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i-Ready Secure LockDown Browser

Installing the LockDown Browser:

Prior to installing, it is advised that users restart their devices, ensure that they are connected to the internet, and allow the devices time to sync with the cloud.

1. Make sure the device is connected to either the **SCS_Devices** or **SCS_WLAN** wifi.

2. Go to the **Company Portal** (quick start guide below) by clicking the Windows icon in the task bar at the bottom of the screen to open the Start Menu. Scroll down the list of applications to the "C" section and select Company Portal.

3. Click Apps from the sidebar menu on the left.

4. Select and install **i-Ready Secure LockDown Browser**.



5. The application will appear on the desktop with the same icon, but the name will say ***"LockDown Browser Lab OEM."*** Do not attempt to open the application directly.

Note: The app installs system-wide instead of per user; if one user installs it on a shared device, the software will be available for all other users who log in as well.

Launching the LockDown Browser:

*Accessing the assessment begins from a standard web browser (e.g. **Microsoft Edge**), **NOT** directly from the Secure LockDown Browser.*

1. The students must first download and install the i-Ready Secure LockDown Browser application directly from the **Company Portal**.

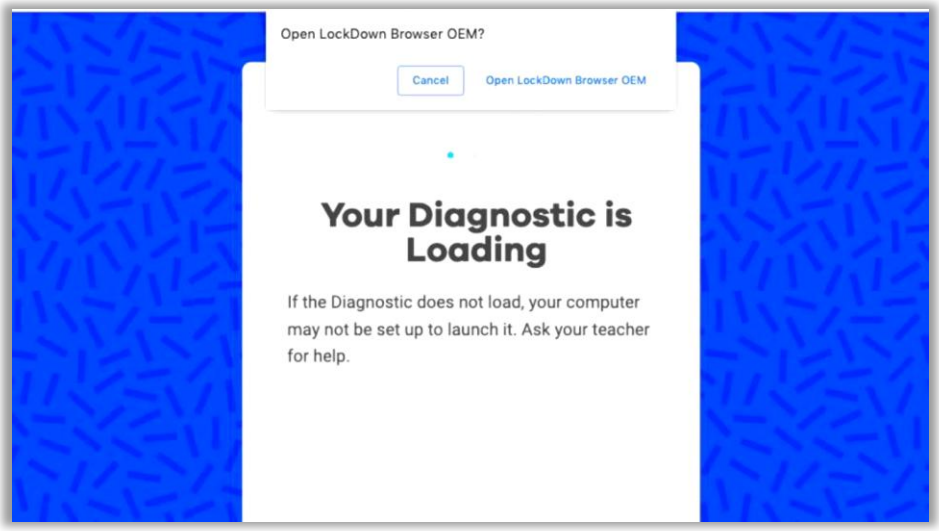
2. Students should close any open programs and quit Microsoft Teams (right-click the icon in the task tray and select “Quit Teams”) before starting.

3. Students log in following their standard process from a standard web browser.

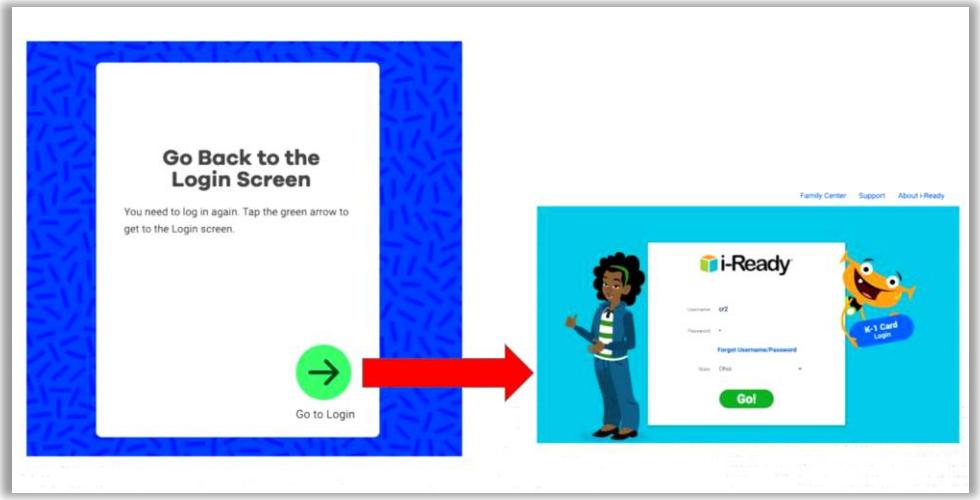
4. On the student dashboard, students select **Start** or **Resume Diagnostic, Assessment of Spanish Reading (ASR)**, or **Growth Monitoring**.



5. A new window opens, and the assessment is launched in secure mode. Students need to select **Open LockDown Browser OEM**. This screen displays for 15 seconds.



6. If students take no action or select **Cancel**, they are sent to the **Go Back to the Login Screen**. Students must click the green arrow button (**Go to Login**). Then they log back in to *i-Ready* to resume work.



7. If students select **Open LockDown Browser OEM**, students access either their Diagnostic, Assessment of Spanish Reading (ASR), or Growth Monitoring assessments. Students will also see tutorials within the secure browser.

8. Once students complete the assessment, students will no longer see the option to select **To Do** or **My Progress**. Instead, students will see a **Done** button. Selecting **Done** logs the student out of *i-Ready*. This is done to eliminate the chance of another student using the same session.

   Note: If a student's work was in progress and they resume the assessment after the secure browser is installed, the student will still see the assessment in the secure browser. There will be no disruption to the assessment.

For any technical issues outside of installing the application or resetting the location, teachers/test administrators should contact **i-Ready Technical Support** at **1-800-225-0248** or email support at **i-readysupport@cainc.com**.

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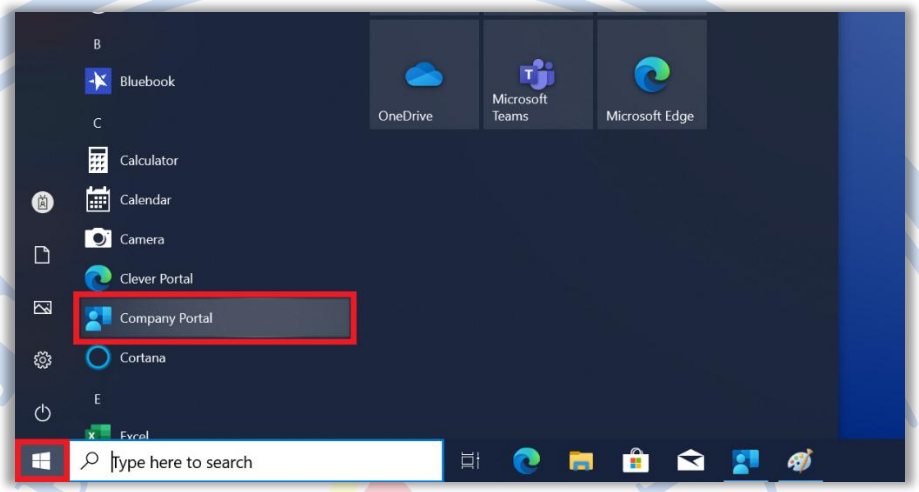
Company Portal
(Quick Start Guide)

District-approved applications and software can be accessed through the Microsoft Company Portal.

If an application is not available to you that you would like, please submit a request here.

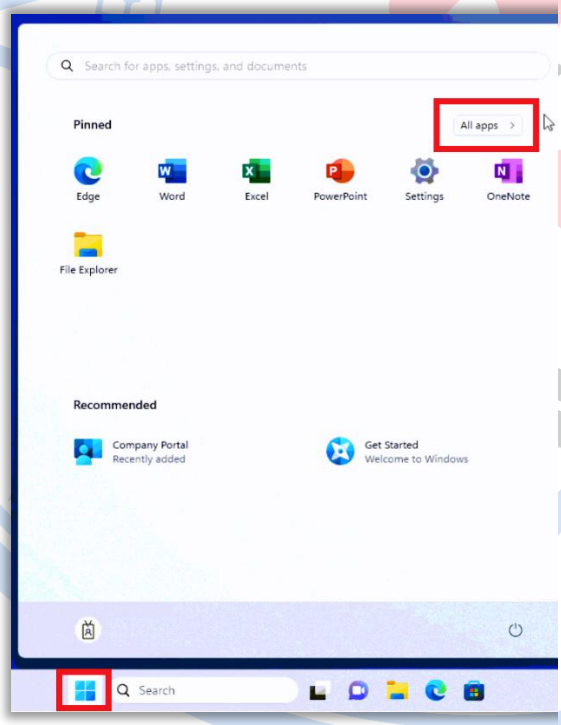
1. Click on the Windows Start Menu icon.

Windows 10 Device

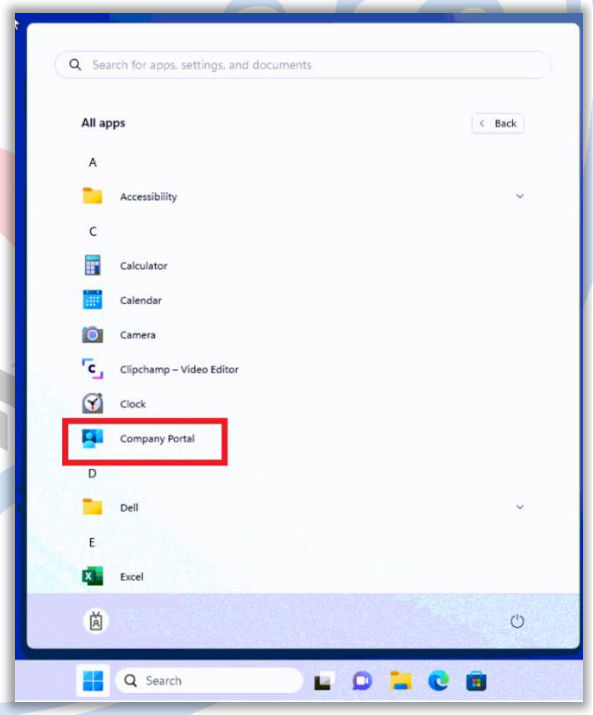


Open the **Company Portal**.

Windows 11 Device

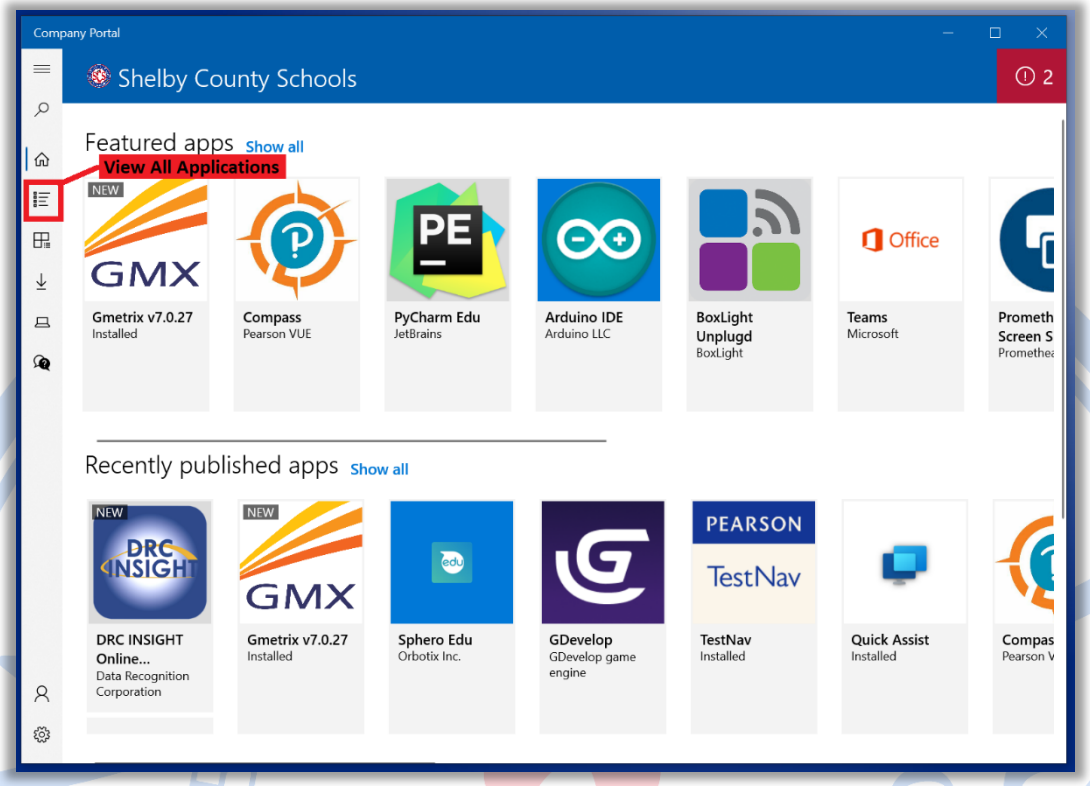


a. Click **All apps**.

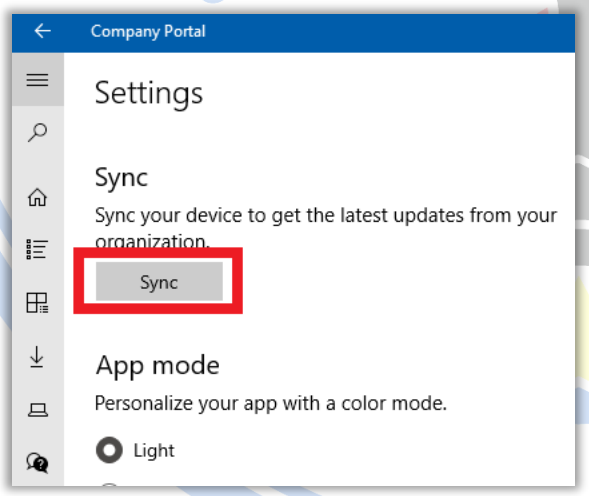


b. Scroll down to the and click **Company Portal**.

2. A limited number of **Recently Published** and **Featured apps** will be the first in view in the Company Portal. Click the **All Applications** icon in the left column to view **all applications** available to you.



Note: If you do not see the application you need, please click on the **Settings icon** in the bottom left corner of the screen. Click **Sync**. (**Tip:** You can return to the list of apps periodically during the sync to check if TestNav is now listed.)



Allow a few minutes for the device to successfully sync your device with your account. Then return to the **All Applications** list to verify if your application is now present in the company portal. Alternatively, you can restart the device and check the Company Portal again.

If the steps in this guide do not resolve the installation of apps from or the launching of Company Portal, please call the IT Service Desk (901.416.2700, Option #5) or submit a ticket in Ivanti (https://mscs-support.scsk12.org) for additional technical support.