NORTH PLAINFIELD HIGH SCHOOL

STUDENT-PARENT HANDBOOK

2026 – 2027

MISSION STATEMENT

VISION STATEMENT

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North Plainfield School District is dedicated to prioritizing student learning through the academic experience, extracurriculars and community engagement. We are a diverse student community, guided by our core values.

VISION STATEMENT

We commit to setting high expectations for students to meet grade-level performance standards in a safe and supportive learning environment. We aspire for all students to be enrolled, employed or enlisted upon graduation.

WELCOME TO NORTH PLAINFIELD HIGH SCHOOL

34 Wilson Avenue
North Plainfield , NJ 07060
(908) 769-6000

"Home of the Canucks"

NPHS Alma Mater

Hail, North Plainfield, We praise thee,
Pledge devotion true.
Fondest mem'ries 'round thee linger,
Cheer our hearts anew.
Sons and daughters gone before us,
Join with us and swell the chorus:
Hail, North Plainfield. Alma Mater,

Hail, North Plainfield High

North Plainfield High School Core Values:

Caring

Appreciation

Respect

Determination

IMPORTANT INFORMATION

District Website

High School Website

Contact Information for North Plainfield High School Staff

District Calendar

STUDENT BELL SCHEDULES

FULL DAY SCHEDULE

Time	A	B	C	D	Duration
7:55-8:55	Class 1	Class 4	Class 3	Class 2	60 minutes
8:58-9:54	Class 2	Class 1	Class 4	Class 3	56 minutes
9:57-10:53*	Class 3	Class 2	Class 1	Class 4	56 minutes
Drop	**Class 4**	**Class 3**	**Class 2**	**Class 1**	
10:57-11:53	*Unit Lunch*				*56 minutes*
11:56-12:52	Class 5	Class 8	Class 7	Class 6	56 minutes
12:55- 1:51	Class 6	Class 5	Class 8	Class 7	56 minutes
1:54- 2:50	Class 7	Class 6	Class 5	Class 8	56 minutes
Drop	**Class 8**	**Class 7**	**Class 6**	**Class 5**	

HALF DAY SCHEDULE

Time	A	B	C	D	Duration
7:55-8:38	Class 1	Class 4	Class 3	Class 2	43 mins
8:41-9:19	Class 2	Class 1	Class 4	Class 3	38 mins
9:22-10:00	Class 3	Class 2	Class 1	Class 4	38 mins
10:03-10:41	Class 5	Class 8	Class 7	Class 6	38 mins
10:44- 11:22	Class 6	Class 5	Class 8	Class 7	38 mins
11:25- 12:03	Class 7	Class 6	Class 5	Class 8	38 mins
Drop	**Classes 4, 8**	**Classes 3,7**	**Classes 2, 6**	**Classes 1, 5**	
12:03-12:40	*Unit Lunch*				*37 mins*

DELAYED OPENING SCHEDULE

Time	A	B	C	D	Duration
9:55-10:38	Class 1	Class 4	Class 3	Class 2	43 mins
10:41-11:20	Class 2	Class 1	Class 4	Class 3	39 mins
11:23-12:02	Class 3	Class 2	Class 1	Class 4	39 mins
Drop	**Class 4**	**Class 3**	**Class 2**	**Class 1**	
12:05-12:44	*Unit Lunch*				39 mins
12:47-1:26	Class 5	Class 8	Class 7	Class 6	39 mins
1:29- 2:08	Class 6	Class 5	Class 8	Class 7	39 mins
2:11- 2:50	Class 7	Class 6	Class 5	Class 8	39 mins
Drop	**Class 8**	**Class 7**	**Class 6**	**Class 5**	

Counselor Assignments

2026-2027

COUNSELOR	Grade 9	Grade 10	Grade 11	Grade 12
TBD ext. 3116	A - C	A - C	A - C	A - C
KATHLEEN MATHEWS ext. 3722	D - L	D - K	D - K	D - K
CAITLYN CRESPO ext. 3169	M - Q	L - P	L - P	L - P
MICHELLE FALLUCCA ext. 3188	R - Z	Q - Z	Q - Z	Q - Z
KAITLYN GREGORY ext. 3119 ML Counselor	A - Z	A - Z	A - Z	A - Z

TBD (Ext 3134) **Student Assistance Coordinator**	Grades (9 - 12)
LINDSEY MULRY (Ext 3126) **College & Career Counselor**	Grades (9 - 12) ** Financial Aid Night * Career Fair * College Fair**

SCHOOL NOTIFICATIONS

The district notification system is used for emergency broadcasts, student attendance alerts, bus delays, district- and school-wide events, etc. The notification system employs email, phone, cell phone, and text as a means of message delivery.

Contact information is taken directly from Genesis Parent Portal. Please make sure all of your notification information is up to date in Genesis. Changes may take approximately 48 hours to be effective.

EMERGENCY PHONE NUMBERS AND CONTACTS

Parents / Guardians must update contact information in Genesis on a timely basis for records to be accurate - emergency phone contact, email and addresses in addition to medical notifications must be reviewed and updated as changes are necessary. Please note that address changes require proof of residency and must be handled through the district registrar.

DELAYED OPENING

In the event of a severe storm or other emergency, special announcements will be sent through the district instant alert system and posted on the district website.

Emergency school closings or delayed openings will be broadcast using the district's instant alert system and on the district website.

DELAYED OPENING TIME

Because weather and road conditions sometimes change significantly during early morning hours on inclement days, school openings may be delayed. If weather conditions worsen once school has begun, announcements will be made after 8:30 a.m. using the methods listed above.

DISMISSAL

The school day ends at 2:55 p.m. All students must exit the building no later than 3:05 p.m. Athletes or club members must return to the building after 3:05 p.m. and must be under the direct supervision of their coach or club advisor. After 3:05 p.m., students are not to be unsupervised in any area of the school building, including hallways, stairwells, Commons, classrooms, or other spaces. Students found in the building without supervision will be escorted out and assigned a consequence for being in an unauthorized area.

Students are allowed to leave the building through 3 doorways, door 3, door 6, and gym door 26.

PLEDGE OF ALLEGIANCE

Public schools are required by law to conduct the Pledge of Allegiance on a daily basis. However, no student may be required to recite the pledge, stand, or otherwise profess respect for the flag or be sanctioned for declining to do so. **All students, whether they choose to participate or not, must refrain from disruptive conduct.**

IDENTIFICATION CARDS

The procedures for student ID badge implementation are as follows:

- Each student will be issued a **NEW ID** badge usually in **October, following "Picture Day"**, which they will be required to present visibly upon entering the school building and these must be worn at all times except during Physical Education class. Prior to this day, students should have ID badges from the previous year.
    - In the event that the previous ID badge was misplaced, the school will provide a temporary badge for that student at no charge.
    - All incoming Freshmen should utilize their 8th grade badges.
    - In the event that a student new to the District enters, that student will receive a temporary badge.
    - In the event that a new issued ID badge is misplaced by the student, a new ID badge MUST be replaced with a cost of $5.00 per ID badge.
- Designated staff members and security personnel (individuals assigned to door duty, specifically at arrival doors) will be responsible for verifying student IDs as students enter the building.
- Computer stations will be available at these entry points to facilitate the identification
  The procedures for student ID badge implementation are as follows:

- Computer stations will be available at these entry points to facilitate the identification process.

The protocol for students without their ID badges upon arrival is as follows:

- All NPHS Student without ID: The student will be required to "turnstile" (log their entry) on the computer at the door location (6) and will receive a temporary sticker ID pass for the day.

- Students that do not present ID badges upon entering the building will receive progressive disciplinary consequences.

Chain of Command

A chain of command comprises a number of individuals and assists in operating in an organized, communicative, and expeditious manner, and it contributes greatly to maintaining a positive learning community. Whenever a parent or student has a question, they will be instructed to contact the teacher or staff member directly with firsthand knowledge of a situation and then to proceed up the chain of command after that initial contact if the parent/student is unsatisfied with the answer given. It is in the best interest of the staff member to attempt to mediate conflicts that they have firsthand knowledge of.

For academic concerns, parents and students will adhere to the following chain of command:

1. Classroom Teacher
2. School Counselor
3. Department Supervisor
4. Assistant Principal
5. Principal
6. Assistant Superintendent for Curriculum and Instruction
7. Superintendent
8. Board of Education

For disciplinary concerns, parents and students will adhere to the following chain of command:

1. Classroom Teacher/Involved Staff Member
2. Assistant Principal
3. Principal
4. Assistant Superintendent for Curriculum and Instruction
5. Superintendent
6. Board of Education

For athletic concerns, parents and students will adhere to the following chain of command:

1. Coach
2. Athletic Director
3. Principal
4. Assistant Superintendent for Curriculum and Instruction
5. Superintendent

6. Board of Education

Should any contact be made further up the chain of command than the first level, the parent/student will be referred to the first level contact to resolve the question/issue at the lowest possible level. Parents/students should only go directly to higher-level personnel in the event of allegations of a very serious and potentially unlawful nature, which happen very infrequently in schools. The intent is to resolve typical situations using the staff most familiar with a situation. Since two sides exist to every story, it is appropriate and best to talk directly with the staff member involved before escalating matters to supervisors and administrators.

ATTENDANCE

5200 - ATTENDANCE (M)

The laws of the state of New Jersey guarantee that every resident between the ages of five and twenty has the right to a free public education. The state also compels children between the ages of six and sixteen to attend school. Students have the responsibility to attend school and their scheduled classes and parents have the responsibility and legal obligation to ensure their child's attendance so that students may access this fundamental right. Finally, the school has an obligation to require that students be present in school for each day and every class in order that they may be taught.

Therefore the main objective of the North Plainfield High School's attendance policy is to promote good, regular attendance through collaboration with parents and students in order to ensure students have the full benefit of their education. Since, students who do not attend school regularly cannot receive the maximum benefits of their educational program. Teacher-to-student and student-to-student interactions and all other educational and social benefits of school are lost when a student is not present.

DAILY ATTENDANCE

Daily Attendance is a record of whether a student attended school on a specific day. This record is kept in order to report school wide attendance rates to the state and to ensure compliance with New Jersey's compulsory attendance law.

ABSENCE REPORTING

Given the rights, responsibilities and obligations listed above, North Plainfield High School has procedures in place to verify that students who are absent from school are absent for a specific and valid reason. Reporting absences through the Parent Portal is for the purpose of explaining the absence to avoid truancy, however, it does not excuse the absence.

Notifying the School of Absences, Tardies or Early Dismissals

Parents must electronically notify the school anytime their child is absent, late to school or will leave school early via the Parent Portal between 7:30 a.m. and 10:00 a.m. to avoid receiving the district notification system truancy alert and before 1:15 to provide a reason for tardiness for consideration regarding any possible disciplinary consequences.

Instructions to Report Absences and Tardies via the Parent Portal in Genesis (NOTE: Parents are advised to keep passwords secure to avoid student access to parent-only features in the portal.)

- Click on the hyperlink on the Student Summary page that indicates "Notify Attendance Office."
- From the drop-down menu, choose if the student will be absent or tardy, as well as the date or date range.
- Explain in the comment box why the student is absent or tardy.
- Click on "Submit to Office" when completed (A green check mark next to the notification will appear to indicate that the note was processed. Hovering over the check mark will also show any comments left by the Attendance Office).

Parents will be able to view their comments regarding Daily Attendance by hovering over the calendar date in the parent portal. Parents will be able to view under the Notify Attendance Office-Submitted Notifications the date the parent submitted the absence or tardy, type, student name and the reason for the absence or tardy.

It should be noted that, a student must be present in school for a minimum of 4 hours to be marked present for the day.

Supporting Documentation

Any notes from a doctor or other medical professionals, should be turned into the health office.

Handwritten copies of parent notes are unnecessary since official notification of a student's absence or tardy is submitted through the parent portal.

TRUANCY AND EXCESSIVE ABSENTEEISM

When students are absent from school without a verified reason, they may be considered truant and the school is compelled to act to ensure their attendance based on state statutes cited above and North Plainfield Township Board of Education Regulation 5200. In short…

- **For up to four cumulative unexplained absences**, the school shall a) make a reasonable attempt to notify the student's parents prior to the start of the following day; b) investigate the cause of the unexplained absence; c) develop an action plan designed to address patterns of unexplained absences and to return the child to regular attendance at school; d) contact DCPP if abuse or neglect is suspected; e) cooperate with law enforcement and other agencies, as appropriate.
- **For between five and nine cumulative unexplained absences**, the school shall a) make a reasonable attempt to notify the student's parents prior to the start of the following day; b)

investigate the cause of the unexplained absence; c) evaluate the appropriateness of the action plan; d) revise the plan if needed and establish outcomes based upon student needs and necessary interventions.

- **For cumulative unexplained absences of ten (10) or more**, the school shall a) make a mandatory referral to the court; b) make a reasonable attempt to notify the parents of the mandatory referral; c) continue to consult with a parent and any involved agency to support the student's return to regular attendance; d) cooperate with law enforcement and other agencies as appropriate; e) compel attendance at school in accordance with the statutory and administrative means available, including proceeding to court.

In addition, students who are found to be truant will be assigned to a Saturday Detention, an absence in every class missed, and will not be allowed to make up missed work or tests.

There is no such thing as a school-sanctioned "Senior Cut Day." Students who participate in a "Cut Day" (senior or otherwise) jeopardizes course credit.

TARDY TO SCHOOL

Students must report directly to the attendance office to sign into school when they arrive at school late. Failure to sign in at the attendance office may result in an appropriate consequence..

If a parent or guardian notifies the school of their child's tardiness through the Genesis Parent Portal (see above), the late will be considered an explained tardy. Alternatively, if a parent or guardian fails to notify the school of their child's tardiness, the late will be considered an unexplained tardy.

When a student reaches eight (8) total tardies (explained or unexplained) in a semester, they will be assigned a Saturday Detention. Additionally, for every four subsequent tardies in a semester, the student will be assigned another Saturday Detention.

There are limited reasons where a tardy may be excused by the school administration with proper documentation provided at the time of sign-in. These are limited to:

- Extenuating circumstances that affect the school community (i.e. road closure, traffic accident)
- religious celebration (recognized by the state of New Jersey)

EXCESSIVE TARDINESS TO SCHOOL

RE-ENTRY MEETINGS

A mandatory re-entry conference will be provided for returning students and their parent/guardian, with the Principal/Assistant Principal, School Counselor, a Student Assistance

Counselor, Nurse, Case Manager (if applicable) and/or Special Services Administration (if necessary) after the following situations:

- Any student who misses five consecutive days or more
- Any hospitalization
- Any referral to Psychiatric Emergency Screening Service

PERMANENT EARLY DISMISSALS AND ARRIVALS: ABBREVIATED SCHEDULES

Students with permanent early dismissals or late arrivals should not be in the building during release time or prior to scheduled classes. Failure to cooperate may result in loss of this privilege. Occasionally it will be necessary to be in the building during release time. When this situation arises, the student must report to the Main Office for a pass. Students' late arrival or early dismissal times will follow any adjusted schedule that the high school is following on a given day (e.g. - minimal day, early dismissal, etc.).

CLASS ATTENDANCE

In accordance with the North Plainfield Township Board of Education Regulation 5200 the school administration has an obligation to REQUIRE attend every class, every day in order that they may be taught. Stated in more direct terms, the objective of this proposal is to stop the practice of class cutting and excessive absenteeism in the High School in order to give each student the maximum opportunity to learn. Since, the entire educational process requires regular classroom participation in order to achieve continuity of instruction and learning experiences. Therefore, the North Plainfield High School will also maintain a record of every student's attendance in every class (known as Class Attendance), which is separate from their Daily Attendance.

Classroom Attendance will be taken by teachers and posted in Genesis- Gradebook within the first **ten (10) minutes** of every class.

a. If a student is not present in class, the student will be marked absent.
b. If a student is listed as "present" in school and is **not present** in class or listed in Turnstile, the main office will be contacted and that student will be recorded as absent for that class.
c. If a student is tardy 10 minutes or more, the student will be marked absent in that class.
d. If a student leaves class and does not return within a 10 minute timeline and does not have a justifiable reason, that student will receive a cut for missing class.

COURSE CREDIT

This separate Class Attendance is a part of earning credit in each course. Students missing fourteen (14) class meetings in a full year course, ten (10) for Physical Education, four (4) Health, Driver's Education and Ready Prep Go Class, seven (7) class meetings in a semester course, or sixteen (16) class meetings in a full year lab course, will not qualify to receive credit for the course **(a loss of credit)**, meaning they would have to take the course over again to earn credit for the course, even if they passed the course. Students who enter a course after the starting date will have this number prorated at the 10% rate.

Updated Student Attendance Loss of Credit

Full Year Course	Semester Course	Physical Education	Health Driver's Ed Ready Prep Go	Full Year Lab Course
14th absence	7th absence	10th absence	4th absence	16th absence

Barring any extenuating circumstances, all absences count toward course credit loss. The school is not in a position to allow excessive absences for vacations or other non-school sponsored trips, one-and two-day illnesses, tardiness and early dismissals or lateness to class. The only excused absences from a class are:

- School Sponsored Activities (class meetings, counseling, conferences, field trips, athletic contests, etc.).
    - Provided the student followed the appropriate protocols for attending the activity.
- Suspension.
- Home Instruction.
- Religious Observance (recognized by the state of New Jersey).
- College Visits (up to 3 per year for Juniors and Seniors ONLY).

Tardy to Class

If a student is more than 10 minutes or more late to class without a pass, they will be marked absent from that class. An early dismissal of 20 minutes or more will also constitute an absence for the period. For students in a loss of credit status based on attendance, tardies will be considered when reviewing class attendance. Excessive tardies will result in a confirmed loss of credit and the student will be referred to the office and assigned consequences..

Class Cutting

Any student who is present on school grounds (regardless of whether or not they have signed into school) and has an unauthorized absence from a class is cutting class and a cut will be assigned. Students that cut class will be assigned appropriate disciplinary consequences under the Code of Conduct. For students in a loss of credit status based on attendance, cuts will be considered when reviewing class attendance.

If a student accumulates more than 3 cuts in a full year course, more than 1 cut in a half year course, more than 2 cuts in a Physical Education course, more than 1 cut in a Health, Driver's

Education or Ready Prep Go course may result in permanent removal from that class with no credit earned for the subject. If this happens, the student's transcript shall indicate WF (withdrawn failing) or WP (withdrawn passing) depending on the student's academic status when removed from class. Students removed from a class for cutting may be assigned to a study hall.

Students that miss more than 10 minutes of a class period may be marked absent or assigned a cut from that class upon review of the circumstances by the School Administration.

Loss of Credit

Students will be placed in a Loss of Credit Status in a course, when they reach nineteen (19) class meetings in a full year course, fourteen (14) for Physical Education, five (5) Health, Driver's Education and Ready Prep Go Class or ten (10) class meetings in a semester course. Students that lose credit after this end of year/semester review, may appeal the loss of credit to the High School Attendance Appeal Committee. This appeal can be scheduled by emailing or calling the High School Principal's Secretary.

Students losing credit for excessive absences will either be removed from the class and placed in a study hall or can choose to remain in class throughout the regular school year. If they remain in class, they may complete the course requirements through course recovery offerings (virtual and in-person courses may be required). Course recovery offerings must total thirty (30) hours of instruction for a one-semester course or sixty (60) hours for a full-year course, thereby properly permitting the makeup of lost time. Students may register for up to Ten (10) credits of course recovery over the summer. In the event a student is removed from class and placed into a study hall, that student will be provided other options for regaining credit that can include on-line learning options.

Loss of Credit Appeals

In order to provide students in loss of credit status with procedural due process, a committee of three (3) will evaluate the extenuating circumstances presented by the parent(s)/guardian(s) and affected student. The committee will include three members: the principal or designee, a school nurse and a teacher. The school counselor or CST case manager will be present in support of the student. If circumstances dictate, the composition of the committee may be adjusted to available personnel, but will include the same number of committee members.

Appeals to the Superintendent of Schools relating to decisions of the attendance appeal committee must be made in writing to the Superintendent of Schools within seven (7) school days of receipt of the attendance appeal committee's decision. Appellants will be required to present information not presented to the High School Attendance Appeal Committee in order to have an appeal with the Superintendent.

Appeals to the Board of Education relating to the decision of the Superintendent of Schools must be made in writing within ten (10) school days of receipt of the Superintendent's decision.

Board of Education decisions may be appealed to the Commissioner of Education.

STUDENT DRESS CODE

The administration and staff worked together to create a dress code that balances what is considered reasonable and appropriate for a school setting. Therefore students are required to adhere to the following during school hours and school events:

- No clothing containing logos or slogans with reference to alcohol, drugs, offensive language/slogans, or adult content.
- No clothing that is see-through or exposes body parts in an inappropriate manner.
- No clothing that reveals undergarment areas when students are in motion or at rest.
- No undergarments as outerwear.
- Students must wear shoes at all times.
- Clothing must be suitable for all scheduled classroom activities including, but not limited to: physical education, labs, and other activities where unique hazards may exist.
- To maintain a safe, secure, and respectful learning environment, students are not permitted to wear hats, caps, hoods, or other head coverings inside school buildings during the school day.
- All headwear, including hooded sweatshirt hoods worn over the head, must be removed upon entry and remain off while indoors.

Exceptions will be made only for:

- Religious or cultural observance
- Documented medical necessity
- School-sanctioned activities or spirit days approved by administration

Procedures for Dress Code Violations

- The student will be discreetly referred to the office as soon as possible.
- The administrator will explain the inappropriateness of the student's attire.
- The parent/guardian will be contacted and given an explanation of the violation.
- The student will be allowed to change clothes if clothing is available.
- The student will not be permitted to return to class until the inappropriateness is remedied.

Students who do not comply will be directed to remove the item. Repeated or willful refusal may result in progressive disciplinary action consistent with the code of conduct.

LOCKERS

Each student has the right to sign up for a hall locker for books, coats, etc. A Google Form to sign up is located on the NPHS web page under the School Information tab. Each locker has an insert lock; it is the student's responsibility to keep his/her personal valuables secure at all times. A gym locker, located in the locker room, for gym clothing will be provided by the PE department. Periodic locker inspections and cleanout will be announced. It is the student's responsibility to keep his/her locker neat and clean, inside and out. Students who deface lockers will be subject to suspension from school, as well as fined for repairs. Although students are allowed to personalize the interior of lockers with removable decorations, they are not permitted to post permanent, inappropriate, profane, drug related, or pornographic materials. Under no circumstances are students sharing lockers or combinations with other students. Lockers are the property of the Board of Education and are issued to the student body on a loan basis.

For purposes of safety and maintenance of a suitable climate for learning, the school has the legal right to inspect and search student lockers periodically and at any time during the year.

HALL PASSES

Hall passes are utilized when a student is requesting to leave class for: nurse, school counseling office, main office, admin, etc. When in the halls during class time, students must carry and present the hall pass and ID card to any staff member when asked to do so.

When a student leaves the classroom, they must retrieve the designated hallway pass and sign out at the Turnstile kiosk before exiting.

Students are allotted no more than 10 minutes for missed classroom time. Please be understanding that, in some cases, this time may extend based on individual student needs. Students who consistently misuse their hallway privileges will be written up in accordance with school policy.

STUDENT RECORDS / RIGHTS

8330 - STUDENT RECORDS (M)

8335 - FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

9240 - RIGHTS OF PARENTS

2415.05 - STUDENT SURVEYS, ANALYSIS, EVALUATIONS, EXAMINATIONS, TESTING, OR TREATMENT (M)

5700 - STUDENT RIGHTS

2260 - EQUITY IN SCHOOL AND CLASSROOM PRACTICES (M)

TITLE IX / SEXUAL HARASSMENT POLICY

It is the policy of the Board of Education to maintain a learning and working environment that is free from sexual harassment. (Board of Education Policy- 5751). It shall be a violation of this policy for any member of the district staff to harass another staff member or Student through conduct or communications of a sexual nature as defined below. It shall also be a violation of this policy for Students to harass other Students through conduct or communications of a sexual nature. Questions or concerns about sexual harassment should be addressed to the High School Affirmative Action Officer. Please contact the main office for more information.

A. Definition

1. "Sexual harassment" shall consist of unwelcomed sexual advances, requests for sexual favors, and other inappropriate verbal or physical conduct of a sexual nature when made by any member of the school staff to a Student, when made by any member of the school staff to another staff member or when made by any Student to another Student when:

   a. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or education; or when

   b. Submission to or rejection of such conduct by an individual is used as the basis for academic or employment decisions affecting that individual; or when

   c. Such conduct has the purpose or effect of substantially interfering with an individual's academic or professional performance or creating an intimidating, hostile, or offensive employment or education environment.

   Sexual harassment may include, but need not be limited to, verbal harassment or abuse, pressure for sexual activity, repeated remarks to a person with sexual or demeaning implications, unwelcomed touching, or suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning one's grades, job, or the like.

B. Procedures

1. Any person who alleges sexual harassment by any staff member or Student in the school district may complain directly to his or her immediate supervisor, building principal, or affirmative action officer. Students with complaints should see their school counselor.

2. Filing a grievance or otherwise reporting sexual harassment will not reflect upon the individual's status nor will it affect future employment, grades, or work assignments.

3. The right to confidentiality, both of the complainant and of the accused, will be respected consistent with the school district's legal obligations, and with the necessity to investigate allegations of misconduct and to take corrective action when this conduct has occurred.

C. Sanctions

1. A substantiated charge against a staff member in the school district shall subject such staff member to disciplinary action, including discharge.

2. A substantiated charge against a Student in the school district shall subject that Student to disciplinary action including suspension or expulsion consistent with the Student discipline code.

D. Notification

Notification of this policy will be circulated to all schools and departments of the district on an annual basis and incorporated in teacher/student handbooks. It will also be distributed to all organizations in the community having cooperative agreements with the public schools. Failure to comply with this policy may result in termination of the cooperative agreement.

SAFETY & SECURITY

Safety & Security - North Plainfield Borough School District

The North Plainfield Public Schools, Safety and Security Department, is dedicated to providing a safe and secure learning environment for our staff, students, and the entire community, while working to minimize any disruptive incidents. Our goal is to build trust and a strong relationship within the North Plainfield School Community.

Here's how we ensure safety and security:

- Our Security Team: Our department comprises a blend of district-employed security staff, North Plainfield Police Department's Class III Officers, and a District-Wide School Resource Officer.
- Trained Staff: Our safety and security staff are highly trained and certified in CPR/AED, Restraint and De-Escalation techniques, and Mental Health First Aid.
- Responsibilities: They are present in all our schools to help prevent, deter, observe, detect, and report any unauthorized activity. Their duties include internal and external patrolling of school properties, enforcing policies, rules, and regulations, responding to emergent situations, and assisting building administration during security incidents, emergencies, and drills.

Security Drills School security drills are exercises designed to practice emergency procedures such as non-fire evacuations, lockdowns, or active shooter situations, similar in duration to a fire drill.

- Frequency: Every school is required to hold at least one fire drill and one security drill each month, even during summer months if instructional programs are active.
- Types During Academic Year: During the academic year, schools must conduct a minimum of two of each of the following drills: Active shooter, Evacuation (non-fire), Bomb threat, and Lockdown. We also have the flexibility to practice other drills like Shelter-in-place, Hold in Classroom, Evacuation to off-campus locations, and testing of notification/communication systems.
- Initial Drills: The first emergency evacuation drill of each school year is conducted within 10 days of classes beginning, and a school security drill is conducted within the first 15 days.
- Parent Notification: As of early 2022, a new law requires us to provide written notification to parents or guardians by the end of the school day on which a school security drill is conducted.
- Standard Response Protocol (SRP): All public schools in Somerset County utilize the Standard Response Protocol, which includes actions such as Hold, Secure, Lockdown, Evacuate, and Shelter.

Safety Initiatives and Projects We continuously work on improving safety measures throughout the district:

- **Lanyard Policy**: To ensure clear identification, a lanyard policy is in place: Red for School Staff, White for Substitutes on duty, and Blue for Signed-in school visitors. High School and Middle School students are also required to wear lanyards.
- **Door Security**: All doors are required to remain locked as a first line of defense.
- **New and Ongoing Projects**: These include a Door Ajar System at the High School/Middle School complex that alerts staff when doors are open and integrates cameras. We are also implementing front and rear-facing AI bus cameras for real-time mapping, distracted driver detection, speed monitoring, and automatic notifications for various events. Other projects involve adding crosswalk signs, updating 3M Safety Film, installing more cameras, strobe lights, and door swipe entry systems.
- **Law Enforcement Unit:** A Law Enforcement Unit was approved by the Board on August 20, 2025, further strengthening our security efforts.

Crisis Management We have comprehensive crisis management and emergency response plans that cover natural disasters, technological disasters, and national security crises. These plans, including evacuation and lockdown procedures, are regularly reviewed by our district and building crisis management teams, the police department, and appropriate borough/county emergency management personnel.

EXTERIOR DOORS

All NPHS exterior doors are locked and are to remain closed during the school day. Upon morning arrival, students may only enter through designated / unlocked doors. Exterior doors are not to be open from the inside to anyone (including other students) at any time (including after the school day). All those looking to enter the building must do so through the main entrance doors to sing in accordingly. Students that open exterior doors will be assigned the appropriate consequence.

VISITORS

All outside school doors are locked during the school day, including the main entrance. All visitors MUST have a scheduled appointment. Visitors must enter through the main entrance by buzzing in and then must sign in at the Main Office. Visitors will be asked to provide identification, have their information entered into the Visitor Sign-In System and be given a printed visitor's badge. Before leaving the building, visitors must sign out at the attendance office and return the visitor's pass.

ITEM DROP OFF

In order to maintain safety and security and not disrupt the school day, drop-offs are limited to:

- Chromebooks
- Necessary medications/doctor's notes

Food, beverages and non-academic materials are not permitted to be dropped off during the school day. Athletic wear, sports related equipment, materials for other extra-curricular activities and food can only be dropped off after 2:35 pm.

OUTSIDE FOOD DELIVERIES

Food deliveries to the high school from outside vendors are **not permitted**. This includes delivery services such as DoorDash, GrubHub, and Uber Eats, etc. The Attendance Office will not accept these deliveries and students are prohibited from accepting these deliveries themselves. Students that accept these unauthorized deliveries will be assigned appropriate consequences for opening a locked door.

LOSS OR THEFT OF PERSONAL VALUABLES

The **Lost and Found Department** is located in the Main Office and the cafeteria. Articles may be claimed at this office before school and during the student's scheduled lunch. Items such as keys are also turned in to the Main Office. Clothing, lunchboxes and textbooks may be found in the cafeteria..

Students are responsible for personal belongings at all times. Losses will not be covered by school insurance.

Large sums of money should NOT be brought to school. Likewise, students are encouraged not to wear or bring expensive jewelry, handbags, or other personal articles, which are

subject to theft. In addition, students are strongly encouraged to place personal valuables in a secure and locked location, especially during Phys. Ed. classes. If unable to do so, students should speak to their teachers regarding other options for securing their belongings. The school is not responsible for lost or stolen items.

WORKING PAPERS

For anyone under 18 years of age, working papers are required by the state. This is for the student's protection and to protect the employer. Students wishing to obtain working papers must go through the state website at myworkingpapers.nj.gov. Schools are no longer responsible for the working papers process.

HEALTH OFFICE

ILLNESS OR ACCIDENTS IN SCHOOL

In case of illness a student must obtain a pass from his/her teacher to see the nurse, who will determine the student's fitness to remain in school. No student will be permitted to go home unless the nurse is able to contact the parent/guardian or emergency contact and proper transportation has been arranged. Once a student is sent home by the nurse, he/she will not be permitted to return to school or permitted to attend any extracurricular activity that day unless prearranged with the nurse or a health care provider note is submitted. No student is to report to the nurse without a pass from their teacher and their student ID, except in the case of an emergency. Students are reminded not to contact a parent/guardian to leave school without first seeing the nurse to take advantage of the medical services provided here. Parents/guardians are reminded to direct students to the nurses' office if called directly by a student who is feeling ill. Students who have not reported to the health office for assessment by the school nurses will not be called to the health office until the end of the period in which their parent/guardian arrives for pick up. Dismissals for illness will not be granted without first seeing the nurse.

In order to protect the privacy of our students and provide a quiet atmosphere for those who are ill, all electronic devices such as cell phones, Chromebooks, laptops, and tablets will be signed in and left in a secure location at the front desk of the Health Office. These items will be returned to the students when they leave the Health Office.

In the event of an accident, no matter how slight, a student is to report immediately to the teacher in charge who will give permission for the student to report to the nurse. If the nurse is not in the health office, the student is to report to the main office.

INSURANCE

8760 - STUDENT ACCIDENT INSURANCE

MEDICATION

The North Plainfield Township Board of Education's policy for the administration of medication during school hours is as follows:

1. Medication must be in its original, labeled container and must be delivered to the Health Office by the student's parent/guardian. Students are NOT permitted to bring medication to school or carry it with them on the school bus or school premises.
2. All medication, including over the counter products (aspirin, acetaminophen, ibuprofen, eye drops, and nasal sprays) require a district medication form completed by the student's health care provider and signed by the parent/guardian. This form may be obtained on the district website or in the health office.
3. Medication administered during school hours shall be kept in the Health Office.
4. Medication shall only be administered by the school nurse, another registered nurse, or the student's parent/guardian.
5. Medication no longer required must be promptly removed by the parent/guardian or it will be discarded by the school nurse.
6. The school will not provide students with any medication.
7. All medication requests need to be submitted each school year. All medication orders expire at the end of each school year.

SELF MEDICATION EXCEPTIONS

Self-administration of medication is permitted under certain conditions which include inhalers, epinephrine, insulin, or pancreatic enzymes. The appropriate medication form must be submitted to the Health Office each school year. Forms may be obtained in the Health Office or on the school website.

Parents and/or Guardians are required to update the emergency contact information for each child by visiting the Parent Portal on Genesis each school year. It is imperative this takes place prior to the beginning of each school year.

CAFETERIA / OPEN CAMPUS LUNCH

Only juniors and seniors may leave campus for lunch provided a signed guardian permission form is submitted via the **Genesis Parent Portal**. Students exercising this privilege must remain off-campus for the **entirety** of their scheduled lunch block and return promptly for their next class.

Please note the following requirements:

- **Check-in/out:** Students must use the turnstile computers and or/ Scan the bar codes on their student IDs for every departure and arrival.
- **Timing:** Early returns are not permitted.
- **Food Policy:** No outside food or drink may be brought back into the building.

All students utilizing the school Cafeteria, are expected to act in a courteous and responsible manner while in the Cafeteria. Failure to do so may result in disciplinary action. Students must remain in the Cafeteria until the period is over.

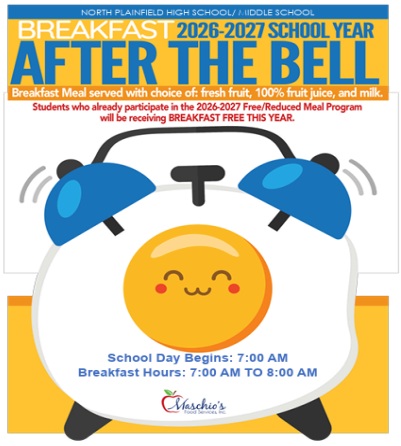
FREE/REDUCED LUNCH

The Free and Reduced Lunch Application is an online application available through the Genesis Parent Portal. This safe and secure application method is the preferred way to submit this application. Any students already verified through Direct Certification do not need to submit an application. Letters are mailed out to the families who are directly certified.

Although the online application is preferred, if you wish to complete the paper application, please contact your student's school nurse for a paper copy. Applications should be returned to your school nurse.

BREAKFAST

Students who already participate in the 2026-2027 Free/Reduced Meal Program will be receiving Breakfast FREE this year ! Just make sure you fill out the Free and Reduced Lunch Application is an online application available through the Genesis Parent Portal.



TECHNOLOGY

ELECTRONIC DEVICES

The use of the district's 1:1 device (Chromebook) provides unique and important access to educational resources during the school day and assists in the effective management of school work. Students are expected to manage the use of this device responsibly in accordance with the student code of conduct and the acceptable use policy for educational purposes only and at the direction and discretion of the supervising staff members at all times.

- Internet Enabled Device Policy: Beginning this school year, all personal internet-enabled devices, including but not limited to cell phones, smartwatches, personal laptops/tablets and wireless headphones/earbuds, must be turned off and stored away for the duration of the school day. This requirement is in effect from the first bell to the last bell, which includes lunch periods and transitioning between classes. Cell phones must be off and stored in backpacks or assigned lockers.
    - Law
    - New Jersey Department of Education's 2026 Guidance
    - FAQ Internet Enabled Devices 2026 Updated

Failure to surrender a device upon request of a staff member is considered an act of insubordination and will result in Code of Conduct infractions.

Use of any device to intentionally cause emotional harm, to discredit another person, or to harass, intimidate, or bully someone is strictly prohibited. Strict consequences will be imposed for hurtful behavior in accordance with the school's code of conduct and the law on harassment, intimidation, and bullying. Students are also reminded that electronic devices cannot be used to transmit or store inappropriate images (nudity, etc.) of minors and that doing so may constitute possession or distribution of child pornography, an illegal act with harsh penalties and lifelong repercussions. **In addition, audio or video recording or taking pictures without the knowledge and permission of school administration is prohibited at North Plainfield High School**.

North Plainfield High School will not be held responsible for any personal electronic devices that are lost, stolen, or damaged.

Etiquette

Since students are currently allowed to use personal electronic devices during passing time, study hall and lunch. Students are reminded to be polite, cognizant of their surroundings, and safe at all times. Care should be taken when moving through the building so that you do not cause injury to self or others or cause a delay to the normal traffic patterns in the building.

Chromebooks

Students are expected to use the district's portable computing device for instructional purposes during class time and to act in accordance with the directions of the supervising staff member at

all times. **Students are not to use personal computing devices instead of their district chromebooks.**

Use of any device other than the district issued chromebook will need expressed permission by high school administration.

If a Chromebook is damaged, the school's technology department will assess the damage. The student will then be responsible for the determined cost of repairs.

You can purchase insurance for your child's Chromebook device for a one-time payment of $45.20, which will cover it for the entire year. For more detailed information on how to purchase this insurance, you can click on the 'Chromebook Documents' section of the Technology Website

COMPUTER USAGE

Access to North Plainfield Township Public Schools Network facilities is a privilege not a right; therefore, students will be permitted to use these resources upon submission of the Acceptable Use Policy agreement form signed by the student and parent or guardian of minors upon entry to the school district. The signed Acceptable Use Policy form will be kept on file electronically as a legal binding document. Students in grades 5-12 may be issued a computing device for their academic use while a student at the North Plainfield Township Public Schools upon signing the district's Personal Computing Device Usage Form, which will also be kept on file electronically as a legal binding document. The smooth operation of the computing environment relies upon the responsible use of the network and requires adherence to ethical and legal use of this resource. Failure to comply with the agreement for acceptable use may result in the student's loss of access to network resources as well as other disciplinary and legal actions.

Student Password Policy: Occasionally, the district requires students to update their passwords for security purposes. Failure to do so will leave the student locked out of their NP account and their chromebook. If a student believes their password has been compromised, students should report to the Tech Hub to change their password.

AUP, MEDIA RELEASE AND PERSONAL DEVICE USAGE POLICY FORMS

AUP, Media Release and the Personal Device Usage forms are available online through the Genesis Parent Portal and must be signed online. Students without internet access may submit signed paper copies of the individual forms. (Board of Education Policy - 2361)

ACADEMICS

North Plainfield High School is committed to offering educational, extracurricular, and social opportunities that encourage responsible citizenship and life-long learning. The NPHS community aims to create an environment that

- Supports academic and personal growth, promoting self-reliance, and self-worth.
- Prepares students to become members of a diverse and ever-changing society
- Enables everyone to feel physically, emotionally, and intellectually safe (free to verbally express opinions and ideas)
- Provides a safe, positive learning environment with mutual respect and opportunity for the exchange of ideas
- Delivers an instructional program that addresses a variety of learning styles, interests, and levels of readiness for all students in all disciplines
- Encourages honesty, integrity, and trustworthiness in academic pursuits and social interactions
- Respects all people and cultures and encourages participation in one's community as a social, civic, and personal responsibility
- Recognizes learning as a life-long process.

PROGRAM OF STUDIES

The Program of Studies is a comprehensive guide for students in grades 9 through 12, designed to help them plan their high school experience and beyond. It outlines your child's possible course choices and provides essential information needed to plan their academic program.

Here's what the Program of Studies includes:

- Curriculum Information: Details about the wide variety of learning experiences and courses offered, designed to meet each student's needs.
- Course Registration Procedures: Guidelines on how to register for courses.
- Graduation Requirements: Important information about the courses needed to graduate.
- College and Career Planning: Resources and guidance to help students plan for post-secondary opportunities, including college criteria and career choices, often in collaboration with school counselors and using tools like Naviance.
- Department Course Sequences: Outlines of courses available in various subject areas such as English Language Arts, Mathematics, Science, Technology, Engineering, Social Studies, World Languages, Physical Education, Health, and Fine/Performing Arts.
- Special Programs: Information on programs like Option II, Career Mentorship, STEM Academies, Raritan Valley Community College - Concurrent Enrollment Program (CEP), Somerset County Vocational-Technical High School, and Special Education.

When planning their schedule, students and parents are encouraged to carefully review the guide, considering graduation requirements, student interests, talents, abilities, and future plans. It also highlights opportunities for extracurricular involvement, such as student government, clubs, and athletics, to enrich the high school experience.

HOMEWORK PHILOSOPHY

2330 - HOMEWORK

Good homework is a direct extension of a class period, providing practice and reinforcement of skills. It requires that students integrate thinking skills from a variety of disciplines. Good homework is the natural outgrowth of a current unit serving to amplify and reinforce the

concepts that students are learning in class. Providing preparation for final evaluation, homework assignments vary in form from discipline to discipline. Homework need not always be a written assignment, nor should it be "busy work" or "homework for homework's sake." Finally good homework can be assigned at any time that it serves to enhance the student's learning and should not be restricted to any particular days of the week (i.e. Monday through Thursday).

Homework sometimes serves as a springboard into the lesson the following day or provides the foundation for the unit of study. The nature of homework as an individual exercise fosters debriefing and internalization of concepts. Homework promotes individual growth, self-discipline and an ever increasing sense of responsibility.

FINAL EXAMS

Final examinations will be required in all subjects, except FPPA (Fine Practical and Performing Arts), PE (Physical Education) and Ready Prep Go classes. Examinations will be scheduled through the principal's office. Students who are absent because of illness, emergency or other serious circumstances on exam day will be rescheduled for a makeup, if granted, provided that **the parent or guardian calls the school on the day of the absence to report the reason for the absence.** Students are expected to report to Physical Education/Health during exam days.

NPHS Exam Exemptions

- ➔ **All concurrent students must take a final exam.**
- ➔ Any student **who is not concurrent and has taken an AP exam** is exempt from their final.
- ➔ Seniors are exempt from final exams if they have a **90 or above average in FULL YEAR and SEMESTER electives.** Senior semester ELA courses are not exempt.

Genesis Notes:

- Teachers should enter an "EXM" as their final exam grade.
- Calculations of final-exam exemption cases: MP1-MP4 weighted at 25%
- Students who are exempt from the final may choose to take it to improve their overall average.
- Final Grading Calculations with Final Exam

COMMON GRADING

MAKE-UP OF MISSED WORK

Students who are absent from school are entitled to make up any assignments or tests which occurred during the absence. If present on the day prior to a test, the student can be expected to take the test on the first day of his/her return to school. For all other situations, the student and teacher are to agree upon a reasonable time for make-up work. In the event that such an agreement cannot be reached, the student may discuss the matter with the appropriate department supervisor.

Students are not entitled to make-up opportunities as a result of class cutting or truancy.

All incomplete work is to be completed within two weeks of the close of each marking period. Any work that is not completed within the allotted time will revert to a zero (0) and become part of the calculation of the student's average for that marking period.

Students who are absent during mid-year or final exams must take the exams during the scheduled make-up days, if permission was granted by the administration. Special arrangements can be discussed with the principal or vice principal in the event of extenuating circumstances. See "Exams" for more information.

GRADE DISPUTES

At times, there can be a difference of opinion about a student's grade on an assessment. To address this, the student should first talk to the teacher to get a better understanding of the grade or to correct what may have been a simple error. In most cases it will be resolved at that point. Should the difference of opinion persist, the parent should also contact the teacher to get a first-hand understanding of the matter. Grading is something that occurs based upon the expectations in the class, the instructions given to students, the student's effort and preparation, and many other factors that impact the student's individual grade on an assignment. Because of that, the teacher is the best resource to gain an understanding of the grade earned. A department supervisor or building administrator is not in the position to override a grade. However, evidence that supports an arbitrary or capricious grading practice has been taken (e.g. - as a punishment, retaliation, intent to do harm to a student, etc.), review by district supervisors and the building administration may be warranted. If an arbitrary or capricious grading practice is suspected, a written appeal may be made to the district supervisor and school principal. In general, the teacher remains the best contact to understand and resolve concerns about grading.

PHYSICAL EDUCATION RULES

Health, Safety, and Physical Education (N.J.S.A.18A:35) requires that all students in grades 1 through 12 participate in at least two and one-half hours of health, safety, and physical education in each school week.

- Health & Physical Education is required by state law of each student enrolled. This requirement applies to fifth year students as well and is a New Jersey graduation requirement.

- Expectations and procedures should be followed in order to receive a meaningful and beneficial experience in Physical Education.

- Students are **not** required to change for physical education but **they must be appropriately dressed in PE attire** that allows students to participate without restrictions. All attire must conform to the school dress code.
  - ➢ NPHS students must report to their Physical Education class in proper PE attire to ensure safety and serve as injury prevention. PE attire is defined as the following:
    - Sweatpants, leggings, sweatshirt, shorts, t-shirts.
    - Sneakers with laces to assure foot and ankle protection.
  - ➢ Things to avoid are pants or shorts with a lot of zippers or pockets, jeans, khakis, dress/skirts, Crocs, Uggs, slippers, sandals, and slides.
  - ➢ Athletic uniforms appropriate for the designated PE activity may be worn. **If the athletic uniform is damaged during PE, the Athletics Department will review the incident to determine if there was any athlete negligence.**
  - ➢ No dangling jewelry (long necklaces or bracelets that could result in injury to self or others during PE activity).
  - ➢ Backpacks are to be left in the locker room at the beginning of the class period.
  - ➢ **NO FOOD OR DRINKS (OTHER THAN WATER) IN THE GYM DURING CLASS.**
- All students are required to wear proper physical education attire in order to participate and receive full credit in class. Failure to do so will result in a deduction of points. PE attire must align with the school dress code. Wearing the correct clothing is essential not only for participation but also for ensuring safety for all students during physical activity.

- All students must be in assigned locker room areas when the passing bell rings.

- Five (5) minutes will be given on both ends of the period to change into and out of physical education attire.

- All students will remain in the gym until the passing bell rings.

- All students will be scheduled for one marking period of Health or Driver Education and three marking periods of a specific grade level Physical Education course.

- **Students must bring a lock if they have personal valuables**: **Money, jewelry, electronics and other valuables should <u>always be secured in a locked locker during gym class.</u>** Each student is assigned their own locker. Students are encouraged to use their locker to secure their valuable items. Any valuable items that do not fit into the locker may be stored in the gym office upon request. <u>The school is not responsible for lost or stolen valuables.</u>

- **<u>Cell Phones</u>** are not permitted during Physical Education classes and should be appropriately stored in either a students hallway locker or provided physical education locker.

- **<u>Using the Bathroom During Physical Education</u>**
    - ➢ Students needing to use the bathroom during PE will utilize the bathroom on the 1st floor just outside the vestibule (closest to the locker rooms). Students are encouraged to use the bathroom at the beginning and end of PE class.

PROCEDURE FOR APPROVAL OF PE LIMITATIONS AND EXCUSES

- All physical education limitations and excuses shall be issued by the Health Office prior to gym class.

- Requests for limitations or excuses are limited to three days per marking period.

- Students requesting extended physical education limitations or excuses (more than 3 days) must have their health care provider complete the Physical Education Excuse form which is available in the Health Office and on the District Health Office website.

- Students who are unable to fully participate in Physical Education may not be allowed to participate in extracurricular activities until medically cleared.

SCHOOL MATERIALS

At the beginning of every year, all necessary textbooks are issued to each student with a specific book number, and your name should be written in the stamped area in the front of your book. These books are loaned to students and must be covered and handled with care. Books lost or damaged beyond reasonable wear must be paid for by the student responsible. Due to the high cost of textbooks, the school will not issue copies of books to be kept at home.

BOOK AND EQUIPMENT FINES

All loaned materials (books, sports, photography, and computer equipment, etc.) must be returned or the appropriate fines must be paid.

If a student does not return the assigned textbook, claiming it has been lost or stolen, the student will be charged the original cost of the book minus ten percent of the original cost for each year the book has been in use to account for depreciation.

Insurance may be purchased to protect Chromebooks from certain types of damage, however; students and their parents are responsible for damages not covered by insurance, or for all damages in the event they did not purchase insurance.

EXTRACURRICULAR ACTIVITIES

CO-CURRICULAR PARTICIPATION

Students have a Constitutional right to organize and join groups to pursue common interests and purposes. Such clubs cannot discriminate against any student on the basis of race, religion, ethnicity, gender, sexual orientation, economic status, or physical condition. However, any club which would disrupt the orderly operation of the school is prohibited.

Any student who wishes to participate in a co-curricular activity (i.e., dances, clubs, athletics, intramurals, drama, etc.) must be in attendance for a minimum of four hours on the day of the activity. Students wishing to participate in an activity that is held on a day other than a regular school day must have been present for the last day of school prior to that activity. For example, students wishing to participate in a Saturday program must be in attendance on Friday.

Students on suspension are considered absent and are not permitted to participate in any social or extracurricular activity sponsored by the school.

BEHAVIOR AT EXTRACURRICULAR ACTIVITIES AND EVENTS

Exemplary behavior is expected at all extracurricular activities and events. All school rules are in effect at all times. Removal or ejection from any activity or event will result in appropriate school and legal consequences and may result in restrictions from attending subsequent activities or events.

DANCES / PROMS

Clubs or classes wishing to sponsor a dance must discuss the details with the teacher advisor and then the school administrator.

- These events are a school-sponsored extracurricular activity. As such, students are subject to the district code of conduct **to, from, and during** these events.
- Failure to comply with either the rules and regulations or the district code of conduct may result in disciplinary action and exclusion from future extracurricular events, up to and including graduation.
- Students may be restricted from participating in this extracurricular activity due to behavioral concerns. This will be at the discretion of the principal and assistant principals.
- This school event is sanctioned by the North Plainfield School District. All district policies relating to drugs and alcohol will be strictly enforced. Anyone suspected of being under the influence of drugs and/or alcohol will be immediately referred to the local Police Department. If this occurs, a parent will be required to pick the child up from the event, regardless of whether the child has chauffeured transportation.
- This is also a tobacco and nicotine-free event. Smoking, vaping, and chewing are all prohibited anywhere on or near the premises.
- Students are not permitted to bring backpacks, duffle bags, or other tote bags into the venue. All travel bags must remain in the students' vehicles.
- All purses, clutches, and handbags will be searched by a member of the NPHS staff before entry into the venue.
- Students are **NOT** permitted to exit and return to the event at will. The parking lot and cars will be off limits while the event is in progress. Once a student is permitted to leave, they may **not** return.
- No refunds will be given **for any reason** after tickets are purchased.

Costs for damages incurred as a result of the activity will be the responsibility of the sponsoring organization.

GUESTS

- **Guests must be currently attending a high school.**
- **Guests must be in good standing with their current High School**
- **A signed permission form must be provided from the high school administration.**

Permission Form - Guest/Dances

FIELD TRIP REGULATIONS

Students are expected to be on their best behavior while on a field trip or at an athletic event.

The following rules will apply to field trips:

1. Trip permission form must be submitted to the teacher four (4) days in advance of the trip.
2. Students are to dress accordingly.
3. Transportation home from school is to be supplied by the parents if the trip goes beyond the school day.
4. Drug or alcohol involvement will be handled as prescribed in the "Drugs and Alcohol" section of this handbook.
5. Students are required to attend all classes prior to departure and upon return to school at the conclusion of the trip.
6. All North Plainfield High School rules and regulations apply to students on field trips, and appropriate behavior is required.
7. Students must remain with their teacher or chaperone at all times during the trip.

FUNDRAISING

All fundraising activities by classes, clubs, teams, booster organizations, etc., must be approved and scheduled by the main office. Money from the sale of merchandise or contribution collections by individual students is the responsibility of each student until submitted to the group's advisor. Likewise, the loss or theft of any merchandise is the individual student's responsibility until delivered to the buyer. Students are reminded not to leave money or merchandise in lockers. **Students are not permitted to sell door to door.**

Individual fundraising or selling any items for personal benefit is not allowed, and is subject to disciplinary action.

STUDENT PUBLICATIONS

The preparation, publication, and distribution of student newspapers, magazines and other literature is an exercise of the freedom of the press. The school has the right to control the time, place, and manner of the distribution of such literature. It should be noted that vulgarity is not protected by the First Amendment and is banned by the school.

If the distribution of any literature, authorized or unauthorized by the school, disrupts the operation of the school, then those students who created that literature will be subject to disciplinary procedures.

ANNOUNCEMENTS

Information regarding sports, clubs, activities, social events, etc., is provided throughout the day via email messages and over the school intercom during first period class prior to the start of instruction.

POSTERS AND SIGNS

Only approved posters and signs specifically related to school-sponsored and school-sanctioned activities or events will be hung in the building. All posters/signs are to be preliminarily approved by the supervising teacher/advisor/coach and then officially approved, stamped, signed, and dated by the vice principal in charge of activities.

Within twenty-four (24) hours after the activity, all posters and signs are to be removed by the sponsoring group.

Posting unapproved or inappropriate signs, etc., is subject to disciplinary action.Bulletin Boards located in the school cafeteria and cafeteria atrium are utilized to promote school happenings and spirited events.

CLUBS AND SPECIAL ACTIVITY GROUPS

Clubs and related social activities are an integral part of the total program. Through such activities students have the opportunity to explore and develop their special interests as well as extend their knowledge in certain subjects beyond the classroom. A club may or may not be related directly to a subject area, but it must provide a worthwhile experience for its members. Generally, the chief requisite is continued or sustained interest.

As the needs and interests of the student body demand, the number and variety of clubs may change from year to year. To form a new club, students must secure a faculty advisor and administrative approval.

STUDENT OFFICER ELECTIONS

1. All Candidates should have passing grades in all classes.
2. No current year disciplinary action against them.
3. Good standing attendance.
4. No slander campaigns against fellow running mates.
5. No bribery or false promises.
6. All posters and campaign materials need to be hung in the Cafeteria and atrium of the cafe. Please use the bulletin boards and wall space in the cafeteria. Blue Tape for non bulletin board hangings in wall space in the atrium. No push pins.
7. All hanging materials MUST be taken down 2 days following the election
8. Flyers, cards and handouts can be given anywhere.

MENTORING PROGRAM

As part of our "**Freshmen First"** initiative**,** North Plainfield High School's mentoring program is designed to help incoming Freshmen transition smoothly into high school. We understand that entering high school is a significant new experience for adolescents, and we're committed to making it a successful one.

To support our incoming ninth-grade students, we've enlisted **successful 11th and 12th-grade students** to serve as mentors. These dedicated mentors have been trained to lead small group instruction and will meet with students formally once a month and informally at once a month. They'll be there to answer any questions a student has about high school and share valuable strategies for success.

If interested in becoming a MENTOR, a contract and application form is completed and reviewed by the Mentoring Teacher Advisors.

MENTORING CONTRACT APPLICATION FORM

ATHLETICS

ATHLETIC TEAMS

The following interscholastic sports are available to the students of North Plainfield High School:

FALL SPORTS	WINTER SPORTS	SPRING SPORTS
Football	Boys' Basketball	Baseball
Field Hockey	Girls' Basketball	Softball
Boys' Soccer	Wrestling	Boys' Track & Field
Girls' Soccer	Boys' Swimming	Girls' Track & Field
Boys' Cross Country	Girls' Swimming	Boys' Lacrosse
Girls' Cross Country	Cheerleading	Girls' Lacrosse
Girls' Tennis	Boys' Indoor Track	Boys' Tennis
Cheerleading	Girls' Indoor Track	Boys' Golf
Girls' Gymnastics	Ice Hockey	Girls' Golf
Girls' Volleyball		Boys' Volleyball

MEDICAL EXAMINATIONS / SPORTS

UNIVERSAL CHILD HEALTH RECORD

For students to participate in sports, it's crucial that they are medically cleared. This involves submitting specific forms and ensuring their physical is up to date.

Sports Physicals:

Students cannot participate if they are not medically cleared or if their parents haven't completed the necessary forms/consents in Genesis.

If your child's last physical was more than 365 days from the start of the season, a new one is required.

For the 2025-2026 school year, the deadline for Spring Sports physicals was February 20th. Submitting these forms by the deadline helps ensure your child can participate on the first day of practice.

Athletes are not guaranteed to be cleared for the first day of practice/tryouts if their sports physical is not submitted by the deadline.

An emergency action plan for medical conditions like Asthma or Life-Threatening Allergies (if needed) must also be completed by the due date.

Required Forms:

You and your medical provider should fill out the Sports Physical Packet.

A NJ Pre-participation Physical Evaluation form must be submitted if your child will be participating in Sports, Marching Band, or ROTC.

A complete physical (either a Universal Child Health Record or a Sports physical) along with a copy of the most recent immunizations must be submitted prior to entry for new students. Please note that any physical exam performed by a healthcare provider within the last 365 days will be acceptable.

Where to Submit:

The 2026-2027 Sports Physical Packet in both English and Spanish can be found on the Athletics page. https://www.nplainfield.org/athletics

High School physicals can be dropped off at the HS Nurse.

ACADEMIC REQUIREMENTS

Athletic Eligibility Rules

As stated in Board Policy #2430/2431, in accordance with New Jersey State Interscholastic Athletic Association (N.J.S.I.A.A.)

1. To be eligible for athletic competition during the first semester (September 1 to January 31) of the 10th grade or higher, or the second year of attendance in the secondary school or beyond, a student must have passed 25% of the credits (30) required by the State of New Jersey

for graduation (120) , during the immediately preceding academic year.

2. To be eligible for athletic competition during the second semester (Feb. 1 to June 30) of the 9th grade or higher, a student must have passed the equivalent of 12 ½% of the credits (15) required by New Jersey for graduation (120) at the close of the preceding semester (Jan. 31). An athlete who is ineligible for the spring may become eligible after May 1, providing that the athlete is passing 15 credits or more on that date. Full-year courses shall be equated as one-half of the total credits to be gained for the full year to determine credits passed during the immediately preceding semester.
All incoming freshmen are eligible for the first semester.

3. In addition to the state standards in "A" above, North Plainfield High School requires that a student who is passing fewer than four (4) courses at the end of any marking period is to remain ineligible during the season and that a student may not represent the high school in any activity for twenty (20) school days. After this twenty-day period, the student may obtain written confirmation from at least four (4) teachers stating that he/she is successfully completing his/her course work. If this is done, the student may resume eligibility.

4. Any summer work for credit recovery purposes completed and approved by the school before the sixth school day in the semester starting in September may be used for eligibility purposes.

5. All sports – An athlete becomes ineligible for high school athletics if he/she attains the age of nineteen (19) prior to September 1. However, an athlete attaining the age of nineteen on or after September 1 shall be eligible for the ensuing school year. An athlete becomes ineligible for grade 9 athletics if he/she attains the age of sixteen (16) prior to September 1. The athlete is eligible to participate on varsity or junior varsity levels.

6. For more information on Athletic Eligibility, you can go to the NJSIAA web site, www.NJSIAA.org, or call 609-259-2776

NCAA Eligibility

College-bound student athletes will need to meet specific academic requirements to practice, receive athletic scholarships, and/or compete during their first year.
Any student who has plans to do athletics and or receive athletic scholarships should visit the NCAA Eligibility website at : **https://web3.ncaa.org/ecwr3/**

ATHLETIC CODE OF CONDUCT

HAZING

5541 - ANTI-HAZING

The school takes any acts of hazing very seriously. All students share a responsibility to notify their coaches or advisors of any acts of hazing so that any serious bodily or emotional harm can be prevented. Students found guilty of engaging in hazing other members of their team or other organization on school grounds or off campus, are within the domain of the school and will be met with appropriate consequences.

CODE OF CONDUCT VIOLATIONS

IMMEDIATE REFERRAL (CALL) TO THE MAIN OFFICE
Drugs/Alcohol- possession or under the influence (Complete nurse referral)
Leaving Class without permission
Physical altercation
Possession of tobacco/smoking device/lighters/matches/fireworks
Selling items
Sexual Harassment
Terroristic Threats
Theft
Vandalism
Weapon (including toy/look-alike weapons)

DISCIPLINARY CONSEQUENCES

WARNING

Warnings are issued for minor code of conduct violations during a meeting with the student and their Vice Principal and the parents are then notified of the offense. If the student commits a second minor code of conduction violation, they will be assigned a Saturday Detention.

TEACHER DETENTION

Teacher Detentions are held by the teacher assigning the detention. When a teacher detention is assigned, the date and time the detention is to be served will be specified. One day's notice must be given in assigning the detention and the parent will be notified.

ADMINISTRATIVE DETENTION

Administrative Detentions are assigned by the school administration. Students will report to a predetermined supervised area. One day's notice will be given if it is before or after school. The location and length of time will be determined by the administrator based on both the offense and the availability of supervision.

SATURDAY DETENTION

Saturday Detentions are assigned by the school administration and are served from 9 am to noon on Saturdays.

Saturday Detention Rules

1. The detention must be served on the assigned Saturday.
2. Students must arrive on time. Detention starts at 9:00 am and ends at 12:00 pm.
3. Students must bring sufficient school work or reading materials to occupy three hours.
4. **Students are not permitted to communicate with each other, listen to music, snack, sleep, or use any electronic devices.**
5. Chromebooks may only be used for school work and will be allowed at the discretion of the proctor.

Students who do not comply with Rules 2 and 3 will not be admitted to Saturday detention.
Students who break Rule 4 will be dismissed from the detention and their parents notified immediately.

Students who fail to satisfactorily complete the assigned Saturday detention will report to school on the next regular school day. Students will then receive disciplinary action that may result in multiple SITs, loss of student privileges, and or ISS.

SCHOOL WIDE PASS RESTRICTION

At the discretion of the vice principals, students may receive school wide pass restrictions for inappropriate conduct. Such restrictions are appropriate whenever it becomes apparent that the student is abusing his/her pass privilege by wandering the halls or disturbing other classes. Any student on pass restriction will not be allowed a pass from any class except in the case of medical

emergency. The length of the restriction will be appropriate to the nature and frequency of the misconduct.

SUSPENSION

Students on suspension are not permitted to participate in any social or extracurricular activity sponsored by the school. The days suspended do not count toward loss of credit, but suspended students are responsible for all assigned work and are not given extra time for make-up work.

In-School Suspension

Students on In-school Suspension (ISS) are required to report to the ISS room at 7:30 am. Tardiness is not permitted. Students must bring all textbooks to ISS with them; locker passes or extra texts will not be provided. Students will be assigned class work from their teachers, which must be completed daily during the suspension. Students who are unprepared or do not complete the assigned work will be subject to an additional day of ISS. Students will also be given any quizzes or tests in ISS that would have been taken in class during the term of the suspension. Failure to complete these in ISS will result in a zero for each quiz/test. School counselors will contact students during their time in ISS to discuss the infraction and suggest ways to avoid such behavior/consequences in the future. Lavatory breaks will be provided once in the morning, once at lunch, and once in the afternoon.

Students are required to be on their best behavior and follow all school rules and the specific rules outlined by the ISS teacher. Refusal to cooperate will necessitate a parent contact so that the student can be picked up from school to complete the remainder of the in-school suspension at home, as well as an additional day of out-of-school suspension for the student's continued misbehavior. Students who are absent on one or more days during which they are assigned to ISS will complete the remaining days in ISS upon their return to school.

Students in ISS are not permitted to attend or participate in any extracurricular or school-related activities on any day of the suspension. Students must leave the school grounds immediately at the end of the school day.

Students are only permitted to eat during the designated lunch time. Food deliveries will not be allowed.

After three (3) suspensions are assigned to a student in the course of a school year, regardless of the duration of each session, the Principal in consultation with the Superintendent will consider progressive discipline upon further infraction of school rules.

Out-of-School Suspension

Students on out-of-school suspension are not permitted on school grounds during the period of suspension. If there are extenuating circumstances, the student is to contact the Vice Principal for permission to enter the building. Students who violate this rule are subject to additional days of suspension.

Students are permitted to make-up assignments while on suspension. These assignments should be requested from the teachers by the student. If, for some reason, this is not possible, the office will request these assignments, which can be emailed to the student or picked up after 3:00 p.m. on the first day of the suspension.

The final day of out-of-school suspension will be spent in the in-school suspension program at which time the student will be required to make-up any quizzes or tests missed as a result of the suspension. Failure to complete the work will result in a zero for each quiz/test.

Repeated violations of the Code of Conduct will result in progressive and increasing disciplinary consequences, including expulsion. In addition, any other unlisted infraction that disrupts the educational process and orderly operation of the school may be grounds for student discipline, up to and including suspension and expulsion under New Jersey State Statutes.

HARASSMENT, INTIMIDATION, AND BULLYING BEHAVIORS

HIB Information

It is important that every student feels comfortable when in school. Parents are vital in sending the message that harassment of any form, insults, disrespectful behavior from one student to another, or forms of intimidation have no place in the classroom or the corridors. Words or actions which demean another person because of race, ethnic origin, religion, gender, sexual orientation, economic status, or physical condition are unacceptable. Students who use such harassing language or bullying behavior will be subject to the appropriate consequences. The

school's Anti-Bullying Specialist will also be informed for additional legal information and counseling regarding this behavior. Board of Education Policy - 5512 fully outlines North Plainfield Township School District's stand on this matter and is available on the district website. If you believe you have been subject to an incident of harassment, intimidation, or bullying, submit a form, available online (under HIB on the website) or in the main office, to the school principal.

RACIAL SLURS, LANGUAGE, OR ACTIONS

Our school is committed to fostering a safe and inclusive learning environment for all students. Racial slurs, language, or actions have no place in our school community. These behaviors create a hostile environment that undermines the educational experience for all students. In many cases, such issues will be investigated as an issue of Harassment, Intimidation, and Bullying (HIB) as denoted in NJ State Code. However, whether or not such issues meet all criteria as outlined by state code to be an affirmed HIB, consequences and restorative actions will be imposed in these situations.

Restorative Actions

In addition to disciplinary consequences, the school may also take the following restorative action:

- Affirmative Action referral and counseling
- Referral support to school counseling / student support services
- Meet with the student's parents or guardians to discuss the incident and develop a support plan.

Reporting

We encourage all students, staff, and parents to report any incidents of racial harassment or discrimination. Reports can be made to any administrator, teacher, counselor, or other trusted adult. All reports will be investigated promptly and confidentially.

BE A STAR

STOP IT

WEAPONS

The possession, use, or exchange of any weapon in any school building, on school grounds, at any school sponsored event or on school sanctioned transportation is prohibited. "Weapon" includes, but is not limited to, all firearms, knives, instruments intended to inflict harm, components that can be readily assembled into a weapon, explosive devices and imitation weapons.

Anyone suspecting the presence of a weapon, as defined above, is required to report the matter to the principal or vice principal. If the investigation establishes the presence of a weapon, it will be confiscated immediately and the police will be notified.

Any Student who possesses, uses, or exchanges a weapon on school property or school sponsored transportation or at a school event is subject to stringent discipline which may include expulsion. Anyone who brings an imitation firearm on school property without the written permission of the principal commits a disorderly person's offense. The law (P.L. 1995, Chapter 389, N.J.S. 2c:39-1) applies to the buildings and grounds of public schools. An imitation firearm is "an object or device reasonably capable of being mistaken for a firearm."

The Zero Tolerance for Guns Act, P.L. 1995, c. 127 and c. 128, requires that school officials remove students from the regular education program for not less than one calendar year who possess firearms on school property, school bus, or at a school function or who commit a crime while possessing a firearm. Also any Student who assaults another Student, teacher, administrator, board member, or other school district employee with a weapon other than a firearm on school property, on a school bus, or at a school sponsored function must be immediately removed from the school's regular education program. In either situation, the student is placed in an alternative education school or program pending a hearing before the district board of education.

For additional information consult Board of Education Policy 8467.

DRUGS AND ALCOHOL

Although there is no place for drugs and alcohol in a school setting, it is clearly understood that some students struggle with addiction. In addition to educational programs provided by the district, the high school offers assistance to any student seeking help without fear of punishment. Students who would like to take advantage of this assistance should contact the high school's Student Assistance Counselors (SACs) for support.

Students are prohibited from possessing, consuming, using or distributing prohibited substances in any form while at school; at co-curricular and extra-curricular programs; on Board property; during school hours when off Board property; at school-related functions on or off Board property; and in transit to and from school. Students are further prohibited from smoking cigarettes or using tobacco products in any form on Board property and at school-related functions.

If a student is suspected of being under the influence of substances under the conditions described above, that student will be identified, evaluated and reported in accordance with the law. A student who uses, possesses, or distributes substances, alcohol, tobacco, or anabolic steroids while on school property or while attending a school-sponsored activity will be subject to discipline.

"Substances" are defined as alcoholic beverages, controlled dangerous substances as defined at N.J.S.A. 24:21-2, anabolic steroids, counterfeit controlled substances, any chemical or chemical compound that releases vapors or fumes causing a condition of intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system, including, but not limited to, glue containing a solvent having the property of releasing toxic vapors or fumes.

REPORTING STUDENTS SUSPECTED OF BEING UNDER THE INFLUENCE

It is the primary goal of the North Plainfield High School staff and administration to provide at all times for the safety and well-being of the students in the school's charge. Therefore, whenever it appears to any staff member that a student is under the influence of a substance, the matter shall be reported immediately to the principal or vice principal and the nurse.

Medical Examination and Screening:

- The student will be taken to the nurse's office for assessment and care by the nurse and principal/vice principal. The principal/vice principal may also conduct a search of the student's person and/or belongings if there is reasonable suspicion that the student is concealing any substances or paraphernalia.

- The student's parent/guardian will be contacted to arrange for an immediate medical examination of the student by a physician licensed to practice medicine or osteopathy for the purpose of providing appropriate health care and determining whether or not the student is under the influence of a substance. The medical examination shall include a blood or urine screening for the presence of substances by a licensed testing facility.

- The parent/guardian may choose to have the screening and examination conducted by a physician of his/her own choice or at an approved site. When a physician of choice is selected, the cost of the examination and screening becomes the responsibility of the parent/guardian.

- If the parent/guardian cannot be reached immediately, or if the physician selected by the parent/guardian is not immediately available, the student will be transported by local emergency services to the nearest hospital for examination.

- If the student is medically compromised, the local emergency staff will be contacted to transport the student to the emergency room for appropriate treatment in the company of two staff members (at least one will be of the same sex as the student). The staff members will be sent only if the parent/guardian is unavailable to accompany the student, and the student will be remanded to the care of the parent/guardian as soon as possible.

- The examination and the blood or urine screening are to take place within two (2) hours of initial parent/guardian contact or within two (2) hours of the referral if a parent/guardian is unavailable. Failure to adhere to this specified time frame will be considered a violation of the substance abuse policy.

Written Report of Examination and Screening Results:

- A written report of the blood or urine screening may be furnished to the parent/guardian.
- A blood or urine screening that is reported as adulterated will be considered a violation of the substance abuse policy and is subject to appropriate disciplinary consequences.
- A student must submit medical clearance by a physician within twenty-four (24) hours to their Vice Principal and may then return to school.

Failure to Comply:

- Refusal or failure of a parent/guardian to comply with the above listed requirements as set forth in N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3 shall be deemed a violation of the Compulsory Education and/or Child Neglect laws and will therefore result in a referral to the Division of Youth and Family Services and will be considered a violation of the substance abuse policy.
- Refusal or failure by the student to comply will result in a referral to the County Crisis Intervention Unit and will be considered a violation of the substance abuse policy.
- Refusal or failure by an adult Student (18 years old) to comply will be considered a violation of the substance abuse policy. (Board of Education Policy-5530)

Negative Results: If the blood or urine screening results are negative, there are no further actions, and the student will return to school immediately.

Positive Results: If the blood or urine screening results are positive for substances and the physician states that the student's usage interferes with his/her physical or mental ability to perform in school, the student shall be returned to the care of the parent/guardian as soon as possible, and a meeting will be held with the principal or his/her designee. School attendance will not resume until a written report has been submitted by the physician to the parent/guardian,

principal, and superintendent indicating that the student's substance usage no longer interferes with his/her physical or mental ability to perform in school.

For "possession" of an illegal substance:

- The police will be notified and will determine whether the substances and/or paraphernalia constitute "possession" or "distribution" in accordance with law.
- Students found to be in possession will face consequences as outlined in the Code of Conduct.

SMOKING/VAPING

Smoking/Vaping and chewing tobacco are prohibited for all persons on school grounds, in school vehicles, and in school athletic stadiums. Smoking is defined as "the burning of, inhaling of, exhaling the smoke from, or the possession of a lighted cigar, cigarette, pipe or any other matter or substance which contains tobacco or any other matter that can be smoked, or the inhaling or exhaling of smoke or vapor from an electronic smoking device" (N.J.S.A. 26:3D-57). Any student seen with a cigarette, electronic/vaping device, cigar, cigarillo, pipe, chewing tobacco, snus, snuff or cigarette lighter on his/her person whether lit or not, including inhaling or exhaling smoke from a device which contains tobacco or any other matter shall be in violation of the Student Smoking Policy Board of Education Policy – 5533 of the school district, and the State of New Jersey (New Jersey Public Law, 1981, Chapter 320, Smoking in Institutions Providing Education or Training). Further, any student who attempts to impede the enforcement of the policy by serving as a "lookout" for violators or in any way hinders enforcement, will also be subject to disciplinary consequences.

DESTRUCTION OF PROPERTY

Any Student who shall cut, deface or otherwise injure any school property shall be liable to suspension and punishment, and his parent or guardian shall be liable for damages to the amount of the injury to be collected by the Board.

In New Jersey according to state law, anyone 13 to 17 years old who defaces any surface with graffiti is subject to having his/her driving privilege postponed, suspended, or revoked for one year. The penalty begins on the day the sentence is imposed and ends one year after the 17th birthday. (P.L. 1995, Chapter 251, C. 2A:4A-43 C. 2C:33) (Board of Education Policy-5513)

RIGHT TO APPEAL

The primary reason for acting on various discipline infractions is to modify and correct inappropriate student behavior so that major discipline infractions seldom become a reality. The concept of providing the student with corrective school and the opportunity for discussion BEFORE infractions of any kind are acted upon is most important.

It is also important that the rights of each student be recognized and protected. Therefore, each student shall have the right to know the nature of the infraction for which a penalty is being assigned. Additionally, for any short-term or long-term suspension, the Student shall be afforded the opportunity for an informal hearing with the Principal or his/her designee. In the event of an appeal, the suspension will commence as assigned and, should the consequence be reversed or revised, the student's record will be expunged or corrected accordingly.

If, after serving the consequence, the student wishes to have the record expunged, an appeal may be made to the Superintendent of Schools in accordance with Board of Education Policy -8330.

QUESTIONING OF STUDENTS BY LAW ENFORCEMENT OFFICIALS

9320 - COOPERATION WITH LAW ENFORCEMENT AGENCIES (M)

RIGHT TO SEARCH

The school has the authority to maintain a safe and positive environment that is conducive to learning. The school has the right to search school property (such as lockers) at any time. When there is reasonable suspicion that a student is in possession of anything that may undermine a safe and positive environment, the school also has the right to search personal property. Such a search may include vehicles parked on school property, backpacks, bags, purses, outer clothing, personal/district technology, and any other property on school grounds. Searches conducted by police officers are subject to a higher threshold of "probable cause" and the applicable laws on

search and seizure, but such searches may also occur in school as circumstances warrant. As determined by the district, police/canine searches may also occur without advance notice to the students or staff.

SCHOOL COUNSELING SERVICES

https://www.nplainfield.org/departments/counseling

School Counseling

The School Counseling Department delivers school counseling programs that improve student outcomes. We recognize that each student has unique goals, experiences, challenges, abilities, and resources. School counselors help all students apply academic achievement strategies, manage emotions and apply interpersonal skills, and plan for postsecondary options including higher education, military, and the workforce.

Counseling Support

The school counselors provide direct services to students through individual, small-group, and large-group sessions. They provide professional assistance and support during times of transition, heightened stress, critical change, or other situations that interfere with student success. School counselors do not provide therapy or long-term counseling in schools; however, school counselors are prepared to recognize and respond to student mental health needs and to assist students and families seeking resources. To make an appointment for an individual session, please email your school counselor. School counselors assess students' abilities, interests, and achievements to help them decide their futures and teach the school counseling curriculum through large-group sessions.

School counselors provide indirect services for students by consulting with parents, teachers, other educators, and community organizations to share strategies supporting student achievement, they collaborate with other educators, parents, and the community to support student achievement and provide referrals for students and families to school or community resources for additional assistance and support.

SCHOOL COUNSELING APPOINTMENTS

To request an appointment, students, teachers or parents are encouraged to email the student's school counselor directly. A pass will be sent via google email. Please show that email to your classroom teacher then proceed to your counselors office.

IT IS IMPORTANT TO LOOK AT YOUR SCHOOL EMAIL FOR THESE INVITATIONS.

Note: Students are responsible for all classwork missed and homework assigned. If a test has been scheduled or if the activities of the class cannot easily be made up, the student must remain in class.