



SCHOOL LIBRARY ADVISORY COUNCIL (SLAC)

OFFICIAL MEETING MINUTES

September 1, 2026

Location: Educational Development Center, Live Oak Room
607 RR 620 North, Austin, Texas 78734

Meeting Called to Order: 12:18 p.m.

Meeting Adjourned: 1:08 p.m.

Attendance

SLAC Members Present:

Heather Andress
Ashley Conrad
Margaret Green
Victor Trasoff-Jilg
Katie Johnston
Anna Marie Lindsey
Rebekah Lowe
Safina Mahmood
Erin Root
Heather Weatherford

SLAC Members Absent:

Christine Badillo
Amy Guido Stine

District Staff/Guests Present:

Tasha Barker
Caitlin Robson
Maci Shannon

School Board Liaison Present:

Jonathan Bove
Natalie Nugent

Record of Proceedings

Due to technical issues, an audio recording of the September 1, 2026 School Library Advisory Council meeting is not available. Accordingly, these minutes provide a more detailed written record of the matters presented, reviewed, discussed, and acted upon during the meeting. The minutes were prepared using the posted meeting agenda, materials presented to the Council, and documentation of the proceedings.

1. Call to Order

The September 1, 2026 meeting of the Lake Travis Independent School District School Library Advisory Council (SLAC) was called to order at **12:18 p.m.** at the Educational Development Center, Live Oak Room.

The meeting was conducted in accordance with Texas Education Code §33.025. The posted meeting notice identified the subjects for consideration as the roles and responsibilities of the School Library Advisory Council, the district library materials procurement and approval process, the district library materials challenge process and timelines, and the selection of a parent chairperson for the 2026–2027 School Library Advisory Council.

Members were welcomed, and introductions were conducted.

2. Review of School Library Advisory Council Roles and Responsibilities

The Council reviewed the establishment and purpose of the Lake Travis ISD School Library Advisory Council in response to Senate Bill 13. The SLAC was established by the Board of Trustees to formalize a collaborative process among librarians, parents, community members, and other designated participants in the ongoing development of library collections that support student achievement and meet state standards.

The Council reviewed its two primary roles:

1. **Library Materials Procurement:** Review requests for the purchase and donation of library materials and provide recommendations to the Board of Trustees.
2. **Challenged Materials:** Review challenged library resources and provide recommendations to the Board of Trustees.

The Council reviewed its advisory role and responsibility for making recommendations to the Board of Trustees regarding library materials.

3. Review of District Library Materials Procurement Process

The Council reviewed the district's current process for identifying, evaluating, and proposing materials for inclusion in school library collections. The discussion emphasized that the development of proposed library collections is a deliberate process that involves multiple sources of information, professional review, and consideration of campus and student needs.

The process begins with campus librarians developing lists of potential titles for consideration. Librarians identify prospective materials through a variety of sources, including professional journals such as *School Library Journal*, recommendations from students and staff, publisher newsletters highlighting newly released and forthcoming titles, bookstores such as Barnes & Noble, and book subscription services such as Junior Library Guild. These sources assist librarians in remaining current on newly published materials while also responding to the interests and needs of the students and staff they serve.

Once potential titles are identified, librarians review available information regarding the suitability and content of each title. This review may include professional evaluations provided by library book vendors such as Titlewave and Mackin, as well as professional reviews published in resources such as *School Library Journal* and *Booklist*. Librarians may also consult with other library professionals who are familiar with or have previously read a title. When feasible, librarians may preview a book in advance; however, the presentation noted that advance review of the complete book is not always possible.

The Council further reviewed that title selection is not based solely on the availability or popularity of a book. Librarians consider a number of factors when determining whether a title should be proposed for a campus collection. These considerations include student interests, current curriculum needs, identified gaps within the existing collection, the need to replace lost, damaged, or worn materials, and the ongoing responsibility to maintain a library collection that is current and responsive to the needs of the school community.

Through this process, proposed titles are identified and evaluated before moving forward into the district's formal public review, SLAC review, and Board approval process.

4. Review of Library Materials Approval Procurement Process

The Council reviewed the process for approval of proposed library materials for procurement.

Under the process presented to the Council, librarians create a list of proposed titles. The proposed list is publicly posted on the district [SLAC webpage](#) for a minimum of 30 days to provide parents and community members an opportunity to review and comment on the proposed materials. Following the public review period, the SLAC evaluates the proposed lists and input received and makes recommendations to the Board of Trustees. The Board of Trustees subsequently considers the proposed materials and votes to approve or reject the list during a public meeting.

The Council reviewed how community expectations are considered within the approval process. The Board is responsible for ensuring that approved books meet state library standards and reflect community expectations. The SLAC serves in an advisory role by providing recommendations to the Board.

Parents may provide input during the 30-day public review period by reviewing proposed titles and submitting comments through the district's [Proposed Titles for Library Procurement Feedback Form](#). Comments submitted during the review period are shared with the Board before its final vote.

The Council further reviewed the process applicable when a proposed book receives negative public comments. Public feedback is considered by the Board along with the recommendations of the SLAC. A separate challenge process is not required at this stage solely as a result of negative comments; rather, the feedback becomes part of the information considered by the Board in its decision-making process.

5. Library Materials Subject to the Approval Process

The Council reviewed the definition of "library materials" presented in relation to Senate Bill 13. Library materials are defined as any book, record, file, or other instrument or document contained in a school district's library catalog. The definition does not include instructional material as defined by Texas Education Code §31.002 or materials procured for the TexShare consortium under applicable provisions of the Government Code.

The Council also reviewed that Senate Bill 13 applies to school library collections and does not apply to instructional materials used in classrooms.

6. Existing Titles, Replacement Copies, Additional Copies, and Donated Materials

The Council reviewed the application of the library materials approval process to titles already contained within district library collections.

Narrow exemptions from the 30-day public comment and Board approval requirements include replacement of a damaged copy with the same ISBN currently in the catalog, purchase of additional copies of a title with the same ISBN currently in the catalog, and purchase of a title with the same ISBN that was previously approved by the Board for the same grade levels. If a proposed purchase does not meet one of these criteria, including when the ISBN differs, the title must be posted for the 30-day public comment period and submitted for Board approval.

The Council specifically reviewed replacement books. A replacement copy purchased for a book that was lost, damaged, or worn may be added without public posting or Board approval when it is the same edition with the same ISBN. If the replacement is a new edition with a different ISBN, the material must undergo the 30-day public review and Board approval process.

The Council also reviewed the process applicable to donated library materials. Donated books follow the same 30-day public posting and Board approval process unless the donated material is an exact replacement, with the same ISBN, of a book already contained within the library collection.

It was further reviewed that the law does not require districts to conduct a review of all library materials currently contained within existing school library collections.

7. Review of Library Materials Challenge Process and Timeline

The Council reviewed the district's library materials challenge process and associated timeline.

The Council reviewed that parents, district employees, and residents of the district may file a formal challenge regarding a book already contained within the district's library collection by using the [Library Materials](#)

[Challenge Form](#). During the challenge process, the challenged material is temporarily removed from circulation until a decision is made.

The respective roles of the SLAC and Board of Trustees in the challenge process were reviewed. The SLAC and librarians may provide input and recommendations regarding challenged materials; however, the Board of Trustees retains final authority to determine whether a challenged book remains in or is removed from the district's library collection.

The School Library Materials Approval and Challenge Timeline was reviewed as a resource for understanding the district's library materials approval and challenge processes.

8. SLAC Resources

The Council reviewed resources available to members for the 2026–2027 school year, including the SLAC Workspace and the LTISD [SLAC webpage](#).

These resources were identified as locations for information and materials related to the work of the School Library Advisory Council.

9. Selection of 2026–2027 SLAC Parent Chairperson

In accordance with the posted agenda, the Council considered and took action regarding the selection of a parent chairperson for the 2026–2027 School Library Advisory Council.

Katie Johnston made a motion to appoint Anna Marie Lindsey as Chairperson of the Lake Travis ISD School Library Advisory Council for the 2026–2027 school year.

Rebekah Lowe seconded the motion.

Vote: The motion passed unanimously.

Action: Anna Marie Lindsey was appointed Chairperson of the Lake Travis ISD School Library Advisory Council for the 2026–2027 school year.

10. Adjournment

With the posted agenda completed, the September 1, 2026 meeting of the Lake Travis Independent School District School Library Advisory Council was adjourned at **1:08 p.m.**