



Lawrence Elementary PTO

Executive Session Meeting • Thursday, August 7 2026 • 6:30 pm • Private Residence

Welcome/Call to Order/ Roll Call / Approval of the Minutes

Introductions

President

Executive Vice President

Secretary

Treasurer

Vice President of Events

Vice President of Fundraising

Vice President of Hospitality

Afterschool Enrichment Coordinator

Garden Team Coordinator

Lead Classroom Coordinator

LEAP Coordinator

Missoula Coordinator

Running Club Coordinator

Spirit Wear Coordinator

Welcome Committee Coordinator

Yearbook Coordinators

Becca Casperson

Dan Nenni

Suzanne Cook

Nyssa Hoch (Felicia Lien)

Rosemary Barajas

Amanda Mattos

and **Rebecca Shelton-Titu**

Ashlie Andrews

Vrushali Soparkar

Olivia Angus

Stephanie Roberts

Stacey Brown

Sarah Alessi

Zach Wiedemann

Lisa Kinser

Amanda Mattos

(Alex Teixeira)

Unfinished Business

Welcome Back Labs

Rosemary Barajas

Welcome Breakfast

Amanda and Ashlie

Family Movie Night

Rosemary Barajas



Lawrence Elementary PTO

New Business

Welcome Signs - Amanda Mattos
Codes (coming soon) redirect to website

Website Updates

Community Calendar Updates

2025 - 2026 Budget Review

Official Business / How to Do Business PTO Style

- Meeting Share-Outs (2 minutes or less, or ask for agenda item)
- Fill out Financial Forms (Check Requests, Reimbursement Requests)
- Download BAND App (Google Play, AppleOS): check often
- Using Gmail or Google Drive
- Please use your PTO email for all official communication (including SignUps, Canva, contacts, etc.) If you set up an account with your PTO gmail create a doc with all your passcodes and share it with PTO prez.)

Official Meeting Times

Upcoming Events:

Questions & Comments
Adjournment