School Parent and Family Engagement Policy
Portland Gateview Elementary
School Year 2026-2027

In support of strengthening student academic achievement, **Portland Gateview Elementary** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

Portland Gateview Elementary agrees to implement the following requirements as outlined by Section 1116:

- Involve families, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school improvement plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of families and the school, distribute it to the families of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of families with limited English proficiency, families with disabilities, and families of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language families understand.
- If the school improvement plan under Section 1114(b) of the ESSA is not satisfactory to the families of participating children, submit any family comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:
  Parent and Family Engagement means the participation of families in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:
  (A) families play an integral role in assisting their child's learning;

(B) families are encouraged to be actively involved in their child's education at school;
(C) families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and
(D) other activities are carried out, such as those described in Section 1116 of the ESSA.

Description of how the school will implement required school parent and family engagement policy components:

- PGE will host an annual Title I meeting on August 27th, 2026 to share pertinent information, explain the role of Title I, introduce Title I staff and share goals for the year. Refreshments will be served and books will be given away at the meeting to draw interest from our students and parents
- PGE will develop a school-parent compact showing shared responsibilities between the school, student, and families
- PGE will send out surveys to allow parents to provide suggestions.
- PGE will provide timely information and descriptions about family activities, curriculum, academic assessments and expected levels of achievement.

JOINTLY DEVELOPED

Portland Gateview Elementary will take the following actions to involve families in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by families, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- PGE will share information with parents about standards and academic requirements related to student learning.
- Send home monthly newsletters and information concerning school events and student learning, etc.
- Coordinate with community agencies and services to provide support for families.
- Offer flexible meeting days and times to meet family needs.
- Help parents learn specific strategies to work with their children at home.
- Emphasize the importance of regular home school communication through conferences, progress reports, access to staff and volunteering at the school.
- Use the Sumner Chat app as a means of communication with parents.

ANNUAL TITLE I MEETING

Portland Gateview Elementary will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all families of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the families' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- PGE will hold our Annual Title meeting to inform families of the requirements of Title I, introduce the Title I Staff and explain the school's participation and the rights of families involved. This will be held at the Back to School Bash on August 27th at 5:00 p.m. and 5:30 p.m. and an alternate meeting will be held on August 28th at 7:30 a.m. The purpose of the meeting will be to share information and provide parents with the parent and family engagement policy.

COMMUNICATIONS

Portland Gateview Elementary will take the following actions to provide families of participating children the following:

- Timely information about the Title I programs
- Flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care or home visits, as such services relate to parent and family engagement.
- Information related to the school and parent programs, meetings, and other activities, is sent to the families of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the families can understand:

SCHOOL-PARENT COMPACT

Portland Gateview Elementary will take the following actions to jointly develop with families of participating children a school-parent compact that outlines how families, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and families will build and develop a partnership to help children achieve the state's high standards.

The school will form a committee of several members to collaboratively develop a school-parent learning compact. The group will include the PGE Leadership team, students, parents, teachers, principals, staff members and community members. We will brainstorm ideas and create the plan which is the most beneficial to all students of PGE. The school parent compact will be available to parents at all Family Engagement events and it will be available on our school website.

RESERVATION OF FUNDS

If applicable, **PGE** will take the following actions to involve the families of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- Surveys offered to parents.
- Committee discussions by the Family Engagement Group.
- Allowing parents an opportunity to share input on how funds should be used.
- The goal is to allow all families a voice in how we can best serve students.

COORDINATION OF SERVICES

Portland Gateview Elementary will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support families in more fully participating in the education of their children by:

The Sumner County District and Portland Gateview Elementary will coordinate with other organizations, businesses, and community partners to provide additional support and resources for our families. These include local churches providing food, clothing, and school supplies. The Rotary Club provides citizenship awards through “Wheels in Motion.” Portland Lion’s Club provides glasses for students who cannot afford them. Finally, Christmas assistance is given by local churches and local law enforcement.

BUILDING CAPACITY OF SCHOOL STAFF

PGE will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of families, in the value and utility of contributions of families, and in how to reach out to, communicate with, and work with families as equal partners, implement and coordinate parent programs, and build ties between families and the school by:

PGE staff maintains a wonderful capacity to work with families as equal partners. We educate ourselves through interactive training on poverty and professional book studies. PGE staff have competed online sessions on assorted topics associated with student life outside of school. In addition, parents are included as partners in decision making about family engagement activities. Parents are also invited to comment and share on the PTO social media page.

__ **Portland Gateview Elementary** __ will provide other reasonable support for parent and family engagement activities under Section 1116 as families may request by:

- Continuing to include parents on school and system wide planning committees.
- Continuing to gather information from parents from questionnaires and surveys.
- Providing an opportunity for parents to ask questions, share concerns, and offer suggestions at meetings.
- Encouraging parents to approve and assist with revisions of policies as needed.

DISCRETIONARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENT

PGE will implement the following discretionary (optional) school parent and family engagement policy components to improve family-school partnerships:

- Provide necessary literacy training for families from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.
- To maximize parent and family engagement and participation in their child's education, arrange school meetings at a variety of times or conduct in-home conferences with teachers or other educators who work directly with participating children and families who are unable to attend conferences at school.
- Adopt and implement model approaches to improving parent and family engagement
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parent and family engagement activities.