

FRANCIS HOWELL SCHOOL DISTRICT

801 Corporate Centre Drive O'Fallon, MO 63368

Phone: 636-851-4076 / Fax: 636-851-4090

APPLICATION FOR ATTENDANCE/ TUITION WAIVER FOR CHILDREN OF NONRESIDENT/RESIDENT EMPLOYEES

Children of nonresident District employees are allowed to attend District schools as a resident student subject to the following conditions: the child has not left a previous school due to suspension, expulsion or another questionable circumstance; the student maintains acceptable academic standards, **a 90% or above attendance** and **less than five office referrals**; the employee or student's other parent does not disrupt the child's school, bus or other educational setting; the Director of Services will determine the specific school placement; the arrangement shall not be allowed to interfere with the employee's work or availability for overtime or extra duty; and the parent(s)guardian(s) must complete this application and agree to all requirements. If the student(s) or employee fails to meet any of the standards, the waiver will be rescinded, and the student(s) will not be permitted to enroll in the FHSD. Employees may request a school placement, but they are not guaranteed a placement due to capacity or other relevant issues.

Please note: Transportation services will not be provided.

COMPLETE THIS FORM AND SUBMIT TO:

Dr. Dan Harmon, Director of Student Services

Kate O'Neal, Administrative Assistant

kate.oneal@fhsdschools.org

FHSD Employee Name _____ Work Location _____

Employee & Parent(s) Email _____

Additional Parent Name _____

Address _____ Phone (C) _____ Phone (W) _____

City _____ State _____ Zip Code _____ Home District _____

Parent Signature _____ Date _____

Parent Signature _____ Date _____

Name of Student: _____ Current Grade: _____ Requested School _____

Name of Student: _____ Current Grade: _____ Requested School _____

Name of Student: _____ Current Grade: _____ Requested School _____

FOR OFFICE USE ONLY

Attendance_____ Behavior_____ Grades/GPA _____ Other_____

Parent/Guardian Employment Status Verified with HR _____ Request Status Approved ☐ Denied ☐

Superintendent Designee Signature _____ Date _____

School(s) Notified:_____ Parent Notified:_____ Dept. Initials: _____