CHARLESTON DEVELOPMENT ACADEMY PUBLIC CHARTER SCHOOL

Governance Board Meeting Minutes

June 23, 2026

~ MISSION STATEMENT ~

The mission of Charleston Development Academy Public Charter School is to provide a safe and nurturing environment that will encourage excellence and character-building initiatives in order to ultimately promote the personal and social development of motivated, responsible, and caring students.

Meeting Minutes | Board of Directors

Tuesday, June 23, 2026 | 5:00 p.m.

Location: 165 St. Philip Street, Charleston, SC 29403

Call to Order
The meeting was called to order at 5:15 p.m.

Roll Call
Present:
Mrs. Minnie Parker, Dr. Shawn Johnson, Mrs. Tanesha Martin, Mr. Reginald Graham, Mrs. Clarice Lemon, Mrs. Tanesha Martin, Mrs. Anjanetta. Goodwin, Mrs. Cecelia Gordon Rogers

Guests:
Mr. Robert Berman, Mr. Joseph Watson

Excused: Dr. William Swinton

Pledge of Allegiance
The Pledge of Allegiance was recited in unison by all members.

Reading of the Mission Statement
The Mission Statement was recited in unison by all members.

Adoption of the Agenda
A motion was made by Mrs. Minnie Parker and seconded by Mrs. Cecelia Rogers to receive the agenda as information.

Approval of Previous Meeting Minutes
A motion was made by Mrs. Minnie Parker and seconded by Mrs. Clarice Lemon to receive the meeting minutes as information.

Opening Reflections
Mrs. Parker – Thanked the Board Members for their direction and leadership. Would like to see more unity.

Visitors' Comments
Mr. Watson stated that he has been to every board meeting and that he is not a visitor. He is also a member of the finance committee. Mr. Watson also stated that he would be willing to pay for an attorney from the Charter School to come and meet with the group.

Mr. Miller explained that a visitor to a Board meeting is generally someone who attends the meeting but does not serve as a member of the Board or have an official role in the Board's proceedings.

Committee Reports

Finance Committee

- Cable Bill
  - Has been an increase in the bill
  - Bill needs to be reviewed
  - Carole will reassess past due amount before sending checks for payment
- AT&T
  - Why do we pay for long distance
- Johnson Control
  - No end date on the contract
  - Service is being transferred to Strong Tower and will have runner service for repairs
  - This will be cost savings
- CCSD has charged CDA for seven (7) out of district students
  - Was giving option to bill parents of loose the funds
- Mr. Watson stated that if CCSD knew that these students were out of district and not wait until now to call for payment.
- Mr. Watson stated that he contacted the South Carolina Department of Education regarding the billing of out-of-district students and inquired whether public funds were required to remain within the district. He stated that a representative from the Department of Education returned his call approximately one hour prior to the meeting.
- Mrs. Parker stated that she had previously asked Mr. Watson to wait before contacting the South Carolina Department of Education regarding this matter. She further stated that Mr. Watson did not have authorization to contact the Department of Education on behalf of the school. Mrs. Parker stated that Mr. Watson shared information discussed during the Finance Committee meeting with the South Carolina Department of Education.

Executive Session

A motion was made by Mrs. Minnie Parker and seconded by Mrs. Clarice Lemon to enter into Executive Session for discussion to address Mr. Watson's current actions on issues of our meetings. The motion was approved.

Mr. Berman reviewed the following financial reports:

- Balance Sheet
- Profit & Loss Year-to-Date (YTD) Comparison
- Budget vs. YTD Comparison
- Profit & Loss Statement
- Profit & Loss without Reid House Capital & Operating Expenses
- Housing Authority Report
- Cash Flow Projection
- Profit & Loss by Class for the Reid House
- $100,000.00 has been transferred back to Beacon Bank
- Account Receivable is current

Mr. Berman stated that 10 years ago CCSD billed for out of district students.

Fundraising
The Board discussed the need to explore additional fundraising opportunities for the school, including:

- Gala: Consider hosting a fundraising gala to support the school.
- Church Outreach: Establish a group to reach out to local churches to discuss opportunities to host or support fundraisers benefiting the school.

Building Committee

- Need to schedule a meeting with Bishop Davis and the Board of Allen University to review usage of the Adams Building located next door.
- Look into a 2nd property for Line Street use.
- There is no current talk with CCSD concerning a building of CDA

Grants Committee

- Nothing has been summitted to Charleston County in form of grants.
- We didn't have any tangible information if we qualify.

Mrs. Lemon questioned on the playground equipment at the elementary campus not in safe condition. Are there any grants for school playground equipment.

Director's Report

- Staffing is 95% completed
    - Hired a Co-Teacher for Early Childhood Department

- Still looking for a Math Teacher for 4/5 grades
- Indeed will be closed out
- CCSD Salary increase for 2026/2027 so CDA will also have to increase salaries
- Waiting on Insurance Company to replace the damage floor
- Freezer at Elementary Campus needs to be replaced
- Refrigerator at Middle School Campus was repaired
- Working of new procedure for Chromebooks to stay with the children.
- Damaged Dell Chromebooks have been repaired

Summer School for be held for 3 needed elementary students

- Mr. Miller suggested that a meeting be held with new students prior the opening of the school to address concerns and expectations for the new school year.

Adjournment
The meeting was adjourned at **7:14 p.m.**
