WHO CAN HELP ME?

Cope's Staff Assistance Guide

We're here to support our students and families. See the right person for the help you need.

COPE MIDDLE SCHOOL WEBSITE: cope.redlandsusd.net

- School Calendar
- Bell Schedule
- Aeries Portal
- District News & Announcements
- Athletics & Clubs
- Student-Family Handbook
- PTSA Information
- Campus Map
- School Forms & Resources

Visit Our Website

FRONT DESK RECEPTIONIST

- General Questions
- Visitor Check-In
- Volunteer Applications
- Dropped-Off Items
- Athletic Clearance/RCLS

Margaret Witt
Margaret_Witt@redlands.k12.ca.us

ATTENDANCE CLERK

- Report an Absence
- Early Checkout
- Attendance Questions
- Attendance Letters
- Truacny Concerns
- Independent Study (STIS)

Milissa Lewis
Milissa_Lewis@redlands.k12.ca.us

DATA CLERK

- Enrollment Questions
- Student Records
- Address Changes
- Data Verification
- Emergency Contacts

Danielle Blaine
Danielle_Blaine@redlands.k12.ca.us

COUNSELING CLERK

- Counseling Appointments
- Class Schedules
- Transcript Requests
- Guidance Resources

Angela Solis
Angela_Solis@redlands.k12.ca.us

SCHOOL COUNSELORS

- Academic Planning
- Social-Emotional Support
- Conflict Resolution
- Personal Concerns

Amy Aument
Amy_Aument@redlands.k12.ca.us

Whitney Martinez
Whitney_Martinez@redlands.k12.ca.us

SCHOOL NURSE

- Illness or Injury
- Medications
- Immunizations
- Medical Forms

Laura Mendoza
Laura_Mendoza@redlands.k12.ca.us

Michele Fowler-Kolbeck
Michele_Fowler-Kolbeck@redlands.k12.ca.us

SAFETY OFFICER

- Campus Safety
- Student Supervision
- School Safety
- Lost & Found
- Security Assistance
- Report Safety Concerns

Marisela Gonzalez
Marisela_Gonzalez@redlands.k12.ca.us

ADMINISTRATION SECRETARIES

- Administration Appointments
- Administration Questions
- Principal's Communication
- Behavior Questions
- Compliance Questions
- Chromebook Questions

ASSISTANT PRINCIPAL SECRETARY

Kaprice Edwards
Kaprice_Edwards@redlands.k12.ca.us

PRINCIPAL SECRETARY

Sabrina Thunderface
Sabrina_Mercado@redlands.k12.ca.us

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