CHARLESTON DEVELOPMENT ACADEMY PUBLIC CHARTER SCHOOL

Governance Board Meeting Minutes

January 27, 2026

~ MISSION STATEMENT ~

The mission of Charleston Development Academy Public Charter School is to provide a safe and nurturing environment that will encourage excellence and character-building initiatives in order to ultimately promote the personal and social development of motivated, responsible, and caring students.

Meeting Minutes | Board of Directors

Tuesday, January 27, 2026 | 5:00 p.m.

Location: 165 St. Philip Street, Charleston, SC 29403

Call to Order
The meeting was called to order at 5:010 p.m.

Roll Call
Present:
Mrs. Minnie Parker, Mr. Michael Miller, Mrs. Tanesha Martin, Dr. William Swinton, Mr. Reginald Graham

Present via Telephone:
Mrs. Cecelia Gordon Rogers

Guests:
Mr. Robert Berman, Mr. Joseph Watson

Excused: Mrs. Anjanetta Goodwin, Mrs. Pleshette Grant, Mr. Shawn Johnson, Mrs. Clarice Lemon,

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Pledge of Allegiance
The Pledge of Allegiance was recited in unison by all members.

Reading of the Mission Statement
The Mission Statement was recited by Mr. Michael Miller.

Adoption of the Agenda
A motion was made by Mrs. Minnie Parker and seconded by Mr. Michael Miller to receive the agenda as information.

Approval of Previous Meeting Minutes
A motion was made by Mrs. Minnie Parker and seconded by Mrs. Tanesha Martin to receive the meeting minutes as information.

Opening Reflections
None

Visitors' Comments
None

Committee Reports

Finance Committee

- Mrs. Parker stated that the FY26 Budget has not been approved by the Board
    - Mr. Miller will schedule with Mr. Graham to do a called Zoom meeting to approve the budget.
- Johnson Control
    - No end date on the contract
    - Company would not provide customer number to terminate services
- High maintenance supply cost
    - Will need to check inventory of supplies
- Trash Container
    - Trash container looks awful and unsightly
    - Currently no contract on services thus the company will access a cost to replace the container. Option 2 will be to sign another contact and the company will replace the current container at no cost.
    - Monthly Charge of $265.00 – 2xWEEK for 6 yards
    - Authorized to submit new contract
- How do we receive funds from CCSD
    - Funds are deposited into our account from CCSD accounting
    - Mr. Watson stated that CCSD has funds for CDA new building. Mr. Miller stated that if he knows this for a fact, bring the evidence to show the fact.
- Documents have been signed to approve the transfer of funds and ready to go to the bank.

Mr. Berman reviewed the following financial reports:

- Balance Sheet
- Profit & Loss Year-to-Date (YTD) Comparison
- Budget vs. YTD Comparison
- Profit & Loss Statement
- Profit & Loss without Reid House Capital & Operating Expenses
- Housing Authority Report

- Cash Flow Projection
- Profit & Loss by Class for the Reid House

Building Committee
- No report

Community Partnerships
- No report

Grants Committee
- No Report

Director's Report
- Tabled

Adjournment
The meeting was adjourned at **6:06 p.m.**
