consultants of the District

- Members' immediate family should also be independent

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Technical Assistance to COC

- District's Board to provide technical and administrative assistance to COC, such as:
  - Website information posting.
  - Brown Act agendas and minutes.
  - Financial and progress reports.
  - Submit independent financial and performance audits at same time as to District, no later than March 31st.
  - Respond to findings, recommendations and concerns addressed in audits within 3 months.

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Information Needs of the CBOC

- Bond project list
- Bond program financial statements
- Reports on current projects
- Annual financial audit of bond funds
- Annual performance audit of bond projects
- Opportunity to visit project sites
- Information regarding District cost containment measures

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Permissible Uses of Bond Proceeds

- Construction, reconstruction, rehabilitation or replacement of school facilities
- Furniture and equipment (for school facilities)
- Acquisition or lease of real property

Note: All projects must be within scope of project list adopted by Board as part of the measure

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Permissible Uses of Bond Proceeds

- Despite prohibition on use for school operating expenses, bond funds may pay District employee salaries to the extent employees are engaged in construction-related services for bond-funded projects
  - Overseeing construction progress
  - Accounting that facilitates timely completion of the construction project
  - Costs incidental, but directly related, to bond-funded projects

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Permissible Uses of Bond Proceeds

- Other permissible expenditures:
  - Construction labor and materials costs;
  - Professional fees (e.g. architects, construction managers, attorneys) and
  - Other costs directly connected to real property acquisition and improvement (e.g. environmental review, relocation costs, temporary moves)

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The Brown Act

Government Code Section 54950 et seq.

Aka: The Sunshine Law
or
The Open Meetings Law

REQUIRES THE PEOPLES' BUSINESS TO BE CONDUCTED IN THE OPEN

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Brown Act

- CBOC meetings/members are subject to the Brown Act
- Intent of the Brown Act
  - To keep the public informed of the actions, debates and views of “legislative bodies”
  - To provide the procedural framework for legislative bodies to meet, debate, act and listen collectively to their constituents



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Agenda Requirements



Information on Agenda / Posting

- Items to be discussed at meeting
- Opportunity for public comment
- Agenda must be physically posted in public and placed on District website
- Location of the meeting so members of the public can attend
- Information regarding how to request a disability-related modification or accommodation in order to participate in the public meeting

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Non-Agenda Items

- No action or discussion shall be undertaken by CBOC on any item not appearing on the posted agenda
- Without taking action, CBOC members or District staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda
- May ask a question for clarification
- May make a brief announcement, or brief report on own activities

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What is a “Meeting”?

- A “meeting” is:
  - Any congregation of a majority of members of a legislative body at the same time and place, including teleconference locations, to **hear, discuss, or deliberate** upon any item within the subject matter jurisdiction of the legislative body.
  - There need not be action taken or planned, for a “meeting” to occur (Gov. Code, § 54952.2)



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Serial Meetings

- A majority of the members of a board or committee shall not, outside a noticed meeting, **use a series of communications** of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the board's jurisdiction
- This includes communications through:
  - Telephone, electronic mail, internet, social media
  - Communication through an intermediary



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Communication Recommendations

- Minimize any communication with CBOC members outside a noticed meeting via any means
  - Emails received on CBOC business should not be shared or discussed with the group – no use of “Reply All”
  - If using social media, only elicit information or share information with the public but do not use as a discussion forum involving other CBOC members

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Questions?



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Thank you!



Meredith B. Johnson
Dannis Woliver Kelley

SAN FRANCISCO

LONG BEACH

SAN DIEGO

CHICO

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SAN LUIS OBISPO

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Measure W - Fund 21
Expenditures by Project

Fiscal Year	Project	Expenditure Total
2024	033-9052 - Construction Admin	$ 349,481.70
		$ 349,481.70

Fiscal Year	Project	Expenditure Total
2025	033-9052 - Construction Admin	$ 1,264,689.06
2025	100-W003 - SHS NEW CLASSROOM WING	$ 333,449.42
2025	100-W019 - SHS ROOFING	$ 1,271,551.29
2025	200-W001 - MAHS BLEACHERS AND PRESS BOX	$ 371,353.95
2025	200-W005 - MAHS NEW D/E WING	$ 265,627.42
2025	200-W008 - MAHS WEIGHTROOM/PE BLDG	$ 22,236.68
2025	200-W016 - MAHS SUBDRAINAGE AROUND STADIUM	$ 5,000.00
2025	200-W018 - MAHS ROOFING	$ 38,917.45
2025	300-W002 - CHS NEW T WING	$ 569,641.56
2025	300-W006 - CHS HIGHLANDS MULTIUSE FIELD	$ 135,375.00
2025	300-W017 - CHS ROOFING	$ 1,320,413.38
2025	400-W004 - WHS NEW E WING	$ 283,800.95
2025	400-W020 - WHS ROOFING	$ 29,506.55
		$ 5,911,562.71

As of 5/31/2026

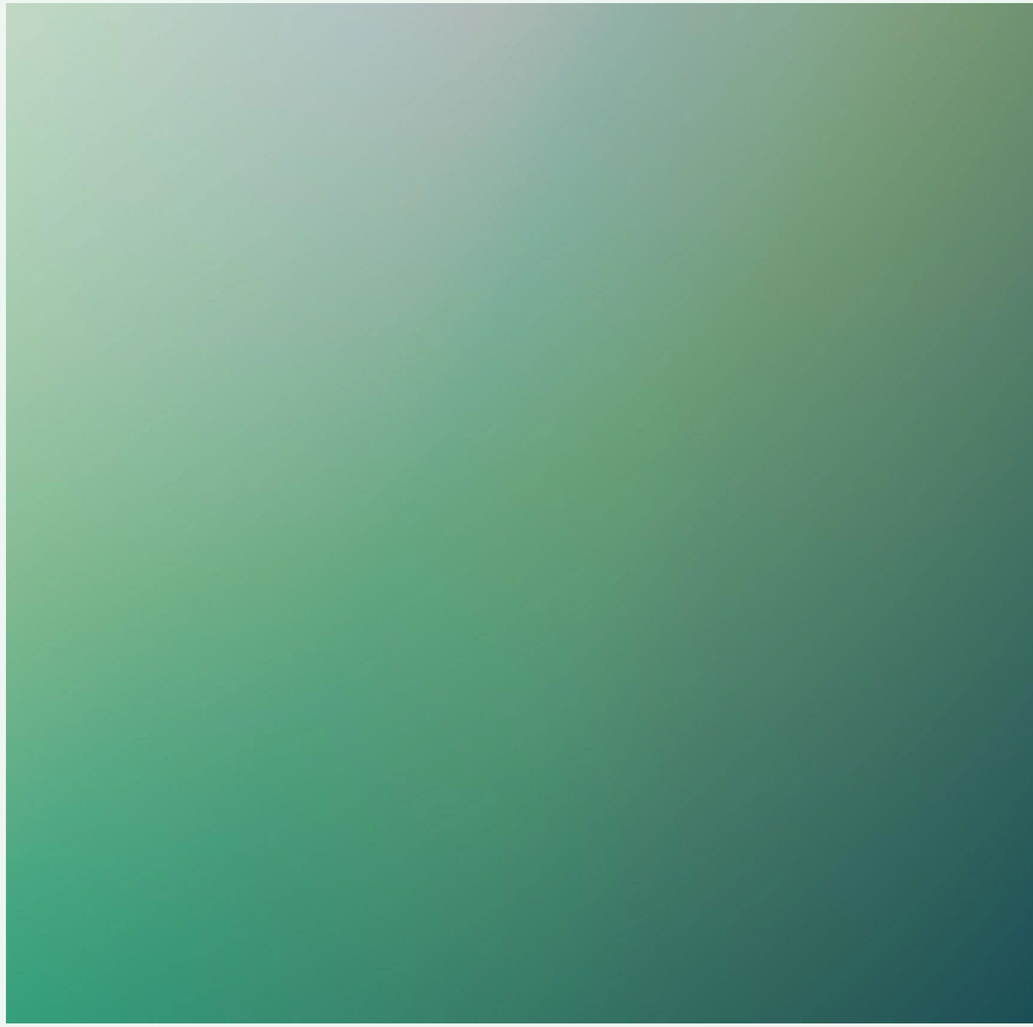
Fiscal Year	Project	Expenditure Total
2026	033-9052 - Bond Oversight Expenses	$ 2,321,439.00
2026	100-W003 - SHS Classroom Wing	$ 1,684,474.88
2026	100-W019 - SHS Roofing	$ 487,001.60
2026	200-W005 - MAHS New D & E Wing	$ 1,903,254.87
2026	200-W008 - MAHS Weight Room/PE Bldg	$ 236,520.78
2026	200-W012 - MAHS B-Wing Modernization	$ 43,510.45
2026	200-W016 - MAHS Stadium Drainage	$ 35,600.00
2026	200-W018 - MAHS Roofing	$ 47,047.26
2026	300-W002 - CHS New T Wing	$ 1,835,473.82
2026	300-W002-1 - CHS New T Wing - Interim Housing	$ 80,097.90
2026	300-W006 - CHS Highlands Multiuse Field	$ 766,991.60
2026	300-W017 - CHS Roofing	$ 327,817.02
2026	400-W004 - WHS New E Wing	$ 1,667,706.08
2026	400-W004-1 - WHS New E Wing - Interim Housing	$ 40,575.00
2026	400-W011 - WHS Baseball Field	$ 163,435.25
2026	400-W020 - WHS Roofing	$ 2,803.13
		$ 11,643,748.64

SUHSD

SEQUOIA UNION HIGH SCHOOL DISTRICT

MEASURE W BOND PROGRAM

June 15, 2026



PROJECTS IN DESIGN


CARLMONT
HIGH SCHOOL
SEQUOIA UNION
HIGH SCHOOL DISTRICT
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NEW T-WING



PROPOSED BUILDING UPPER PLAZA

Milestone to Date: DSA Submittal (Intake at DSA on July 15, 2026)

Current Activities: VE, Soil Sampling and Testing, Cost Reconciliation

Estimated Construction Start: June 2027

Estimated Substantial Completion: August 2029

NEW T-WING



WEST FACADE

Existing Building Square Footage: 15,166

- 10 General Ed Classrooms
- 5 Special Ed Classrooms

New Building Square Footage: 32,584

New 3-story building to replace existing T-wing

- 12 General Ed Classrooms
- 2 Science Classrooms
- 5 Special Ed Classrooms

NEW T-WING



BUILDING MIDDLE PLAZA



VIEW FROM NORTHEAST

MULTI-USE FIELD



Milestone to Date: At DSA (Feb 11, 2026)

Estimated Construction Start: Sept. 2026 (DSA approval dependent)

Current Activities: Site Logistics, VE, Cost reconciliation, Soil Sampling and Testing

Estimated Substantial Completion: April 2027

Scope:

- Multi-use artificial turf field for baseball, field hockey, football, and lacrosse
- New press box, dugouts, and restroom building

MULTI-USE FIELD

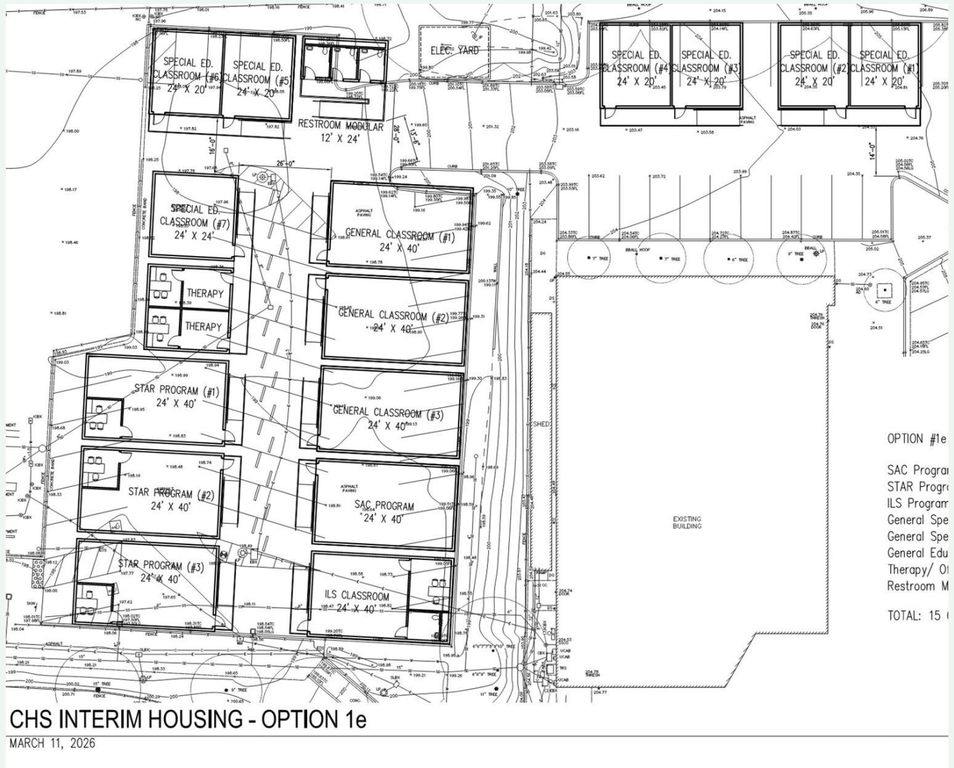


VIEW LOOKING NORTHEAST FROM OUTFIELD



BATTING TUNNELS

INTERIM HOUSING



Milestone to Date: 50% CD

Estimated Construction Start: 2027

Current Activities: Site Logistics, Portable Lease Quote

Estimated Substantial Completion: June 2027

Scope:

- Sitework and utilities (electrical, low voltage, and plumbing). The installation of these temporary structures (portables) will house classes that will be displaced by construction of the new T wing classroom building.


MENLO-ATHERTON
HIGH SCHOOL
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1895
HIGH SCHOOL DISTRICT

NEW D/E WING BUILDING



VIEW FROM B-WING SOUTH

Milestone. to Date: DD is Complete

Current Activities: CD in Progress, VE

DSA Submittal Date: July 23, 2026

Estimated Construction Start: June 2027

Estimated Substantial Completion: August 2029

NEW D/E WING BUILDING



Existing Building Square Footage: 13,960 SF

- 6 General Classrooms
- 2 Labs
- 2 Independent Living Skills Spaces

New Building Square Footage: 30,800 SF

Scope includes replacement of existing D and E South-wings with new 3-story classroom building

- 14 General Classrooms
- 2 Labs
- 2 Independent Living Skills Spaces
- 1 Leadership Classroom
- 1 Student Support Center

SEQUOIA UNION HIGH SCHOOL DISTRICT
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NEW D/E WING BUILDING





WEIGHT ROOM & PE BUILDING



Milestones to Date: CD is Complete

Current Activities: Awaiting DSA comments, Lease-Leaseback procurement

DSA Submittal Date: 5/22/2026

Estimated Construction Start: May 2027

Estimated Substantial Completion: December 2029

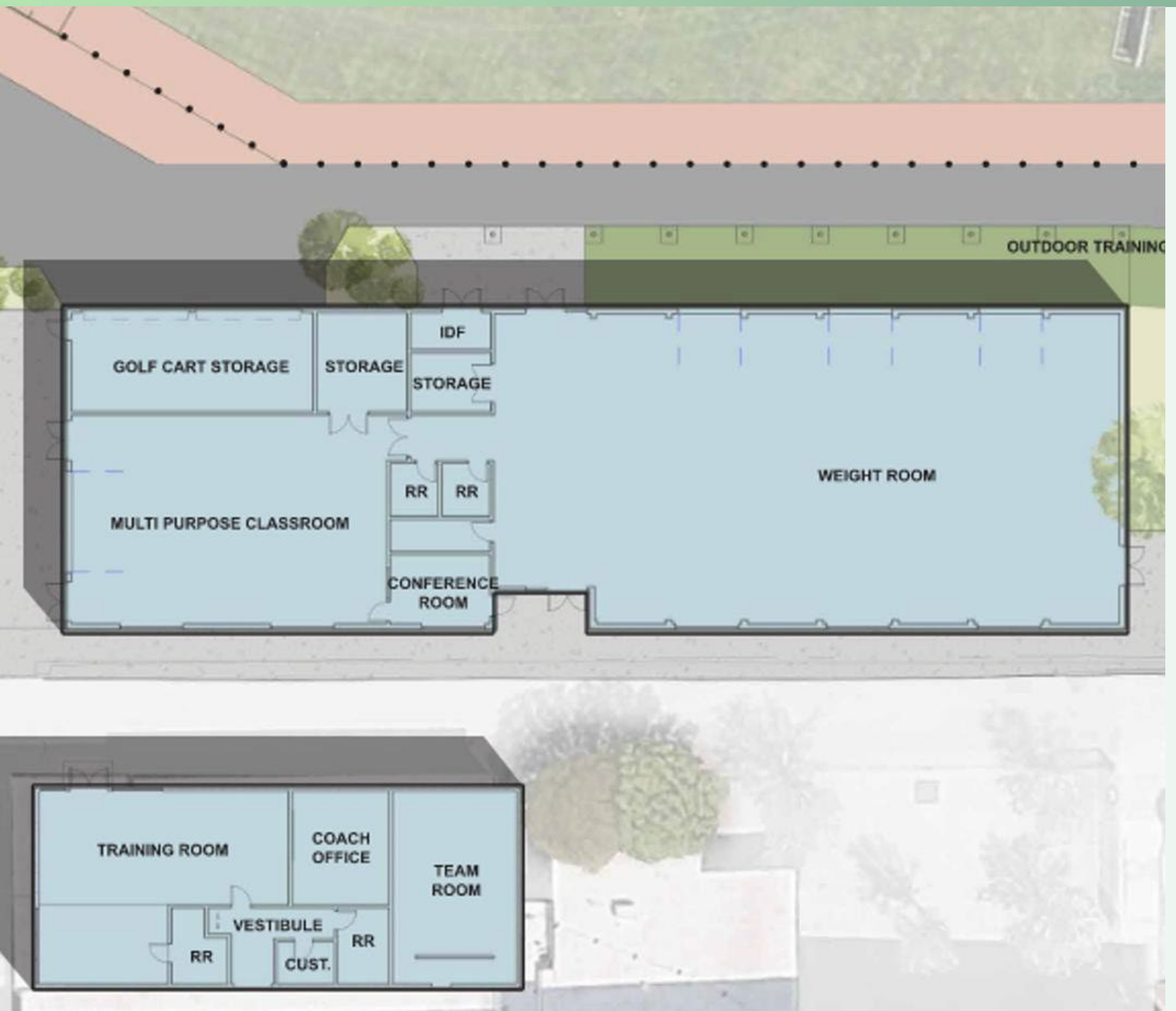
WEIGHT ROOM & PE BUILDING





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WEIGHT ROOM & PE BUILDING



Existing Building Square Footage: 2,600 SF

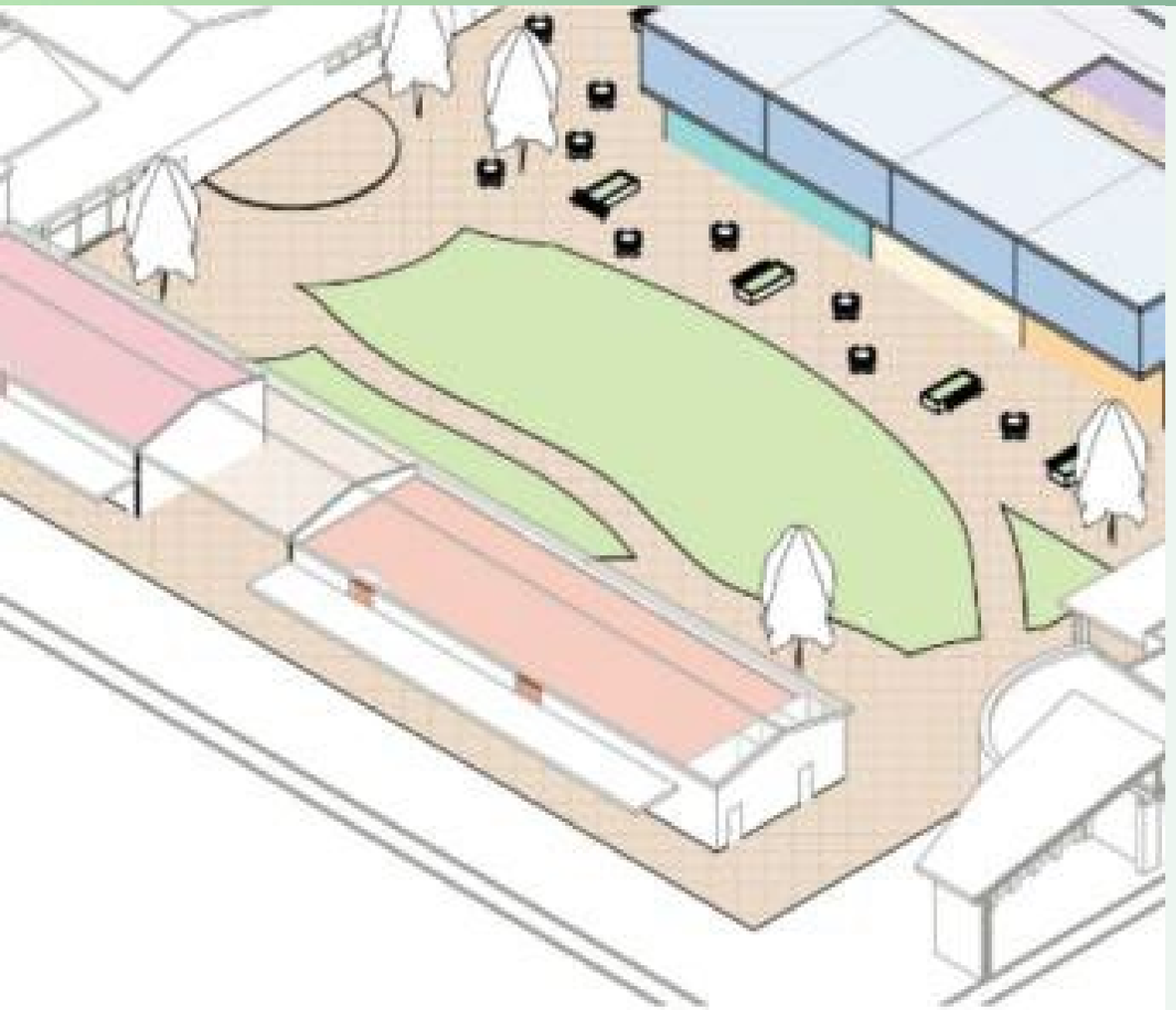
- 1 Weight Room

New Building Square Footage: 7,500 SF

Scope includes new weight room building adjacent to stadium track and renovation of existing weight room to convert it to a team room

- 1 Weight Room
- 1 Storage Room
- 1 Multi-Purpose Room

B-WING MODERNIZATION



Milestone to Date: Kicked-off March 12, 2026

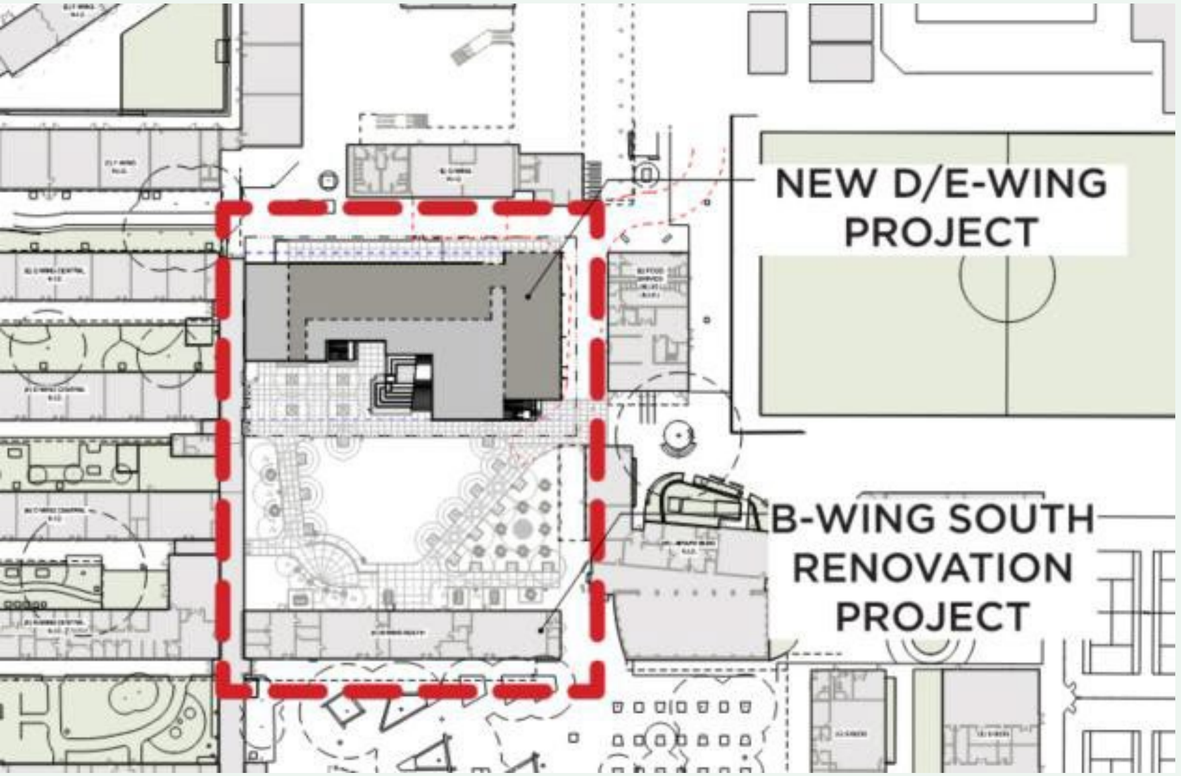
Current Activities: SD in Progress, Stormwater analysis started

DSA Submittal Date: Sep 2027

Estimated Construction Start: June 2029

Estimated Substantial Completion: August 2030

B-WING MODERNIZATION



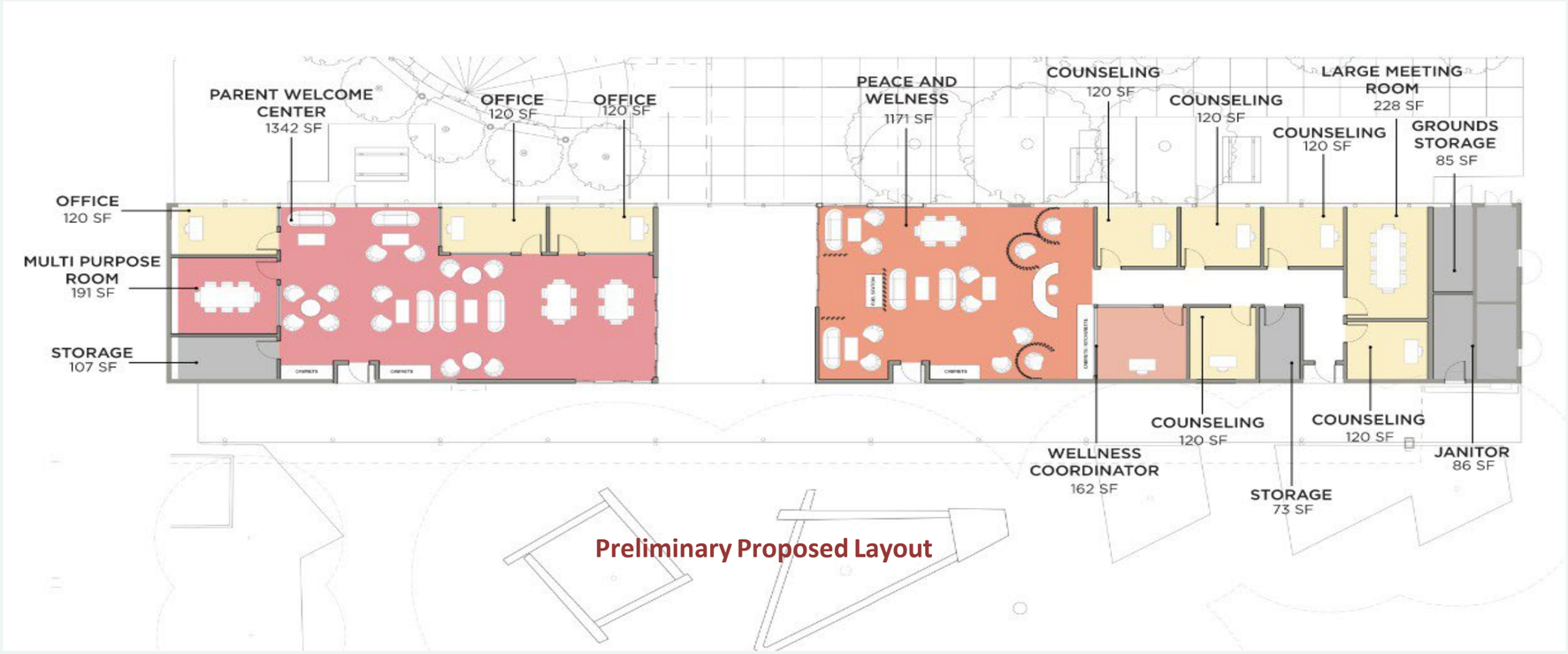
Existing Building Square Footage: 6,150 SF

- 1 Peace and Wellness Space (PAWS)
- 1 Leadership Room
- 1 Parent Outreach Center
- 1 Community Based Organization

Modernized Building Square Footage: 6,150 SF

- 9 Offices
- 2 Meeting Spaces
- 1 Parent Welcome Center
- 1 Peace and Wellness Space (PAWS)

B-WING MODERNIZATION



SUB-DRAINAGE AROUND STADIUM



Milestone to Date: 15% PA

Estimated Construction Start: Spring 2027

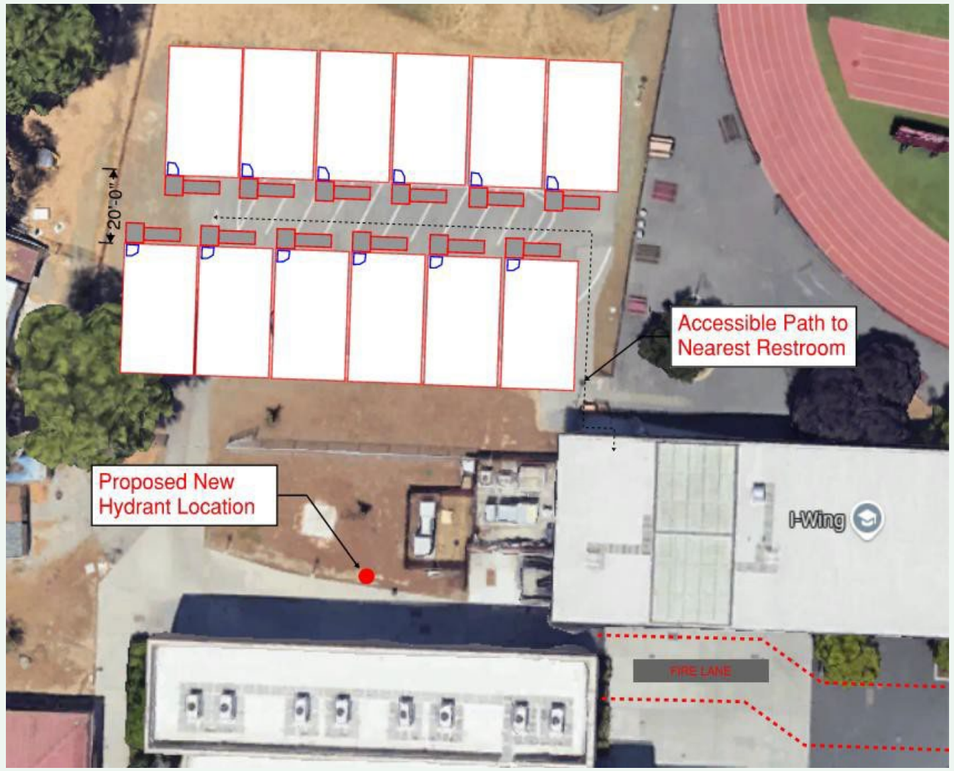
Current Activities: Design meetings kicked off. Site assessment in progress.

Estimated Substantial Completion: August 2027

Scope:

- Address drainage issues on the site near the stadium.
- Storm system cleaning and upgrade of stormwater system.

INTERIM HOUSING



Milestone to Date: 50% SD

Estimated Construction Start: Spring 2027

Current Activities: Topo and underground survey completed.

Estimated Substantial Completion: June 2027

Scope:

- Sitework and utilities (electrical, low voltage, and plumbing). The installation of these temporary structures (portables) will house classes that will be displaced by construction of the new D/E wing classroom building.


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NEW CLASSROOM BUILDING



Milestone to Date: CD drawings – DSA July 13, 2026

Current Activities: Site Utility Verification, VE,

Constructability Review, Cost Reconciliation

Estimated Construction Start: May 2027

Estimated Substantial Completion: August 2029

NEW CLASSROOM BUILDING



WEST FACADE FROM MUR

New Building Square Footage: 15,477 SF

Scope:

A new 2-story classroom and counseling building and new outdoor quad space for students

- 8 General Ed Classrooms
- 9 Counseling Offices
- 2 Counseling Conference Rooms

NEW CLASSROOM BUILDING

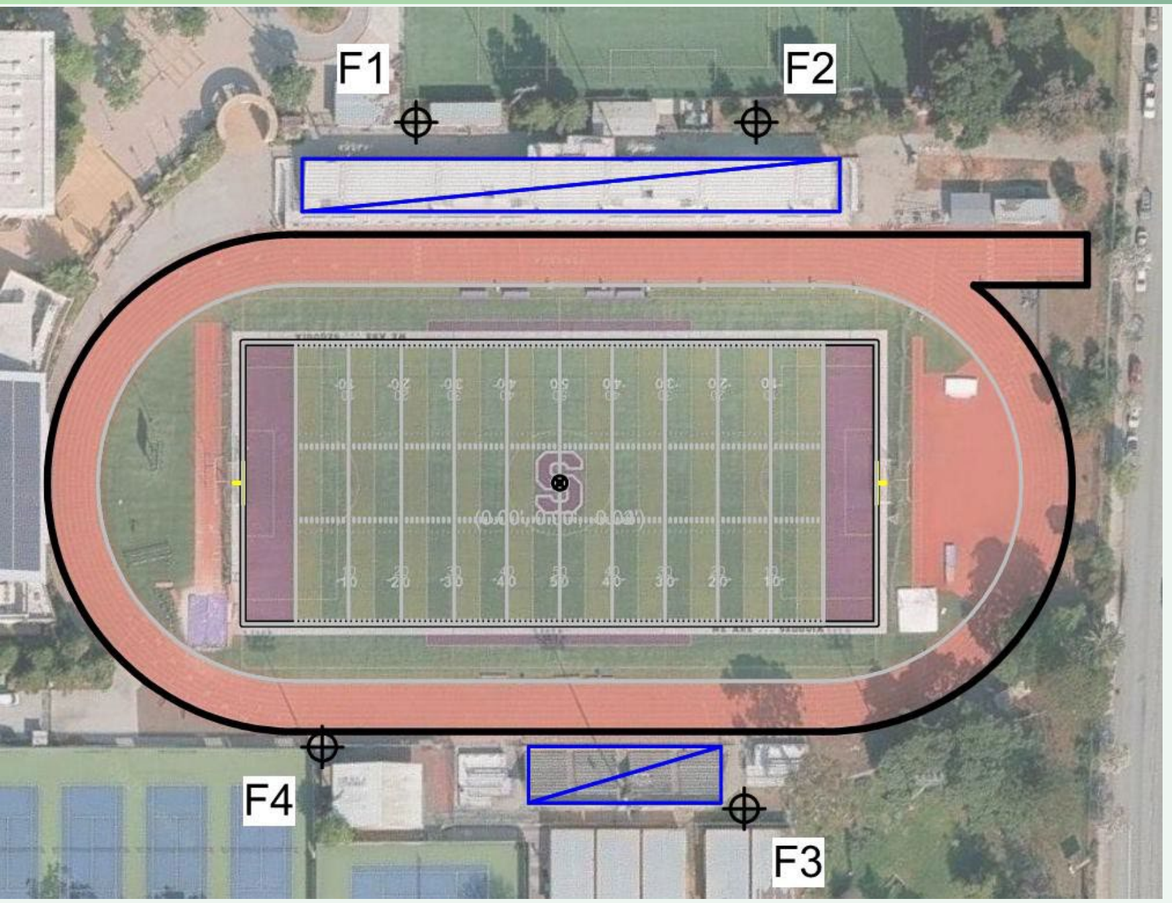


VIEW FROM STADIUM



EAST FACADE FROM GROVE

STADIUM LIGHTS



Milestone to Date: 50% CD drawings
Current Activities: Site Utility Verification, Constructability Review
Estimated Construction Start: April 2027 (Dependent on DSA approval)
Estimated Substantial Completion: August 2027

Scope:

- Replace existing stadium lights with new lights and light poles


WOODSIDE HIGH
SCHOOL
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NEW E-WING BUILDING



VIEW OF COLLEGE & CAREER CENTER FROM D-WING

Milestone to Date: 50% CD Complete (March 20, 2026)

Current Activities: CD in Progress (100%)

DSA Submittal Date: June 2026

Estimated Construction Start: June 2027

Estimated Substantial Completion: August 2029

SEQUOIA UNION HIGH SCHOOL DISTRICT
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NEW E-WING BUILDING



CENTRAL PASSAGEWAY

Existing Building Square Footage: 12,619 SF

- 16 General Ed Classrooms

New Building Square Footage: 31,580 SF

Scope

- New 3-story classroom building
- 21 General Ed Classrooms
- 1 College and Career Center with 5 Offices and 1 Conference Room

NEW E-WING BUILDING



CAMPUS ENTRY



BOTTOM OF QUAD

BASEBALL FIELD



CONCEPT IN SD PHASE

Milestones to Date: SD complete

Current Activities: DD in Progress, design meetings, SD Estimate

DSA Submittal Date: Dec 2026

Estimated Construction Start: June 2027

Estimated Substantial Completion: August 2028

SEQUOIA UNION HIGH SCHOOL DISTRICT
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INTERIM HOUSING



Milestone to Date: 50% CD

Estimated Construction Start: Spring 2027

Current Activities: Topo report completed. DSA pre-app meeting.

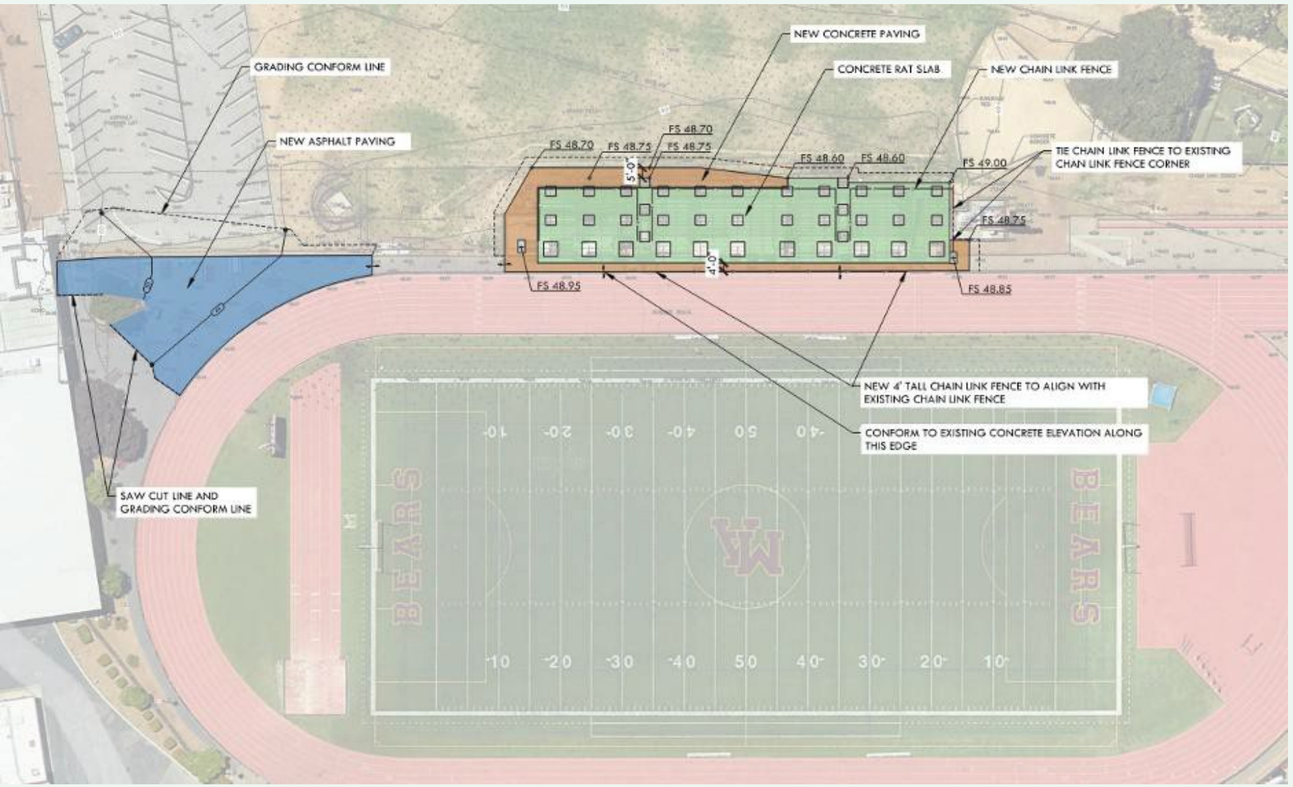
Estimated Substantial Completion: June 2027

Scope:

- Sitework and utilities (electrical, low voltage, and plumbing). The installation of these temporary structures (portables) will house classes that will be displaced by construction of the new E wing classroom building.

PROJECTS IN CONSTRUCTION 2026

MENLO-ATHERTON: BLEACHER REPLACEMENT



Milestones to Date: DSA Approval

Current Activities: Contractor Contract for June 10, 2026 Board approval

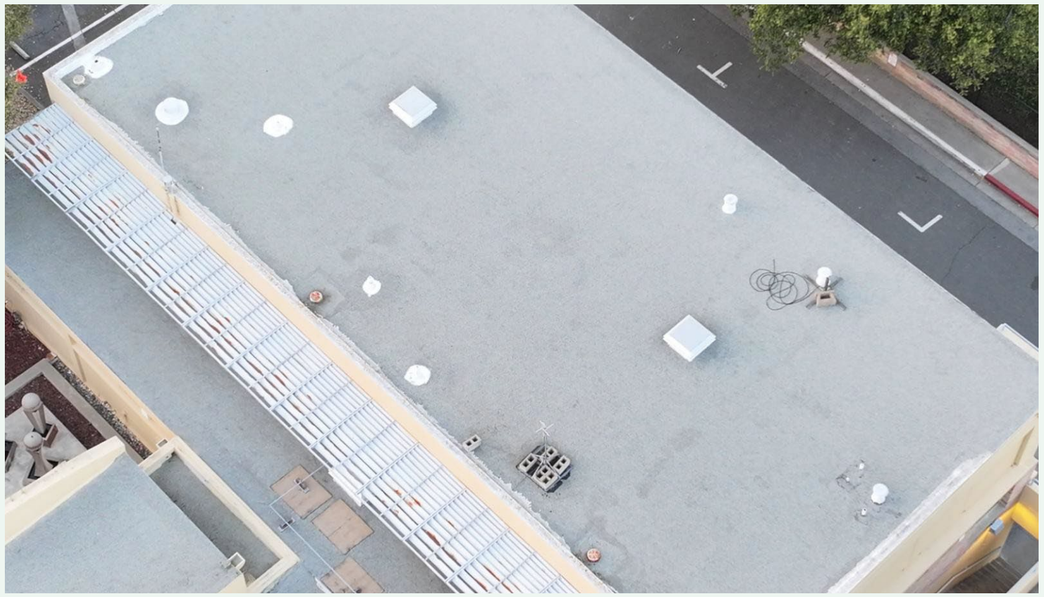
Estimated Construction Start: June 2026

Estimated Substantial Completion: January 2027

Scope

- Replacement of existing bleachers with new bleachers with additional seating capacity from 954 to 1475
- New press box

CARLMONT HIGH SCHOOL 2026 ROOFING



ADMIN. ROOF TO BE REPLACED



C-WING CANOPY ROOF TO BE REPLACED

SEQUOIA HIGH SCHOOL 2026 ROOFING



GYM 3 ROOF TO BE REPLACED



B-WING ROOF TO BE REPLACED

WOODSIDE HIGH SCHOOL 2026 ROOFING



GYM ROOF TO BE REPLACED



WINGS F & G ROOFS TO BE REPLACED

SEQUOIA UNION HIGH SCHOOL DISTRICT
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UPCOMING PROJECTS

UPCOMING PROJECTS

CARLMONT TERRACE BUILDING

- Architect RFP to be issued
- Project Kick Off June 2026

SEQUOIA HS MAIN BUILDING MODERNIZATION

- Architect Selection in progress
- Project Kick Off July 2026

PROGRAM BUDGET

PROGRAM BUDGETS: PHASE ONE, TWO, & THREE

School	Project	Budget Measure W
Phase 1 Projects		
Carlmont	Wing-T Classroom Bldg	$ 57,486,000
Carlmont	Highland Multi-Use Field	$ 19,305,000
Menlo-Atherton	D-E Classroom Bldg.	$ 80,080,000
Menlo-Atherton	Stadium Bleachers	$ 4,004,000
Sequoia	Classroom Bldg.	$ 35,178,000
Woodside	Wing-E Classroom Bldg.	$ 53,768,000
Phase 2 Projects		
Carlmont	Terrace Bldg.	$ 9,900,000
Menlo-Atherton	Weight Room/PE Bldg	$ 11,011,000
Sequoia	MUR Improvements	$ 1,430,000
Sequoia	Locker Rooms	$ 12,155,000
Woodside	Baseball Field	$ 17,875,000
Phase 3 Projects		
Menlo-Atherton	B-Wing Modernization	$ 10,153,000
Sequoia	Main Bldg. Modernization	$ 53,900,990
Sequoia	Stadium Lights	$ 500,500
Woodside	D-Wing Modernization	$ 9,438,000
Subtotal Phase 1, 2, and 3 Projects		**$ 376,184,490**

TOTAL PROGRAM BUDGET SUMMARY

Total Program Budget Summary		
Phase 1, 2, and 3 Projects	$	376,184,490
Infrastructure Projects	$	125,285,000
Other Campuses	$	36,894,000
Interim Housing	$	14,000,000
Program Expenses	$	20,650,000
Program Contingency	$	17,986,511
Total Program Costs	**$**	**591,000,000**

TOTAL EXPENDED TO DATE, BY PROJECT

Project	Project Budget	Expenditure Total	% of Budget
PROGRAM EXPENSES	$ 20,650,000.00	$ 3,935,609.76	19.1%
100-W003 - SHS NEW CLASSROOM WING	$ 35,178,000.00	$ 2,017,924.30	5.7%
100-W019 - SHS ROOFING	$ 13,780,000.00	$ 1,758,552.89	12.8%
200-W001 - MAHS BLEACHERS AND PRESS BOX	$ 4,004,000.00	$ 371,353.95	9.3%
200-W005 - MAHS NEW D/E WING	$ 80,080,000.00	$ 2,168,882.29	2.7%
200-W008 - MAHS WEIGHTROOM/PE BLDG	$ 11,011,000.00	$ 258,757.46	2.3%
200-W012 - MAHS B-WING MODERNIZATION	$ 10,153,000	$ 43,510.45	0.4%
200-W016 - MAHS SUBDRAINAGE AROUND STADIUM	$ 1,800,000.00	$ 40,600.00	2.3%
200-W018 - MAHS ROOFING	$ 7,965,000.00	$ 85,964.71	1.1%
300-W002 - CHS NEW T WING	$ 57,486,000.00	$ 2,405,115.38	4.2%
300-W006 - CHS HIGHLANDS MULTI-USE FIELD	$ 19,305,000.00	$ 902,366.60	4.7%
300-W017 - CHS ROOFING	$ 8,987,000.00	$ 1,648,230.40	18.3%
300-W002-1 - CHS NEW T WING - INTERIM HOUSING	$ 3,000,000	$ 80,097.90	2.7%
400-W004 - WHS NEW E WING	$ 53,768,000.00	$ 1,951,507.03	3.6%
400-W020 - WHS ROOFING	$ 14,490,000.00	$ 32,309.68	0.2%
400-W011 - WHS BASEBALL FIELD	$ 17,875,000	$ 163,435.25	0.9%
400-W004-1 - WHS NEW E WING - INTERIM HOUSING	$ 3,000,000	$ 40,575.00	1.4%

THANK YOU

Q&A

2026 April 22

