Log in to Clever

Log in to SchooLinks

- Get Started →Complete Find Your Path
- Choose a career cluster
- Choose a career
- Choose a major or training program
- Go to Dashboard – I**gnore to do list and dates**
- Left yellow bar select College
- College Applications
- Enter personal information – **use personal email**
- Fee waiver questions – select one that applies or none of the above
- Sign the FERPA waiver – you must waive your rights "Sign Waiver"
- Finish application set up

Connect SchooLinks and Common App Accounts

- Left side "Connect"
- Takes you to instructions to connect Common App - if you don't have a Common App account you will need to create one
- Common App log in
- Add a college – must add at least one
- Add Chaparral
- Complete FERPA waiver – go to My Colleges, select any college, Click Recommenders and FERPA, complete the authorization

Return to SchooLinks Tab

- Your Common App colleges will now populate in your SchooLinks College Application Manager
- Any colleges you add to Common App in the future will automatically sync to SchooLinks overnight or you can add colleges in SchooLinks directly.

Adding Teachers for Letter Recommendation

- Recommender Tracker
- Make request
- Enter teacher's name and follow the prompts

Counselor Letter of Recommendation

- You do not need to add your counselor in SchooLinks. Please see the instructions for the CAP in order to get a letter of recommendation from your counselor.

College Visits

- SchooLinks
- Engage
- Events
- Click on the college visit you want to attend
- Register for the event
- You must pick up your pass from Ms. Vaught in the College & Career Center (front office) the day before the visit or you can't attend.
- College visits are also posted on the calendar in the front office.