

Oakland Park Elementary School

School Advisory Council / School Advisory Forum

2025-2026 Official Record Binder

Michelle Garcia, Principal | Leah Cooper, SAC Chair (2025-26)

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Oakland Park ES (0031) SCHOOL ADVISORY COUNCIL BY-LAWS

ARTICLE I. NAME

The name of this Council shall be the **Oakland Park ES (0031)** School Advisory Council.

ARTICLE II. PURPOSE

The primary objectives of the School Advisory Council (SAC) shall be to help identify needs and recommend programs of action. Through a community-wide commitment, the team will foster a positive learning environment, which sets high expectations and meets the diverse needs of the student body.

The School Advisory Council shall be a link between the school and the local community and will serve as a means for participatory management through which the various stakeholders in the school community may assist the school and the school may assist the community. The stakeholders are parents, business people, students, other community representatives, professional educators, and other school staff. The School Advisory Council shall be a resource to the school and school principal. School Advisory Council functions shall include:

- A. To facilitate the development of the School Improvement Plan (SIP)
- B. To monitor implementation of the SIP
- C. To evaluate the effectiveness of the SIP
- D. To provide assistance in the preparation of the school's annual budget
- E. To make recommendations as to the alignment of instructional staffing and instructional materials to support the SIP

The responsibilities and duties of the School Advisory Council will be in accordance with Florida State Statutes 1001.452 and Broward County School Board Policy 1403.

ARTICLE III. MEMBERSHIP

The School Advisory Council shall be representative of the ethnic diversity of the school's student population. In order to satisfy this requirement, the minimum standards for representation shall be as follows:

- Principal
- Teachers
- BTU Steward (or designee)
- Parents
- I-Zone Representative (must be a parent)
- SAF Chair (or designee) Parent of a student at the school
- ESOL Parent of a student at the school
- ESE Parent of a student at the school
- Gifted Parent of a student at the school
- Pre-K (if applicable – parent or certified teacher)
- Non-Instructional Support Employees
- Community / Business Representatives
- Students (required on high school & adult/technical centers—optional at the middle school)
- Community School Representative (if applicable)

A majority (more than half) of SAC members must not be employed by the Broward County School District. Required members include the school Principal, BTU Steward, School Advisory Forum (SAF) Chair (Co-Chair) or designee, Community School Representative, ESE, ESOL, and Gifted parent representatives, and students (if applicable). The ESE, ESOL, and Gifted representative must be a parent of a student at the school. One SAC parent member will be elected as an Innovation Zone (IZ) representative.

SAC members will be elected by their respective peer groups (parents elected by parents, teachers by teachers, etc.) Vacancies will be filled by special elections as needed in the same general manner. Changes in the SAC Composition during the school year must be approved by the School Transformation Office and noted in SAC meeting minutes.

If the elected team is not representative of the school community, as determined by the Principal and/or the Regional Superintendent, the district school board shall appoint additional members to achieve proper representation.

All stakeholders are invited to attend SAC meetings as non-voting participants without regard to membership on the SAC.

- Section 1. Voting: In accordance with the Sunshine Law, a vote of the membership will be taken. All votes must be conducted orally. All members of the Council shall have one vote each. A voting member must be present in person to vote. (See Section Article VI, Section 9.)
- Section 2. Term of Membership: Members of the SAC should attend SAC meetings on a regular basis. A SAC member will be removed from membership after two (2) unexcused consecutive absences from properly noticed SAC meetings. Vacancies will be filled as described above.
- Section 3. Length of Term: Members of the School Advisory Council shall be elected for year term(s).
- Section 4. Announcement of an election must be made to the various peer groups at least one week in advance. Announcements will be distributed in a manner that ensures the widest dissemination possible within the peer group.
- Section 5. Election of the faculty representatives will take place at a scheduled general faculty meeting.
- Section 6. Election of the parent representatives will take place at a scheduled general meeting of parents.

ARTICLE IV. OFFICERS

- Section 1. Officers of this committee will consist of and secretary.
- Section 2. The officers shall be elected annually at the meeting.
- Section 3: Installation of new officers will be held at the meeting of the school year.
- Section 4: If for any reason, an officer is unable to complete the term of office, a new election will be held at the next meeting.
- Section 5. Nominations of SAC Officers:
 - A. There shall be a nominating committee composed of three members who shall be elected by the School Advisory Council at a regular meeting. The committee shall consist of at least one, but not more than two, of current elected officers and the remainder from the general membership.
 - B. The nominating committee will present a slate of candidates for each office at which time nominations from the floor will be taken.
 - C. Nominations for officers will be made from the floor at a School Advisory Council meeting.

ARTICLE V: DUTIES OF THE OFFICERS

- A. The **Chairperson** shall preside at all meetings of the Council and will be an ex-officio member(s) of all committees except the nominating committee. The **Chairperson** will prepare an agenda at least 7 days in advance for all meetings. A copy of the agenda shall be provided to anyone who requests it. The **Chairperson** or designee shall represent SAC at Area Advisory meetings and as a voting member of the school's School Advisory Forum (SAF). The **Chairperson** will represent the SAC at District meetings and/or workshops and may

choose a designee to attend as necessary. The SAC **Chairperson** will sign the school's annual budget (per District Budget Guidelines) as an indication of SAC participation in both processes.

- B. The Secretary shall be responsible for all correspondence and notices of meetings. The Secretary shall keep the minutes of all meetings and assure that copies of the minutes are distributed in a timely manner to Council members. Minutes will be made available to any stakeholder who requests them. The Secretary will keep an accurate record of attendance at all meetings as well as a current roster of all stakeholders.

ARTICLE VI. MEETINGS

The School Advisory Council shall meet regularly and the schedule of meetings for the year will be determined and published in September for the current school year. The SAC and School Advisory Forum (SAF) will schedule a joint meeting semi-annually. Notification of all regular meeting places will be included in the minutes.

- Section 1. Guests: All meetings are open to the public under the Florida Sunshine Law; however, nonmembers / guests may not vote on School Advisory Council issues.
- Section 2. Attendance of SAC members will be kept for all meetings. The Secretary or a designee will take attendance. Attendance records will be sent to the Regional Superintendent.
- Section 3. Minutes of all meetings will be recorded by the Secretary or a designee. Minutes will be sent to the Regional Superintendent, kept on file at the school and posted for public view. Minutes of the previous meeting will be approved at the next meeting, with any additions or corrections noted.

Minutes will reflect all motions (including: maker of the motion, person seconding and the results of the vote) and any decisions made.

- Section 4. Special meetings may be called by the **Chairperson** or by notice of any three (3) members in writing to the **Chairperson**.
- Section 5. All scheduled meetings, meeting times, and places will be announced at least three days in advance. Any matter that is scheduled to come before the council for a vote requires at least 3 days advance written notice to all SAC members. Members must be advised of a change in the established date, time or location. All special meetings will require notification.
- Section 6. SAC meetings will be scheduled at times and locations convenient for all stakeholders (parents, students, teachers, business persons, and members of the community).
- Section 7. A quorum is the minimum number of members who must be present at a meeting for business to be conducted and for voting to take place. To establish a quorum, a majority of the membership of the council (more than half the members) must be present at the meeting.
- Section 8. SAC meetings will follow the approved agenda. Each item on the agenda will be discussed to the satisfaction of the members present. SAC meeting discussions will be restricted to those topics on the agenda. Other matters will be deferred to another SAC meeting, to the School Advisory Forum, the PTA/PTO, or the principal.
- Section 9. Voting will be conducted orally by asking all in favor to say "Yea" and those opposed to say "Nay". If there is any doubt as to whether or not there is a majority for or against the vote, a roll call must be taken. Voting on high-stakes issues such as Recognition Funds and Waivers shall be conducted by a roll call. All votes will become part of the minutes. Alternates and proxy votes are not permitted (per Florida's Sunshine Law). All votes will be scheduled early in the beginning of the agenda.

ARTICLE VII. COMMITTEES

- A. The **Chairperson** shall create such committees as may be required to promote the objectives of the School Advisory Council.
- B. Committees may include other stakeholders not belonging to the SAC.
- C. The SAC **Chairperson** an ex-officio member(s) of all committees except the nominating committee.

- D. All committees shall bring recommendations to the School Advisory Council at the monthly Council meeting.

ARTICLE VIII. UTILIZATION OF SCHOOL IMPROVEMENT FUNDS

- A. A portion of the Education Enhancement Trust Fund (lottery money) is distributed to the school (through the District) for the SAC to use for programs and projects to enhance school performance through the implementation of the SIP.
- B. Per the General Appropriations Act, Accountability Funds may not be used for capital improvements or for projects or programs with a duration of more than one-year. A principal may not override the selection of the use of the money.
- C. School-based decisions concerning the distribution of School Recognition Funds will be the responsibility of the SAC in accordance with procedures established by the District.

ARTICLE IX. SAC TRAINING AND ACTIVITIES

- A. SAC members will have opportunities to engage in training activities and workshops to build the team, orient new members, develop skills, assist in the annual budget process, and gain a better understanding as to their roles in the school improvement process.
- B. School-based accountability funds may be used to support appropriate training.
- C. Members of the SAC will take an active role in the development, implementation and evaluation of the School Improvement Plan. Members will participate in monitoring the progress of the SIP and will assist in completing a needs assessment each year to determine how best to revise the current SIP.
- D. The SAC will have access to the necessary data to successfully complete the SIP, including budgets, staffing levels, instructional materials, and test data. School personnel, as directed by the principal, may assist the SAC in gathering and interpreting data.
- E. The SAC and its officers will follow all District policies, state rules, and state statutes in conducting its business.

ARTICLE X. AMENDMENTS

- A. Bylaws must conform to the State of Florida statutes and the policies of the School Board of Broward County, Florida.
- B. Amendments to the bylaws will be approved by a majority of the SAC members. Bylaws will be reviewed and approved annually.

ARTICLE XI. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern (**Oakland Park ES (0031)**) School Advisory Council.

Annual Ratification

09/30/2025

Amended

mm/dd/yyyy

Oakland Park Elementary
SCHOOL ADVISORY FORUM
BYLAWS

ARTICLE I: NAME

The name of this forum shall be the **Oakland Park Elementary** School Advisory Forum (SAF). This Forum operates under Broward County School Board Policy 1.3: School Advisory Forum.

ARTICLE II: OBJECTIVES

Section 1: Mission Statement: The mission of the **Oakland Park Elementary** SAF is to foster and promote communication between its stakeholders, the school, and the Area Advisory Council. The SAF shall bring forth recommendations, concerns, and interests to and from their Area Advisory Council.

Section 2: Duties:

1. All duties will be advisory in nature, none of which will conflict with any of the powers and duties reserved by law, policy or administrative guidelines to the principal.
2. Actively participate with the School Advisory Council in identifying the educational needs and priorities of the school.
3. Actively participate with the principal in the preparation of the budget and reviewing the budget-related concerns after each FTE count.
4. Indicate awareness of the program and plans for the school by the signature of the chairperson on the budget when it is submitted for district budget preparation.
5. Assist in the identification and coordination of the use of community resources to improve student achievement and school effectiveness.
6. Address parent/community concerns; work with the administration to solve problems and to initiate desirable change.
7. Assist in increasing/sustaining high levels of community support for the school.
8. Assist in planning, developing and implementing parent/community programs and training activities.
9. Participate in joint training opportunities with the School Advisory Council.
10. In addition to individual School Advisory Forum meetings, hold semi-annual meetings jointly with the School Advisory Council.
11. The School Advisory Forum shall use guidelines developed by the district, develop and adopt procedural bylaws, conduct meetings in accordance with the Florida Sunshine Laws, and conduct meetings according to Robert's Rules of Order, Newly Revised.
12. As an apolitical organization, officers and members are prohibited from using their titles and/or their positions to endorse or give the impression of endorsing candidates for public office. In addition, public monies and/or materials may not be used to endorse candidates or further their campaigns.

ARTICLE III: MEMBERSHIP

Section 1: Membership of the School Advisory Forum (SAF) shall be representative of the school community to include parents or guardians of the students enrolled in the school, students of the school, employees of the school, business partners of the school, community members and business people. Participation from all ethnic, religious, cultural, and socioeconomic backgrounds is welcome and encouraged.

Section 2: Voting Rights: Meetings are open to all but voting rights are granted only to members who are parents or guardians of the students who are enrolled in the school or matriculating to the school the following year, students of the school, employees of the school and business partners of the school. To vote at any meeting, members must sign in and show proof that they meet the above voting membership requirements, if requested.

ARTICLE IV: OFFICERS

Section 1: Officers. The officers shall be the Chairperson, Vice-Chairperson, and Recording Secretary. They should be elected annually at the final meeting of the school year but no later than the first meeting of the next school year.

Section 2: Eligibility: The Chairperson and the Vice-chairperson shall be a parent or custodial guardian of a student who will be enrolled and attending the school during their term of service and shall not be employed by the School Board of Broward County at the school where they will serve.

Section 3: Term of Office: Elected Officers shall serve a period of one year or until their successors have been elected. They may be re-elected to that office for **one** consecutive term.

Section 4: Election of Officers: Nominations shall be taken in accordance with Article V, Section 2. The election shall be by a written and signed ballot when there is more than one candidate for any office. The ballots will be counted by a member of School Administration, a member of the Nominating Committee and a voting member of the Advisory Forum who is not on the ballot.

Section 5: Chairperson Duties. The Chairperson shall have the following duties:

- a. Preside at all the **Oakland Park Elementary** SAF meetings
- b. Sign all correspondence as well as, distribute all correspondence to the elected officers of the **Oakland Park Elementary** SAF
- c. Attend all Area Advisory Meetings
- d. Attend the School Advisory Council meetings as a voting member or appoint a permanent designee to attend the meetings
- e. Act in a professional, prompt and organized manner at all times and,
- f. Represent the majority opinion of the **Oakland Park Elementary** SAF.

Section 6: Vice-Chairperson Duties. The Vice-Chairperson shall have the following duties:

- a. Assume all the duties of the Chairperson in the event that s/he becomes incapacitated, unavailable, or must step down

- b. Assist the Chairperson in performing his/her duties
- c. Act in a professional, prompt and organized manner at all times.

Section 7: Recording Secretary Duties. The Recording Secretary shall have the following duties:

- a. Ensure the recording of minutes at each **Oakland Park Elementary** SAF.
- b. Present the minutes at the next **Oakland Park Elementary** SAF meeting for review.
- c. Retain copies of all minutes of any **Oakland Park Elementary** SAF meetings and committees.
- d. Transmit the approved **Oakland Park Elementary** SAF minutes to the Principal and to such other persons as the Forum may direct. Retain copies of all the **Oakland Park Elementary** SAF correspondences, chairperson's reports, and meeting/committee reports

ARTICLE V: COMMITTEES

Section 1: The Chairperson will create such committees as may be required to promote the objectives of the **Oakland Park Elementary** SAF. Once formed the committee members shall elect a Chairperson.

Section 2: Nominating Committee: The Chairperson will appoint a Nominating Committee at the general meeting no later than March. The Committee will consist of at least three members and always have an uneven number of members. At least one officer of the SAF shall serve on the Nominating Committee. The committee will elect a chairperson. The purpose of the Nominating Committee shall be to nominate one person to fill each elected position and to present this slate of officers at the general meeting where elections will take place. Additional nominations may be made from the floor when the elections are held. The Committee shall function according to Robert's Rules of Order, Newly Revised.

Section 3: Each Committee Chair shall have the duty to update the **Oakland Park Elementary** SAF, as necessary, at the monthly general meeting.

ARTICLE VI: MEETINGS

Section 1: General Meetings: **Oakland Park Elementary** SAF shall meet regularly with the time, date, and place of future meetings decided by the **Oakland Park Elementary** SAF with the understanding that all meetings will be held in places that are easily accessible to the public. Notification of all regular meetings shall be included in the minutes and announced per Florida Sunshine State law.

The **Oakland Park Elementary** SAF shall meet at least twice a year with the **Oakland Park Elementary** School Advisory Council with the time, date, and place of meeting to be determined by mutual agreement of the SAC and SAF. Notification of all special meetings shall be included in the minutes and announced per Florida Sunshine State law.

Section 2: Special Meetings:

- a. A special meeting may be called when it is deemed necessary to conduct the business of the forum. The Chairperson or a majority vote of the membership may call special meetings. Notification of all special meetings shall be included in the minutes and announced per Florida Sunshine State law.

ARTICLE VII: AMENDMENTS

These bylaws of the **Oakland Park Elementary** SAF may be amended at any regular meeting by a two-thirds affirmative vote of those eligible voters in attendance, provided that the amendment has been submitted in writing at the previous meeting. Any amendment must conform to the Broward County School Board Policy for School Advisory Forums; Policy 1.3.

ARTICLE VIII: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the **Oakland Park Elementary** School Advisory Forum.

Adopted: 10/07/25

[illegible]

Oakland Park Elementary School

School Advisory Committee/School Advisory Forum Meeting Dates

2025-2026

*Michelle Garcia, Principal
Tranya Brown, Intern Principal
Leah Cooper SAC Chair*

Date	Time	Place
September 2, 2025	7:30 AM	Media Center
September 30, 2025	8:00 AM	Media Center
October 7, 2025	8:00 AM	Media Center
November 4, 2025	8:00 AM	Media Center
December 2, 2025	8:00 AM	Media Center
January 6, 2026	8:00 AM	Media Center
February 3, 2026	8:00 AM	Media Center
March 3, 2026	8:00 AM	Media Center
April 7, 2026	8:00 AM	Media Center
May 5, 2026	8:00 AM	Media Center

School Advisory Forum Meeting Dates

Date	Time	Place
September 2, 2025	8:00 AM	Media Center
September 30, 2025	8:30 AM	Media Center
October 7, 2025	8:30 AM	Media Center
November 4, 2025	8:30 AM	Media Center
December 2, 2025	8:30 AM	Media Center
January 6, 2026	8:30 AM	Media Center
February 3, 2026	8:30 AM	Media Center
March 3, 2026	8:30 AM	Media Center
April 7, 2026	8:30 AM	Media Center
May 5, 2026	8:30 AM	Media Center

SEPTEMBER 2025

In this section:

- Sept. 2, 2025 Agenda (English and Spanish)
- Sept. 2, 2025 Minutes
- Sept. 2, 2025 Sign-In Sheet
- Sept. 30, 2025 Agenda
- Sept. 30, 2025 Minutes
- Sept. 30, 2025 Sign-In Sheets

**Oakland Park Elementary School
School Advisory Council Meeting
September 02, 2025
7:35 am
Oakland Park Elementary Media Center**

AGENDA

1. **Call to order**, Leah Cooper, SAC Chair
2. **Review and approve minutes from previous meetings**, Leah Cooper, SAC Chair
3. **Old Business**
 - a. School Accountability Funds balance \$6943.07*
4. **New Business**
 - a. School Environmental Safety Incident Report
 - b. School Advisory Council Overview
 - c. School Advisory Council Composition
 - d. 25/26 School Improvement Plan
5. **Reports**
 - a. Principal Report, Michelle Garcia
 1. School Grade
 - b. Title I Report, Dawn McMahon, Title I Liaison
6. **Open Agenda**
7. **Next Meeting Date**
 - a. Oct. 07, 2025 at 7:30 am
8. Adjournment

[*Pending certification by the budget department.](#)

August 29, 2025

Escuela Primaria Oakland Park
Reunión del Consejo Asesor Escolar
Septiembre 02, 2025
7:35 a.m.
Centro de Medios de la Escuela Primaria Oakland Park

AGENDA

1. **Llamada al orden**, Leah Cooper, presidenta de SAC
2. **Revisar y aprobar las actas de reuniones anteriores**, Leah Cooper, presidenta de SAC
3. **Viejos negocios**
 - a. Saldo de los Fondos de Responsabilidad Escolar \$6943.07*
4. **Nuevos negocios**
 - a. Reporte de Incidentes de Seguridad Ambiental Escolar
 - b. Descripción general del Consejo Asesor Escolar
 - c. Presentación de Presupuesto 25/26
 - d. Plan de Mejoramiento Escolar 25/26
5. **Informes**
 - a. Informe principal, Michelle García
 1. Grado escolar
 - b. Informe del Título I, Dawn McMahon, Enlace del Título I
6. **Agenda abierta**
7. **Fecha de la próxima reunión**
 - a. 07 de octubre de 2025 a las 7:30 am
8. Aplazamiento

[*Pendiente de certificación por parte del departamento de presupuestos.](#)

29 de agosto de 2025

Oakland Park Elementary
SAC Minutes – September 2, 2025

Attendance: Ms. Cooper, Ms. McMahon, Ms. Sacco

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on September 2, 2025. Chair Ms. Cooper called the meeting to order at 7:41 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

Review and approve minutes:

The minutes from the May meeting were reviewed. We did not have a quorum, so we could not take a vote to accept the minutes.

I. Old Business:

A. School Accountability Funds

- a. The funds balance is \$6943.07. This amount is pending purchases.

II. New Business:

A. School Environmental Safety Incident Report

- a. No incidents to report at this time.

B. School Advisory Council Overview

- a. We are currently working on our Advisory Council.

C. School Advisory Council Composition

- a. We need an ESOL parent, an ESE parent, and a School Advisory Forum Chair to join our school's team.

D. 25/26 School Improvement Plan

- a. Our goals this year were due by July 17th.
- b. Reading and Science are our 2 areas of focus.

III. Reports:

A. Principal Report

- a. i-Ready math testing this week
- b. September 9-12 PM1 ELA Testing
- c. September 15-20 PM1 Math Testing
- d. September 17 - Title One Open House
- e. September 19 – Dad's and Donuts
- f. September 23 – Day Off

B. Title One Report

- a. Our Title One Parent Compacts were disseminated in the beginning of the year packets. We are currently working on getting all signatures back on the Parent Compacts and will follow up at Open House.
- b. Title One Open House will be held on Wednesday, September 17th from 5:00-7:00.

1. The first step in the process of creating a new product is to identify a market need. This is done by conducting market research and analyzing consumer behavior.

2.

3. The next step is to develop a business plan. This involves determining the costs of production, setting a price, and identifying potential distribution channels.

4. Once the business plan is complete, the next step is to secure financing. This can be done through a variety of methods, including bank loans, venture capital, and crowdfunding.

5. Marketing and Sales Strategy

The marketing and sales strategy is a plan for how to reach and persuade potential customers to buy the product.

6. Production and Distribution

Once the marketing and sales strategy is in place, the next step is to produce the product and distribute it to the market.

7. Evaluation and Feedback

After the product is launched, it is important to evaluate its performance and gather feedback from customers.

This can be done through a variety of methods, including surveys, focus groups, and social media monitoring.

8. Conclusion

★ SAC Sign in Sheet for Oakland Park ES (0031)

Date: 9/2/25

Time: 7:35 a.m.

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	DORA SAEV	67305			
2	Leah Cooper	✓			
3	Dawn McManan	✓			
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					

Oakland Park Elementary School
School Advisory Council Meeting
September 30, 2025
8:00 am
Oakland Park Elementary Media Center

AGENDA

1. Call to order
2. Approval or Corrections of May 6, 2025 and Sept. 2, 2025 meeting minutes
3. Reports
 - ✓ Approve School Advisory Council Bylaws
 - ✓ Principal Report
 - ✓ School Environmental Safety Incident Report
 - ✓ School Accountability Funds 6900
 - ✓ School Advisory Council Composition - 10/16
 - ✓ 25/26 School Improvement Plan
 - ✓ Title I - Open House
 - ✓ Magnet Program
4. Old Business
 - a. 6900 in \$
- ✓ 5. New Business
- ✓ 6. Open Agenda
7. Next Meeting Date
 - a. Oct. 07, 2025 at 8:00 am
8. Adjournment

*Pending certification by the budget department.

September 29, 2025

- Video Challenges for magnet

809 A 824
adv
MG
DS
motion
MG
on 2nd
April
to renew
all in
favor

Benchmark
Savaas
prog. learning
Sci → 3x per yr.
- compacts needed
- 26% ebinder
compliance

- Mag Sch of Amer.
• Cybersec. game
• possible Dec Showcase
• 11/2 Sch choice
opens
• mag. amb. program

Oakland Park Elementary
SAC Minutes – September 30, 2025

Attendance: Ms. Cooper, Ms. McMahon, Ms. Sacco, Ms. Fernandez, Ms. Francis, Ms. Garcia, Ms. Damjanovic

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on September 30, 2025. Chair Ms. Cooper called the meeting to order at 8:04 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

I. Review and approve minutes:

A. Approve/Correct May 6 2025 and Sept. 2, 2025 Minutes

- i. The minutes from the May and September meetings were reviewed. Ms. Sacco asked about approving the April 2025 minutes since we did not have a quorum. Ms. Cooper will address that.
- ii. Mrs. Garcia made a motion to accept the May and September minutes as written. Mrs. McMahon seconded the minutes. All approved.

I. Reports:

A. Approve School Advisory Council By-laws

- I. There are only a couple of areas in which we need to address, as the rest of the by-laws are not modifiable. We discussed the following areas for approval.
 - Making the committee members commitment for a one-year term.
 - Choosing officers in May and installing them at the September meeting.
 - Mrs. Garcia motioned to accept the above by-laws. Ms. Sacco second. All approved.

B. Principal Report

I. Calendar of Events:

- Oct. 2 - No School
- Oct. 10 - Early Release
- Oct. 13 - Planning Day
- Oct. 15 - Hispanic Heritage Night @ 5 P.M.
- Oct. 20 - No School
- Oct. 21 - Report Cards are released on FOCUS
- Oct. 23 - Primary Honor roll
- Oct. 23 - Intermediate Honor roll
- Oct. 27 - Red Ribbon Week
- Oct. 31 - Character Parade

II. Updates:

- We are an "A" School!

- All curriculum areas went up on PM3 with the exception of Science. Our area of focus this year will be Reading and Science.
- PM1 testing has been completed and our overall scores are slightly up from last year's September testing.

C. School Environmental Safety Incident Report

- I. There are no Safety Incidents to report currently.

D. School Accountability Funds

- I. We currently have a balance of \$6943.07. The district will update this number after the FTE in October.

E. School Advisory Council Composition

- I. We are still in need of more Hispanic parent representation on SAC.
- II. We also need an I-zone representative to sit on the committee.
- III. If you know of anyone who would like to participate, please see Ms. Cooper.

F. 25/26 School Improvement Plan

- I. We reviewed the SIP plan and asked Stakeholders for input.
- II. OPE's area of focus this year are science and reading.
- III. Science goal (gr 5): Last year we were a 32%. This year's goal is a 40%. Progress monitoring will be used to track how the students are performing.
- IV. K-2 Reading goal is to be above the 40%. Gr. 3 Reading goal is 53%; grade 4 is a 55%; and grade 5 is a 51%. Benchmark Advance Unit tests, i-Ready check point diagnostics, and PM 1 and 2 will be used to track how the students are doing.
- V. At this time, no stakeholders had no additional input, but we will continue to ask monthly.

G. Title One

- I. The Title One Open House was a success with a number of parents in attendance.
- II. We have a majority of our Title One compacts collected, however, the teachers are still trying to ensure we have 100%.
- III. The Title One Ebinder documentation is uploaded monthly. We are currently up to date on all of our submissions.

H. Magnet Program

- I. The school is currently working on the application for Magnet School of Excellence Award.
- II. The Cyber security classes just finished their first game.
- III. The Magnet Showcase will be happening this year. More information to follow.
- IV. School Choice is opening on November 2nd.
- V. Magnet Ambassadors is new program. Looking for students to participate.

II. Old Business:

A. School Accountability Funds

- I. The funds balance is \$6943.07. We will be looking for ideas to help further our school improvement plan
 - One idea is to purchase Attendance Brag Tags for achieving perfect attendance every month. We will gather more information and will be discussing at upcoming meetings.

III. New Business:

- I. No new business at this time.

IV. Open Agenda

- I. No Open Agenda items at this time.

Next Meeting Date & Time:

The next meeting is scheduled for October 7, 2025, at 8:00 A.M. in the Media Center.

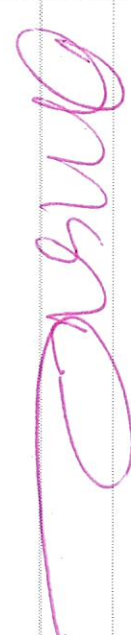
Meeting Adjournment:

Motion: Ms. Cooper motioned to adjourn the meeting at 8:26. Ms. Garica motioned to adjourn. Ms. Sacco second.

Submitted by,
Dawn McMahon,
Secretary

Approval Date:

★ SAC Sign in Sheet for Oakland Park ES (0031)

Date: <u>9/30/25</u>		Time: <u>8:00</u>			
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Cooper, Leah	SAC Chair	Yes	No	
2	Fernandez, Clorinda	Non-Instructional Support Employees	Yes	No	
3	Francis, Nikia	SAF Chair (or designee) Parent of a student at the school, ESE Parent of a student at the school	No	Yes	
4	Garcia, Michelle	Principal	Yes	No	
5	Ivey, James	Community / Business Representatives	No	No	
6	King, Coby	Community / Business Representatives	No	No	
7	McMahon, Dawn	SAC Secretary	Yes	No	
8	Oprić, Angela	Community / Business Representatives	No	No	
9	Sacco, Donna	BTU Steward (or designee)	Yes	No	
10	Viera, Flor	ESOL Parent of a student at the school, Pre-K (if applicable - parent or certified teacher)	No	Yes	

☆ SAC Sign in Sheet for Oakland Park ES (0031)

Date: 9/30/25

Time: 8:00

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Jessly Danjancovic		✓		
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OCTOBER 2025

In this section:

- [Oct. 7, 2025 Agenda \(English and Spanish\)](#)
- [Oct. 7, 2025 Minutes](#)
- [Oct. 7, 2025 Sign-In Sheets](#)

**Oakland Park Elementary School
School Advisory Council Meeting
October 7, 2025
8:00 am
Oakland Park Elementary Media Center**

AGENDA

1. **Call to order**
2. **Approval or Corrections of April 1, 2025 and Sept. 30, 2025 meeting minutes**
3. **Reports**
 - a. Approve School Advisory Forum Bylaws
 - b. Principal Report
 - c. School Environmental Safety Incident Report
 - d. School Accountability Funds
 - e. School Advisory Council Composition
 - f. 25/26 School Improvement Plan
 - g. Title 1
 - h. Magnet Program
4. **Old Business**
 - a.
5. **New Business**
6. **Open Agenda**
7. **Next Meeting Date**
 - a. Nov. 04, 2025 at 8:00 am
8. Adjournment

[*Pending certification by the budget department.](#)

October 06, 2025

Escuela Primaria Oakland Park
Reunión del Consejo Asesor Escolar
Octubre 07, 2025
8:00 a.m.
Centro de Medios de la Escuela Primaria Oakland Park

AGENDA

1. **Llamada al orden**
2. **Aprobación o correcciones de las actas de las reuniones del 1 de abril de 2025 y del 30 de septiembre de 2025**
3. **Informes**
 1. Aprobar los estatutos del Foro Asesor Escolar
 2. Informe principal
 3. Informe de incidentes de seguridad ambiental escolar
 4. Fondos de responsabilidad escolar
 5. Composición del Consejo Asesor Escolar
 6. Plan de Mejoramiento Escolar 25/26
 7. Título 1
 - a. Programa Magnet
4. **Viejo negocio**
5. **Nuevos negocios**
6. **Agenda abierta**
7. **Fecha de la próxima reunión**
 - a. 04 de noviembre de 2025 a las 8:00 am
8. Aplazamiento

[*Pendiente de certificación por parte del departamento de presupuestos.](#)

06 de octubre de 2025

Oakland Park Elementary

SAC Minutes – October 7, 2025

Attendance: Ms. Cooper, Ms. McMahon, Mrs. Garcia, Mr. Ivey, Ms. Fernandez, Ms. Francis

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on October 7, 2025. Chair Ms. Cooper called the meeting to order at 8:06 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

I. Review and approve minutes:

A. Approve/Correct April 1, 2025, and Sept. 30, 2025, Minutes

- i. The minutes from the April and September meetings were reviewed. Ms. Garcia made a motion to accept the April and September minutes as written. Ms. Cogi seconded the minutes. All approved.

I. Reports:

A. Approve School Advisory Forum By-laws

- I. There are only a couple of areas in which we need to address, as the rest of the by-laws cannot be modified. We discussed the following areas for approval.
 - We can add the school's name
 - The committee has a choice of how many years a parent can be elected to serve. The discussion was that a parent can be elected for 3 years.
 - Mrs. Garcia motioned to accept the above by-laws as written. Ms. McMahon second. All approved.

B. Principal Report

I. Calendar of Events:

- Oct. 10 - Early Release (dismissal at noon)
- Oct. 13 - Planning Day
- Oct. 14-17 – Book Fair
- Oct. 15 - Hispanic Heritage Night @ 5 P.M.
- Oct. 20 - No School
- Oct. 21 - Report Cards are released on FOCUS
- Oct. 23 - Primary Honor roll @ 8:45
- Oct. 23 - Intermediate Honor roll
- Oct. 27 - Red Ribbon Week
- Oct. 31 - Character Parade

C. School Environmental Safety Incident Report

- I. There are no Safety Incidents to report.

D. School Accountability Funds

- I. We currently have a balance of \$6943.07. The district will update this number after the FTE in October.

E. School Advisory Council Composition

- I. We have a full School Advisory Council composition.

F. 25/26 School Improvement Plan

- I. The School Improvement Plan was submitted for review. The school is waiting on notification of any revisions the might need to be made.

G. Title One

- I. We have a majority of our Title One compacts collected, however, the teacher are still trying to ensure we have 100%.

II. Old Business:

- A. No Old Business

III. New Business:

- I. A proposal was made to ask SAC to purchase incentives and Brag Tags for the students. The incentives and Brag Tags would be used to reward students making academic, behavior, and attendance progress throughout the year. Ms. Garcia made a motion to use \$1000.00 in SAC funds to purchase student incentives. Ms. McMahon second the motion. Vote was taken and all were in favor. Motion carried.

IV. Open Agenda

- I. No Open Agenda items at this time.

Next Meeting Date & Time:

The next meeting is scheduled for November 4, 2025, at 8:00 A.M. in the Media Center.

Meeting Adjournment:

Motion: Ms. Cooper motioned to adjourn the meeting at 8:18. Ms. Garica motioned to adjourn. Ms. McMahon second.

Submitted by,
Dawn McMahon,
Secretary

Approval Date:

★ SAC Sign in Sheet for Oakland Park ES (0031)

Date: <u>10/7/25</u>		Time: <u>8:00</u>			
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Cooper, Leah	SAC Chair	Yes	No	<i>Leah Cooper</i>
2	Fernandez, Clorinda	Non-Instructional Support Employees	Yes	No	<i>Clorinda Gonzalez</i>
3	Francis, Nikia	SAF Chair (or designee) Parent of a student at the school, ESE Parent of a student at the school	No	Yes	<i>Nikia Francis</i>
4	Garcia, Michelle	Principal	Yes	No	<i>Michelle Garcia</i>
5	Ivey, James	Community / Business Representatives	No	No	<i>James Ivey</i>
6	King, Coby	Community / Business Representatives	No	No	
7	McMahon, Dawn	SAC Secretary	Yes	No	<i>Dawn McMahon</i>
8	Oplici, Angela	Community / Business Representatives	No	No	
9	Sacco, Donna	BTU Steward (or designee)	Yes	No	
10	Viera, Flor	ESOL Parent of a student at the school, Pre-K (if applicable - parent or certified teacher)	No	Yes	

☆ SAC Sign in Sheet for Oakland Park ES (0031)

Date: 10/17/25

Time: 8:00 a.m.

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Isis Farias				Isis Farias
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NOVEMBER 2025

In this section:

- Nov. 4, 2025 Agenda (English and Spanish)
- Nov. 4, 2025 Minutes
- Nov. 4, 2025 Sign-In Sheets

**Oakland Park Elementary School
School Advisory Council Meeting
November 4, 2025
8:00 am
Oakland Park Elementary Media Center**

AGENDA

1. **Call to order**
2. **Approval or Corrections of October 7, 2025 meeting minutes**
3. **Reports**
 - a. Principal Report
 - b. School Environmental Safety Incident Report
 - c. School Accountability Funds
 - d. School Advisory Council Role and Responsibilities
 - e. 25/26 School Improvement Plan
 - f. Title 1
 - g. Magnet Program
4. **Old Business**
 - a.
5. **New Business**
6. **Open Agenda**
7. **Next Meeting Date**
 - a. Dec. 02, 2025 at 8:00 am
8. Adjournment

[*Pending certification by the budget department.](#)

October 26, 2025

Escuela Primaria Oakland Park
Reunión del Consejo Asesor Escolar
Noviembre 04, 2025
8:00 a.m.
Centro de Medios de la Escuela Primaria Oakland Park

AGENDA

1. **Llamada al orden**
2. **Aprobación o correcciones de las actas de las reuniones del 1 de abril de 2025 y del 30 de septiembre de 2025**
3. **Informes**
 1. Informe principal
 2. Informe de incidentes de seguridad ambiental escolar
 3. Fondos de responsabilidad escolar
 1. Función y responsabilidades del Consejo Asesor Escolar
 4. Plan de Mejoramiento Escolar 25/26
 5. Título 1
 - a. Programa Magnet
4. **Viejo negocio**
5. **Nuevos negocios**
6. **Agenda abierta**
7. **Fecha de la próxima reunión**
 - a. 02 de diciembre de 2025 a las 8:00 am
8. Aplazamiento

[*Pendiente de certificación por parte del departamento de presupuestos.](#)

26 de octubre de 2025

Oakland Park Elementary
SAC Minutes – November 4, 2025

Attendance: Leah Cooper, Isis Farias, Clorinda Fernandez, Michelle Garcia, James Ivey, Dawn McMahon, Donna Sacco, Junior Surin, Com. Fitz Budhoo

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on November 4, 2025. Chair Ms. Cooper called the meeting to order at 8:07 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

I. Review and approve minutes:

A. Approve/Correct Minutes

- i. The minutes of the October meeting were reviewed. Ms. Sacco noticed that the attendance was incorrect, and a correction was made. Ms. Cogi made a motion to accept the October minutes with corrections. Mr. James seconded the motion. All approved.

I. Reports:

A. Principal's Report

- I. School Choice is open currently only online in FOCUS.
- II. Thank you for an Amazing Hispanic Heritage Night.
- III. Thank you to Emma and Vice Chair Leonardi for their donation of candy for our Storybook Parade.
- IV. We will be celebrating our 100th year in January. The school is currently looking at January 5th from 12-3 as our tentative date. We are looking at hosting a carnival themed event. All stakeholders will be invited. Anyone who has an interest in helping with donations, please contact Ms. Brown-Curry.
- V. Media Plan was presented and reviewed.
- VI. Calendar of Events:
 - Nov. 11 – Holiday – No School
 - Nov. 19 @ 5 P.M. – Magnet Open House and ELL Night
 - Nov. 21 – Interims are released on FOCUS
 - Nov. 24-28 – Thanksgiving Holiday – No School

B. School Environmental Safety Incident Report

- I. There is 1 SESIR report that was filed for a vape on campus.

C. School Accountability Funds

- I. We currently have a balance of \$6943.07. The district had a glitch with the funding, but all has been resolved. Funds should be available in December and we will place the \$1000 order for student incentives that were approved in September's meeting.

D. School Advisory Council Roles and Responsibilities

- I. Ms. Cooper presented a PowerPoint presentation to discuss the roles and responsibilities of each SAC and SAF members.

E. 25/26 School Improvement Plan

- I. The School Improvement Plan was approved on October 31st.
- II. Addressed that there is a process that allows parents to opt out of the books in the Media Collection.
- III. An update of the school's data will be shared at our December meeting.

F. Title One

- I. We are currently in compliance with our monthly E-binder submissions.

G. Magnet Program

- I. Cookie dough fundraiser is still going on until Nov. 14th. A QR code is available.
- II. We are hoping to earn the Merit Award-School of Distinction this year.
- III. Due to the government shut down, some programs are currently on hold.
- IV. Our District Showcase of schools will be held on December 9 at 5-8 P.M. at the Panther's Arena.

II. Old Business:

- A. No old business

III. New Business:

- A. No new business

IV. Open Agenda

- A. There will be a Thanksgiving feast at Northeast High School on November 19, sponsored by Grace Point Church.

Next Meeting Date & Time:

The next meeting is scheduled for December 2, 2025, at 8:00 A.M. in the Media Center.

Meeting Adjournment:

Motion: Ms. Cooper motioned to adjourn the meeting at 8:27. Ms. Garica second. All in favor.

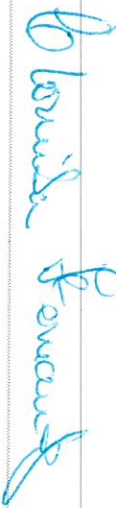
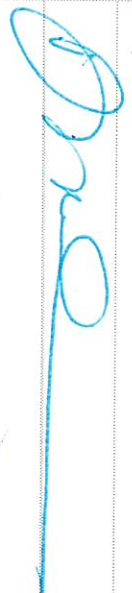
Submitted by,
Dawn McMahon,
Secretary

Approval Date:

★ SAC Sign in Sheet for Oakland Park ES (0031)

Date: 11/4/25

Time: 8:00

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Cooper, Leah	SAC Chair	Yes	No	
2	Farias, Isis	I-Zone Representative (must be a parent) , Parent	No	Yes	
3	Fernandez, Clorinda	Non-Instructional Support Employees	Yes	No	
4	Francis, Nikia	SAF Chair (or designee) Parent of a student at the school , ESE Parent of a student at the school	No	Yes	
5	Garcia, Michelle	Principal	Yes	No	
6	Ivey, James	Community / Business Representatives	No	No	
7	King, Coby	Community / Business Representatives	No	No	
8	McMahon, Dawn	SAC Secretary	Yes	No	
9	Oprić, Angela	Community / Business Representatives	No	No	
10	Sacco, Donna	BTU Steward (or designee) , Teacher	Yes	No	

★ SAC Sign in Sheet for Oakland Park ES (0031)

Date: 11/4/25

Time: 8:00

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	JUNIOR SURIN				
2	Isis Farias		Abuela		
3	Commissioner Fitz Buddoo			City Commissioners	
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[Signature]

DECEMBER 2025

In this section:

- Dec. 2, 2025 Agenda (English and Spanish)
- Dec. 2, 2025 Minutes
- Dec. 2, 2025 Sign-In Sheets
- Dec. 8, 2025 Agenda (English and Spanish)
- Dec. 8, 2025 Minutes
- Florida School Recognition Program (A+ Funds) Packet

The A+ Funds packet includes the Dec. 8 sign-in sheets, ballot, staff roster, and Ballot Count Summary Sheet.

**Oakland Park Elementary School
School Advisory Council Meeting
December 2, 2025
8:00 am
Oakland Park Elementary Media Center**

AGENDA

1. **Call to order**
2. **Approval or Corrections of November 4, 2025 meeting minutes**
3. **Reports**
 - a. Principal Report
 - b. School Environmental Safety Incident Report
 - c. School Accountability Funds/Proposals
 - d. School Advisory Council Role and Responsibilities
 - e. 25/26 School Improvement Plan Monitoring and Feedback
 - f. Title 1
 - g. Magnet Program
4. **Old Business**
 - a.
5. **New Business**
 - a. School Recognition (A+) Funds and Process
6. **Open Agenda**
7. **Next Meeting Date**
 - a. Dec. 08, 2025 at 8:00 am
8. Adjournment

[*Pending certification by the budget department.](#)

November 17, 2025

Escuela Primaria Oakland Park
Reunión del Consejo Asesor Escolar
Diciembre 02, 2025
8:00 a.m.
Centro de Medios de la Escuela Primaria Oakland Park

AGENDA

1. **Llamada al orden**
2. **Aprobación o correcciones de las actas de las reuniones del 4 de noviembre de 2025**
3. **Informes**
 1. Informe principal
 2. Informe de incidentes de seguridad ambiental escolar
 3. Fondos de responsabilidad escolar
 4. Función y responsabilidades del Consejo Asesor Escolar
 5. Plan de Mejoramiento Escolar 25/26
 6. Título 1
 7. Programa Magnet
4. **Viejo negocio**
5. **Nuevos Negocios**
 - a. Fondos y Proceso de Reconocimiento Escolar (A+)
6. **Agenda abierta**
7. **Fecha de la próxima reunión**
 - a. 08 de diciembre de 2025 a las 8:00 am
8. Aplazamiento

[*Pendiente de certificación por parte del departamento de presupuestos.](#)

17 de noviembre de 2025

Oakland Park Elementary
SAC Minutes – December 2, 2025

Attendance: Leah Cooper, Michelle Garcia, Dawn McMahon, Clorinda Fernandez, Donna Sacco, Coby King, Nikia Francis, James Ivey, Isis Farias, Rodricel Williams, Alicia Picado, Jackie Urich, Elen Hamilton, O'Neil Sterling

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on December 2, 2025. Chair Ms. Cooper called the meeting to order at 8:03 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

I. Review and approve minutes:

A. Approve/Correct Minutes

- i. The minutes of the November meeting were reviewed. Mr. King made a motion to accept the November minutes. Ms. Garcia seconded the motion. All approved.

I. Reports:

A. Principal's Report

I. Important Dates:

- Dec. 2 - Dec. 19: K-5 PM 2 Testing
- Dec. 9: District Showcase 5pm-8pm @ Panther's Arena
- Dec. 7: City Church Choral Performance 6PM
- Jan. 6: Classes Resume
- Jan. 16: K Round-Up @ 8:45
- Jan. 22: K Round-Up @ 2:30

B. School Environmental Safety Incident Report

- I. There are no SESIR incidents to report this month.

C. School Accountability Funds

- I. We currently have a balance of \$6500.00.

D. 25/26 School Improvement Plan

I. SIP monitoring plan updates

- Mrs. McMahon presented an update on our Reading scores. We are showing progress comparing PM1 (11%) last year to PM 1 (16%) this year. PM 2 is just starting, and we will share an update in January.

E. Title One

- I. We are currently in compliance with our monthly E-binder submissions.

F. Magnet Program

- I. We held our Magnet Open House on November 19th. Unfortunately, due to other community event we had no one show up to participate.

II. Old Business:

- A.** No old business was discussed.

III. New Business:

A. School Recognition (A+) Funds and Process

- I.** Monday, December 8 is the meeting to discuss proposals for the A+ funds. We were awarded \$44,640 this year based on FTE. If we choose 100% for bonuses, the amount will be \$41,003 due to fringe.
- II.** New updates from the State:
 - Funds can be used for bonuses and by the school for educational equipment only. We no longer can spend money on rewards for the students. Proposals can be any combination of the above.
- III.** It is important to get an agreement prior to February 1st.
- IV.** If we get this done by Dec 12th, payment will not be available until at least mid-January.
- V.** Colby King stated that he might not be able to attend the next meeting and would like to state that he would like 100% go to OPE staff.
- VI.** Ms. Garcia reminded everyone that attendance is key on Dec. 8th as we need a quorum to vote on the proposals.

IV. Open Agenda

- A.** No open agenda items.

Next Meeting Date & Time:

The next meeting is scheduled for December 8, 2025, at 8:00 A.M. in the Media Center.

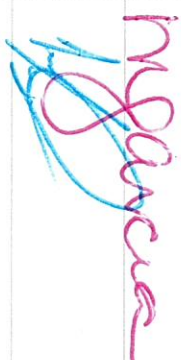
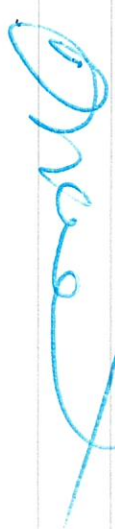
Meeting Adjournment:

Motion: Ms. Cooper motioned to adjourn the meeting at 8:27. Ms. Sacco second. All in favor.

Submitted by,
Dawn McMahon,
Secretary

Approval Date: 12/08/2025

★ SAC Sign in Sheet for Oakland Park ES (0031)

Date: <u>12/2/25</u>		Time: <u>8:00 a.m.</u>			
#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Cooper, Leah	SAC Chair	Yes	No	
2	Farias, Isis	I-Zone Representative (must be a parent) , Parent	No	Yes	
3	Fernandez, Clorinda	Non-Instructional Support Employees	Yes	No	
4	Francis, Nikia	SAF Chair (or designee) Parent of a student at the school , ESE Parent of a student at the school	No	Yes	
5	Garcia, Michelle	Principal	Yes	No	
6	Ivey, James	Community / Business Representatives	No	No	
7	King, Coby	Community / Business Representatives	No	No	
8	McMahon, Dawn	SAC Secretary	Yes	No	
9	Oprici, Angela	Community / Business Representatives	No	No	
10	Sacco, Donna	BTU Steward (or designee) , Teacher	Yes	No	

★ SAC Sign in Sheet for Oakland Park ES (0031)

Date: 12/12/25

Time: 8:00 a.m.

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Radriel Williams	✓			
2	Alicia Pardo	✓			
3	Jackie Ulrich	✓			
4	Elon Humphrey				
5	Coreil Sterling				
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**Oakland Park Elementary School
School Advisory Council Meeting
December 8, 2025
8:00 am
Oakland Park Elementary Media Center**

AGENDA

1. **Call to order**
2. **Approval or Corrections of December 2, 2025 meeting minutes**
3. **Reports**
 - a. School Environmental Safety Incident Report
 - b. School Accountability Funds/Proposals
 - c. 25/26 School Improvement Plan Monitoring and Feedback
4. **Old Business**
 - a. School Recognition (A+) Funds and Process
5. **New Business**
 - a. School Recognition (A+) Funds Proposal Creation
 - b. School Recognition (A+) Funds Proposal Vote
6. **Open Agenda**
7. **Next Meeting Date**
 - a. Jan. 06, 2026 at 8:00 am
8. Adjournment

December 02, 2025

Escuela Primaria Oakland Park
Reunión del Consejo Asesor Escolar
Diciembre 08, 2025
8:00 a.m.
Centro de Medios de la Escuela Primaria Oakland Park

AGENDA

1. **Llamada al orden**
2. **Aprobación o correcciones de las actas de las reuniones del 2 de diciembre de 2025**
3. **Informes**
 - a. Informe de Incidente de Seguridad Ambiental Escolar
 - b. Fondos/Propuestas de Rendición de Cuentas Escolares
 - c. Seguimiento y retroalimentación del Plan de Mejora Escolar 25/26
4. **Asuntos antiguos**
 - a. Fondos y Proceso de Reconocimiento Escolar (A+)
5. **Nuevos Negocios**
 - a. Creación de Propuestas de Fondos para el Reconocimiento Escolar (A+)
 - b. Votación de Propuesta de Fondos de Reconocimiento Escolar (A+)
6. **Agenda abierta**
7. **Fecha de la próxima reunión**
 - a. 06 de enero de 2026 a las 8:00 am
8. Aplazamiento

Oakland Park Elementary
SAC Minutes – December 8, 2025

Attendance: L. Cooper, I. Farias, C. Fernandez, N. Francis, M. Garcia, C. King, D. McMahon, D. Sacco, L. Bullock, J. Urich, A. Picado, Y. St. Hilaire

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on December 8, 2025. Chair Ms. Cooper called the meeting to order at 8:05 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

I. Review and approve minutes:

A. Approve/Correct Minutes

- i. The minutes of the December 2, 2025, meeting were reviewed. Mr. King made a motion to accept the December minutes. Ms. Garcia seconded the motion. All approved.

I. Reports:

A. School Environmental Safety Incident Report

- I. There are no SESIR incidents to report this month.

B. School Accountability Funds

- I. We currently have a balance of \$8000.00.

C. 25/26 School Improvement Plan Monitoring

- I. Mrs. McMahon presented an update on our Reading scores. Our third graders were the only ones to complete PM 2 except for a few make-ups. We have made progress from PM 1 and should be between 21-23% proficient when completed.

II. Old Business:

A. School Recognition (A+) Funds and Process

- I. We were awarded \$44,640 this year based on FTE. If we choose 100% for bonuses, the amount will be \$41,003 due to fringe.
- II. Funds can be used for bonuses, itinerate staff or by the school for educational equipment only. We no longer can spend money on rewards for the students. Proposals can be any combination of the above.
- III. It is important to get an agreement prior to February 1st.
- IV. If we get this done by Dec 12th, payment will not be available until at least mid-January 30th.
- V. One proposal must be “none of the above”.

III. New Business:

A. School Recognition (A+) Funds Proposal and Creation

- I. Ms. Cooper asked the members to make proposals to be considered for the A+ funds.

- II. Ms. McMahon suggested that 100% of the funds be used as bonuses for the 2024-25 school year staff. A discussion was held on how many days a staff member should work to receive funds. We also discussed part-time employees and what they should be entitled to.
- III. The option created was stated as follows:
100% of the funds will be used for a one-time bonus to be divided amongst all the faculty and staff including the social worker and security staff on the 2024 – 2025 staff roster. Staff must have worked at least 125 days of the calendar year, during the 2024 – 2025 school year. *Part time staff will split one share.
- IV. Since members had the ability to help create this option, no other options were proposed. We do have to have an Option 2 stating “none of the above”.

B. School Recognition (A+) Funds Proposal Vote

- I. The members were asked to vote on the following 2 options:

_____ Option 1:

- 100% of the funds will be used for a one-time bonus to be divided amongst all the faculty and staff including the social worker and security staff on the 2024 – 2025 staff roster. Staff must have worked at least 125 days of the calendar year, during the 2024 – 2025 school year. *Part time staff will split one share.

_____ Option 2:

- None of the above

- II. There were 9 voting members present. Ms. McMahon proposed the options as read. Ms. Sacco second the options as read. All 9 members unanimously voted “yes” to the proposal.
- III. The staff will now vote on these proposals on Thursday, December 11, 2025.

IV. Open Agenda

- A. No open agenda items.

Next Meeting Date & Time:

The next meeting is scheduled for January 6, 2026, at 8:00 A.M. in the Media Center.

Meeting Adjournment:

Motion: Ms. Cooper motioned to adjourn the meeting at 8:41. Ms. Sacco second. All in favor.

Submitted by,
Dawn McMahon,
Secretary

Approval Date:

Florida School Recognition Program (A+ Funds) Checklist

Kelli S. Blackburn, School Improvement Coordinator

Instructions: To complete the A+ Funds process, use this checklist along with the **SIP Bites – Florida School Recognition Program (A+ Funds)** and other listed resources for detailed instructions. Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator as one PDF document in the order presented in the checklist below.

Additional resources:

- 2025-2026 Florida School Recognition Awards Process Timeline
- Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet

Florida Statute 1008.36 states that, "If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school." For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

Actions (Must happen in the order presented)	Required Documents Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator as one PDF document in the order presented on the checklist below.	1st Meeting	2nd Meeting (if applicable)	3rd Meeting (if applicable)
School Advisory Council (SAC) Meeting		Date:	Date:	Date:
SAC meets during a scheduled meeting to discuss and create a ballot with written proposals aligned to the approved use of the school recognition awards in Florida Statute 1008.36.	Email at least two (2) SAC Meeting Advertisements (flyer, school website, newsletter, email, Parent Link, etc.) that include the meeting agenda (Sent to all stakeholders - staff, parents, community, etc., and includes the agenda, date, time and location of the meeting)	12/8		
1. Advertise SAC meeting with the agenda to all stakeholders at least three (3) full business/work days prior to the meeting. Include the agenda.	• Advertisements must show they were sent/posted at least three (3) full business/work days prior to the meeting the agenda and the recipients (all stakeholders). ✓			
a. Voting will take place. Ensure a quorum is present (50% plus 1 of the total number of required SAC members).				
2. Agenda must include "Florida School Recognition Program (A+ Funds) Proposals" as a topic.	Email SAC Meeting Agenda	12/8		
3. SAC discusses the proposals and conducts a vote (SAC members only) to approve a written ballot which includes the proposals and "None of the Above" for the allocation of the funds.	• Florida School Recognition Program (A+ Funds) Proposals" is shown as a topic. ✓			
a. Leftover funds must be addressed on the ballot.	Email SAC Meeting Minutes	12/8		
4. Record the A+ Funds discussion and results of the SAC vote in the minutes.	• Must reflect A+ Funds discussion, proposals, leftover funds, SAC vote for approved ballot proposals and the outcome of the vote, ballot creation for staff vote and discussion of the timeline for the upcoming staff vote. ✓			
5. SAC should discuss the timeline for the upcoming staff vote.	Email SAC Meeting Sign-In Sheets	12/8		
	• For SAC members and guests ✓			
General Staff Vote		1st Vote 12/11 Date:	2nd Vote (if applicable) Date:	3rd Vote (if applicable) Date:
Staff votes by secret ballot on A+ Fund proposals.	Email Written Advertisement to Staff (email, posted notice, etc.)	12/08		
1. Advertise general vote along with the official A+ Funds ballot in written form to all eligible staff members at least three (3) full business/work days prior to voting.	• Advertisement must: ○ Go out at least three (3) business/work days prior to the vote and include the purpose of vote (e.g., voting on Florida ✓)			

Florida School Recognition Program (A+ Funds) Checklist

Kelli S. Blackburn, School Improvement Coordinator

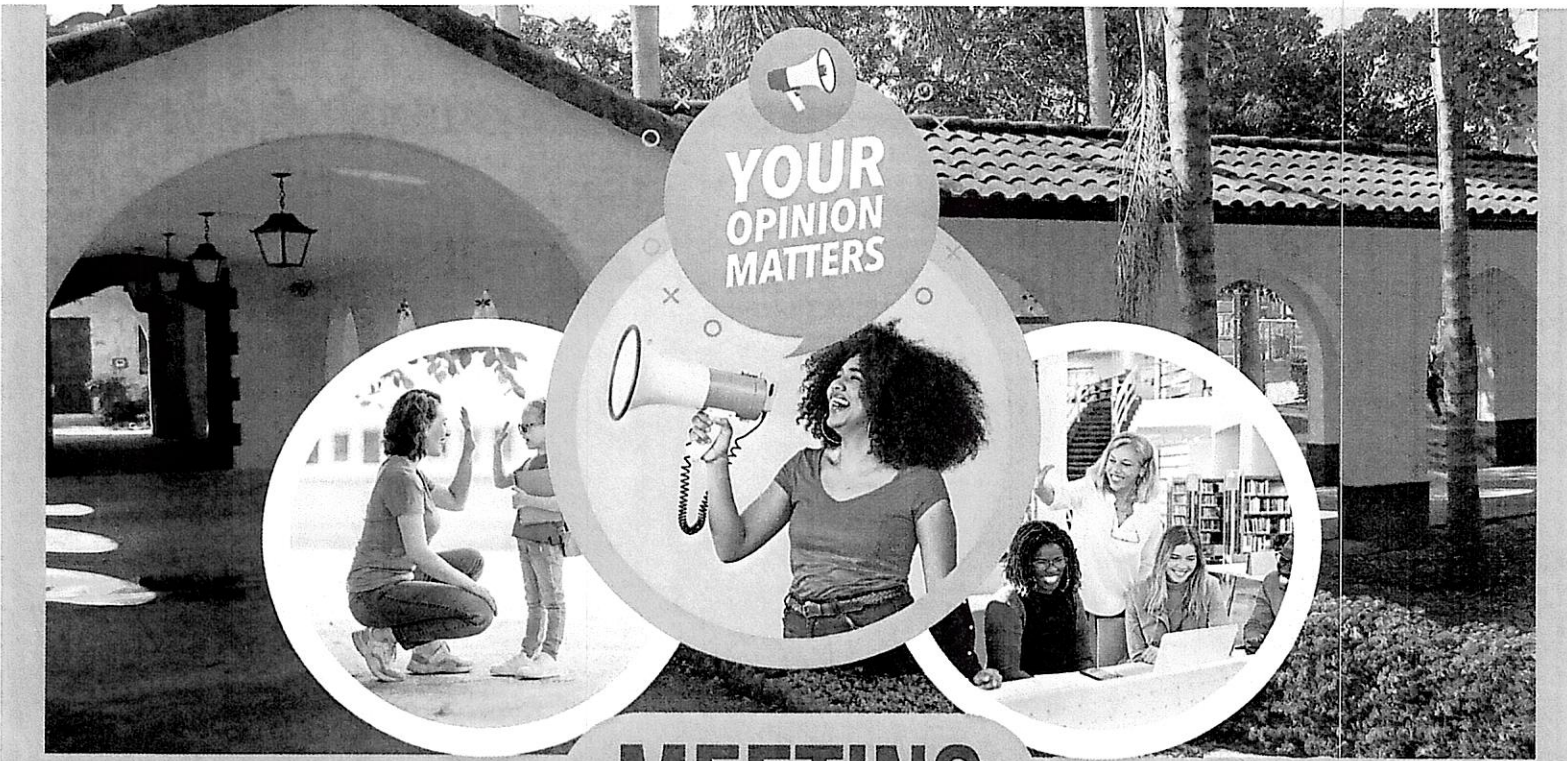
Instructions: To complete the A+ Funds process, use this checklist along with the **SIP Bites – Florida School Recognition Program (A+ Funds)** and other listed resources for detailed instructions. Upon completion of the A+ process, the principal must review and email the school's completed Florida School Recognition Program packet to the School Improvement Instructional Facilitator as one PDF document in the order presented in the checklist below.

Additional resources:

- 2025-2026 Florida School Recognition Awards Process Timeline
- Florida School Recognition Awards (A+ Funds) Ballot Count Summary Sheet

Florida Statute 1008.36 states that, "If school staff and the School Advisory Council cannot reach agreement by February 1, the awards must be equally distributed to all classroom teachers currently teaching in the school." For clarification purposes, a classroom teacher is one who is assigned to a classroom with students on a daily basis.

2. Staff will vote on the advertised date and time by secret ballot. 3. Absent staff members can vote if they return to work no later than one (1) workday after the vote. 4. The proposal with the majority of votes will be implemented. 5. If none of the proposals or 'None of the above' gets a majority of the votes, SAC reconvenes to restart the process.	School Recognition Program (A+ Funds) distribution, a copy of the SAC approved 2025-2026 Florida School Recognition Program (A+ Funds) Ballot, date, time and location of the vote.	12/11		
	Email 2025-2026 Staff Roster of Eligible Voters • All staff members that vote must sign next to their names on the roster.	12/11		
	Email Approved Ballot A copy of the 2025-2026 approved Florida School Recognition Program (A+ Funds) ballot.	12/11		
	Email Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet 2025-2026 • Each section of the form must be completed and must have all the required signatures.	12/11		



YOUR
OPINION
MATTERS

MEETING

SCHOOL ADVISORY COUNCIL

Join us for a collaborative meeting between the School Advisory Council (SAC) and the School Advisory Forum (SAF). Your voice matters in shaping the future of our school! This is a great opportunity for parents, staff, and community members to stay informed and involved in school decisions.

We look forward to your participation!

AGENDA:

- ✓ School Recognition Proposal Creation
- ✓ School Recognition Proposal Vote
- ✓ School Recognition (A+) Funds and Process

**MONDAY,
DECEMBER
08**



8:00 A.M.



Call Us
754-322-7500



Oakland Park Elementary
Media Center

Sent on 12/02/25

man...

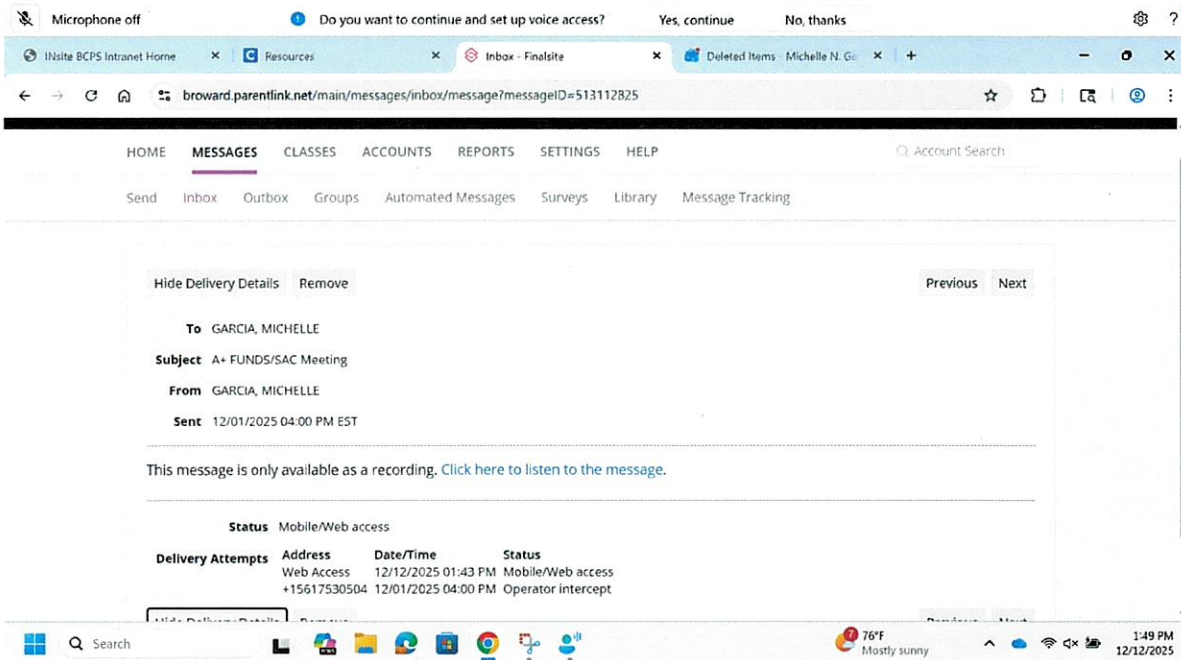


A+

From Michelle N. Garcia <michelle.garcia@browardschools.com>

Date Fri 12/12/2025 1:51 PM

To Leah M. Cooper <leah.cooper@browardschools.com>



Michelle Garcia
Principal
Oakland Park Elementary School
754 322 7504 (Office)
754 322 7540 (Fax)



Educating Today's Students to
Succeed in Tomorrow's World

Under Florida law, email addresses, and all forms of communications, including email communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone.

Graphic Requests

Library

Schedules

Doodle

Displays

Users

Account

Media Library

upload

Category
My Li... Filters



Items: 24 1 2

Clear All

1
SAC Meetings
12/2 & 12/8
8:00 am
SAC Mee...
8 seconds

Playlist Information

Name
Playlist 9

Start Date
11/21/2025
End Date
12/08/2025

☒ All Day
☐ Start/End Time
☐ Advanced

Start Time End Time

Handwritten signature



OAKLAND PARK
ACES MAGNET ELEMENTARY

SCHOOL MEETING
12/24/2020
11:00 am

936

**Oakland Park Elementary School
School Advisory Council Meeting
December 8, 2025
8:00 am
Oakland Park Elementary Media Center**

AGENDA

1. **Call to order**
2. **Approval or Corrections of December 2, 2025 meeting minutes**
3. **Reports**
 - a. School Environmental Safety Incident Report
 - b. School Accountability Funds/Proposals
 - c. 25/26 School Improvement Plan Monitoring and Feedback
4. **Old Business**
 - a. School Recognition (A+) Funds and Process
5. **New Business**
 - a. School Recognition (A+) Funds Proposal Creation
 - b. School Recognition (A+) Funds Proposal Vote
6. **Open Agenda**
7. **Next Meeting Date**
 - a. Jan. 06, 2026 at 8:00 am
8. Adjournment

December 02, 2025

Oakland Park Elementary
SAC Minutes – December 8, 2025

Attendance: L. Cooper, I. Farias, C. Fernandez, N. Francis, M. Garcia, C. King, D. McMahon, D. Sacco, L. Bullock, J. Urich, A. Picado, Y. St. Hilaire

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on December 8, 2025. Chair Ms. Cooper called the meeting to order at 8:05 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

I. Review and approve minutes:

A. Approve/Correct Minutes

- i. The minutes of the December 2, 2025, meeting were reviewed. Mr. King made a motion to accept the December minutes. Ms. Garcia seconded the motion. All approved.

I. Reports:

A. School Environmental Safety Incident Report

- I. There are no SESIR incidents to report this month.

B. School Accountability Funds

- I. We currently have a balance of \$8000.00.

C. 25/26 School Improvement Plan Monitoring

- I. Mrs. McMahon presented an update on our Reading scores. Our third graders were the only ones to complete PM 2 except for a few make-ups. We have made progress from PM 1 and should be between 21-23% proficient when completed.

II. Old Business:

A. School Recognition (A+) Funds and Process

- I. We were awarded \$44,640 this year based on FTE. If we choose 100% for bonuses, the amount will be \$41,003 due to fringe.
- II. Funds can be used for bonuses, itinerate staff or by the school for educational equipment only. We no longer can spend money on rewards for the students. Proposals can be any combination of the above.
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- I. Ms. Cooper asked the members to make proposals to be considered for the A+ funds.

- II. Ms. McMahon suggested that 100% of the funds be used as bonuses for the 2024-25 school year staff. A discussion was held on how many days a staff member should work to receive funds. We also discussed part-time employees and what they should be entitled to.
- III. The option created was stated as follows:
100% of the funds will be used for a one-time bonus to be divided amongst all the faculty and staff including the social worker and security staff on the 2024 – 2025 staff roster. Staff must have worked at least 125 days of the calendar year, during the 2024 – 2025 school year. *Part time staff will split one share.
- IV. Since members had the ability to help create this option, no other options were proposed. We do have to have an Option 2 stating “none of the above”.

B. School Recognition (A+) Funds Proposal Vote

- I. The members were asked to vote on the following 2 options:

_____ Option 1:

- 100% of the funds will be used for a one-time bonus to be divided amongst all the faculty and staff including the social worker and security staff on the 2024 – 2025 staff roster. Staff must have worked at least 125 days of the calendar year, during the 2024 – 2025 school year. *Part time staff will split one share.

_____ Option 2:

- None of the above

- II. There were 8 voting members present. Motion was made by Ms. McMahon to approve the options as read. Motion to second was made by Ms. Sacco.

- III. Roll call vote was taken.

- Leah Cooper – Yes
- Isis Farias – Yes
- Clorinda Fernandez – Yes
- Nikia Francis – Yes
- Michelle Garcia – Yes
- Coby King – Yes
- Dawn McMahon – Yes
- Donna Sacco - Yes

- IV. The staff will now vote on these proposals on Thursday, December 11, 2025.

IV. Open Agenda

- A. No open agenda items.

Next Meeting Date & Time:

The next meeting is scheduled for January 6, 2026, at 8:00 A.M. in the Media Center.

Meeting Adjournment:

Motion: Ms. Cooper motioned to adjourn the meeting at 8:41. Ms. Sacco second. All in favor.

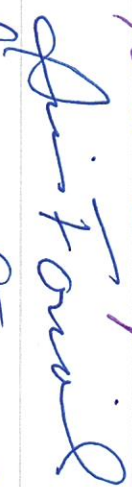
Submitted by,
Dawn McMahon,
Secretary

Approval Date:

★ SAC Sign in Sheet for Oakland Park ES (0031)

Date: 12/8/25

Time: 8:00am

#	SAC Member Full Name	Position	SBBC Employee	Parent of Student	Sign Here
1	Cooper, Leah	SAC Chair	Yes	No	
2	Farias, Isis	I-Zone Representative (must be a parent) , Parent	No	Yes ✓	
3	Fernandez, Clorinda	Non-Instructional Support Employees	Yes	No	
4	Francis, Nikia	SAF Chair (or designee) Parent of a student at the school , ESE Parent of a student at the school	No	Yes	
5	Garcia, Michelle	Principal	Yes	No	
6	Ivey, James	Community / Business Representatives	No	No	
7	King, Coby	Community / Business Representatives	No	No	
8	McMahon, Dawn	SAC Secretary	Yes	No	
9	Oprici, Angela	Community / Business Representatives	No	No	
10	Sacco, Donna	BTU Steward (or designee) , Teacher	Yes	No	

LAASHADA Bullock YMCA Program Director

★ SAC Sign in Sheet for Oakland Park ES (0031)

Date: <u>12/8/25</u>		Time: <u>8:00 a.m.</u>		
#	Full Name	SBBC Employee	Parent of Student	Community/Business Sign Here
1	Jackie Ulrich	✓		
2	Alicia Picado	✓		
3	Xenia Stralaine		✓	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				

A+ Vote

From Leah M. Cooper <leah.cooper@browardschools.com>

Date Mon 12/8/2025 9:58 AM

To 0031_ALL_STAFF_GG <0031_ALL_STAFF_GG@browardschools.com>

 1 attachment (176 KB)

25-26 A+ Ballot.pdf;

Good Morning,

I am delighted to announce the date for our A+ Funds vote. The voting will occur on December 11, 2025, at 2:15 PM in the Media Center. Attached, you will find the ballot prepared during the December 8, 2025, SAC meeting for your review. Please note, there is no need to print the ballot for voting purposes.

Leah Cooper

"Love yourself more than the job."

Autism Coach

Textbook Coordinator

Social Studies Contact

ESOL Contact

Inclusion Champion

SAC Chairperson

Oakland Park Elementary

Broward County Public Schools

Oakland Park 754.322.7500

Leah.Cooper@browardschools.com



Under Florida law, e-mail addresses, and all forms of communications, including e-mail communications, made or received in connection with the transaction of School Board business are public records, which must be retained as required by law and must be disclosed upon receipt of a public records request, except as may be excluded by federal or state laws. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone.

YOUR VOICE MATTERS VOTE!



Every vote counts, make yours heard

**VOTING
DAY**

11 December, 2025
2:15 PM – 3:00 PM
OPE Media Center

**STAY INFORMED,
STAY INVOLVED.**

Voting Options

Option 1

100% of the funds will be used for a one-time bonus to be divided amongst all the faculty and staff including the social worker and security staff on the 2024–2025 staff roster. Staff must have worked at least 125 days of the calendar year during the 2024–2025 school year. Part-time staff will split one share.

Option 2

None of the above.

VOTE



	A	B	C	D	E	F	G	H	I	J	K
1		PreK/HEADSTART	FISH #				SPECIALS	ASSIGNMENT	FISH #		
2	**	Schafer, Maria	303				Urich, Elvia (Jackie)	Spanish	401		
3		Foreman, Shantelle (PreK)	302				Williams, Rodricel	P.E.	Media		
4		Jones, Collette	304				Picado, Alicia	Art	Prod.		
5		Smalls, Lisa	301	4							3
6							SUPPORT STAFF	ASSIGNMET	FISH #		
7		HEADSTART	FISH #				McMahon, Dawn	Literacy Coach	Office		
8		Marshall, Anissa	908				Levine, Nicole and Bebb (OT)	SLP	804		
9		Strachan, Rita	910	2			DaFonte	SLP 53.33	Contract		
10		Cluster	FISH #				Gonzalez, Nina	Guidance Support	Office		
11		Murphy, Brendan (KG)	406				Oliveros, Alexis	ESE Support	404		
12		Houslin, Vincent (2/3)	1317				Levien, Diane	ESE Specialist	Office		
13		Cajate, Shairen (1)	1316				Walker, Ricky	Math Coach	Office		
14		Georges, Jennifer (4/5)	1313	4			Cooper, Leah	Autism Coach	HUT		
15		Kindergarten	FISH#				Camo, Charmaine	Resource Teacher	1333		9
16	**	Turn, Carolann	913				CLERICAL STAFF	ASSIGNMENT	FISH #		
17		Rhodes, Yvonne	907				Joseph, Andrea	Office Manager	112		
18		Badchkam, Kiserine	912	3			Campbell, Paulette	IMT	115		
19		FIRST GRADE	FISH				Melendez, Alec	General Clerk 1	office		
20	**	Gould, Maiselyn	1304				Blanco, Linda	Micro Tech	911		
21		Oren, Daniel	1503				SaintLouis, Lunise	Media Clerk	Media		5
22		Noriega, Aylin (DL)	1302				CAFETERIA	ASSIGNMENT	FISH #		
23		Kennedy, John	1304	4			Lewis, Krystal	Café Manager	934		
24		SECOND GRADE	FISH#				Edwards, Euphenia		934		
25	**	Hudson, Shatara	1315				Griffin, Dakeria		934		
26		Lozada, Maraliz (DL)	1312				Cunningham, Dominique		934		4
27		Stone, Richards	1318								
28		Cabillo, Meljeane	1311	4			CLASSROOM ASSISTANTS	ASSIGNMENT	FISH #		
29		THIRD GRADE	FISH #				Castilhos, Fatima	Schafer - PK	303	7:30 -3:00	
30	**	Gutierrez, Kevin (DL)	1331				Fenelon, John	Creoloe - ELL	405	7:30 -3:00	
31		Urena, Genesis	1332				Davis, Chamere	Foreman, PreK	302	7:30 -3:00	
32		Rincon, Lisa	1314				Gatawneh, Suha	Smalls -ASD	301	7:30 -3:00	
33		Peters, Bradley	1333	4			Fernandez, Clorinda	Spanish - ELL	405	7:30 -3:00	
34							Richards, Theresa	Strachan -HS	910	7:30-3:00	duplicate
35		FOURTH GRADE	FISH #				Dominguez, Atenaida	Marshall - HS	908	7:30 -3:00	
36	**	Vazquez, Cari	1338				Campbell, Andrea	Murphy - ASD	406	7:30 -3:00	
37		Ilteus, Wendy	1335				Clinton, Paul	ESE - Groups	404	7:30 -3:00	
38		Richards, Nikera	1336				Porras, Shanthel	Houslin - ASD	1317	7:15 -3:00	
39		Thomson, Heather	1337	4			Francis, Nikia	HS - Breaks	HS Rover	7:30 -3:00	
40		FIFTH GRADE	FISH #				Thompson, Rachel	Breaks	Break Rover	7:30 -3:00	
41	**	Forbes, Keswick	1323				Jenkins, Makayla	Jones- ASD	304	7:30 -3:00	
42		Robinson, Jasmine	1324				Cipreni, Belissa	Georges -ASD	1313	7:30 -3:00	
43		Samar, Cryst	1322	3			Allen, Mercedes	KG Support	KG AREA	7:30-3:00	
44							Louis Fils, Sebastian	Cajate - ASD	1316	7:30-3:00	
45										7:30-3:00	
46							Ari' ton Scales	Behavior Tech			17
47							Facilities Staff	Assignment	FISH #		
48							Power, Arron	Head Facilities	934A		
49							Bellamy, Donny	Asst. Head Facilities	934A		
50							Murphy, Timothy	Facilities	934A		
51							Burton, Andrea	Facilities	934A		4
52		Magnet Coordinator					Administrative Staff	2			
53		Sacco, Donna	Media	1			Clerical 5 - Security 3	PK-HS-ASD Teachers	10		
54		Clinic					ESP's 16	KG - 5 Teachers	22		
55		TBA TBA	RN	1			Facilities 4 - Café 4	Special Teachers	3		
56		Guardian					Mag. Coord. 1 - Behavior Tech 1	Support Staff	7		duplicate
57		Eric Trohatos	Media	1			Total Instructional Teacher	43			
58		Campus Monitor					Total Non Instructional	30			
59		TBA TBA					Total Security	3			
60		Danny Pierre-Louis		2			Total Staff Members	76			
61											
62											
63											

REVISED 7/16/25

69- initials
3- duplicates

mgarcia

Oakland Park Elementary School

Florida School Recognition Program Ballot

Approximate funds to be Allocated to OPE Elementary: \$41,003**

Voting will take place on December 11, 2025

ONLY Vote for 1 of the Options

Options Listed Below:

_____ **Option 1:**

- 100% of the funds will be used for a one-time bonus to be divided amongst all the faculty and staff including the social worker and security staff on the 2024 – 2025 staff roster. Staff must have worked at least 125 days of the calendar year, during the 2024 – 2025 school year. *Part-time staff will split one share.

_____ **Option 2:**

- **None of the above**

** Amount deposited into school account less the fringe amount.

2025-2026 Florida School Recognition Program (A+ Funds) Ballot Count Summary Sheet

SCHOOL INFORMATION

School:	Oakland Park Elementary	Date of Staff Vote:	12/11/2025
Principal:	Michelle Garcia	BTU Steward (or Designee):	Donna Sacco
SAC Chair/Co-Chairs:	Leah Cooper	Other (if applicable):	

Provide the information below.

RECORD SAC APPROVED PROPOSALS BELOW

1.	100% of the funds will be used for a one-time bonus to be divided amongst all the faculty and staff including the social worker and security staff on the 2024 - 2025 staff roster. Staff must have worked at least 125 days of the calendar year, during the 2024 - 2025 school year. *Part-time staff will split one share.
2.	
3.	None of the Above

STAFF VOTE

The proposal that receives a majority of the votes shall be considered the winning proposal.

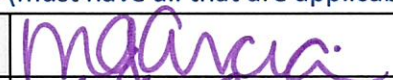
Proposal 1	Proposal 2	Proposal 3
(a) Total number of eligible staff members that voted for this proposal: 63	(a) Total number of eligible staff members that voted for this proposal:	(a) Total number of eligible staff members that voted for this proposal: 6

FINAL RESULT

Check the proposal below that received a majority of the votes. *If "None of the Above" received a majority of the votes, follow the directions below.

Proposal 1	✓	Proposal 2		Proposal 3		*None of the Above Directions
Total number of eligible staff members that voted for the winning proposal/option:						If "None of the Above" received a majority of the votes, SAC must reconvene to restart the process and complete it by Sunday, February 1, 2026.

SIGNATURES (must have all that are applicable)

Principal:		BTU Steward (or Designee):	
SAC Chair/Co-Chairs:		Other (if applicable):	

JANUARY 2026

In this section:

- Jan. 6, 2026 Agenda (English and Spanish)
- Jan. 6, 2026 Minutes

Not on file: Jan. 6 sign-in sheets (see final checklist).

Oakland Park Elementary School
School Advisory Council Meeting
January 6, 2026
8:00 am
Oakland Park Elementary Media Center

AGENDA

1. Call to order
2. Approval or Corrections of December 8, 2025 meeting minutes
3. Reports
 - a. Principal Report
 - b. School Environmental Safety Incident Report
 - c. School Accountability Funds/Proposals
 - d. 25/26 School Improvement Plan Monitoring and Feedback
 - e. Title I
 - f. Magnet Program
4. Old Business
 - a. School Recognition (A+) Funds Vote Results
5. New Business
 - a. YMCA Quality Standards Needs Assessment Report
 - b. After School Child Care RFP - YMCA
6. Open Agenda
7. Next Meeting Date
 - a. Feb. 03, 2026 at 8:00 am
8. Adjournment

*Pending certification by the budget department.

December 15, 2025

Escuela Primaria Oakland Park
Reunión del Consejo Asesor Escolar
6 de enero de 2026
8:00 am
Centro de Medios de la Escuela Primaria Oakland Park

AGENDA

1. Llamada al orden
2. Aprobación o correcciones de las actas de la reunión del 8 de diciembre de 2025
3. Informes
 - a. Informe principal
 - b. Informe de Incidente de Seguridad Ambiental Escolar
 - c. Fondos/Propuestas de Rendición de Cuentas Escolares
 - d. Seguimiento y retroalimentación del Plan de Mejora Escolar 25/26
 - e. Título I
 - f. Programa Magnet
4. Asuntos antiguos
 - a. Resultados de la votación de los fondos de reconocimiento escolar (A+)
5. Nuevos negocios
 - a. Informe de Evaluación de Necesidades de Estándares de Calidad de YMCA
 - b. RFP para Cuidado Infantil Extraescolar - YMCA
6. Agenda Abierta
7. Fecha de la próxima reunión
 - a. 03 de febrero de 2026 a las 8:00 am
8. Aplazamiento

*Pendiente de certificación por parte del departamento de presupuesto.

15 de diciembre de 2025

Oakland Park Elementary
SAC Minutes – January 6, 2026

Attendance: Dawn McMahon, Leah Cooper, Isis Farias, Michelle Garcia, Angela Oprici, Dolmar De Paz

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on January 6, 2026. Chair Ms. Cooper called the meeting to order at 8:03 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

I. Review and approve minutes:

A. Approve/Correct Minutes

- i. There was not a quorum at the meeting, so no minutes were approved.

I. Reports:

A. Principal's Report

I. Important Dates:

- January 12 – Report are issued
- January 13 – Afterschool Camps start
- January 19 – No School

B. School Environmental Safety Incident Report

- I. There are no SESIR incidents to report this month.

C. School Accountability Funds/Proposals

- I. Without a quorum, we will postpone this discussion until next month.

D. 25/26 School Improvement Plan

I. SIP monitoring plan updates

- Mrs. McMahon presented an update on our Reading scores. Our PM 2 scores have increased with 33.4% proficiency overall. Grade 2 was at 26%; Grade 4 at 30% and Grade 5 at 44%. Our goal is to be overall proficient at 55%.

E. Title One

- I. Our Title One survey was reviewed with all stakeholders. We had 61 responses this year. The overall responses were very positive. Some highlights were that 73.8% strongly agree and 26.2% agree with the comment that they feel teachers, principals, and school staff are willing to communicate with the parents. 63.9% strongly agree and 36.1% agree with the comment “I feel respected by my child's school”.

II. Old Business:

A. School Recognition (A+) Funds

- I. All payments were entered and the bonuses are in the process of getting dispersed.

III. New Business:

A. YMCA Quality Standards Needs Assessment Report is available for stakeholders to review. They had a very favorable score.

B. The After School Child Care RFP is due this year. We love the YMCA program and hope to renew it in the future.

IV. Open Agenda

A. No open agenda items.

Next Meeting Date & Time:

The next meeting is scheduled for February 3, 2026 at 8:00 A.M. in the Media Center.

Meeting Adjournment:

Motion: Ms. Cooper motioned to adjourn the meeting at 8:18. Ms. Garcia second. All in favor.

Submitted by,

Dawn McMahon,

Secretary

Approval Date:

FEBRUARY 2026

In this section:

- Feb. 3, 2026 Agenda (English and Spanish)
- Feb. 3, 2026 Minutes (English and Spanish)

Note: the Spanish agenda's header reads Jan. 6 in error; its content and Jan. 28 prep date match the February meeting. Not on file: Feb. 3 sign-ins.

Oakland Park Elementary School
School Advisory Council Meeting
February 3, 2026
8:00 am
Oakland Park Elementary Media Center

AGENDA

MG > motion to
DM > adjourn

- ✓ 1. Call to order
- ✓ 2. Approval or Corrections of December 8, 2025 and January 6, 2026 meeting minutes
- ✓ 3. Reports
 - a. Principal Report
 - b. School Environmental Safety Incident Report
 - c. School Accountability Funds/Proposals
 - d. 25/26 School Improvement Plan Monitoring and Feedback
 - e. Title I
 - f. Magnet Program
- ✓ 4. Old Business
 - a.
- ✓ 5. New Business
 - a. School Improvement Mid-Year Reflection
6. Open Agenda
7. Next Meeting Date
 - a. Mar. 03, 2026 at 8:00 am
8. Adjournment

- working on reflection
due next week
- Status of SIP goals

- book fair 2/2-2/4

- Youth Day 3/7 10A
- float for parade

- SuperHEROS

- rides/ amusement park
- come out

*Pending certification by the budget department.

January 28, 2026

Soulfest
this Friday 6-10

Escuela Primaria Oakland Park
Reunión del Consejo Asesor Escolar
6 de enero de 2026

8:00 am

Centro de Medios de la Escuela Primaria Oakland Park

AGENDA

1. Llamada al orden
2. Aprobación o correcciones de las actas de la reunión del 8 de diciembre de 2025 y del 6 de enero de 2026
3. Informes
 - a. Informe principal
 - b. Informe de Incidente de Seguridad Ambiental Escolar
 - c. Fondos Propuestas de Rendición de Cuentas Escolares
 - d. Seguimiento y reevaluación del Plan de Mejora Escolar 25/26
 - e. Título I
 - f. Programa Magnet
4. Asuntos antiguos
5. Nuevos negocios
 - a. Reflexión sobre la mejora escolar a mitad de curso
6. Agenda Abierta
7. Fecha de la próxima reunión
 - a. 03 de marzo de 2026 a las 8:00 am
8. Aplazamiento

*Pendiente de certificación por parte del departamento de presupuesto.

28 de enero de 2026

Oakland Park Elementary
SAC Minutes – February 3, 2026

Attendance: Leah Cooper, Clorinda Fernandez, Michelle Garcia, Donna Sacco, Dawn McMahon, James Ivy, Sophia Graham, Eddy John, Comm. Fitz Budhoo

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on February 3, 2026. Chair Ms. Cooper called the meeting to order at 8:04 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

I. Review and approve minutes:

A. Approve/Correct Minutes

- i. The minutes from the December and January meetings were reviewed. Ms. Garcia made a motion to accept the minutes as written. Ms. Cogi seconded the minutes. All approved.

I. Reports:

A. Principal's Report

- I. Our afterschool soccer program began for our 4th and 5th graders two afternoons a week.
- II. Camps are up and running for Reading, Math and Science. The students who cannot stay after school for camps are getting additional support during the day.
- III. Important Dates:
 - February 2-6 is FTE week. We need the students here this week for funding.
 - February 2-6 is also our Book Fair in the Media Center.
 - Feb 13th – Early Release and Day of Service and Love
 - Feb 16th – No School
 - Feb. 25th – Black History Night at 4:30 PM
 - March 7th – Oakland Park Kids Youth Day at 9:00 AM
 - March 12th at 9:00 AM is our 100-year Celebration. This will include student performances and guest speakers. Please see Ms. Brown Curry or Ms. Garcia for more info.

B. School Environmental Safety Incident Report

- I. There are no SESIR incidents to report this month.

C. School Accountability Funds/Proposals

- I. The order for student incentives was placed, and we are waiting for its arrival. We have approximately \$7,000 left to spend.
- II. All staff received their A+ bonus last month.

D. 25/26 School Improvement Plan

- I. SIP monitoring plan updates

Escuela Primaria Oakland Park
Actas del SAC – 3 de febrero de 2026

Asistencia: Leah Cooper, Clorinda Fernandez, Michelle Garcia, Donna Sacco, Dawn McMahon, James Ivy, Sophia Graham, Eddy John, Comm. Fitz Budhoo

Llamada al orden:

El 3 de febrero de 2026 se celebró una reunión del Consejo Asesor de la Escuela Primaria Oakland Park. La presidenta, la Sra. Cooper, declaró abierta la reunión a las 8:04 de la mañana. La señora McMahon registrará el acta de esta reunión. Esta será una reunión conjunta SAC/SAF.

I. Revisar y aprobar actas:

A. Aprobar/Corregir Actas

- I. Se revisaron las actas de las reuniones de diciembre y enero. La señora García propuso aceptar el acta tal cual estaba redactada. La señora Cogi secundó el acta. Todo aprobado.

I. Informes:

A. Informe del director

- I. Nuestro programa de fútbol extraescolar empezó para nuestros alumnos de 4º y 5º de primaria dos tardes a la semana.
- II. Los campamentos están en marcha para Lectura, Matemáticas y Ciencias. Los estudiantes que no pueden quedarse después de clase para los campamentos reciben apoyo adicional durante el día.
- III. Fechas importantes:
 - Del 2 al 6 de febrero es la semana FTE. Necesitamos a los estudiantes aquí esta semana para financiación.
 - Del 2 al 6 de febrero también es nuestra Feria del Libro en el Centro de Medios.
 - 13 de febrero – Lanzamiento anticipado y Día de Servicio y Amor
 - 16 de febrero – Sin escuela
 - 25 de febrero – Noche de Historia Negra a las 16:30
 - 7 de marzo – Día de la Juventud Infantil de Oakland Park a las 9:00 AM
 - El 12 de marzo a las 9:00 de la mañana es nuestra celebración del centenario. Esto incluirá actuaciones estudiantiles y ponentes invitados. Por favor, consulta a la Sra. Brown Curry o a la Sra. García para más información.

B. Informe de Incidente de Seguridad Ambiental Escolar

- I. No hay incidentes de SESIR que reportar este mes.

C. Fondos/Propuestas de Rendición de Cuentas Escolares

- I. Se realizó el pedido de incentivos para estudiantes y estamos esperando su llegada. Nos quedan aproximadamente 7 000 dólares para gastar.
- II. Todo el personal recibió su bono A+ el mes pasado.

D. Plan de Mejora Escolar 25/26

I. Actualizaciones del plan de seguimiento SIP

- Nuestros estudiantes cursaron Reading and Math iReady Diagnostic #2 en enero. Nuestras puntuaciones de Lectura de Nivel 1 aumentaron un 3% respecto al año pasado, con Matemáticas un 2%. Vamos camino de alcanzar nuestros objetivos en mayo.

E. Título Uno

- I. Actualmente estamos en proceso de terminar la documentación del E-binder. El mes que viene hablaremos del Acuerdo de Título Uno y del PFEF.

F. Programa Magnet

- I. Es el Mes de las Escuelas Magnet de América. La semana que viene celebraremos una Semana del Espíritu, celebrando con nuestros alumnos y profesores.
- II. La conferencia de la MSA se celebrará este año en San Diego y algunos de nuestros miembros del personal asistirán.
- III. Han llegado libros literarios de Mine Craft y se encuentran en nuestra biblioteca.
- IV. Las próximas excursiones incluyen iFly, Autismo en vuelo con Jet Blue y Pilot Talks.

II. Asuntos antiguos:

- I. N/A

III. Nuevos negocios:

A. Reflexión sobre la mejora escolar a mitad de curso

- I. Actualmente estamos trabajando en la reflexión que se entrega la próxima semana.

IV. Agenda Abierta

- A. No hay puntos abiertos en la agenda.

Fecha y hora de la próxima reunión:

La próxima reunión está programada para el 3 de marzo de 2026 a las 8:00 de la mañana. en el Centro de Medios.

Levantamiento de la reunión:

Moción: La Sra. García propuso suspender la reunión a las 8:39. La señorita McMahon es la segunda. Todos los que están a favor.

Enviado por,
Dawn McMahon,
Secretario

Fecha de aprobación:

MARCH 2026

In this section:

- [Mar. 3, 2026 Agenda](#)
- [Mar. 3, 2026 Minutes](#)
- [Mar. 3, 2026 Sign-In Sheets](#)

**Oakland Park Elementary School
School Advisory Council Meeting
March 3, 2026
8:00 am
Oakland Park Elementary Media Center**

AGENDA

1. **Call to order**
2. **Approval or Corrections of February 3, 2026 meeting minutes**
3. **Reports**
 - a. Principal Report
 - b. School Environmental Safety Incident Report
 - c. School Accountability Funds/Proposals
 - d. 25/26 School Improvement Plan Monitoring and Feedback
 - e. Title 1
 - f. Magnet Program
4. **Old Business**
 - a. School Improvement Mid-Year Reflection
5. **New Business**
 - a. BCPS Customer Survey
6. **Open Agenda**
7. **Next Meeting Date**
 - a. Apr. 07, 2026 at 8:00 am
8. Adjournment

*Pending certification by the budget department.

February 20, 2026

Oakland Park Elementary

SAC Minutes - March 3, 2026

Attendance: Leah Cooper, Dawn McMahon, Clorinda Fernandez, Isis Farias, Donna Sacco and Elen Haufform.

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on March 3, 2026. Chair Ms. Cooper called the meeting to order at 8:02 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

I. Review and approve minutes:

A. Approve/Correct Minutes

- i. The February meeting minutes were distributed; however, approval was deferred due to insufficient quorum.

I. Reports:

A. Principal's Report

I. Important Dates:

- March 3-6 is iReady Checkpoint for specific students
- March 7th – Oakland Park Kids Youth Day at 9:00 AM
- March 12th – Early Release and our 100-year Celebration.
- March 13th – Planning Day
- March 16-20 – Spring Break
- March 30th – Honor Roll
- March 31st – 4th grade Writing Test
- April 1st – 5th grade Writing Test

B. School Environmental Safety Incident Report

- I. There are no SESIR incidents to report this month.

C. School Accountability Funds/Proposals

- I. The order for student incentives was placed, and we are waiting for its arrival. We have approximately \$7,000 left to spend.

D. 25/26 School Improvement Plan Monitoring and Feedback

I. SIP monitoring plan updates

- Students will be taking the iReady Check-point Diagnostic this week. This will give us more information as we move into “Crunch time” academics.
- We are still on track to meet our goals on PM3.

E. Title One

I. Survey Results

- Ms. McMahon discussed the purpose of the survey and reviewed the results.

- The results suggested that communication and respect were strengths. Resources were an area we would still like to increase.
- The results were used to guide the development of the school's PFEP and compact.

II. Parent and Family Engagement Plan

- The current plan was reviewed and shared with the committee.
- Ms. McMahon introduced the PFEP plan for the 26-27 school year.
- Stakeholders were allowed to provide input, giving suggestions or activities they would like to add.
- No suggestions were made at this time.

III. Parent Involvement Allocation Funds

- Ms. McMahon discussed that the current year's funds are used for communication folders/agendas for the home school connection and the Title One Seminar costs.
- She asked the stakeholders for their ideas and suggestions regarding next year's funds.
- Stakeholders agreed to use the money the same way next year.

IV. School-Parent Compact

- Ms. McMahon reviewed the draft school-compact plan, and a copy was given to all stakeholders.
- She asked for any recommendations or changes for the upcoming year.
- No changes were needed at this time. The stakeholders agreed to keep the document as it is for the upcoming school year.

F. Magnet Program

- I. The MSA conference will be held this year in San Diego and some of our staff members will be attending in April.
- II. Upcoming field trips include iFly and Autism in-flight with Jet Blue.

II. Old Business:

I. Review and Develop the School Wide Plan

- Ms. Cooper reviewed the school-wide plan in detail at the February meeting with Ms. McMahon, sharing all data.
- The details were reviewed again with the committee, and the stakeholders were asked to make suggestions and recommendations they would like to see in the plan.
- No suggestions were made at this time, and we are waiting on final PM3 data to finalize the report.

III. New Business:

I. BCPS Customer Survey

- The survey was live as of March 2nd and will be open until May 1st.

- We need 20% of the parents, 60% of the school's staff, and the students in grades 3-5 to participate.
- Information regarding the survey will be provided online and in the front office. There will be a QR code to scan and the survey will be provided in your native language.

IV. Open Agenda

A. No open agenda items.

Next Meeting Date & Time:

The next meeting is scheduled for April 7, 2026, at 8:00 A.M. in the Media Center.

Meeting Adjournment:

Motion: Ms. Cogi motioned to adjourn the meeting at 8:39. Ms. McMahon second. All in favor.

Submitted by,
Dawn McMahon,
Secretary

Approval Date:

★ SAC Sign in Sheet for Oakland Park ES (0037)

Date: 3-3-26

Time: 1:00 p.m.

SAC Member Full

#	Name	Position	SDBAC Employee	Parent of Student	Signature
1	Cooper Leah	SAC Chair	Yes	No	<i>Leah Cooper</i>
2	Farias, Luis	-Zone Representative (must be a parent) Parent	No	Yes	<i>Luis Farias</i>
3	Fernandez, Danna	Non-instructional Support Employees	Yes	No	<i>Danna Fernandez</i>
4	Francis, Nikia	SAC Chair (or designee) Parent of a student at the school ESE Parent of a student at the school	No	Yes	
5	Garcia, Michelle	Principal	Yes	No	
6	Ivey, James	Community Business Representatives	No	No	
7	King, Cody	Community Business Representatives	No	No	
8	McMahon, Dawn	SAC Secretary	Yes	No	<i>Dawn McMahon</i>
9	Ortiz, Angela	Community Business Representatives	No	No	
10	Saez, Donna	ETU, Steward (or designee) Teacher	Yes	No	<i>Donna Saez</i>
11	Viera, Flor	ESOL Parent of a student at the school Principal (if applicable) parent or certified teacher	No	Yes	

☆ SAC Sign in Sheet for Oakland Park ES (0031)

Date: 3-3-2026

Time: 8:00 a.m.

#	Full Name	SBBC Employee	Parent of Student	Community/Business	Sign Here
1	Isis Farias		X		Isis Farias
2	Ben Farias		✓		
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					

APRIL 2026

In this section:

- Apr. 7, 2026 Agenda
- Apr. 7, 2026 Minutes

Not on file: Apr. 7 sign-in sheets.

**Oakland Park Elementary School
School Advisory Council Meeting
April 7, 2026
8:00 am
Oakland Park Elementary Media Center**

AGENDA

- 1) **Call to order**
- 2) **Approval or corrections of March 2026 meeting minutes**
- 3) **Reports**
 - a) Principal Report, Michelle Garcia
 - b) School Environmental Safety Incident Report
 - c) School Accountability Funds/Proposals
 - d) 25/26 School Improvement Plan Monitoring and Feedback
 - e) Title I Report, Dawn McMahon, Title I Liaison
 - f) ACES Magnet Program
- 4) **Old Business**
 - a) School Accountability Funds balance \$8,344.50 *
- 5) **New Business**
 - a) 2025-2026 Customer Survey
 - b) School Budget
- 6) **Open Agenda**
- 7) **Next Meeting Date**
 - a) May 5, 2026, at 8:00 am
- 8) **Adjournment**

*Pending certification by the Budget Department

April 1, 2026

Oakland Park Elementary

SAC Minutes - April 7, 2026

Attendance:

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on April 7, 2026. Ms. McMahon called the meeting to order at 8:05 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

I. Review and approve minutes:

A. Approve/Correct Minutes

- i. The March meeting minutes were distributed; however, approval was deferred due to insufficient quorum.

I. Reports:

A. Principal's Report

- I. The Budget Projections will be coming out soon.

II. Important Dates:

- Autism aware month
- April 20th spirit week
- World Language Competition is coming soon
- Testing starts for our Primary students on April 20th and for our Intermediate students on May 1st. We are looking forward to our scholars doing their best and maintaining our "A" school rating.
- Computer Science inclusion event on May 16th.

B. School Environmental Safety Incident Report

- I. There are no SESIR incidents to report this month.

C. School Accountability Funds/Proposals

- I. We are waiting for a quorum to discuss spending options on our Accountability funds.

D. 25/26 School Improvement Plan Monitoring and Feedback

- I. We are currently working on the Positive Behavior plan for the upcoming school year. Mr. Walker and Ms. Curry will be finalizing these plans with staff input in the following weeks.

E. Title One

- I. Our Title One Ebinder is set at 100% for the 25-26 school year. Our Parent Involvement budget had been allotted for next year's agenda and student folders and the Title One Seminar training. The Supplemental Activities budget was allocated for ELO Camps in Reading, Math and Science.

F. Magnet Program

- I. The Magnet Program survey is open. Please continue to push for parents to fill out as the deadline is the 9th.
- II. Our ASD cluster students will be attending a field trip called "Autism in Flight" in the upcoming weeks.

II. Old Business:

A. None

III. New Business:

I. BCPS Customer Survey

- The survey was live as of March 2nd and will be open until May 1st.
- We need 20% of the parents, 60% of the school's staff, and the students in grades 3-5 to participate.
- Information regarding the survey will be provided online and in the front office. There will be a QR code to scan and the survey will be provided in your native language.

II. School Budget

- Student enrollment is projected to be down in the district and here at OPE. This will ultimately affect the budget. More information to follow.

IV. Open Agenda

A. No open agenda items.

Next Meeting Date & Time:

The next meeting is scheduled for May 5, 2026, at 8:00 A.M. in the Media Center.

Meeting Adjournment:

Motion: Ms. Cogi motioned to adjourn the meeting at 8:39. Ms. Sacco second the motion. All in favor.

Submitted by,
Dawn McMahon,
Secretary

Approval Date:

MAY 2026

In this section:

- May 26, 2026 Agenda
- May 26, 2026 Minutes

Not on file: May 26 sign-in sheets.

**Oakland Park Elementary School
School Advisory Council Meeting
May 26, 2026
8:00 am
Oakland Park Elementary Media Center**

AGENDA

- 1) **Call to order**
- 2) **Approval or corrections of March and April 2026 meeting minutes**
- 3) **Reports**
 - a) Principal Report, Michelle Garcia
 - b) School Environmental Safety Incident Report
 - c) Title I Report, Dawn McMahon, Title I Liaison
 - d) ACES Magnet Program
- 4) **Old Business**
- 5) **New Business**
 - a) School Budget 26-27
- 6) **Open Agenda**
- 7) **Next Meeting Date**
 - a) September 2026 (date forthcoming)
- 8) **Adjournment**

Oakland Park Elementary

SAC Minutes - May 26, 2026

Attendance: Ms. Garcia, Ms. McMahon, Ms. Fernandez, Ms. Sacco, Mr. King, Commission Buhoo, and Ms. Farias

Call to Order:

A meeting of the Oakland Park Elementary School Advisory Council was held on May 26, 2026. Ms. McMahon called the meeting to order at 8:07 A.M. Mrs. McMahon will record the minutes for this meeting. This will be a joint SAC/SAF meeting.

I. Review and approve minutes:

A. Approve/Correct Minutes

- i. The March and April meeting minutes were distributed and reviewed. Mr. King made a motion to accept both minutes as they are written. Ms. Sacco seconded.

I. Reports:

A. Principal's Report

- I. The Budget Projection PowerPoint was shared by Ms. Garcia to all stakeholders.

II. Important Dates:

- May 28 – Pre K/Headstart programs
- May 28 – 5th grade Kickball game
- May 29 – Honor Roll K-4
- June 1 – 5th grade Ceremony
- June 3 – Early Release and Last Day

B. School Environmental Safety Incident Report

- I. There are no SESIR incidents to report this month.

C. Title One

- I. Our Title One Ebinder is set at 100% for the 25-26 school year. Title One has reported some additional funds may be available for ELO Camps for next year.

D. Magnet Program

- I. Our ASD cluster students attended a field trip called “Autism in Flight”. We are looking to secure more X-Flight partnerships for the upcoming year.

II. Old Business:

A. None

III. Open Agenda

- A. Commission Budhoo commended Oakland Park Elementary and is looking forward to continuing support from the city.

Next Meeting Date & Time:

The next meeting is scheduled for September 2026 in the Media Center. A confirmed date and time will be announced.

Meeting Adjournment:

Motion: Mr. King motioned to adjourn the meeting at 8:42. Ms. Sacco second the motion. All in favor.

Submitted by,
Dawn McMahon,
Secretary

Approval Date:

Records Checklist: Items Still Needed

SAC/SAF 2025-2026 | Updated after August 2026 document recovery

September 2025

✓ Complete! Both meetings fully documented

October 2025

✓ Complete! Agenda, minutes, and sign-ins are all on file

November 2025

✓ Complete! Agenda, minutes, and sign-ins are all on file

December 2025

✓ Complete! Both meetings documented, plus the full A+ Funds packet

January 2026 (Jan. 6 meeting)

☐ Sign-in sheets

February 2026 (Feb. 3 meeting)

☐ Sign-in sheets

March 2026 (Mar. 3 meeting)

✓ Complete! Agenda, minutes, and sign-ins are all on file

April 2026 (Apr. 7 meeting)

☐ Sign-in sheets

May 2026 (May 26 meeting)

☐ Sign-in sheets

Only 4 items left, all sign-in sheets! These may be in the front office scan folder.