

Haldane Community Bus Stop Procedures & Protocols

As part of the 2025–2026 school year transportation audit, community bus stops were established to optimize bus routes, decrease student ride times, and improve overall route safety and reliability.

Phase 1: Identification & Initial Safety Review

1. Route Development & Mapping

Stops are initially identified using specialized routing software that integrates Google Maps with student residency data.

2. Field Safety Verification

The Transportation Assistant conducts an on-site inspection of every proposed stop to ensure full compliance with **New York State Education Department (NYSED) guidelines and completes the [School Bus Stop Review Form](#)**.

3. Parent Communication

Once proposed bus stops pass field verification, a notification letter is distributed to parents detailing the new community stop locations.

Phase 2: Stop Review & Escalation Process

When a parent raises a concern regarding a community stop location, the district conducts a secondary assessment:

Formal Safety Panel Assessment

- **Trigger:** A bus stop concern is submitted by a parent.
- **Review Team:** Director of Facilities, Transportation Assistant, School Resource Officer (SRO), and Head Mechanic.
- **Action:** The team reviews the bus stop parameters, traffic patterns, and physical layout to determine if adjustment or relocation is necessary.